

**ADDENDUM TO PROGRAM YEAR 34  
ANNUAL PLAN  
CITY OF HARTFORD**

1. Revised executive summary and clarification on Citizen Participation and Consultation process.

*Please see attached revised Executive Summary. The summary of the citizen participation and consultation process (including efforts to broaden public participation) (24 CFR 91.200 (b)), is found on pages 28-33 of the Annual Plan. A summary of comments or views, and a summary of comments or views not accepted and the reasons therefore are found on pages 31-32 and in Attachment A of the Annual Plan.*

2. A description of how HOME and ESG matching requirements will be met.

*To meet HOME matching requirements, the City of Hartford has used the present value of Tax Abatements and Tax Deferral Agreements, which it has granted for several of its HOME funded projects. The City has not had a match obligation since FY 2001-2002. At that time we had a match carry-over credit of \$1,694,795 that was reported in our FY 2001-2002 CAPER. Should the City have a HOME match obligation in FY 2008-2009 the carry-over credit would more than cover a 12.5% or 25% match requirement.*

*Regarding ESG matching, there is a reference to this on page 45 (3<sup>d</sup> paragraph) of the annual plan. The ESG matching requirements are outlined in paragraph 2 of the ESG boilerplate sub-recipient funding agreement: Each sub-recipient "will match its allocation of ESG funds dollar for dollar in one of the following ways as outlined in 24 CFR 576.51(a)(b): cash; the value or fair rental value of any donated material or building; value of any lease on a building; any salary paid to staff to carry out the program activities; and the value of the time and services contributed by volunteers to carry out program activities (at the rate of \$5.00 per hour). The Sub-recipient may use any reasonable method to establish a fair market value when calculating or determining the value of any donated material or building, or any lease." The matching letter for each sub-recipient is included in each sub-recipient funding agreement as Exhibit B. Agreement is not executed unless city received matching letter.*

3. An estimate of the total number of minority households expected to be assisted in becoming homeowners.

*Forty Eight (48) minority households are expected to be assisted in becoming homeowners under the HouseHartford and Appraisal Gap programs, which represents 95% of the estimated 50 households to be assisted in total.*

4. Actions that Hartford will take to monitor its performance in meeting goals and objectives in the Consolidated Plan. This is different than monitoring of subrecipients.

*Monitoring our annual performance against the Consolidated Plan is an ongoing process. We utilize four different benchmarks during the year, as follows: (i) fiscal monitoring, (ii) program monitoring, (iii) fund drawdown process and (iv) preparation of the Annual Plan and CAPER. These four procedural steps allows us to utilize the quarterly data submitted by Subrecipients, after significant due diligence, to ascertain how we track against the Consolidated Plan.*

5. Action steps that the City will take to ensure long-term compliance with housing codes.

*Since April 2007 the City of Hartford has had a powerful new weapon to combat urban blight. Health and Rodent inspectors, from the Departments of Health and Human Services and Development Services respectively, have been writing \$99 municipal citations for violations of Hartford's Municipal Code.*

Before that the city used public resources to clean up properties and charged the violator for the remediation costs. If the bills were not paid a lien was placed against the property. The city can still resort to this action but citations should go a long way to encouraging property owners to clean up their properties.

Citations can be customized to each situation, \$99 fines may be issued each time the property is inspected (for first time offenders) or may be imposed on a daily basis (for chronic offenders). Violators will be able to contest their liability by requesting a hearing before a Hearing Officer.

The Citation Process has been proven to be highly effective to obtaining property owners' compliance with the City's Municipal ordinances. With the adoption of a new citywide computer system we will begin using the Citation Process for most violations of the City's Housing Code. We are working to have these new systems completely in place by the end of 2008.

### Revised Table for: **Public Service and Administrative CAP Calculations**

*15%Public Service CAP Calculation			****20%Admin CAP Calculation	
FY 08-09 Allocation	3,786,824		FY 2008-09 Allocation	3,786,824
HPLF Prog. Income FY 07-08	1,100,000		Projected HPLF Prog. Income FY 08-09	1,100,000
Prog. Income FY 07-08	300,000		Projected Prog. Income FY 08-09	200,000
Total	5,186,824		Total	5,086,824
PS Cap	778,024		Admin CAP	1,017,365
*see 24CFR 570.201(e) (1)				
			2008-09 Allocation	3,786,824
			Projected PI for PY2008-09	200,000
			Total Available for Prog.	3,986,824
			Admin Costs	1,017,365
			Public Service CAP	778,024
			Available for Other Programming	2,191,435
			****see 24 CFR 570.200 (g)	