

PUBLIC NOTICE
City of Hartford
Hartford Homelessness Prevention and Rapid Re-Housing Program (H-HPRP)
Request for Proposals (RFP)

Notice is hereby given that the City of Hartford through its Department of Development Services Division of Grants Management requests proposals from agencies who meet the eligibility criteria to undertake the H-HPRP Program. The City of Hartford will be receiving \$1,572,727 in one-time HPRP funds from the U.S. Department of Housing and Urban Development (HUD) under the American Recovery and Reinvestment Act of 2009, also known as the "Federal Stimulus Act".

The City has determined that threshold requirements for agencies to be eligible to submit include but are not limited to:

- Have a 501C(3) Certificate, DUNS number and Central Contractors Registration number
- Have an immediate past fiscal year audited financial statement
- Have on file an IRS Form 990
- Not be debarred from participation in state or federal programs
- Agree to use HMIS
- Agree to use a universal intake form
- Not owe state, federal, or local taxes

H-HPRP funds will be targeted towards helping households in Hartford that are homeless or are at risk of becoming homeless by providing temporary financial assistance and housing relocation and stabilization services including rent, utilities, security deposits and other housing expenses. The funds under this program are intended to target two populations of persons facing housing instability: 1) Individuals and families who are currently in housing but are at risk of homelessness and need temporary assistance to prevent them from becoming homeless, and 2) Individuals and families who are experiencing homelessness (residing in shelters or on the street) and need temporary assistance in order to obtain/retain housing (rapid re-housing).

The City will hold an informational bidders conference for agencies who meet the qualifications for participation in the H-HPRP Program on: Thursday, July 23, 2009 from 11:00 am to 12:30 pm at 260 Constitution Plaza, Plaza Level Conference room. The RFP Package will be available for pick up on July 14, 2009 from the Grants Management office at 260 Constitution Plaza, 1st Floor or on the City of Hartford's website, <http://www.hartford.gov/Development/grants-mgt/>.

A question and answer period for this RFP will run from the date of this notice through July 23, 2009. Please submit all questions in writing by email only to Mr. Lionel Rigler, Project Manager at RIGLL001@hartford.gov. The Department will respond to questions by July 30 by posting an addendum on the City's website. It is solely the respondent's responsibility to access the City's website to obtain any and all addenda pertaining to this RFP. The RFP is due by 3:00 PM on August 14, 2009. Late, electronic or facsimile submissions will not be accepted.

The City of Hartford reserves the right to reject any and all responses or to cancel this RFP if it is deemed in the best interest of the City to do so.

**THIS PUBLIC NOTICE IS AVAILABLE IN ALTERNATIVE FORMATS FROM THE CITY'S
ADA COORDINATOR BY CALLING (860) 757-9785, TDD (860) 722-8331.**