

ADDENDUM A  
 FEE SCHEDULE  
 FOR  
 INLAND WETLANDS AND WATERCOURSES REGULATIONS  
 OF  
 CITY OF HARTFORD

1. All fees must be paid at time of pre-application meeting by certified check or money order made out to the City of Hartford. No application is complete without the appropriate fees being paid.
2. Fees are not refundable.
3. Fees:
  - A. For Activities which are by right or non-regulated (Section 4) - No Fee
  - B. For activities which require a permit but no public hearing (actions not having a significant impact as defined in Section 7.4) e.e. Determination made at preapplication conference. Fee - \$50.00
  - C. For activities having a significant impact (Section 7.4) or \$12.50 per 10,00 square feet of land or part thereof located within a designated wetlands or watercourse or within 100 feet of such an area, whichever amount is greater. Fee - \$150.00

EXAMPLE

- 0 -	to 10,000 square feet	\$12.50
	10,001 to 20,000 square feet	25.00
	20,001 to 30,000 square feet	37.50
	30,001 to 40,000 square feet	50.00

- D. For map or text amendments (Section 14) - Fee \$150.00
- E. For extending or amending permits depending upon need for additional public hearing (Section 11.8 and 11.9) - Fee 50.00 or \$150.00

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- F. For notice or written order of violation (Section 13.3.a) - Fee \$50.00
- G. For suspension or revocation of a permit, a cease and desist order (Section 13.3.h.) - Fee \$150.00
- H. State Fee as per Public Act 92-235, Section 4 - \$10.00

4. Boards, commissions, councils and department of the City of Hartford are exempt from all fees under the Inland Wetlands and Watercourses Regulations.
5. The applicant may petition the Agency to waive, reduce or allow delayed payment of the fee required by these regulations. Such petitions shall be in writing and shall state fully the facts and circumstances the Agency should consider in its determination under this section. The Agency may waive all or part of the application fee if the Agency determines that:
  - A. The activity applied for would clearly result in a substantial public benefit to the environment or to the public health and safety and the applicant would reasonable be deterred from initiating the activity solely or primarily as a result of the amount of the application fee, or
  - B. The amount of the application fee is clearly excessive in relation to the cost to the City of Hartford for reviewing and processing the application.

The Agency shall state upon its record the basis for all actions under this subsection.

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ADDENDUM B

APPLICATION FOR INLAND WETLAND AND WATERCOURSES PERMIT  
CITY OF HARTFORD

Application No. \_\_\_\_\_  
(Please reference all attachments  
by appropriate identification on  
application form)

\_\_\_\_\_ Wetlands Permit  
\_\_\_\_\_ Map Amendment

A. Applicant or Agent Information:

Applicant's or Agent's Name \_\_\_\_\_

Business Address \_\_\_\_\_

Home Address \_\_\_\_\_

Business Tel. No. \_\_\_\_\_ Home Tel. No. \_\_\_\_\_

Applicant's Interest in Property \_\_\_\_\_

B. Ownership Information (See I):

Owner's Name \_\_\_\_\_

Business Address \_\_\_\_\_

Telephone No. \_\_\_\_\_

C. Property Information:

1. Address of Property \_\_\_\_\_

2. Project Name (may be address) \_\_\_\_\_

3. Size in Square Feet \_\_\_\_\_

4. Linear Feet of Watercourse and/or Adjacent to site \_\_\_\_\_

5. Describe Wetlands and/or Watercourses, Conditions that make Permit necessary. (Attach description)

6. Attach an 8 1/2 x 11 inch photocopy of the appropriate portion of the USGS quadrangle map with the bounds of the property outlined or pinpointed with an arrow adequate to locate site on a map.

D. Proposed Action:

1. Activity to be Undertaken:

- |  |  |
|--|--|
| <input type="checkbox"/> Filling                                   | <input type="checkbox"/> Culyerting (no roadway)                               |
| <input type="checkbox"/> Excavation                                | <input type="checkbox"/> Underground utilities (no other activity)             |
| <input type="checkbox"/> Land clearing/grubbing (only)             | <input type="checkbox"/> Roadway construction                                  |
| <input type="checkbox"/> Stream stabilization                      | <input type="checkbox"/> Drainage improvements, pond dredging/dam construction |
| <input type="checkbox"/> Stream clearance (removal of debris only) | <input type="checkbox"/> Other (Explain and attach)                            |

2. How much soil will be removed by type of soil (NCCS Classifications)? (Attach)
3. How much soil will be added by type (NCCS Classifications)? (Attach)
4. Provide chemical analysis of fill materials by cubic yard. (Attach).
5. Describe specific activities by soil type by cubic yard. (Attach)
6. Describe all proposed paving and activities by location. (Attach)
7. Describe all proposed buildings both permanent and temporary and give dimensions. (Attach)

E. Time Period:

1. Is permit needed for 2, 3, 4 or 5 years? \_\_\_\_\_ Years
2. Will applicant request renewal of permit? No \_\_\_\_\_ Yes \_\_\_\_\_

F. Provide names and mailing addresses of all property owners within 150 feet of site including those opposite all public rights-of-way for map amendments and all abutting property owners for permit applications.

G. Alternatives:

1. Explain each alternative site considered for proposed activity and explain why it was rejected. (Attach location map for each site).
2. Explain each alternative considered for changing the wetlands and watercourses and explain why it was rejected. (Attach site plans and maps).

H. Required supplementary materials which must be attached to each copy of the application prior to its official receipt. Please reference each item by its identification on this application form.

1. Site plan showing existing conditions with contours at two (2) foot intervals, in relation to wetlands and watercourses, existing drainage ways, stormwater runoff systems and how they relate to the existing sewer systems (including MDC).
2. Site plans for the proposed use or operation and the property which will be affected with two (2) foot contours, which show proposed conditions, wetlands and watercourses boundaries, boundaries of land ownership, proposed alterations and uses of wetlands and watercourses, and other pertinent features of the development drawn by a professional surveyor, engineer or landscape architect licensed and registered by the State of Connecticut or by other such qualified person.
3. Appropriate engineering reports and analyses and additional drawings to fully describe the proposed project and any filling, excavation, drainage or hydraulic modification to wetlands or watercourses.
4. A map of soil types consistent with the categories established by the National Cooperative Soil Survey (NCCS) of the U.S. Soil Conservation Service delineated in the field by a soil scientist. This soil information is to be incorporated into both side plans.
5. Descriptions of the ecological communities and functions of the wetlands and watercourses involved and the effects of the proposed regulated activities on these communities and wetland functions, and descriptions of how the proposed activities will change, diminish, or enhance the ecological communities and functions of the wetlands or watercourses involved in the application, and with each alternative, a description of why each alternative considered was deemed neither feasible nor prudent.
6. Descriptions of the mitigation actions proposed, including, but not limited to plans or actions which prevent destruction or diminution of wetland or watercourse functions, recreational uses and natural habitats; which prevent flooding, degradation of water quality, erosion and sedimentation and obstruction of drainage; or which otherwise safeguard water resources.

I. I hereby consent to the submission of the attached application for property identified above and for the use described herein.

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Type or Print Name of Property Owner

\_\_\_\_\_  
Date

J. The applicant hereby certifies that he is familiar with all the information provided in the application and is aware of the penalties for obtaining a permit through deception and through inaccurate or misleading information.

\_\_\_\_\_  
Signature of Applicant/Agent

\_\_\_\_\_  
Type of Print Name of Applicant/Agent

\_\_\_\_\_  
Date

K. The applicant hereby consents to necessary and proper access to the above-mentioned property by the agents of the Agency, at reasonable times, both before and after any permit in question has been granted or denied by the Agency for the purpose of evaluating the application, monitoring implementation or curtailing or correcting any violation of the Inland Wetlands and Watercourses Regulations brought about through the actions or inactions of the applicant or permittee.

\_\_\_\_\_  
Signature of Applicant/Agent

\_\_\_\_\_  
Type of Print Name of Applicant/Agent

\_\_\_\_\_  
Date

L. Additionally the applicant shall certify and attach such certification as to whether:

1. Any portion of the property on which the regulated activity is proposed is located within 500 feet of the boundary of an adjoining municipality.
2. Traffic attributable to the completed project on the site will use streets within an adjoining municipality to enter or exit a site.
3. Sewer or water drainage from the project site will flow through and impact the sewage and drainage system within an adjoining municipality.
4. Water run-off from the improved site will impact streets or other municipal or private property with an adjoining municipality.

M. Application fee accepted.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Agent of Agency