CITY OF HARTFORD

DEPARTMENT OF PUBLIC WORKS
OFFICE OF THE DIRECTOR
50 Jennings Road, Hartford, CT 06102
Telephone (860) 757-9900 / Fax (860) 722-6251
www.hartford.gov

Hon. Pedro E. Segarra, Mayor
Keith Chapman Interim Director of Public Works

Date: 01/07/2015

To: All Utility Companies, Municipalities and Contractors

From: City of Hartford Department of Public Works

Subject: Requirement for all excavation permits

All excavations must comply with Section 31-95 of the Municipal Code as it relates to the restoration and maintenance of pavement within the streets and above utility vaults. Anyone proposing a permanent restoration that is to be performed outside the limits established in City of Hartford Municipal Code Section 31-95 must first submit a letter of request stating the details of the restoration including all anticipated restoration dates, temporary restoration means and limits of restoration along with a stamped/signed plan of the purposed work and any traffic changes that may be required. All traffic plans must have prior approval from the Utility Company / Municipalities requesting the work. The requests for paving restorations (temporary or and permanent) that extend beyond the time frame established in the Charter must be reviewed and approved by the Director of Public Works or his designee. The City of Hartford may order (at the expense of the Contractor / Municipalities requesting the work) additional corrective actions related to pavement restorations.

- **Sec. 31-95. - Restoration and maintenance of pavement in streets and above vaults, etc.**

(a) Repair schedule. Each person who has made a cut, excavation or other opening in a street shall make a permanent repair of the pavement disturbed by the work in a manner satisfactory to the Director of Public Works and according to the following schedule:

(1) For openings made from April first through August thirty-first, the permanent repair shall be completed by the following November fifteenth;

(2) For openings made from September first through the following March thirty-first, the permanent repair shall be completed by the following June fifteenth.

(b) Extension. The Director of Public Works may, for sufficient reason and by agreement with the person, grant an extension beyond the time for completion of permanent repairs specified in this section.

(c) Restoration of surrounding surface. Any person constructing and maintaining a vault, cellarway or areaway in a street or sidewalk shall restore the surrounding surface of such street or sidewalk to its former condition after the construction work is completed, and shall keep such surface paved to the satisfaction of the Director of Public Works for a space of two (2) feet from the outer edges of the frame of such opening.

(d) License conditioned on compliance. No license shall be issued as provided in section 31-87 or 31-92 except on condition that the licensee will comply with the provisions of this section.

(Code 1977, § 30-70; Ord. No. 6-79, 3-12-79; Ord. No. 30-85, 6-24-85)

Keith Chapman Interim Director of Public Works