

Fire Emergency Instructions

Tragic fires throughout the United States have focused national attention on the question “What should one do in the event of a fire.” In response, the Hartford Fire Department offers these basic instructions:

- ✓ Know two (2) means of escape and make sure that every person in the unit knows them.
- ✓ Think through a fire emergency escape plan and talk it over with every family member.
- ✓ Report any fire safety deficiencies to the apartment management and the local Fire Marshal (860-757-4530).
- ✓ Check your smoke alarm monthly and replace the batteries when you change your clock for daylight savings time. (If your detector beeps once every minute your batteries need to be replaced).
- ✓ Your apartment smoke alarms are local devices and only sound an alarm in your apartment.

If a fire starts in your apartment:

Leave the apartment immediately and close the door to keep the fire from spreading.

Alert others.

You need to exit the building and call **911**

Do not rely on someone else to notify the fire department.

Once out, NEVER go back in.....for anything.

Wait for the fire department at a pre-determined meeting place near the street. When the fire department arrives, report to them, the status of the occupants to your apartment. (i.e. *Everyone from our apartment is out and safe!*)

If a fire starts in your building:

Once alerted to a fire in your building, determine if it is safe to leave your apartment. Once you are out, go to a pre-determined meeting place near the street and wait for the fire department. NEVER go back in for anything. Once the fire department arrives, report to them, the status of the occupants to your apartment.

If you cannot exit and become trapped in your apartment: Go to a room in your apartment with a window. Close as many doors as possible between you and the fire.

If you have opened a window, hang a light colored sheet, bedspread, etc. outside to signal help. Close the window to prevent smoke or fire from entering. If you have access to a phone, call 911 and tell them were you are trapped.

Fire safety tips:

- ◆ Do not place electrical cords under rugs or nail electrical cords in place.
- ◆ Oil, kerosene, propane or any open flame devices are Illegal in multi-family housing. (CT. State Law)
- ◆ Propane tanks for gas grills should never be brought into the building. (CT. State Law)
- ◆ Smoke alarms should never be removed, disconnected, taped, covered or made unusable.
- ◆ **Tampering with smoke alarms is a violation of Connecticut General Statutes and is subject to a fine of not less than two hundred, nor more than one thousand dollars or imprisoned not more than six months or both.**

If you wish to have more information on fire safety please, contact your local Fire Marshal's Office at (860) 757-4530.