



**YEAR TWO ANNUAL ACTION PLAN
TO THE CONSOLIDATED PLAN
JULY 1, 2011-JUNE 30, 2012**

**COMMUNITY DEVELOPMENT BLOCK GRANT YEAR 37
EMERGENCY SHELTER/EMERGENCY SOLUTIONS GRANT PROGRAM
HOME INVESTMENT PARTNERSHIPS PROGRAM
HOUSING OPPORTUNITIES FOR PEOPLE WITH AIDS**

*City of Hartford
Department of Development Services
Grants & Administration Division
250 Constitution Plaza, Fourth Floor, Hartford, CT 06103
Telephone: (860) 757-9270 Facsimile: (860) 722-6061
Website: <http://grants.hartford.gov/default.aspx>*

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CPMP TABLES

HOUSING NEEDS
HOUSING MARKET ANALYSIS
CONTINUUM OF CARE HOMELESS POPULATION & SUB-POPULATIONS CHART
NON-HOMELESS SPECIAL NEEDS INCLUDING HOPWA
HOUSING & COMMUNITY DEVELOPMENT ACTIVITIES
HOPWA PERFORMANCE CHART 1 AND 2
ANNUAL HOUSING COMPLETION GOALS
SUMMARY OF SPECIFIC ANNUAL OBJECTIVES
PROJECT WORKBOOKS

**CITY OF HARTFORD
CONNECTICUT**



Mayor Pedro E. Segarra

COURT OF COMMON COUNCIL

Jo Winch, Council President
James M. Boucher, Majority Leader
Luis E. Cotto, Minority Leader
Alexander Aponte
Corey J. Brinson
Larry Deutsch
Kenneth H. Kennedy, Jr.
Robert Painter
Calixto Torres

CHIEF OPERATING OFFICER

David B. Panagore

TOWN AND CITY CLERK

John V. Bazzano

CITY TREASURER

Adam M. Cloud

CORPORATION COUNSEL

Sandra Kee Borges, Esq.

REGISTRAR OF VOTERS

Olga Iris Vazquez
Salvatore A. Bramante
Urania Petit

CITY DEPARTMENT HEADS

CHIEF AUDITOR

H. Patrick Campbell

CHILDREN, YOUTH, FAMILIES & RECREATION

José Colón-Rivas, Executive Director

DEVELOPMENT SERVICES

David B. Panagore, Director/COO

EMERGENCY SERVICES & TELECOMMUNICATIONS

Andrew T. Jaffee, Director

FINANCE

Christian Johnson, Acting Director

FIRE

Edward Casares, Jr., Fire Chief

HARTFORD PUBLIC LIBRARY

Matt Poland, Chief Operating Officer

HARTFORD PUBLIC SCHOOLS

Dr. Christina Kishimoto, Superintendent

HEALTH AND HUMAN SERVICES

Carlos Rivera, Director

HUMAN RESOURCES

Santiago Malave, Director

MANAGEMENT AND BUDGET

Julio Molleda, Acting Director

METRO HARTFORD INFORMATION SERVICES

Stephen Shipman, Acting Chief Information Officer

POLICE

Daryl K. Roberts, Police Chief

PUBLIC WORKS

Kevin Burnham, Director

Grantee Information Worksheet

		Consolidated Plan Management Process CPMP Version 2.0		<h1 style="margin: 0;">Grantee Information Worksheet</h1>	
HARTFORD			UOG: CT90492 HARTFORD ▼		
550 Main Street			00-453-4707		2
2nd Floor			Mayor's Office		
HARTFORD			Department of Development Services		
Connecticut	06103	Country U.S.A.	Management and Budget/Grants & Admin		
Hartford County					
Employer Identification Number (EIN):			06-6001870		
Applicant Type:		Local Government: City ▼	Specify Other Type		
Person to be contacted regarding this application:					
Susan		J.	Loranger		
Acting Admin Operations Manager		860-757-9282	860-722-6061		
sloranger@hartford.gov		http://grants.hartford.gov/default.aspx	Other Contact		
"To the best of my knowledge and belief, all data in this application are true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant will comply with the attached assurances if the assistance is awarded." Please update the date with each new Action Plan and CAPER submission.					
Name:		Pedro E. Segarra		Date:	
Title:		Mayor		(MM/DD/YY)	



SF424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

July 15, 2011	Applicant Identifier	Type of Submission	
Date Received by state	State Identifier	Application	Pre-application
Date Received by HUD	Federal Identifier 06-6001870	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
Applicant Information			
HARTFORD		CT90492 HARTFORD	
550 Main Street		00-453-4707	
Street Address Line 2		Mayor's Office	
HARTFORD	Connecticut	Department of Development Services	
06103	Country U.S.A.	Management & Budget/Grants & Administration	
Employer Identification Number (EIN):		Hartford County	
06-6001870		7/1	
Applicant Type:		Specify Other Type if necessary:	
Local Government: City		Specify Other Type	
Program Funding		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
CDBG Project Titles City of Hartford Fiscal Year 2011-2012; Program Year 37 CDBG Projects		Description of Areas Affected by HOME Project(s) City of Hartford, Connecticut	
\$CDBG Grant Amount \$3,483,007	\$Additional HUD Grant(s) Leveraged	Describe N/A	
\$Additional Federal Funds Leveraged N/A		\$Additional State Funds Leveraged N/A	
\$Locally Leveraged Funds N/A		\$Grantee Funds Leveraged N/A	
\$Anticipated Program Income HPLF RL PI - \$275,000; CDBG PI - \$19,930; CDBG RL PI - \$200,000; CDBG Closeouts \$515,074		Other (Describe) Private funds leveraged \$16,698,835	
Total Funds Leveraged for CDBG-based Project(s) \$16,698,835			
Home Investment Partnerships Program		14.239 HOME	
HOME Project Titles: City of Hartford Fiscal Year 2011-2012 HOME Projects		Description of Areas Affected by HOME Project(s): City of Hartford, Connecticut	
\$HOME Grant Amount \$1,811,188	\$Additional HUD Grant(s) Leveraged	Describe N/A	
\$Additional Federal Funds Leveraged N/A		\$Additional State Funds Leveraged N/A	
\$Locally Leveraged Funds -N/A		\$Grantee Funds Leveraged N/A	
\$Anticipated Program Income \$312,000		Other (Describe) Private funds leveraged \$15,000,000	
Total Funds Leveraged for HOME-based Project(s) \$15,000,000			

Housing Opportunities for People with AIDS		14.241 HOPWA	
HOPWA Project Titles: City of Hartford Fiscal Year 2011-2012 HOPWA Projects		Description of Areas Affected by HOPWA Project(s): Hartford EMSA	
\$HOPWA Grant Amount \$1,131,275	\$Additional HUD Grant(s) Leveraged	Describe N/A	
\$Additional Federal Funds Leveraged N/A		\$Additional State Funds Leveraged N/A	
\$Locally Leveraged Funds N/A		\$Grantee Funds Leveraged N/A	
\$Anticipated Program Income N/A		Other (Describe) Private funds leveraged \$4,645,000	
Total Funds Leveraged for HOPWA-based Project(s) \$4,645,000			
Emergency Solutions Grant Program		14.231 ESG	
ESG Project Titles: City of Hartford Fiscal Year 2011-2012 ESG Projects		Description of Areas Affected by ESG Project(s): City of Hartford, Connecticut	
\$ESG Grant Amount \$168,700 Phase II \$65,693 est	\$Additional HUD Grant(s) Leveraged: N/A	Describe	
\$Additional Federal Funds Leveraged: N/A		\$Additional State Funds Leveraged: N/A	
\$Locally Leveraged Funds: N/A		\$Grantee Funds Leveraged: N/A	
\$Anticipated Program Income: N/A		Other (Describe): Private funds leveraged \$5,098,116	
Total Funds Leveraged for ESG-based Project(s): \$5,098,116			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review
Person to be contacted regarding this application			
Susan	J.	Loranger	
Acting Administrative Operations Manager	860-757-9282	860-722-6061	
sloranger@hartford.gov	http://grants.hartford.gov/default.aspx	Other Contact	
Signature of Authorized Representative		Date Signed	
Pedro E. Segarra, Mayor			

Certifications



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

<input type="checkbox"/> This certification does not apply.
<input checked="" type="checkbox"/> This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –

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- a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

- 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- 3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

Date

Pedro E. Segarra

Name

Mayor

Title

550 Main Street, 2nd Floor, Suite 200

Address

Hartford, CT 06103

City/State/Zip

860-757-9500

Telephone Number

- | |
|--|
| <input type="checkbox"/> This certification does not apply.
<input checked="" type="checkbox"/> This certification is applicable. |
|--|

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

4. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
5. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2011, 2012, 2013, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
6. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

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- 7. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
- 8. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official

Date

Pedro E. Segarra

Name

Mayor

Title

550 Main Street, 2nd Floor, Suite 200

Address

Hartford, CT 06103

City/State/Zip

860-597-9500

Telephone Number

<input checked="" type="checkbox"/> This certification does not apply. <input type="checkbox"/> This certification is applicable.
--

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official	Date
<input type="text"/>	
Name	
<input type="text"/>	
Title	
<input type="text"/>	
Address	
<input type="text"/>	
City/State/Zip	
<input type="text"/>	
Telephone Number	

<input type="checkbox"/> This certification does not apply. <input checked="" type="checkbox"/> This certification is applicable.
--

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official	Date
<input type="text" value="Pedro E. Segarra"/> Name	
<input type="text" value="Mayor"/> Title	
<input type="text" value="550 Main Street, 2<sup>nd</sup> Floor, Suite 200"/> Address	
<input type="text" value="Hartford, CT 06103"/> City/State/Zip	
<input type="text" value="860-757-9500"/> Telephone Number	

<input type="checkbox"/> This certification does not apply. <input checked="" type="checkbox"/> This certification is applicable.
--

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

_____ Signature/Authorized Official	_____ Date
<input type="text" value="Pedro E. Segarra"/> Name	
<input type="text" value="Mayor"/> Title	
<input type="text" value="550 Main Street, 2<sup>nd</sup> Floor, Suite 200"/> Address	
<input type="text" value="Hartford, CT 06103"/> City/State/Zip	
<input type="text" value="860-757-9500"/> Telephone Number	

- This certification does not apply.
 This certification is applicable.

ESG Certifications

I, Pedro E. Segarra, Chief Executive Officer of **Hartford**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related authorities as specified in 24 *CFR* Part 58.
11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from

HARTFORD

immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.

- 13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official	Date
<input type="text" value="Pedro E. Segarra"/> Name	
<input type="text" value="Mayor"/> Title	
<input type="text" value="550 Main Street, 2<sup>nd</sup> Floor, Suite 200"/> Address	
<input type="text" value="Hartford, CT 06103"/> City/State/Zip	
<input type="text" value="860-757-9500"/> Telephone Number	

<input type="checkbox"/> This certification does not apply. <input checked="" type="checkbox"/> This certification is applicable.
--

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
9. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
10. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
11. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
12. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
2. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip

13. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal

HARTFORD

statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- a. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan

Signature/Authorized Official

Date

Pedro E. Segarra

Name

Mayor

Title

550 Main Street, 2nd Floor, Suite 200

Address

Hartford, CT 06103

City/State/Zip

860-757-9500

Telephone Number

Court of Common Council

4



CITY OF HARTFORD
550 MAIN STREET
HARTFORD, CONNECTICUT 06103

rJo Winch, Council President
James M. Boucher, Majority Leader
Luis E. Cotto, Minority Leader

John V. Bazzano, Town and City Clerk

Alexander Aponte, Councilman
Corey J. Brinson, Councilman
Larry Deutsch, Councilman
Kenneth H. Kennedy, Jr., Councilman
Robert L. Painter, Councilman
Calixto Torres, Councilman

June 27, 2011

This is to certify that at a meeting of the Court of Common Council, June 27, 2011, the following RESOLUTION was passed.

Whereas, The City of Hartford must complete and submit to the U.S. Department of Housing and Urban Development (HUD) its FY 2011-12 Annual Action Plan in order to receive HUD entitlement grant funds through the Community Development Block Grant (CDBG), Home Investment Partnership (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) programs, and

Whereas, This Annual Action Plan addresses the City's intended use of approximately \$7.5 million for activities and programs that support specific priority needs and objectives identified in the City of Hartford Five Year Consolidated Community Development Plan (2010-2015), and

Whereas, The process of developing the Annual Plan, for Year Two of the Five Year Plan, was carried out in accordance with the City's HUD-approved Citizen Participation Plan and included two public hearings, several community meetings, and a 30-day comment period that solicited citizen feedback on the needs of the community in areas such as Housing, Economic Development and Public Service, and

Whereas, The priorities of One City, One Plan, the City's Plan of Conservation and Development, were also incorporated into the development of the Annual Plan in the context of creating suitable living environment, decent housing and economic opportunity for low and moderate-income residents, now, therefore, be it

Resolved, That the Court of Common Council authorizes the Mayor to submit the Year Two (FY 2011-12) Annual Action Plan to HUD for approval and release of funds, and be it further

Resolved, That the Mayor or his designee is hereby authorized to execute any and all manner of other documents and to take such other actions as he and the Corporation Counsel may deem appropriate and in the best interests of the City in order to effectuate the above transaction, and be it further

Resolved, That no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor fail to execute the aforementioned agreements or other documents, or to take any of the other aforesaid actions, and be it further

Resolved, That all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the Mayor executing such agreements and documents, and taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.

Attest:


John V. Bazzano,
City Clerk

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING 2011-12

Public Service

Artists Collective, Inc.	Summer Camp Culture & Training	\$ 12,750
Billings Force Community Works	Job Training at the Kitchen	8,500
Blue Hills Civic Association	Blue Hills Housing Program	12,750
Boys & Girls Clubs of Hartford, Inc.	Triple Play	12,750
Camp Courant, Inc.	Hartford's Camp Courant	13,600
Center for Urban Research Education	Adult Literacy & Numeracy	17,000
Charter Oak Temple	Charter Oak Cultural Center Youth Arts	12,750
Children in Placement, Inc.	Child Advocates in Hartford Probate Court	5,950
Community Partners In Action	The Resettlement Program	18,700
Compass Youth Collaborative, Inc.	After School Initiative	33,150
Connecticut Fair Housing Center	Foreclosure Prevention	21,250
Connecticut Puerto Rican Forum	E-Workplace Skills for Daycare Business	12,750
Connecticut Science Center	Science in Motion	11,900
Co-Opportunity, Inc.	YouthBuild Hartford	14,450
Ebony Horsewomen, Inc.	Equine Assisted After School Program	8,500
Family Life Education, Inc.	Teen & Young Parent Support Program	8,500
Foodshare, Inc.	Public Housing Food Delivery Program	15,300
Girl Scouts of Connecticut, Inc.	Girlz R.U.L.E.	10,200
Guakia, Inc.	Guakiarte Performing & Creative Arts	8,500
Hands On Hartford, Inc.	Senior Community Café	27,200
HARC, Inc.	Capable Kids Sixty Years of Fun	11,900
Hartford Animation/Joe Picture This	Hartford Animation & Film Studio	8,500
Hartford Area Rally Together, Inc.	Home Ownership Made Easy (HOME)	45,050
Hartford Children's Theatre, Inc.	Winter Performing Arts	5,950
Hartford Conservatory	Tuition-Free Performing Arts Program	11,050
Hartford Interval House, Inc.	Shelter Program	12,750
Hartford Neighborhood Centers, Inc.	Youth Development Afterschool Program	17,000
Hartford Stage Company	Hartford Stage Studio	5,950
House of Bread, Inc.	HOME Program	8,500
Immaculate Conception Shelter & Housing	Summer Respite Program	14,450
Jubilee House, Inc.	Esperanza Academic Center	17,000
Knox Parks Foundation, Inc.	Green Crew Program	18,700
Lawyers for Children America	Service for Abused & Neglected Children	12,750
Literacy Volunteers of Greater Hartford	ESOL & Basic Literacy Instruction	12,750
Mi Casa Family Svc & Educational Center	Neighborhood Youth Center	8,500
New Hartford Artisan's Weaving Center, Inc.	Therapeutic Weaving Program	10,239
Nutmeg Big Brothers Big Sisters	Foster Grandparent Program	6,800
Organized Parents Make a Difference, Inc.	After School-Mary Hooker Magnet	11,900
Real Art Ways, Inc.	Youth Apprenticeship Program	7,650
San Juan Center, Inc.	Emergency/Disaster Support Center	8,500
The Salvation Army	Parents The Second Time Around	28,900
Village for Families and Children	Truancy Court Prevention – Burr School	8,500
YMCA of Metropolitan Hartford	Footlights	6,800
YWCA of New Britain, Inc.	Hartford Sexual Assault Crisis Service	8,500

Subtotal Public Service 595,039

Housing, Acquisition & Rehabilitation

City DS/Economic Development	HRA Property Disposition	175,000
City DS/Housing & Property Management	Homeownership Appraisal Gap Financing	75,000
City DS/Housing & Property Management	Housing Preservation Loan Fund	375,004
City DS/Housing & Property Mgmt and L&I	Targeted Anti-Blight Program	309,387
City Health & Human Services	Emergency Placement Services	20,000
Hartford Area Habitat for Humanity, Inc.	Homeownership Program	63,750
Local Initiatives Support Corporation	Land Acq/ Neighborhood Development	61,625
Rebuilding Together Hartford, Inc.	Homeownership Retention	127,500

Subtotal Housing, Acquisition & Rehabilitation 1,207,266

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Public Facilities

Catholic Charities Archdiocese of Hartford	Migration Center	58,292
City/Department of Public Works	New County Ross Wexford Skate Park	150,000
City/Fire Department	Self-Contained Breathing Apparatus	100,000
Connecticut Urban Legal Initiative	John E. Rogers/Town Center Legal Svcs	15,300
Hartford Food System	GROW Hartford-Main Street Urban Farm	21,250
Riverfront Recapture	Riverfront Park Development	149,527
Village for Families and Children	Village South Site Improvements	102,000
	Subtotal Public Facilities	596,369

Economic Development

City DS/Economic Development	Façade Improvement Program	230,000
City DS/Grants & Administration	Microenterprise/Business Development	130,000
Hartford Economic Development Corp	Small Business Revolving Loan Fund	230,000
Spanish American Merchants Association	Empresario Latino Development Center	50,000
Univ. of Hartford-UAMS	Upper Albany Main Street Program	120,000
Univ. of Hartford- Entrepreneurial Center	Small Business Technical Assistance	63,750
	Subtotal Economic Development	823,750

Administration

City/Grants Management	Admin, Central Loan, Fair Housing	795,587
	Subtotal Administration	795,587

Grand Total Community Development Block Grant	\$ 4,018,011
CDBG Entitlement	3,483,007
Carryover Funds	515,074
Non Revolving Loan Program Income	19,930

EMERGENCY SHELTER/SOLUTIONS GRANT (ESG)

		Phase I	Phase II
City/Department of Health & Human	McKinney Shelter	41,302	16,082
Hartford Interval House	The Shelter Program	11,571	4,506
House of Bread	Emergency Shelter	4,856	1,891
Immaculate Conception Shelter & Housing	Emergency Shelter	13,052	5,083
Mercy Housing & Shelter Corp.	Friendship Center	4,315	1,680
Mercy Housing & Shelter Corp.	St. Elizabeth House	10,441	4,066
South Park Inn, Inc.	Emergency Shelter	12,241	4,767
The Open Hearth Association, Inc.	Emergency Shelter	15,669	6,102
The Salvation Army	Marshall House	44,376	17,280
YWCA of the Hartford Region, Inc.	Emergency Shelter	10,877	4,236
	Total Emergency Shelter/Solutions Grant	168,700	65,693

HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA)

Christian Activities Council	Zeppo House	83,137
Chrysalis Center, Inc.	Community Housing & Health Services	145,861
Community Renewal Team	McKinney Shelter	74,849
CT AIDS Resource Coalition, Inc.	Housing Services	133,254
Hands On Hartford	Peter's Retreat	182,070
Human Resources Agency of New Britain,	Supportive Housing Program	158,321
Immaculate Conception Shelter & Housing	AIDS Case Management Services	45,087
Mercy Housing & Shelter Corp.	Supportive Housing Services	132,786
St. Philip House, Inc.	St. Philip House, Inc.	74,163
Tabor House, Inc.	Supportive Housing Program	101,747
	Total Housing Opportunities for Persons With AIDS	\$ 1,131,275

HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)

Set-aside for Community Housing Development Organizations (CHDOs)	15%	271,678
Set-aside for homebuyer assistance, rehabilitation/new construction of	75%	1,358,391
Program Administration - 10% of anticipated Program Income	10%	213,119
HOME Program Income - 90% of \$320,000 in anticipated Program	N/A	288,000
	Total Home Investment Partnerships Program	\$ 2,131,188

Grand Total All Programs (CDBG, ESG, HOPWA, HOME)	\$ 7,514,867
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Second Program Year Action Plan Narrative Responses

GENERAL

Executive Summary

On June 25, 2010, former City Council President, Pedro E. Segarra assumed the duties and responsibilities of Mayor of the City of Hartford. Mayor Segarra has pledged to restore faith in government and revitalize our community's commitment to progress. His administration follows four key goals:



- Ensure each office is accountable for operating in a fiscally prudent manner and achieving results to advance the City's interest
- Safeguard the health, cleanliness and safety of the community
- Create jobs and improve the quality of education
- Pursue opportunities to accelerate and expand Hartford businesses and neighborhoods.

Indeed, the outlook of the City, under Mayor Segarra's leadership, has swiftly begun to take shape.

Hartford is open for business. Between the H.B. Davis and the Capitol West buildings coming down, new businesses are popping up, such as the Market at 21, creating job opportunities and customer convenience. This long awaited full-scale grocery store in downtown Hartford is employing 89 people-most of whom are Hartford residents. Through the City's partnership with the Greater Hartford Arts Council, our Jobs Grant Program has created, expanded, and retained more than 340 Hartford-based jobs, including 80 for Hartford youth. The Mayor will lead a standing Jobs Roundtable of community business leaders, entrepreneurs and innovators, to seek ways not just to "Shop Hartford" – which is important to strengthen our local economy – but to grow Hartford.

Hartford is a great place to live and soon more people will join us. The revitalization of Constitution Plaza is underway, as the old Sonesta and Clarion Hotel, which has been vacant for more than a decade, will be transformed into 180 apartments with street level retail and commercial space.

Hartford is a better educated city. The Board of Education reports three straight years of improved test scores and five City Magnet Schools received national recognition, distinguishing them among the best in the country. Incoming Superintendent, Dr. Christina Kishimoto and the

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new Board of Education Chairman David MacDonald are working with the Mayor to face the challenges that lie ahead. Mayor Segarra is committed to pursuing academic excellence for all of our children and our continued effort to improving our educational system.

Hartford is an environmentally smarter and greener city. The Green Ribbon Task Force has presented recommendations as to how we as stewards can strategically maintain and manage our historic park system. The City Green Action Team kicked off the "Workplace Pledge to be Green", campaign, an effort to have City employees increase recycling in their offices, and employ energy-savings measures such as using office equipment energy saving modes, and being observant about turning off office lights in areas that are not in use. In addition, the City has submitted its grant application for the Environmental Protection Agency's (EPA) "Greening America's Capitals" program. Hartford is committed to sustainable and green development and has proposed the "Capitol Avenue Visioning" as the project for investment.

Hartford, Connecticut's Capital City, strives to be national role model for creating jobs, ensuring safe neighborhoods, continuing to raise academic standards and expectations, and stimulating neighborhood economic development with an emphasis on small business. "One City, One Plan" for conservation and development is instrumental in the City's vision for the next decade to be a global, green, and competitive job hub that provides a vibrant quality of life for all of its residents, employees, and visitors. Hartford's Year Two Annual Action Plan for 2011-2012 mirrors these goals and reinforces the relationship between the City's global priorities and the priorities of creating a suitable living environment, decent housing and economic opportunity for our low and moderate-income residents.

Hartford's Year Two Annual Action Plan for 2011-2012 follows the guidelines established by the U.S. Department of Housing and Urban Development's Office of Community Development and Planning using the Consolidated Plan Management Process (CPMP) Tool. HUD questions are in bold and the City's responses follow.

General Questions

- 1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.**

During Year Two, the City of Hartford, per Hartford Court of Common Council Resolution passed in Program Year 23, shall continue to allocate one hundred percent (100%) of its Community Development Block Grant (CDBG) entitlement funds solely to benefit low- and moderate-income Hartford residents. With the exception of activities meeting the national objective of "area benefit", all of Hartford's CDBG funded activities' program participants/beneficiaries must certify they are income-eligible under Section 8 guidelines, and present proof of residency. Hartford's CDBG funded activities meeting the national objective of "area benefit" are carried out only in income-eligible census tracts.

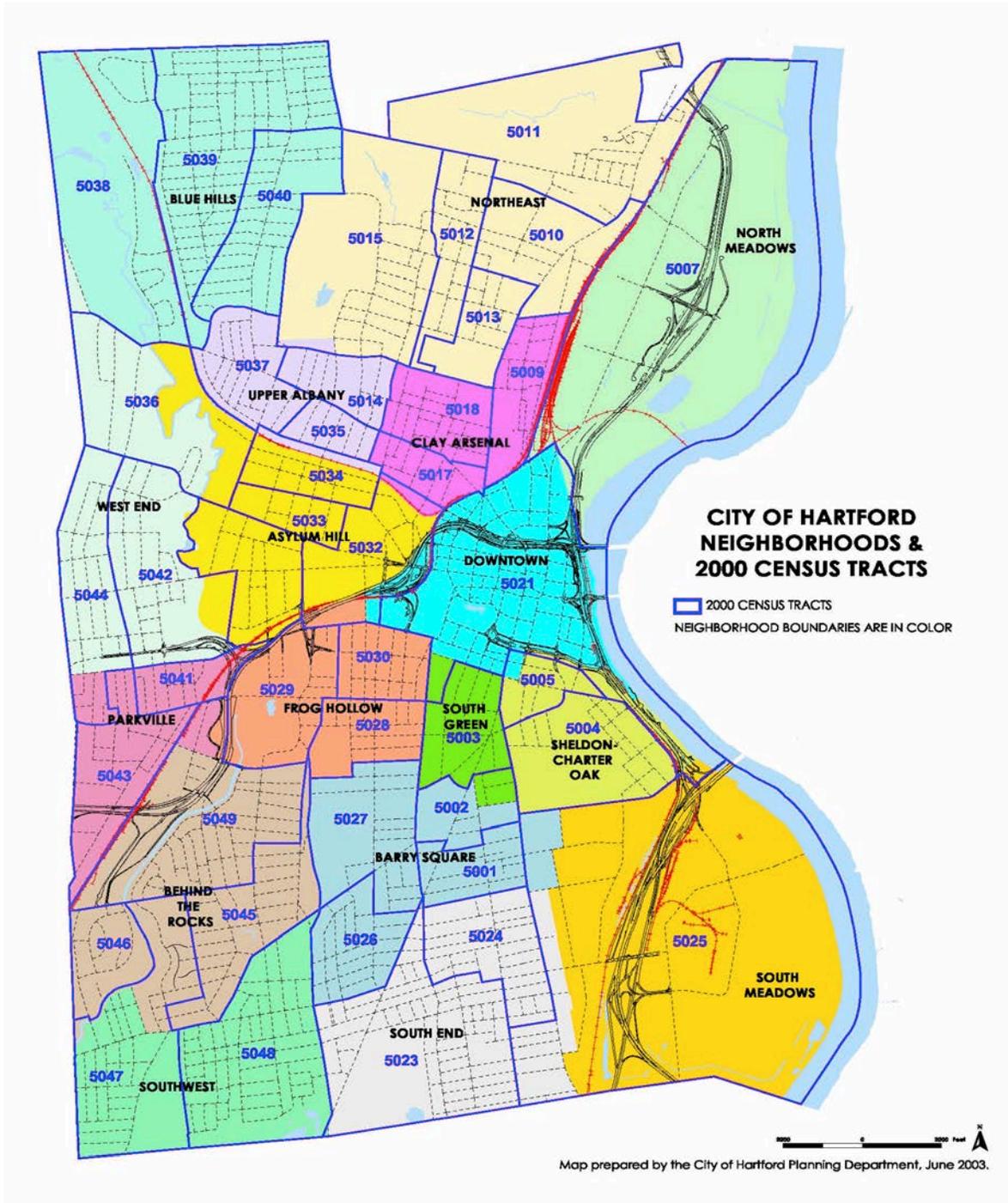
Emergency Solutions Grant (ESG) funds will continue to be used in to provide facilities and services to meet the needs of homeless people in the City of Hartford. All Housing Opportunities for Persons With AIDS (HOPWA) funds will be allocated to benefit persons living with HIV/AIDS throughout the Hartford Eligible Metropolitan Statistical Area (EMSA).

The City will give priority consideration to applications for HOME Investment Partnerships Program (HOME) funding that propose homeownership, (both rehabilitation and new construction). Housing that accommodates large families (two or more bedrooms) will be preferred. Development

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proposals that eliminate blight will be given priority. This priority will be addressed primarily under the City's HOME Program's: Homeownership Development and HouseHartford Homebuyer Assistance.

City staff are working with the recently released 2010 Census and American Community Survey to update the existing demographic and economic data and census tract map. Little change is expected from 2000 demographic data; however, if there is a significant variance, per the Citizen Participation Plan, the Plan shall be amended.



2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.

Community Development Block Grant (CDBG) allocations are not limited to specific geographic areas of Hartford, but must serve low- and moderate income Hartford residents and/or address blight on a spot basis. Hartford makes allocations based on the level of benefit for very low, low and moderate-income residents, and provides support for activities throughout all of its neighborhoods, with the exception of the two census tracts that are ineligible (tract 5007 in the North Meadows and tract 5036 in the West End). The citywide census tract indicates that 76.50% of the population is low and moderate income; as previously mentioned, these percentages are not expected to change significantly.

Emergency Shelter/Emergency Solutions Grant (ESG) funds are allocated to ten emergency and day shelter programs located in neighborhoods throughout Hartford: Asylum Hill (Salvation Army and YWCA), Clay Arsenal (House of Bread), Frog Hollow (Immaculate Conception Shelter), Sheldon-Charter Oak (McKinney Shelter and Open Hearth), and South Green (Mercy Housing St. Elizabeth House/Friendship Center and South Park Inn). Hartford Interval House's address is suppressed to protect the confidentiality of their clients, who are battered women and their children. All programs serve only the homeless and those at risk of becoming homeless.

Housing Opportunities for People with AIDS (HOPWA) funds are allocated to program sponsors who serve people living with HIV/AIDS throughout the wider Eligible Metropolitan Statistical Area (EMSA). Program Sponsors must be in compliance with the Standards of Care developed and updated by the Connecticut AIDS Resource Coalition, with input from the Continuum of Care. The providers must also be in compliance with the applicable exhibits from HUD's "Assessing Compliance, Measuring Performance" manual.

Home Investment Partnerships Program (HOME) allocations are not strictly limited to any specific geographic area of the city as virtually every neighborhood in the city suffers from socio-economic ills. The City looks at each request for HOME Program funding to determine whether the property is worthy of rehabilitation activities, whether it will make a positive impact upon the surrounding neighborhood, and whether it will benefit low-moderate income Hartford residents.

3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.

The primary obstacle to meeting underserved needs of low-income and moderate-income populations continues to be the diminishing availability of funds. Organizations serving these populations continue to experience significant reductions in funding from both governmental and private sources. The City does not have the capacity to cover this funding gap, leaving many worthy and valuable programs unfunded or underfunded. This challenge is beyond the capacity of the local jurisdiction to satisfactorily address, however the City will continue to seek additional private, state and federal grant funding opportunities in conjunction with an expanded citywide grants division and Randall Funding & Development, Inc. Additionally, the City will continue to forge and maintain successful partnerships with a broad spectrum of local, regional, state, national, and federal agencies in order to share and match resources, as further described in the "Institutional Structure" section of this Plan.

The City of Hartford will also continue to support non-profit agencies, homeless service providers, and special needs groups in their goal to meet the underserved persons of the community. The City will continue to communicate with these groups as their needs change or the demand dramatically increases over the next year.

4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Recurrent federal resources expected to be made available to address the needs identified in the plan include, but are not limited to: Community Development Block Grant (CDBG), Housing Opportunities for People with AIDS (HOPWA), Emergency Shelter/Emergency Solutions Grants (ESG), Housing Investment Partnerships Program (HOME), Section 8, Section 108 Guaranteed Loan Program, Neighborhood Stabilization Program (NSP), Ryan White, Veteran's Administration, Low-Income Housing Tax Credits, Hearth Act and McKinney-Vento Homeless Assistance Act funds. Additionally, the remaining one-third of the City's American Recovery and Reinvestment Act of 2009 (ARRA) funds will continue to be spent in Year Two. The City will also look to maximize its application for and use of other federal program funds including, but not limited to the Assistance to Firefighters Grant, Energy Efficiency & Conservation Block Grant, EPA, FEMA, IDEA, JAG, FEMA, and Weed and Seed.

State resources expected to be made available to address identified needs in Year Two, include, but are not limited to: Capital City Economic Development Authority (CCEDA), Department of Children and Families, Department of Economic and Community Development (DECD), Department of Labor, Department of Mental Health & Addiction Services, Department of Social Services, State Historic Preservation, 911 Enhancement Grant

In addition to the many departments and divisions within the City, and the community agencies mentioned throughout this plan, local resources expected to be made available to address the needs identified in the plan include, but are not limited to: AIDS Project Hartford, Community Health Services, Hartford Asset Building Collaborative, Hartford Hospital, Hartford Dispensary, Institute of Living, Hispanic Health Council, South Arsenal Neighborhood Development Corporation.

Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.

Under the leadership of the Mayor and nine elected members of the Court of Common Council, the Departments of Management & Budget (M&B) and Development Services (DS) assume the lead role in administering programs covered by the consolidated plan. The Grants & Administration Division of M&B administers the CDBG, HOPWA and ESG programs, while the Housing and Property Management Division of DS administers the HOME program.

2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.

A public hearing and competitive funding opportunity notice (Notice of Funding Availability-NOFA) was issued on November 17, 2010 to identify community development needs and priorities, solicit proposals from private/non-profit agencies and City departments and to discuss implementation of identified specific objectives of the Year Two Annual Action Plan. This public notice, which also contained the schedule for the first public hearing, community meetings and technical assistance, was mailed to all existing subrecipients and those agencies on an interest list. The public notice was also published in the Hartford Courant and Identidad Latina, and on the Grants & Administration Division website. Notices were also posted at Hartford City Hall and Hartford Public

Library. The public notice was available in alternative formats to those with disabilities through the ADA Coordinator (telephone 860-757-9785, TDD 860-722-8331).

The first Public Hearing regarding development of the Plan was held on Tuesday, November 30, 2010 from 10:00 AM until 12:00 Noon at the North End Senior Center at 80 Coventry Street. This public hearing informed citizens and stakeholders about the Second Year Annual Plan process, priorities to be undertaken with HUD entitlement funds, the schedule of community-wide meetings and how to further participate in development of the Plan. In the ensuing weeks, the Division of Grants & Administration hosted a series of four community meetings, which are further described in the following section entitled "Citizen Participation".

On December 10, 2010, from 10:00 AM to 12:00 Noon at the North End Senior Center at 80 Coventry Street, the City provided a pre-application technical assistance session. This session included a general overview of CDBG program performance; informed citizens and stakeholders about activities eligible to be undertaken with formula grant funds; and answered attendees' questions regarding the technical aspects of the proposal forms, and whether proposed programs were feasible pursuant to the federal regulations. There were no comments only technical questions regarding the proposal form (application for funding assistance).

CDBG applications were due on December 22, 2010 at 3:00 PM. The Grants & Administration Division received eighty-four (84) CDBG proposals from community-based agencies. All current subrecipients were required to submit new applications, and funding was contingent upon the Fiscal Year 2011-12, HUD grant award/approval/release of funds; Court of Common Council resolution and subrecipients' respective performance outcomes in the current fiscal year. All applications for funding assistance were reviewed by a team of City evaluators (Grants & Administration, Economic Development, Housing & Property Management, Department of Public Works, and Department of Health & Human Services) to determine and ensure eligibility/national objective under the CDBG program and to assess feasibility based on the following criteria:

- 1) Agency Summary, including
 - Proof of 501(c)(3) and Incorporation
 - Board of Directors list
 - Most recent single audit report/audited financial statement
- 2) Program Description Summary, including
 - Services to be provided or project to be completed
 - Client demographics
 - Proposed use of formula grant funds
 - Consolidated plan specific objective to be met
 - One City, One Plan related goal
- 3) Program Outcome Objectives, including
 - Objectives, Outcomes, Outcome Measurement Statement
- 4) Gap In Services, including
 - Unmet community needs to be addressed
 - Cooperative efforts to implement/sustain the proposed activity
 - How duplication of effort will be avoided
- 5) Leveraging Other Funds, including
 - All other sources of funding for the proposed activity
 - Long-term strategy to sustain funding for the proposed activity
 - What the impact will be if not awarded CDBG Funds

- 6) Organizational Capacity, including
 - Experience working with similar activities
 - Data collection methods/record-keeping systems
 - Financial policies and procedures/internal controls
 - Intra-agency staff communication methods
 - Experience with government funds/grants/fundraising

- 7) Itemized Budget, including
 - Both committed and pending funds
 - All costs associated with proposed activity
 - Staff time clearly identified
 - Feasible budget for proposed activity
 - Balanced budget

HOME developer proposals are solicited through an open application process, which is then evaluated by the Division of Housing and Property Management. Projects are reviewed for eligibility and prioritized by need.

3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

In Year Two the Grants and Administration Division will continue to enhance coordination between City departments, public and private housing, health, and social service agencies by sending staff to the meetings of various community stakeholder organizations, including, but not limited to: Capitol Region Conference of Governments; Community Planning Group; Connecticut AIDS Resource Coalition; Connecticut Coalition to End Homelessness; Hartford Continuum of Care; Hartford Preservation Alliance; Hartford 2000; Health & Human Services Department will assume responsibilities for Journey Home; Metro Hartford Alliance; Public Health Advisory Council; various NRZ organizations; and Ryan White Planning Council.

In Year Two the City will work with community stakeholders, non-profit organizations and businesses, and with the assistance of an experienced consultant, will perform a series of planning and design tasks related to the completion of up to three Neighborhood Revitalization Strategy Area (NRSA) designations for the City of Hartford. The consultant will work with neighborhood residents and community stakeholders in each of the proposed NRSA areas to engage neighborhood residents and stakeholders in the planning process.

Hartford's various departments (most notably Corporation Counsel, Public Works, Development Services, Health & Human Services) will also continue to attend and provide staff support to the following **commissions** comprised of residents and stakeholders: AIDS/HIV; Aging; Alcohol & Drug Abuse; Lesbian, Gay, Bisexual & Transgender Issues; Cultural & Ethnic Diversity; Disability Issues; Elderly Services; Fair Rent; Flood; Grandparents Raising Grandchildren; Greater Hartford Transit District; Health & Human Services; Historic Properties; Homelessness; Human Relations; Parks & Recreation Advisory; Permanent Status of Hartford Women; Planning & Zoning; Workplace Rights; and Youth.

City staff will also continue collaboration with residents and stakeholders on the following **boards**: Assessment Appeals; Building Appeals; Education; Civilian Police Review; Design Review; Hartford Partnership for Scholarship; Preservation Appeals; and Zoning Appeals.

Hartford Court of Common Council members will continue to participate in the following **committees** aside from the Committee of the Whole: Education; Health & Human Services;

Housing; Labor & Workforce Development; Legislative Affairs; Operations, Management & Budget; Planning & Economic Development; Public Works, Parks & Environment; and Quality of Life & Public Safety.

Further, the Grants & Administration and Housing & Property Management divisions will continue to work with subrecipients in ways that promote the individual organizations' special events, through recognition programs, workshops and specialized training that celebrate and engage residents, stakeholders, and providers. Additionally, Grants & Administration Division staff will continue to participate in independent quality assurance reviews, in concert with the State Department of Social Services, for the HOPWA program. Lastly, collaboration will continue with local private, state and federal agencies to engage in further developing cooperative funding projects, which will benefit the residents of Hartford.

Citizen Participation

1. Provide a summary of the citizen participation process.

In addition to the first public hearing referred to in the previous section, the following four community/stakeholder meetings were held in order to solicit citizen input regarding Hartford's community development needs and priorities; provide a general overview of program performance and requirements; and advertise the proposed use (activities) of the Year Two formula grant funds:

The Lyceum

Date: Wednesday, December 1, 2010 – 3:00 pm
Place: 227 Lawrence Street

CT Works One-Stop

Date: Thursday, December 9, 2010-1:00 pm
Place: 3580 Main Street

City of Hartford, Planning and Zoning Commission

Date: Tuesday, February 22 – 5:00 pm
Place: 260 Constitution Plaza, Plaza Conf Room

Hartford Public Library

Date: Wednesday, December 15, 2010-5:30 pm
Place: 550 Main Street, Main Floor

On May 13, 2011 the City published a public notice to announce the 30-day comment period for the Year Two Annual Action Plan, the date/time and purpose of the second public hearing and a list of the Mayor's recommended allocations for FY 2011-2012 CDBG, HOME, HOPWA and ESG. This information and a draft of the Plan was also posted on the Grants & Administration Division website <http://grants.hartford.gov/default.aspx>, the City's homepage under "press releases," and the Hartford Public Library. The public notice was also published in the Hartford Courant, Hartford News and La Voz Hispana.

The second and final public hearing was held the evening of June 8, 2011 in Hartford City Hall Court of Common Council Chambers. Two Spanish translators were present and a hearing impaired interpreter was also available upon request. The public hearing was videotaped by Public Access Television. The public comment period commenced on May 13, 2011 and ended on June 13, 2011.

2. Provide a summary of citizen comments or views on the plan.

Please see Attachment B for citizen comments received during the final public hearing held June 8, 2011 at City Council Chambers, 550 Main Street, Hartford. No other written or comments regarding the Plan were received.

3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.

All community meetings were held in handicapped-accessible facilities. Spanish translators were present and a hearing impaired interpreter was available for upon request, although no requests were received. The public hearing was videotaped and broadcast by Public Access Television. Also available upon request, Hartford's ADA Coordinator would provide copies of the documents in alternative formats, e.g., oral, Braille, electronic, or large print copy for the visually impaired, and mail copies to those who are homebound. No such requests were received.

Public notices were published in a variety of community newspapers, as well as the City of Hartford's website at <http://www.hartford.gov> and <http://grants.hartford.gov/default.aspx>.

4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

All comments were accepted and are included in Attachment B.

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

The City of Hartford under the new administration has done significant restructuring of departments consolidating and creating new ones to ensure superior accountability and organization. The City's primary goal is to safeguard and reflect the wants and needs of the people who live, work and visit Hartford. The administration's plan is to create jobs, maintain a high quality-of-life, improve the quality of education, and pursue opportunities that will recapture the energy of Hartford. Year Two will be the beginning of a new epoch, the City will continue to forge and maintain successful partnerships with a broad spectrum of local, regional, state, national, and federal agencies to improve and expand the economic health of Hartford's business community and neighborhoods.

In Year Two Grants and Administration will expand and operate under the Office of Management & Budget to maximize grant opportunities, ensure full allowable offsets to the operating budget and diversify the revenue sources for the City of Hartford, while also guaranteeing full compliance with Federal, State and grantor requirements. Staff will continue to share information/resources and provide/receive technical assistance by attending monthly and quarterly meetings to support the Commission to End Homelessness, the Continuum of Care, and various other community organizations.

Development Services will continue to coordinate its four remaining divisions: Economic Development, Licenses & Inspections, Housing & Property Management and Planning, and through weekly meetings division heads will share information and administrative procedures concerning city owned and private projects. Almost all housing rehabilitation and economic redevelopment projects require the four divisions to communicate with each other effectively in order to expedite the projects. The Department of Development Services now houses the Fair Hearing/Federal Labor Standards Compliance Officer who is also responsible for Fair Rent, and Fair Housing marketing.

The Department of Public Works (DPW) will continue to provide architectural/engineering technical assistance for and management of city and community-based CDBG funded Public Facilities and

Improvements projects; the DPW's collaborative relationship with the Purchasing Division will continue to expedite the bidding of the projects on the city's procurement website.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Grants & Administration Division staff will continue to conduct either on-site or remote (desk) monitoring of its housing and community development projects, with the goal of ensuring long-term compliance with program and comprehensive planning requirements. To determine which projects receive on-site or remote monitoring, staff conducts a risk assessment; if the project is found to be a high risk due to the nature and dollar amount of the project, a financial audit may be conducted in addition to programmatic monitoring.

The Grants & Administration Division follows federal regulations, program standards outlined in HUD's revised "Community Planning and Development Monitoring Handbook" and the City's Comprehensive Plan when monitoring housing and community development projects for compliance with program and comprehensive planning requirements. Areas of monitoring will include, but are not limited to, national objective/eligibility, conformance with the subrecipient agreement, City priority needs and objectives, recordkeeping systems, financial management, insurance, procurement standards, and EEO/affirmative action requirements.

The City's Procurement Department will monitor construction projects for compliance and enforcement of Davis-Bacon and Related Acts, Contract Work Hours, Safety Standards Act to further ensure projects are compliant with federal, state and city requirements.

The Department of Development Services-Housing and Property Management Division also follows monitoring procedures for the HOME Program each year, with every assisted unit is monitored based upon a schedule. They monitor the performance of all entities receiving HOME funds to assure compliance with the program requirements, including compliance with income requirements, maximum rent limits, and HUD Housing Quality Standards and affirmative marketing. In addition, the City will monitor on an annual basis the occupancy status, condition, and rent levels (if applicable) for those person/families assisted under the HouseHartford Program.

2. Describe actions to be taken by the grantee to monitor its performance in meeting its goals and objectives set forth in its Consolidated Plan.

Monitoring annual performance against the Consolidated Plan is an ongoing process. The Grants & Administration Division will continue regular meetings with staff from the other Development Services divisions, Finance, Management and Budget, and the Office of the Chief Operating Officer to review and monitor performance and progress towards meeting goals and objectives set forth in the Consolidated Plan.

In addition, the Grants & Administration Division has adopted new Key Performance Measures for the City of Hartford Quarterly Scorecard effective July, 2011. These new measures will not only report on numbers served and dollars spent, but will show progress towards improving the living environment, housing and economic opportunity for residents served with CDBG, ESG and HOPWA funds. Key Performance Measures are disseminated and reviewed on a quarterly basis at Court of Common Council meetings, which are also open to the public.

3. Describe action steps the grantee will take to ensure long-term compliance with housing codes.

The City of Hartford's citation process has demonstrated to be an effective tool in the enforcement of nuisance violations. The provision allowing the imposition of fines for non-compliance has drastically reduced the number of non-compliant cases. During the past year the management team examined implementing the process to apply on violations of lack of essential services but found it to be an ineffective tool for enforcement in these types of cases. At this time the team continues to evaluate other areas where this will allow the Housing Code Inspectors to efficiently manage and better serve the community.

The Divisions' management team will work in conjunction with the Corporation Counsel of the City of Hartford to promote and adopt the International Property Maintenance Code in the City of Hartford. The adoption of the code will meet the needs of the city and put in place a current up to date property maintenance code governing the maintenance of existing buildings. The model will provide our jurisdiction with code regulations that contain clear and specific maintenance requirements enhancing our existing enforcement regulations. The organization will provide and support the field force with the opportunity to obtain the required certification for enforcement through training and education.

HOME Program Monitoring: The Department of Development Services-Housing and Property Management Division is responsible for managing the day-to-day operations of the HOME Program, monitoring the performance of all entities receiving HOME funds to assure compliance with the program requirements, and taking appropriate action when performance problems arise. The Housing and Property Management Division has developed monitoring procedures for the HOME Program which it follows each year. Every assisted unit is monitored based upon a schedule. Generally, HOME funded projects are monitored to determine compliance with income requirements, maximum rent limits, and HUD Housing Quality Standards. In addition, the City will monitor on an annual basis the occupancy status for those person/families assisted under the HouseHartford Program.

Lead-Based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

The housing renovation programs managed by the Housing and Property Management Division contribute to the reduction in the number of housing units that contain lead-based paint hazards, and increase the inventory of lead-safe housing available to extremely low, low, and moderate-income tenants, new homebuyers, and owners rehabilitating their properties. Housing programs require that a number of action steps be taken to evaluate and reduce lead-based paint hazards in homes built before 1978.

In accordance with the Lead Safe Housing Rule (April 22, 2008), Hartford's Housing programs follow guidelines that may include the provision of the EPA/HUD/Consumer Product Safety Commission brochure entitled *Protect Your Family from Lead in Your Home*, and a HUD Lead-Based Paint Notice, which is a disclosure to purchasers regarding the dangers of lead-based paint poisoning. Housing personnel and/or a State certified lead inspector/risk assessor perform property inspections or risk assessments to determine the existence of potential lead-based paint

hazards. Depending on the type and size of the project, programs require homeowners and developers to notify occupants of lead hazard evaluation and reduction activities. Safe work practices must be utilized while performing standard treatments (paint stabilization, correcting dust-generating conditions, addressing bare residential soil, and creating smooth/clean horizontal surfaces). Clearance exams must be performed on all surfaces that tested positive for lead-based paint, and on all surfaces presumed to be a lead hazard. Large projects (above \$25,000 per unit) require full abatement and ongoing maintenance through lead management plans.

Developers and contractors performing renovation, repair and painting projects that disturb lead-based paint in homes must comply with changes to the April 22, 2008 Lead Safe Housing Rule to comply with the Environmental Protection Agency's (EPA's) Renovation, Repair and Painting (RRP) regulation. The Housing Preservation Loan Fund Program (HPLF) currently maintains a list of approximately 16 participating contractors. As of the end of the 3Q FY 2011, the contractors participating in the program have completed the Renovator Initial Course and/or the Renovator Refresher Course in accordance with CFR Part 745.225.



Lead Safe House

The Housing Department will continue to comply with all applicable aspects of 40 CFR Part 745 outlining the Final rule regarding RRP. As part of the HPLF initial application process, homeowners and tenants receive the Lead-Safe Certified Guide to Renovate Right. This new EPA approved pamphlet is required disclosure information for homeowners and renters who (a) reside in a home built before 1978, (B) have a child under the six years of age, and (c) live in a home where painted surfaces are being disturbed in the act of performing repair or home improvement activities. Through the HPLF Program, approximately 50 units of housing will be remediated in fiscal year 2011-2012.

The City of Hartford's Housing Department is currently partnering with the Connecticut LAMPP (Lead Action for Medicaid Primary Prevention) project, an early intervention and prevention program working to reduce lead hazards in homes in fourteen cities and towns in Connecticut. Their goal is to protect children before they get lead poisoned, intervene at lower blood lead levels, and prevent exposure to children who will move into the same housing in the future. Through our joint funding efforts, 4-6 properties totaling 6-14 units will be remediated of lead.

HOUSING

Specific Housing Objectives

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.

The following summarizes the City of Hartford's priorities and objectives for the allocation of Federal and State funds:

First Priority: The City's first order of priority is homeownership. The City will give priority consideration to applications for HOME program funding that propose homeownership, (both

rehabilitation and new construction). Housing that accommodates large families (two or more bedrooms) will be preferred. Development proposals that eliminate blight will be given priority. This priority will be addressed primarily under the City's HOME Program's: Homeownership Development and HouseHartford Homebuyer Assistance.

In addition, the State of Connecticut Economic and Community Development's HUD funded Neighborhood Stabilization Program, and the City's Homeownership Appraisal Gap Financing Program, as well as other housing programs that may be funded in part by CDBG and HOME, will be utilized as funds become available.

Foreclosure Avoidance Options for Upside-Down Mortgages: In support of the City's homeownership priority this plan includes a programmatic procedural change to help homeowners threatened with foreclosure. The change involves two options – either assumption of City mortgage debt by the new homebuyer or conversion of City mortgage debt to a grant (the amount that represents the upside-down portion of the existing owner's mortgage debt that would otherwise prevent a property sale). Procedurally, either option could enable owners to sell their property via a 'short sale' - versus losing the property through a bank foreclosure action. The City is taking these steps in light of the current mortgage/housing crisis. For more information see ATTACHMENT D (Foreclosure Avoidance Options for Upside-Down Mortgages).

Second Priority: The City's second order of priority is development of affordable rental properties. Through its HOME Program, the City will fund the rehabilitation of multi-family rental housing properties. Housing development proposals that accommodate the elderly or veterans and/or eliminate blight will be given priority.

Third Priority: The City's third priority is the preservation of its existing housing stock. CDBG funds will be used to maintain, preserve and improve the existing housing stock through small home improvement loans to property owners in Hartford's neighborhoods. Owner-occupied single-family (one-to-four units) properties will be given priority. This is accomplished through the City's Housing Preservation Loan Fund Program and its Porches Program.



The City anticipates funding and/or support for the following priority housing objectives during Year Two:

HOUSING GOAL: foster the continued development of homeownership opportunities (with focus on minority participation), rehabilitation and construction of multi-family, rental housing, and undertake selective demolition of vacant properties that have outlived their usefulness to foster a variety of types of housing units affordable to a range of incomes in Year Two.

Objective H-1: HOME Homebuyer Assistance – Use HOME Program funds to provide down payment and closing cost assistance loans under the HouseHartford Program.

Activities:

- **H-1.1** – Assist 40 families (12 low and 28 moderate-income) in Year Two.

Objective H-2: Housing Rehabilitation (Single Family properties) – Use CDBG funds to assist existing homeowners with the renovation of housing units by providing low-interest loans through the Housing Preservation Loan Fund Program and the Porches Program and free repairs through CDBG.

Activities:

- **H-2.1** – Assist existing homeowners with the renovation of 81 units in Year Two.
- **H-2.2** – Funds will be used to assist in the renovation of 50 homeownership units and 31 rental units (10 extremely low-income, 36 low- and 35 moderate-income) in Year Two.
- **H-2.3** – Use CDBG funds to provide free emergency repairs and accessibility improvements to approximately 50 mostly elderly and disabled low and moderate income residents

Objective H-3: CDBG and CCEDA Homebuyer Assistance – Use CDBG Program and State Capital City Economic Development Authority (CCEDA) funds for the Homeownership Appraisal Gap Financing Program.

Activities:

- **H-3.1** – Assist 10 persons/households purchase 1 to 4 family homes that will be renovated (CDBG/UH 5 moderate-income and CCEDA Funds–5 moderate-income) in Year Two.

Objective H-4: HOME Rental and Homeownership Housing Development – Use HOME Program and CDBG funds for the renovation/construction of multi-family rental properties and homeownership properties by developers and CHDOs.

Activities:

- **H-4.1** – HOME (CHDO Set-Aside) – Use HOME Program funds for the development of multi-family properties by CHDO. Approximately 100 units of housing will be developed (72 low-income and 28 moderate-income) in Year Two.
- **H-4.2** – CDBG funds will also be allocated to support the acquisition of approximately 4 parcels to build low-income single family housing in Year Two.

Objective H-5: Section 8 Project-Based Assistance Program – Based on HUD’s regulations to allow communities, such as Hartford, to allocate up to 20% of their tenant-based vouchers for Project-Based Assistance, plans will be initiated to allow for a specific number of rental subsidies to be attached to specific rental units which will assist in providing housing for persons with special needs. The City of Hartford Public Housing Authority (HHA) will allocate additional Section 8 units by utilizing Project-Based assistance for special-purpose vouchers targeted to families with disabilities or the elderly as the vouchers become available.

Activities:

- **H-5.1** – A funding application was submitted by the City for 100 Family Unification Program (FUP) vouchers and partnered with Department of Children and Families’ Supportive Housing for Family programs and is awaiting a response from HUD.
- **H-5.2** – The Housing Authority will work in conjunction with the “Moving on Initiative”

efforts in directing 5 Project-Based vouchers to assist long-term, permanent supportive housing tenants who no longer need intense level of services with rental subsidies.

- **H-5.3** – Section 8 Homeownership Program – to administer the Section 8 Homeownership Program by accommodating 5 eligible families with permanent homeownership within months and expand the number of participants in Year Two.

Objective H-6: Housing Counseling – In conjunction with Housing priorities, CDBG funds will be used to support Homeownership and Housing counseling.

Activities:

- **H-6.1** – Use CDBG funds to support homeownership and housing counseling activities for 200 residents in Year Two.

Objective H-7: Neighborhood Stabilization Program (NSP) – NSP funds will be utilized to acquire, rehabilitate and resell bank-owned foreclosed properties.

Activities:

- **H-7.1** – NSP funds will be utilized to acquire, rehabilitate and resell 2 bank-owned foreclosed properties in Year Two.
- **H-7.2** – NSP funds will also provide for the construction of 3 new residential homeowner units through the demolition of blighted properties and the redevelopment of blighted and vacant properties in Year Two.
- **H-7.3** – NSP III funds will result in the acquisition, rehabilitation or redevelopment of at least five properties in Year Two.

Objective H-8: Code Enforcement

Activities:

- **H-8.1** - Perform code enforcement activities at 100 properties outside of normal city business hours, in deteriorating areas when such enforcement together with public or private improvements, rehabilitation, may be expected to arrest the decline of the area in Year Two.

2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

The City expects to receive \$1,811,188 in HOME funds in Year Two. In addition, approximately \$26,000 per month will be received in repayments from previous HOME loans. Historically, HOME funds represent only 15% of the total funds invested in projects, with 85% of the funds coming from other sources. This leveraging makes available substantial resources from other public and private funders. Other funds that are expected to be available include \$80,020 in state CCEDA funds, \$464,721 in Urban Homestead Program Income funds (CDBG), and \$120,950 in Economic Development Incentive (EDI) funds, which will be used for the Appraisal Gap Homeownership Program; an average of \$23,000 monthly in revolving loan repayments, which will be used for the Housing Preservation Loan Fund; \$1,200,000 in Neighborhood Stabilization Program I funds and \$1,679,926 in Neighborhood Stabilization Program III funds.

In addition, the Division of Housing and Property Management expects to be allocated CDBG funds to support the following housing programs; \$75,000 in program delivery costs for the Homeownership Appraisal Gap Financing Program, \$309,387 for the rehabilitation activities of the new Targeted Anti-Blight Program, and \$375,004 in program delivery costs for the Housing Preservation Loan Fund Program. In Year Two, the City expects to spend down the remaining \$205,500 balance of an EDI grant awarded in FY 2007-08 – funding has been allocated to the Appraisal Gap Financing Program.

Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.

The City of Hartford consulted with the Hartford Housing Authority during the development of this plan, and The Hartford Housing Authority has committed to address the needs of public housing through the following activities during Year Two, in order to encourage public housing residents to become more involved in management and participate in homeownership:

Need: Improved living environment

Activities:

- Implement public housing security improvements
- Designate developments or buildings for particular resident groups (elderly, persons with disabilities) Improve delivery of maintenance to all residents shortening the time between initial contact for maintenance and actual completion of repair or abatement.
- Recognize and meet with accredited tenant associations to better identify and address the needs of the resident population as a whole.

Need: Self-sufficiency, self-respect and homeownership

Activities:

- Increase the number and percentage of employed persons in assisted families
- Provide or attract supportive services to improve assistance recipients' employability
- Utilizing the newly created staff position of **Resident Services Coordinator**, (2 positions) provide or attract supportive services to increase independence for the elderly or families with disabilities.

Need: High quality of life through lower density and modern housing quality standards.

Activities:

- Assist a larger number of families to voluntarily move from assisted to unassisted housing through homeownership opportunities
- Assist a larger number of families to move from renting to leasing with the Option to Purchase or homeownership
- Continue to work with the City of Hartford in its efforts to identify properties to develop additional public housing units for public housing families. These units will replace units demolished in Charter Oak, Stowe, and Bellevue Square.
- Continue efforts to identify and locate partners, non-profit or for-profit, locally or nationally based to work on the acquisition, improvement and/or development of additional housing opportunities for public housing income-eligible families in a mixed financing model.



- 2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.**

The Hartford Housing Authority is not currently designated as "troubled" by HUD, nor is it otherwise performing poorly.

Barriers to Affordable Housing

- 1. Describe the actions that will take place during the next year to remove barriers to affordable housing.**

Several actions will take place over the next year to remove barriers to affordable housing:

On an as needed basis, property tax assessment deferrals will be made to eligible developers of low-income housing. Deferrals allow the phasing in of assessment increases over a ten-year period.

When certain renovations increase the tax assessment base, homeowners of multi-family residences receiving assistance through the City's Housing Preservation Loan Fund may apply for assessment deferrals depending on their household income, their tenants' household income, and other program specific eligibility requirements.

Anti-blight tax abatement is available to owners who rehabilitate vacant property in the City. Improved vacant properties will be assessed based on their former vacant state, with improvements not taxed for five years. Over the following five-year period improvements will increase the assessment base in annual increments of 20%. Full assessment status for the improvements is not in effect until the 11th year after renovation.

The City of Hartford will waive all permit fees for all residential properties built or renovated by Habitat for Humanity, Hartford Housing Authority, and Rebuilding Together Hartford, Inc.

In an attempt to help ameliorate the barrier of affordable housing as it relates to the exceptionally high cost of maintaining and rehabilitating the city's aging housing stock, the City will assist homeowners with low interest loans through the Housing Preservation Loan Fund (HPLF) Program and the Porches Program.

The HouseHartford Homebuyer Assistance Program provides down payment funds of up to \$14,999 to lessen the amount borrowed from a first mortgage lender, thereby reducing the total amount of PITI (principal, interest, taxes and insurance.) Moreover, the Program has taken the added and prudent step of requiring HouseHartford applicants to secure an "affordable purchase mortgage". An "affordable purchase mortgage is defined as a mortgage obtained by a prospective borrower resulting in a total monthly housing expense (PITI) which does not exceed 30% of the borrower's anticipated gross monthly income. For purchase transactions which involve FHA insured loans, a 33% housing ratio is allowed. These ratios are confirmed at the time of initial purchase to ensure affordability.

The Appraisal Gap Financing program is expected to fund loans to assist 40 low-income and moderate-income persons/families purchase one-to-four family homes. This financing bridges the gap between cost and value, when the cost to build or renovate a house is more than its value.

Neighborhood Stabilization Program (NSP) funds will be used to assist in the acquisition, rehabilitation, construction and resale of 12 foreclosed/vacant properties to low-income, moderate-income and middle income homebuyers in Year Two. Funds will be used to purchase 1 and 2 family houses and to construct new single-family homes for the purpose of stabilizing neighborhoods and creating decent affordable housing. Like the HOME Homeownership Development Program and HouseHartford Homebuyer Assistance Program, NSP requires that prospective borrowers secure an "affordable" purchase mortgage at the time of initial home purchase. Upon the sale of the rehabilitated home to a 30%AMI-100%AMI household, program income may be realized and may be used to fund future NSP projects. In some instances, to ensure affordability, NSP funds may be used as an "affordability gap", lessening the amount of first mortgage financing needed from the mortgage lender, resulting in a lower PITI total. The borrower must live in the residence for 5, 10 or 15 years depending on the amount of "affordability gap" subsidy. In the event that a borrower, (now owner) wishes to sell the property before their residency restriction has concluded, that borrower/owner may do so ONLY if the new prospective borrower is similar to the borrower/owner from an Area Median Income perspective as determined by HUD. In this way, the Housing Division will help to ensure that the NSP-assisted unit remains affordable for the entire prescribed affordability period.

HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).

The City of Hartford's HOME Program does not utilize any forms of assistance other than those authorized under § 92.205(b).

2. If the participating jurisdiction will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.

HouseHartford Homebuyer Assistance Program: The HOME-Assisted unit must remain affordable and be occupied by a person or family whose income qualifies as low-income at the time of purchase for minimum periods of 5 years where the per unit amount of HouseHartford funds provided is less than \$15,000. The HOME-Assisted units/properties will be subject to the following Affordability and Recapture provisions:

- If a property is sold prior to the end of the first year of ownership the entire amount of the HouseHartford loan must be repaid. If the owner occupant is designated as the HOME-Assisted unit, and the owner occupant repays the HouseHartford Loan, then all of the requirements pertaining to affordability and occupancy cease to exist.
- If the property is sold after the first year of ownership, the amount to be repaid will be reduced pro-rata based on the number of years the homeowner has occupied the unit measured against the required affordability period. For example: Where the affordability period is five years, the amount to be repaid will be reduced at the rate of 20% per year resulting in the complete forgiveness of the loan at the end of year five.
- If the net proceeds (i.e., the sale price minus mortgage loan repayment, other than HouseHartford downpayment funds and closing costs) are not sufficient to repay the full amount due under the recapture provisions plus enable the homeowner to recover the amount of the homeowner's downpayment and any capital improvement investment, the homebuyer will be allowed to recover his investment from the net proceeds. Any remaining proceeds will be repaid to the City.

HOME Homeownership Housing Development Program - 'Resale' Provision: HOME-Assisted units funded through the HOME Program supporting development (rehabilitation and/or new construction) of homeownership housing will be subject to the following Affordability and Resale guidelines:

- **Low/Moderate Income Owner-occupant Homebuyers:** HOME-Assisted housing units must be acquired by homebuyers who qualify as low-income individuals or families and the housing must be the principal residence of the family throughout the affordability period described in 24 CFR Part 92.254(a)(4). Low-income is defined as a family/household whose total annual income does not exceed eighty percent (80%) of the median income for the Hartford area as defined by HUD with adjustments for smaller and larger families. The period of affordability (between five and fifteen years) is based on the total amount of HOME funds invested (in the form of a developer subsidy) in the housing unit purchased by the homebuyer.
 - **Affordable Purchase Mortgages:** To ensure affordability at the time of initial purchase homebuyers (the 'borrower(s)') must obtain an affordable purchase mortgage with monthly payments of principal, interest, taxes, and insurance (PITI) and association fees when applicable at a maximum of 30% of their anticipated gross monthly income. However, if the purchase is part of a CHFA or FHA first mortgage program, then these agency's higher housing ratios - up to 33% - will supersede the 30% maximum. In addition, the homebuyers must obtain an affordable first lien mortgage that conforms to the City's Purchase Mortgage Lending Policy & Procedure. The City will employ its HOME Homeownership Housing Development Program's underwriting standards when assessing a borrower's purchase mortgage affordability.
 - **HOME Mortgages:** Homebuyers will be required to give a mortgage in the amount of HOME funds invested in the HOME-Assisted unit to the City of Hartford. These mortgages will be in the form of a grant agreement, which require no payments and will be forgiven at the end of the affordability period.
 - **Sustainable Affordability Requirements:** The mortgage terms and conditions will include an occupancy and income deed restriction to ensure long-term affordability to a reasonable range of low-income homebuyers throughout the entire affordability period. Subsequent buyers must occupy the property as their primary residence. The price at resale shall provide the original HOME-assisted owner a fair return on investment. A fair return is defined as a resale price that is approximately equal to or less than the fair market value (aka the "appraised" value), which includes the original owner's investment and any capital improvements. The sales price for any subsequent sale must be affordable for the new buyer, which is defined as up to thirty percent (30%) of the purchaser's gross annual anticipated income that can be used to pay the fixed costs of owning a home - loan payments of principal, interest, taxes and insurance (PITI) and association fees (when applicable). However, if the purchase is part of a CHFA or FHA first mortgage program, then these agency's higher housing ratios - up to 33% - will supersede the 30% maximum. In accordance with the HOME Homeownership Housing Development Program's underwriting standards, the City must approve the family income-eligibility and borrower's mortgage affordability of any subsequent buyer.
- 3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:**

- a. **Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.**
- b. **Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.**
- c. **State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.**
- d. **Specify the required period of affordability, whether it is the minimum 15 years or longer.**
- e. **Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.**
- f. **State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.**

The City of Hartford's HOME Program, under the multi-family rental rehabilitation activity, allows for HOME funds to be used for refinancing existing debt under the guidelines noted below. The cost to refinance existing debt, secured by housing that is being rehabilitated with HOME funds, may be an eligible expense under the following circumstances:

- Rehabilitation must be the primary eligible activity. Refinancing may only be eligible when total rehabilitation costs per unit are \$50,000.00 or more.
 - HOME funds for refinancing existing debt will be disbursed after the rehabilitation is complete, the owner has meet all project requirements and Certificates of Occupancy have been issued.
 - If the property is occupied a review of management practices will be required to demonstrate that disinvestment in the property has not occurred, that the long term needs of the project can be met and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
 - The new investment may be made to either maintain current affordable units or to create additional affordable units.
 - The minimum required period of affordability when refinancing as part of a project will be 15 years.
 - Investment of HOME funds for refinancing may be made at locations anywhere in the city.
 - HOME funds cannot be used to refinance multifamily loans made or insured by any Federal Program, including CDBG.
4. **If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:**
- a. **Describe the planned use of the ADDI funds.**
 - b. **Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, to ensure that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.**

- c. **Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.**

The ADDI Program was eliminated in 2008.

5. **Describe the policy and procedures the PJ will follow to affirmatively market housing containing five or more HOME-assisted units.**

Every recipient of HOME funds receives the City's Affirmative Marketing Policies and Procedures as an attachment to their loan or grant agreement. The recipients may be considered to be in default of their loan/grant agreement if they do not carry out these procedures. (See the HOME Program's Affirmative Marketing Policies and Procedures in Attachment E.)

6. **Describe actions taken by the PJ to establish and oversee a minority outreach program within its jurisdiction to ensure inclusion, to the maximum extent possible, of minority and women, and entities owned by minorities and women, including without limitation, real estate firms, construction firms, appraisal firms, management firms, financial institutions, investment banking firms, underwriters, accountants, and providers of legal services, in all contracts, entered into by the PJ with such persons or entities, public and private, in order to facilitate the activities of the PJ to provide affordable housing under the HOME program or any other Federal housing law applicable to such jurisdiction.**

Each recipient of HOME funds agrees to comply with applicable Affirmative Action standards and applicable labor requirements established for mortgage lending and the Equal Employment Opportunity standards as set for the by the City's Human Relations Commission. Prior to the start of a HOME project, each owner/developer and their general contractor meet with staff in the City of Hartford's Procurement Department to determine said standards. The Procurement Department monitors project compliance during construction and reports the compliance status to the Housing & Property Management Division at the time of completion.

The City of Hartford has established and oversees a minority outreach program through its Procurement Office. The Minority/Women Business Enterprise Program is a certification program that permits minority and women owned businesses to participate in the City of Hartford set-aside programs. The set-aside program is in accordance with CT General Statutes, 4a-60(g), which was established for the purpose of assuring that Connecticut small and minority owned businesses have an opportunity to bid on a portion of the City's purchases.

The City has developed procurement procedures that facilitate opportunities for MBEs and WBEs to participate as vendors and suppliers of goods and services, as follows:

- An inventory of certified minority and women's business enterprises (MBEs and WBEs) is maintained.
- Local media and the City's website are used to market and promote contract and business opportunities for MBEs and WBEs.
- Informational material on contract/subcontract opportunities for MBEs and WBEs are posted on the City's website. Occasional workshops are held by the City for MBEs and WBEs to enhance their knowledge of contracting opportunities.

- Centralized records with statistical data on the utilization and participation of MBEs and WBEs as contractors/subcontractors in HUD-assisted program contracting activities are maintained by the Procurement Office.

7. Describe how HOME matching requirements will be met.

To meet HOME matching requirements, the City of Hartford uses the present value of Tax Abatements and Tax Deferral Agreements, which it has granted for several of its HOME funded projects. The City has not had a match obligation since FY 2001-2002. At that time Hartford had a match carry-over credit of \$1,694,795 that was reported in the FY 2001-2002 CAPER. Should the City have a HOME match obligation in FY 2011-2012, the carry-over credit would more than cover a 12.5% or 25% match requirement.

8. Provide an estimate of the total number of minority households expected to be assisted in becoming homeowners.

Forty-nine minority households are expected to be assisted in becoming homeowners under the HouseHartford Homebuyer Assistance Program, the HOME Homeownership Development Program, the Neighborhood Stabilization Program and the Appraisal Gap program as follows:

PROGRAM	ESTIMATED # MINORITY HOMEBUYERS ASSISTED	ESTIMATED # HOMEBUYERS ASSISTED	% OF MINORITY HOMEBUYERS ASSISTED
APPRAISAL GAP	7	10	70%
HOUSEHARTFORD	26	40	65%
HOME	7	10	70%
NSP	9	12	75%
TOTAL	49	72	68%

HOMELESS

Specific Homeless Prevention Elements

1. **Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe the jurisdiction’s plan for the investment and use of funds directed toward homelessness.**

Diverse private and public resources are available during Year Two to address homeless needs and to prevent homelessness and help ensure that homeless individuals and families have access not only to safe and sanitary shelter, but also to the supportive services and other types of assistance needed to help improve their lives and help reduce the incidence of homelessness through the funding of preventive programs and activities.

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In Congress' Continuing Resolution that funded the new Emergency Solutions Grant (ESG) program, it authorized an increase of at least \$65 million over the 2010 ESG allocation. Congress clearly added this new funding for the Emergency Solutions Grant Program with the expectation that new money should be spent under the HEARTH Act Amendments. The Emergency Solutions Grant Program (including amendments to the consolidated plan regulation) and Homeless Definition regulations have been prioritized and are continuing to move through the clearance process but there is not an immediate release date at this time. The City of Hartford shall make it a priority to ensure its ESG subrecipients and providers of services for the homeless adhere to all regulations that are published in the Emergency Solutions Grant rule.

Therefore, during Year Two, the City of Hartford expects to receive ESG funds in a two-stage process: (1) \$168,700 will be immediately allocated under the existing Emergency Shelter Grants regulations; and (2) approximately \$65,693 –according to HUD's planning allocations- will be allocated once the new Emergency Solutions Grant regulations are published for effect.

Each subrecipient matches its allocation of ESG funds dollar for dollar in one of the following ways as outlined in 24 CFR 576.51(a) (b): cash; the value or fair rental value of any donated material or building; value of any lease on a building; any salary paid to staff to carry out the program activities; and the value of the time and services contributed by volunteers to carry out program activities (at the rate of \$5.00 per hour). The subrecipient may use any reasonable method to establish a fair market value when calculating the value of any donated material or building, or any lease. The matching letter for each subrecipient is included in each funding agreement as Exhibit B. The funding agreement is not executed unless the subrecipient submits a matching letter.

All ten of Hartford's ESG subrecipients are in their second of four consecutive renewals, recommended based upon satisfactory performance, need, Consolidated Plan objectives, compliance with ESG regulations, and City of Hartford contracting requirements. Subrecipients will be allocated Phase I ESG funding based on the prior year's funding level. Funds allocated to the City of Hartford in Phase Two will be distributed to each subrecipient on a prorated basis, as estimated below. Should the amount of Phase II funds differ significantly from the estimate, per the Citizen Participation Plan, the Plan shall be amended.

Following are the City's Phase I ESG allocations and Phase II ESG estimated allocation for Year Two:

ORGANIZATION/PROGRAM	ESG PHASE I ACTUAL ALLOCATION EQUAL TO PRIOR YEAR	ESG PHASE II ESTIMATED ALLOCATION PRORATED EQUALLY
Hartford Interval House	11,571	4,506
Health & Human Services-McKinney Shelter	41,302	16,082
House of Bread	4,856	1,891
Immaculate Conception Shelter Housing	13,052	5,083
Mercy Housing & Shelter Friendship Center	4,315	1,680
Mercy Housing & Shelter St. Elizabeth House	10,441	4,066
Open Hearth	12,241	4,767
Salvation Army Marshall House	15,669	6,102
South Park Inn	44,376	17,280
YWCA Emergency Shelter	10,877	4,236

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ORGANIZATION/PROGRAM	ESG PHASE I ACTUAL ALLOCATION EQUAL TO PRIOR YEAR	ESG PHASE II ESTIMATED ALLOCATION PRORATED EQUALLY
Total	\$ 168,700	\$65,693

The Hartford Continuum of Care (COC), the collaboration of homeless service providers and those concerned about the problems of homelessness, continues to be successful in obtaining Continuum of Care Homeless Assistance funding from the U.S. Department of Housing and Urban Development (HUD) through the Super NOFA process. Each year the COC applies to HUD for continued funding of existing programs and for new permanent housing funds.

The 2011-12 award for Hartford's Continuum of Care consists of \$5,066,535 in funding for new and renewal supportive and transitional housing programs. This funding represents a significant success for Hartford and additional reason for hope for the individuals and families who are homeless.

State resources include the Departments of Social Services, Mental Health & Addiction Services, and University of Connecticut Medical & Dental Schools. Local resources include:

- AIDS Project Hartford
- Alcohol Drug Rehab Center
- Capitol Region Education Council
- Capitol Workforce Partners
- Charter Oak Health Center
- City Health & Human Services
- Coalition to End Homelessness
- Community Health Services
- Community Partners in Action
- Community Renewal Team
- Connecticut Puerto Rican Forum
- Goodwill Industries
- Goodwin College
- Hartford Asset Building Mgmt
- Hartford Dispensary
- Hartford Hospital
- Hispanic Health Council
- House of Bread
- Immaculate Conception
- Institute of Living
- Interval House
- Journey Home
- Latino Community Services
- Leadership Greater Hartford
- Literacy Volunteers Greater Hartford
- Mercy Housing & Shelter Corporation
- My Sister's Place
- Our Piece of the Pie
- Salvation Army Marshall House
- SAND Corporation
- South Park Inn
- Urban League of Greater Hartford
- Literacy Volunteers Greater Hartford
- Mercy Housing & Shelter Corporation
- My Sister's Place
- Women's League Child Development

Furthermore, the use of balance of State dollars to create permanent housing in Hartford's suburbs alleviates the burden on urban housing needs and the housing environment through development of housing stock in the area immediately surrounding Hartford. Suburban housing also provides a fresh start for many tenants providing some distance from neighborhoods where they may have experienced issues such as drug addiction, violence and urban stress. These collaborative programs include Chrysalis Center Balance of State-16 units of family permanent supportive housing units, the Family Matters Collaborative Balance of State Permanent Family Program-12 units, and the Bloomfield Scattered Site Housing Program.

The following projects were awarded funding for 2011-12 based on the Hartford Continuum of Care application:

2011-12 CONTINUUM OF CARE AWARDS
COMPETITIVE PROGRAMS

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PRIORITY	PROJECT SPONSOR	PROJECT NAME	TERM, STATUS AND/OR COMPONENT TYPE	AWARD
1	Immaculate Conception Shelter & Housing Corp	Casa de Francisco	1 year-Renewal Permanent Housing	\$ 602,466
2	Immaculate Conception Shelter & Housing Corp	Case de Francisco Phase 4	1 year-Renewal Permanent Housing	98,000
3	Salvation Army	Housing First	1 year- Renewal Supp. Services Only	73,150
4	Community Renewal Team, Inc.	Supportive Housing Collaborative	1 year – Renewal Transitional Housing	576,997
5	Community Renewal Team	Project Teach	1 year – Renewal Transitional Housing	475,913
6	YWCA of Hartford Region	Soromundi Commons	1 year-Renewal Permanent Housing	166,666
7	South Park Inn, Inc.	Transitional Program for Men	1 year-Renewal Transitional Housing	284,288
8	My Sisters' Place	Transitional Living	1 year-Renewal Transitional Housing	249,999
9	CT Coalition End Homelessness	HMIS	1 year-Renewal HMIS	55,860
SUBTOTAL COMPETITIVE PROGRAMS:				\$2,583,339
SHELTER PLUS CARE PROGRAMS				
10	DMHAS – Capitol Region Mental Health Center	Greater Hartford Shelter Plus Care – MSP Renewal	1 year - PRA	163,800
11	DMHAS – Capitol Region Mental Health Center	Greater Hartford Shelter Plus Care – HEARRT 20 TRA Renewal	1 year - PRA	205,800
12	DMHAS – Capitol Region Mental Health Center	Greater Hartford Shelter Plus Care – 1 TRA Combo	1 year - TRA	1,818,636
13	DMHAS – Capitol Region Mental Health Center	Greater Hartford Shelter Plus Care – 1993 Hudson View	1 year – PRA	54,720
14	DMHAS – Capitol Region Mental Health Center	Greater Hartford Shelter Plus Care – 1994 Hudson View	1 year – PRA	65,520
15	DMHAS – Capitol Region Mental Health Center	Greater Hartford Shelter Plus Care –Soromundi Commons	1 year - SRA	174,720
SUBTOTAL SHELTER PLUS CARE PROGRAMS:				\$2,483,196
GRAND TOTAL 2011-12 CONTINUUM OF CARE AWARD:				\$5,066,535

The following chart identifies CDBG funded services that address the homeless and special needs population in the prevention of homelessness:

2011-12 CDBG ACTIVITIES THAT AID IN THE PREVENTION OF HOMELESSNESS		
PROGRAM	DESCRIPTION	COMPONENT
Community Partners in Action Resettlement Program	Re-entry services, counseling, referral, transitional housing for women leaving incarceration.	Transitional Housing & Supportive Services
Foodshare, Inc. - Public Housing Food Delivery	Surplus food delivered for use in a number of settings including soup kitchens in the city.	Supportive Services & Food Delivery
Hands on Hartford- MANNA Senior Community Café	Congregate and home-delivered meals and social recreation on weekends for the elderly.	Supportive Services
Hartford Interval House - Shelter Program	Provides safe, emergency shelter and support services to victims of domestic violence and their children.	Emergency Shelter & Supportive Services
House of Bread - Helping Our Mothers Thru Education	Provides life skills and education for women with an after school tutorial program for children.	Supportive Services
Immaculate Conception Shelter and Housing Corporation	Summer respite program for male adults with HIV-AIDS, those over age 60, and those with severe mental health issues.	Emergency Shelter & Supportive Services
Jubilee House, Inc. - Esperanza Academic Center	College preparatory workshops for adults who have a HS/ GED and want to attend college or seek better jobs.	Educational Services
Literacy Volunteers - ESOL & Basic Literacy Instruction	Small group literacy instruction to low literate residents, including job readiness and computer skills.	Educational Services
YWCA of New Britain, Hartford Sexual Assault Crisis Service	Serves youth victims of sexual assault; 24-hour hotline, crisis services and counseling.	Supportive Services

2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.

The City of Hartford, the Hartford Continuum of Care, Journey Home, and many community partners will continue to work towards the main goal of the strategic plan: reducing the frequency and duration of homelessness and moving more homeless into stable, permanent housing, while working towards preventing homelessness.

In accordance with Hartford’s Priority Needs and Objectives for the homeless populations, services are continually expanded and affordable permanent and supportive housing developed, thereby creating solutions to the problem of homelessness rather than supplying continued temporary assistance. In Year Two all partners will continue to work together to ensure that High Priority specific objectives such as the ones listed below continue to be addressed.

HARTFORD’S HIGH PRIORITY NEEDS – HOMELESS SPECIFIC OBJECTIVES FOR YEAR TWO

DESCRIPTION	RESPONSIBLE PARTY
HMLS-1: Support emergency and day shelters with annual allocations of ESG funds to meet immediate needs of homeless persons.	City of Hartford. ESG funds will pay for shelter utilities and maintenance.
HMLS-2: Provide and increase coordinated access to support services, case management, job training, life skills training, substance abuse, mental health treatment, HIV/AIDS prevention and support to 650 homeless, near homeless and the formerly homeless.	City of Hartford, Continuum of Care, Journey Home, and Community Partners. ESG, HOPWA, CDBG, SuperNOFA, Private and Foundation dollars fund all levels of support services.
HIV-AIDS 1 – Provide rental subsidies and short-term housing assistance to prevent persons with HIV/AIDS and their families from becoming homeless.	City of Hartford, HOPWA service providers, DSS, DMHAS, Federal Ryan White, State Ryan White, Private and Foundation dollars fund all levels of support services.
HIV/AIDS 2 – Provide supportive housing and facilities for persons living with HIV/AIDS that allow them to maintain housing stability and avoid homelessness.	City of Hartford, HOPWA service providers, DSS, DMHAS, Federal Ryan White, State Ryan White, Private and Foundation dollars fund all levels of support services.

The primary obstacle to meeting the needs of underserved groups and/or individuals continues to be the lack of funding or available resources to meet those needs. Hartford is a central city in a relatively affluent region (Fairfield County has the highest per capital income in the country while Hartford is one of the top three poorest cities of its size) and most individuals of low income and with social service needs live within the city. At the same time, Hartford is less able to provide services using tax dollars because a significant percentage of land is exempt from taxes, (e.g. government buildings, educational institutions, and nonprofit agencies).

3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.

Beginning in 2008 Hartford’s “Ten Year Plan to End Homelessness in the Capitol Region” was implemented by a newly formed non-profit called Journey Home. Journey Home is a coordinated regional plan to end homelessness. Through the leadership of Journey Home, the 29 towns in the Capitol Region are partnering to implement a regional plan to end homelessness through Regional Roundtables on Homelessness.

The chronically homeless are the primary focus of this implementation plan, which includes reducing the frequency and duration of homelessness and moving more homeless persons into stable, permanent housing. Journey Home is working with the Continuum and others towards achieving the following goals for this coming year:

1. Build collaboration and momentum
 - a. Publish a Report Card to demonstrate achievements of Greater Hartford’s Ten Year Plan to End Chronic Homelessness.
 - b. Use online technology/e-forum to update the Ten Year Plan and Implementation Plan so that all strategies are connected and aligned with:
 - 1) *Opening Doors*: The Federal government and State of Connecticut plan to prevent and end homelessness.

- 2) CT Department of Economic and Community Development and CT Housing Finance Authority 5-Yr Consolidated Plan and Annual Action Plans for Housing and Community Development.
 - 3) The CT Veteran's Administration's 5-year Plan to End Veteran Homelessness.
 - 4) Capital Region Council of Government's Regional Plan of Conservation and Development.
 - 5) The City of Hartford's One City, One Plan, Consolidated Plan, and Annual Plans.
- c. Develop an awareness/fundraising campaign to implement 10-Year Plan and gain grassroots support, targeting private sector, faith-based, community organizations, and individual donors from across the region.
 - d. Coordinate efforts of Continuum of Care, The Homelessness Working Group, and Journey Home's Housing Committee to prioritize and implement Ten Year Plan.
 - e. Host Regional Roundtables with municipalities to gain local support.
2. Document and prioritize the medically vulnerable homeless for housing with services
 - a. Vulnerability Index Survey Event with Common Ground and Hands On Hartford.
 - b. Partner with City of Hartford Health and Human Services Department to ensure that the vulnerable have healthcare.
 - c. Publish stories and photos to raise funds to house the vulnerable and chronic homeless.
 3. Continue to work to prevent people in crisis from becoming homeless and work to re-house people who are episodically homeless.
 - a. Continue to implement the Homelessness Prevention and Rapid-Rehousing Programs.
 - b. Perform evaluations of the HPRP programs.
 4. Create incentives for stabilized tenants in permanent supportive housing who no longer need or want intensive services to move to more independent living. Partner with City of Hartford to implement, evaluate, and potentially expand the Moving On Initiative.
 5. Develop a Consumer Advisory Committee to advise Journey Home made up of: one person currently experiencing homelessness, one person in transitional housing, one person in supportive housing, and one person in affordable housing.
 6. Research and apply evidence-based best practices and new technology.
 - a. Develop online universal application and waitlist for supportive and transitional housing.
 - b. Ensure transparency through data-sharing, while protecting rights to privacy
 - c. Use performance measures and regional program evaluation.

Accomplishments over the year and planned action steps during Year Two include the following:

SHELTER SYSTEM AND TRANSITIONAL HOUSING

- Journey Home worked with the City of Hartford and the Continuum to develop a local and regional approach to the Federal Stimulus funded Homeless Prevention and Rapid Re-Housing Program (HPRP). The City of Hartford selected a Continuum member agency to deliver these services and implement the program in Hartford. Journey Home leads a collaborative of Hartford Continuum agencies to deliver these services and implement the program in the Capitol Region. The delivery model is based on a collaborative approach, where partnering agencies undertake joint work to develop shared goals, coordinate referrals, intake and services. The City was allocated \$1,572,727 in HPRP funds from the ARRA.
- In response to concerns regarding overflow during the winter months, the City of Hartford is working with Immaculate Conception to provide additional overflow shelter for men for this past winter.

- Journey Home implemented Vulnerability Index Survey to assess population most at risk of death, resulting in 46 vulnerable homeless being housed with support services

SUPPORTIVE AND AFFORDABLE HOUSING

- From 2006 through 2010, 317 units of permanent Supportive Housing have been developed in the Capitol Region.
- Journey Home’s “Moving On” Initiative will develop affordable housing opportunities by enabling formerly homeless individuals to move on from supportive housing. Moving On is designed to assist current long-term stable tenants of supportive housing to move into other permanent housing thereby creating opportunities for homeless individuals to move into the now “freed-up” supportive housing units. This past year Journey Home obtained commitments from area Housing Authorities to provide forty (40) Section 8 vouchers for the program.
- Journey Home is working to develop a Universal Application for all permanent supportive housing and transitional housing agencies to expedite and streamline processes and waitlists.
- In the Hartford Region Journey Home established a Regional Roundtable on Homelessness, which includes the participation of Hartford Region’s Town Social Service Directors. With the Roundtable’s support Journey Home was also successful in obtaining the Capital Region Council of Government’s Policy Board’s endorsement of the Ten Year Plan to End Homelessness.

4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.

Homeless Prevention and Rapid Re-Housing (HPRP) The City of Hartford worked with Journey Home and the Continuum to develop a local and regional approach to the Federal Stimulus funded Homeless Prevention and Rapid Re-Housing Program (HPRP). The City of Hartford selected Mercy Housing and Shelter Corporation, a Continuum member agency, who is working with its partner, Salvation Army, to deliver these services and implement the program in Hartford. Journey Home leads a collaborative of Hartford Continuum agencies to deliver these services and implement the program in the Capitol Region. The City was awarded \$1,572,727 in HPRP funds from the ARRA.

The statutory purpose of the HPRP is to provide homelessness prevention assistance to households who would otherwise become homeless, many due to the economic crisis, and to provide assistance to rapidly re-house persons who are homeless as defined by section 103 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11302). HPRP provides temporary financial assistance and housing relocation/stabilization services to individuals and families who are homeless or would be homeless but for this assistance. Financial and support services is geared toward stabilizing housing and assisting households in accessing mainstream and other services to assist them with long term housing retention. Households must be at or below 50% of Area Median Income.

HPRP targets two populations facing housing instability: 1) Individuals and families who are currently in housing but are at risk of becoming homeless and need temporary rent or utility assistance to prevent them from becoming homeless or assistance to move to another unit (prevention), and 2) Individuals and families who are experiencing homelessness (residing in emergency or transitional shelters or on the street) and need temporary assistance in order to obtain housing and retain it (rapid re-housing).

The goal of the City of Hartford HPRP program is to prevent or end homelessness for at least 440 individuals and families over the three-year period. The objectives are:

- Reduce homelessness among individuals and families in Hartford

- Increase individual and family capacity to achieve and maintain housing stability
- Improve educational and life outcomes for individuals, families and children who are homeless or at risk of homelessness
- Transform service system into an effective preventive and housing-oriented system of care

The State and City of Hartford HPRP program utilize a universal intake and screening tool and work closely with CT's 211 Info-Line, which provides eligibility screening and referral to all of CT HPRP Programs. The Continuum regularly interacts with Info-Line for updates and referral information. Hartford Continuum allocates funds for the local HMIS implementation and trainings, and actively participates in the statewide HMIS oversight process. Statewide HMIS coordinates data collection, reporting and analysis for all CT HPRP programs through the HMIS database and publishes regular reports on CT HPRP and progress made toward attainment of outcomes established by CT DSS.

Through the most recent reporting period (Oct 2009 – March 2011), HPRP has assisted 358 households comprising 661 adults and children. Outreach occurs at shelters and soup kitchens, through Continuum of Care agencies and word-of-mouth referrals.

Additional activities to prevent low-income individuals and families with children from becoming homeless

Hartford has typically been successful in providing shelter for homeless households with dependent children, in great part due to program flexibility. In the 2010 Point-in-Time count, once again there were no unsheltered households with dependent children found during the count. There is a strong network and communication among the outreach teams, which will continue with their effective strategies and ongoing improvement planning.

The HPRP Rapid-Re-housing effort, My Sisters' Place new facility intended to provide permanent supportive housing for 24 families, and the Catholic Charities Next Steps initiative with 35 family beds will increase availability of shelter and housing options for homeless families, as well as reduce any delays in obtaining shelter. The family shelters have been proactive in developing flexibility in overflow bed arrangements to house additional families as needed, in an effort to eliminate turnaway.

Through the COC, and the interaction of members who serve on boards of organizations providing related services to special needs populations, cooperation among providers will continue to be enhanced. Services will continue to be improved and affordable housing developed targeted at creating solutions to the problem of homelessness rather than supplying continued temporary assistance. To this end, COC members will continue to serve on numerous boards including: the Connecticut Coalition to End Homelessness; the Non-Profit Connecticut Housing Coalition; Connecticut AIDS Residence Coalition; Greater Hartford Shelter Plus Care; Ryan White Oversight Network; and the Coalition for Domestic Violence. COC members will continue to be involved in Journey Home's mission to carry out the Ten Year Plan to End Homelessness.

5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

The implementation of the discharge planning protocols in the areas of foster care, health care, mental health, and corrections are described below, and are coordinated by the State of Connecticut's various departments.

Foster Care (Youth Aging Out): The John H. Chafee Independence Program is the State of Connecticut's plan to implement the Foster Care Independence Act of 1999 FCIA, is A primary

purpose of the Program is to provide financial, housing, counseling, employment, education, and other support/services to former foster care clients, ages 18-21 to complement their own efforts to achieve self-sufficiency and accept their personal responsibility for transition from adolescence to adulthood. The process begins with an Independent Living Plan/Conference providing the roadmap for service delivery ending with a discharge/ transition from care plan. CT has built a program that offers clients a continuum of services along with specialized case management to assist with transition. Services include life skills education and training, supervised transitional and practice living to their own community housing, while all the time being assigned to Adolescent Specialist experienced in assessment, treatment and independent living services.

The Community Housing Assistance Program provides youth with a subsidy to cover living expenses such as rent, food, utilities, telephone, transportation, and clothing. Youth are required to complete the department's life skills program, be employed and enrolled in an educational or vocational program, and contribute a portion of their income toward expenses and a savings account.

Health Care Discharge Planning Process: If at the time of the initial assessment, a determination is made that the patient has issues (i.e., the patient cannot return home or will be unable to care for himself/herself independently in the home setting), the nursing staff and/or the Departments of Case Management and Social Work will provide assistance in planning for continuity of care, as appropriate. Those patients who seem unable to return home, or who were admitted to the hospital from a facility are referred to the Social Work Department. The Social Work Department assists patients and families in completing and processing applications for an extended care facility, hospice placement, or rehabilitation placement, as well as evaluating financial and psychological needs. Those patients who seem able to return home, but who will require home or community services such as nursing, physical therapy, home health aide, equipment, etc., will be assisted by the Department of Case Management and by nursing staff.

Mental Health: The Department of Mental Health and Addiction Services promulgated Policy #33 Individualized Treatment and this policy was implemented on March 12, 1993. The policy specifies that each patient treated in a Department of Mental Health facility shall have a specialized treatment plan suited to his or her disorder, which shall include a discharge plan for appropriate aftercare of the patient. The treatment team/clinician responsible for inpatient care plans the aftercare services needed by the patient, with the community case manager ensuring service linkage in the community. The planning process commence at the point of the admission and identifies services /providers in the community whose efforts will assist clients in maintaining themselves in the community in the least restrictive environment possible. Continuity of care is of primary importance. Every attempt shall be made to verify discharge housing arrangements. Under no circumstances shall an emergency shelter be considered appropriate housing disposition, and patients shall not be directly discharged by the inpatient facility to an emergency shelter. No patient shall be discharged from a DMH facility without documented evidence that discharge and aftercare plans have been an integral part of the treatment plan (with) documentation indicating that the patient and the community based case manager have been actively involved in the discharge planning process.

Corrections: The CT Department of Corrections re-entry model focuses on provision of services that facilitate the transition between incarceration and successful community adjustment. DOC initiates an Offender Accountability Plan for each inmate, providing program outline/expectations during the entire term of incarceration. A discharge plan is completed with inmates at the end of sentence, addressing issues including housing, identification and community resources. DOC funds eligibility specialists at DSS to help obtain benefits for inmates prior to end of sentence. DOCs Transitional Services provides information and service guide following release from incarceration. DOL/Job Center assists offenders with resumes, job skills and employment searches. DOC provides

re-entry programming for female offenders. Services are provided by agency staff, multiple state agencies, contracted programs and community volunteers. DOC has increased staffing and the number of halfway house beds for parole and community services, and contracts for a wide variety of residential and nonresidential services. DOC funds three Jail Re-interview positions, which create release plans for offenders unable to post bond. Between agency protocol and programs, contracted services and assistance from other state agencies, DOC works to increase successful community reintegration for offenders, thereby reducing recidivism and increasing public safety.

COMMUNITY DEVELOPMENT

Community Development

- 1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.**

Please see Needs Table in Appendix.

- 2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.**

The chart that follows illustrates the Hartford's Priority Community Development Needs, both long term (5-Year Consolidated Plan) and short term (Second Year Annual Action Plan).

These priorities were developed in accordance with statutory goals and primary objectives of the CDBG program, and are consistent with the priorities identified in Hartford's Five-Year (2010-2015) Consolidated Community Development Plan. A description of each formula grant funded activity is found in the CPMP Project Workbooks in the Appendix (Table 3s).

YEAR TWO GOALS, OBJECTIVES AND ACTIVITIES
YOUTH SERVICES GOAL: ENSURE THAT YOUTH HAVE AMPLE OPPORTUNITIES THAT WOULD ALLOW THEM TO DEVELOP INTO RESPONSIBLE, SELF-SUFFICIENT ADULTS FOR THE PURPOSE OF CREATING A SUITABLE LIVING ENVIRONMENT.
OBJECTIVE YS-1: PROVIDE SERVICES WHICH PROVIDE FOR AN INADEQUATELY ADDRESSED FUNDAMENTAL NEED OF LOW/MODERATE INCOME YOUTH.
<p>Activities:</p> <ul style="list-style-type: none"> ▪ YS-1.1 - Support educational, recreational, mental/physical health and family-enriching services and programs for 1,360 youth. ▪ YS-1.2 – Support programs that promote healthy eating and physical fitness for 200 youth. ▪ YS-1.3 - Support childcare programs for children whose parents are working or enrolled in employment related programs.

OBJECTIVE YS-2: PROVIDE SERVICES THAT PROMOTE AND ENHANCE OPPORTUNITIES FOR SELF-EFFICACY AND FUTURE SELF-SUFFICIENCY AMONG LOW/MODERATE INCOME YOUTH.

Activities:

- **YS-2.1** - Support 40 youth placed in job readiness, peer education, leadership and service learning programs.
- **YS-2.2** - Support arts and cultural education for 400 youth.

OBJECTIVE YS-3: PROVIDE SERVICES THAT PREVENT RISKY BEHAVIORS IN LOW/MOD INCOME YOUTH.

Activities:

- **YS-3.1** - Support teen pregnancy prevention for 600 youth.
- **YS-3.2** - Support violence prevention, drug/alcohol counseling and positive relationship-building programs for 100 youth.

ADULT PUBLIC SERVICES GOAL: ENSURE BASIC HUMAN SERVICES ARE AVAILABLE TO THOSE IN NEED TO ENHANCE THEIR QUALITY OF LIFE AND REMOVE BARRIERS TO INDEPENDENCE AND SELF-SUFFICIENCY FOR THE PURPOSE OF CREATING A SUITABLE LIVING ENVIRONMENT.

OBJECTIVE PS-1: PROVIDE SERVICES WHICH PROVIDE FOR AN INADEQUATELY ADDRESSED FUNDAMENTAL NEED OF THE LOW/MODERATE INCOME FAMILY OR INDIVIDUAL.

Activities:

- **PS-1.1** - Support literacy, English as a second language, adult basic education, work readiness training and support services for 400 adults.
- **PS-1.2** - Support delivery of direct services and events for 600 elderly/disabled including meals, recreation, and social programs to help the elderly/disabled make ends meet and keep them from experiencing social isolation.
- **PS-1.3** - Support programs that ensure access to preventative health, drug and alcohol counseling, mental and basic health services to 40 adults.
- **PS-1.4** - Support 100 adults with access to emergency, day and respite shelter/services.

OBJECTIVE PS-2: PROVIDE SERVICES THAT PROMOTE AND ENHANCE OPPORTUNITIES FOR SELF-SUFFICIENCY AMONG LOW/MODERATE INCOME FAMILIES OR INDIVIDUALS.

Activities:

- **PS-2.1** - Support activities and programs to meet the needs of 50 handicapped and/or special needs persons.
- **PS-2.2** - Support 700 persons with access to services to improve their quality of life and remove barriers to independence and self-sufficiency.

OBJECTIVE PS-3: PROVIDE SERVICES THAT SUPPORT LOW/MODERATE INCOME RESIDENTS TO ENGAGE IN COMMUNITY INVOLVEMENT AND ISSUE SUPPORT.

- **PS-3.1**- Support 3 community involvement efforts that enable residents to address and promote positive change and improve safety and quality of life issues in their neighborhood.

ECONOMIC DEVELOPMENT GOAL: UNDERTAKE ACTIVITIES THAT SERVE AS A CATALYST TO STIMULATE JOB CREATION VIA BUSINESS DEVELOPMENT AND RETENTION, AND IN NEIGHBORHOOD OPPORTUNITY AREAS, AND CREATE AND/OR STRENGTHEN THE LINKAGES AND SUPPORT SERVICES THAT WILL ENABLE LOW/MODERATE INCOME HARTFORD RESIDENTS TO EXPAND ECONOMIC OPPORTUNITIES.

OBJECTIVE ED-1: PROVIDE SERVICES TO ASSIST BUSINESSES TO EXPAND AND DEVELOP.

Activities:

- **ED-1.1** - Support 50 businesses by providing access to capital and technical assistance.
- **ED-1.2** - Develop and coordinate process to review, assess and provide financing options to complete 3 small to large-scale neighborhood economic development projects that are independent or included in the NRZ plans.
- **ED-1.3** - Work with companies on projects to create 500 jobs and retain 400 jobs.
- **ED-1.4** - Support disposition activities related to at least 20 properties in the Hartford Redevelopment Agency's disposition queue so as to reduce blight in targeted redevelopment areas as part of the respective redevelopment plans and to maintain the properties as desirable to potential developers.

OBJECTIVE ED-2: PROVIDE MICROENTERPRISE ASSISTANCE INCLUDING BUT NOT LIMITED TO LOANS, GRANTS, TECHNICAL ASSISTANCE, AND COUNSELING TO LOW/MODERATE INCOME RESIDENTS.

Activities:

- **ED-2.1** - Provide funding and technical assistance to support 120 businesses, including 20 income-eligible residents, to develop micro-enterprises and small businesses.

OBJECTIVE ED-3: SUPPORT ECONOMIC DEVELOPMENT BY PROVIDING APPROPRIATE JOB TRAINING AND SKILLS DEVELOPMENT AND SUPPORTING THE RETENTION AND CREATION OF LIVING WAGE JOBS WITH BENEFITS FOR LOW/MODERATE INCOME RESIDENTS.

Activities:

- **ED-3.1** - Support the provision of job readiness and job training so that 160 residents will be qualified candidates and placed in jobs.
- **ED-3.2** - Increase the employability of 100 youth and young adults and provide better linkage and coordination with existing investments in youth development.

OBJECTIVE ED-4: IMPROVE BUSINESS FACADES TO STIMULATE BUSINESS RETENTION AND GROWTH.

Activities:

- **ED-4.1** - Support 5 business improvement projects.

PUBLIC FACILITIES GOAL: MAINTAIN AND IMPROVE NEIGHBORHOODS AND BASIC PUBLIC FACILITIES ESSENTIAL TO URBAN LIFE, INCLUDING SUPPORTING AND IMPROVING PRIVATE NEIGHBORHOOD FACILITIES, CREATING SUSTAINABLE NEIGHBORHOODS AND A SUITABLE LIVING ENVIRONMENT.

OBJECTIVE PF-1: COMPLETE REHABILITATION AND ADA ACCESSIBILITY IMPROVEMENTS AT THE CITY'S PUBLIC PARKS, PLAYGROUNDS AND RECREATIONAL FACILITIES.

Activities:

- **PF 1.1** - Support the development, rehabilitation and ADA accessibility improvements at 2 public parks, playgrounds and recreational facilities.

OBJECTIVE PF-2: ADDRESS BLIGHT ON A SPOT BASIS IN ORDER TO ARREST DETERIORATING, UNSAFE OR UNHEALTHY CONDITIONS, CREATING SUSTAINABLE NEIGHBORHOODS.

Activities:

- **PF-2.1** - Support the complete razing (demolition) of 8 structurally unsound buildings that pose an immediate public health and safety threat.
- **PF-2.3** - Provide interim assistance in at least 10 areas exhibiting objectively determinable signs of physical deterioration where the City has determined that immediate action is necessary to arrest the deterioration where permanent improvements will be carried out as soon as practicable, outside of normal City business hours.

OBJECTIVE PF-3: PREVENT AND MINIMIZE THE LOSS OF LIFE AND PROPERTY THROUGH THE DELIVERY OF THE HIGHEST QUALITY, EFFECTIVE AND EFFICIENT EMERGENCY FIRE RESCUE AND EMERGENCY MEDICAL SERVICE, HAZARDOUS MATERIALS RESPONSE AND FIRE PREVENTION EQUIPMENT.

Activities:

- **PF 3.1** – Replace firefighter turnout gear to ensure the City continues to meet its ISO rating and be compliant with the NFPA (National Fire Protection Association) 1851 Part 9, and other fire equipment, including pumpers and engines, in order to carry out the mission of protecting citizen’s properties and lives.

OBJECTIVE PF-4: SUPPORT NON-PROFIT HEALTH, HUMAN AND PUBLIC SERVICE PROVIDERS BY FUNDING LIMITED ACQUISITION AND REHABILITATION OF THEIR FACILITIES WHEN NEEDED TO PROVIDE SERVICES TO LOW- AND MODERATE-INCOME RESIDENTS.

Activities:

- **PF-4.1** - Support acquisition and/or rehabilitation improvements to 2 non-profit health, human and/or public service provider facilities located within eligible areas.

INFRASTRUCTURE GOAL: MAINTAIN AND IMPROVE BASIC INFRASTRUCTURE TO FACILITATE LIVABLE, SUSTAINABLE NEIGHBORHOODS AND COMMUNITIES.

OBJECTIVE IF-1: MAINTAIN AND IMPROVE STREETS, STREETSCAPES, SIDEWALKS, ROAD/DIRECTIONAL SIGNS, TRAFFIC SIGNALS, STORM DRAINS AND SEWERS.

HOMELESS GOAL: SUPPORT PROGRAMS THAT ADDRESS CRITICAL NEEDS AND PREVENT HOMELESSNESS.

OBJECTIVE HMLS-1: SUPPORT EMERGENCY AND DAY SHELTERS WITH ANNUAL ALLOCATION OF ESG FUNDS TO MEET THE IMMEDIATE NEEDS OF HOMELESS PERSONS.

Activities:

- **HMLS-1.1** – Support 10 emergency and day shelters.

OBJECTIVE HMLS-2: THROUGH THE HOMELESS PREVENTION AND RAPID RE-HOUSING PROGRAM AND OTHER PREVENTION PROGRAMS, INCREASE COORDINATED ACCESS TO HOUSING, SUPPORT SERVICES, CASE MANAGEMENT, JOB TRAINING, SUBSTANCE ABUSE AND MENTAL HEALTH TRAINING FOR THE HOMELESS, NEAR HOMELESS AND FORMERLY HOMELESS.

Activities:

- **HMLS-2.1** -Assist 45,000 people.

PERSONS LIVING WITH HIV/AIDS AND THEIR FAMILIES GOAL: SUPPORT PROGRAMS THAT IMPROVE CLIENT’S ACCESS TO CARE AND STABLE HOUSING IN YEAR TWO.

OBJECTIVE HIV/AIDS-1: PROVIDE RENTAL SUBSIDIES AND SHORT-TERM HOUSING ASSISTANCE TO PREVENT PERSONS WITH HIV/AIDS AND THEIR FAMILIES FROM BECOMING HOMELESS.

Activities:

- **HIV/AIDS-1.1** – Use HOPWA funds to assist 100 households with rental subsidies and short-term housing assistance.

OBJECTIVE HIV/AIDS-2: INCREASE ACCESS TO CARE, SUPPORTIVE SERVICES AND SUPPORTIVE HOUSING FOR PERSONS LIVING WITH HIV/AIDS THAT ALLOW THEM TO IMPROVE THEIR QUALITY OF LIFE, MAINTAIN HOUSING STABILITY AND AVOID HOMELESSNESS.

Activities:

- **HIV/AIDS-2.1** – Use HOPWA funds to increase access to care, supportive services and housing for 200 persons living with HIV/AIDS and their families.

OBJECTIVE HIV/AIDS-3: PROMOTE COORDINATED OUTREACH, SERVICE PROVISION AND TECHNICAL ASSISTANCE TO PROJECT SPONSORS IN ORDER TO INCREASE ACCESS TO DECENT, AFFORDABLE HOUSING AND SERVICES FOR PERSONS LIVING WITH HIV/AIDS AND THEIR FAMILIES.

Activities:

- **HIV/AIDS-3.1** – Use HOPWA funds to identify resources and provide technical assistance to project sponsors to ensure households living with HIV/AIDS have increased access to decent, affordable housing and services.

HOUSING GOAL: FOSTER THE CONTINUED DEVELOPMENT OF HOMEOWNERSHIP OPPORTUNITIES (WITH FOCUS ON MINORITY PARTICIPATION), REHABILITATION AND CONSTRUCTION OF MULTI-FAMILY, RENTAL HOUSING, AND UNDERTAKE SELECTIVE DEMOLITION OF VACANT PROPERTIES THAT HAVE OUTLIVED THEIR USEFULNESS TO FOSTER A VARIETY OF TYPES OF HOUSING UNITS AFFORDABLE TO A RANGE OF INCOMES .

OBJECTIVE H-1: HOME HOMEBUYER ASSISTANCE – USE HOME PROGRAM FUNDS TO PROVIDE DOWN PAYMENT AND CLOSING COST ASSISTANCE LOANS UNDER THE HOUSEHARTFORD PROGRAM.

Activities:

- **H-1.1** – Assist 40 families (12 low and 28 moderate-income).

OBJECTIVE H-2: HOUSING REHABILITATION (SINGLE FAMILY PROPERTIES) – USE CDBG FUNDS TO ASSIST EXISTING HOMEOWNERS WITH THE RENOVATION OF HOUSING UNITS BY PROVIDING LOW-INTEREST LOANS THROUGH THE HOUSING PRESERVATION LOAN FUND PROGRAM AND THE PORCHES PROGRAM AND FREE REPAIRS THROUGH CDBG.

Activities:

- **H-2.1** – Assist existing homeowners with the renovation of 81 units.
- **H-2.2** – Funds will be used to assist in the renovation of 50 homeownership units and 31 rental units (10 extremely low-income, 36 low-income and 35 moderate-income).
- **H-2.3** – Use CDBG funds to provide free emergency repairs and accessibility improvements to approximately 50 mostly elderly and disabled low/mod income residents.

OBJECTIVE H-3: CDBG AND CCEDA HOMEBUYER ASSISTANCE – USE CDBG PROGRAM AND STATE CAPITAL CITY ECONOMIC DEVELOPMENT AUTHORITY (CCEDA) FUNDS FOR THE HOMEOWNERSHIP APPRAISAL GAP FINANCING PROGRAM.

Activities:

- **H-3.1** - Assist 10 persons/households purchase 1 to 4 family homes that will be renovated (CDBG/UH 5 moderate-income and CCEDA Funds–5 moderate-income).

OBJECTIVE H-4: HOME RENTAL AND HOMEOWNERSHIP HOUSING DEVELOPMENT – USE HOME PROGRAM AND CDBG FUNDS FOR THE RENOVATION/CONSTRUCTION OF MULTI-FAMILY RENTAL PROPERTIES AND HOMEOWNERSHIP PROPERTIES BY DEVELOPERS AND COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS

Activities:

- **H-4.1** – HOME (CHDO Set-Aside) – Use HOME Program funds for the development of multi-family properties by CHDO. Approximately 16 units of housing will be developed (10 low-income and 6 moderate-income).
- **H-4.2** – CDBG funds will also be allocated to support the acquisition of approximately 4 parcels to build low-income single family housing.

OBJECTIVE H-5: SECTION 8 PROJECT-BASED ASSISTANCE PROGRAM—BASED ON HUD’S REGULATIONS THAT ALLOW ALLOCATION OF UP TO 20% OF THEIR TENANT-BASED VOUCHERS FOR PROJECT-BASED ASSISTANCE, PLANS WILL BE INITIATED TO ALLOW FOR A SPECIFIC NUMBER OF RENTAL SUBSIDIES TO BE ATTACHED TO SPECIFIC RENTAL UNITS WHICH WILL ASSIST IN PROVIDING HOUSING FOR PERSONS WITH SPECIAL NEEDS. THE HARTFORD PUBLIC HOUSING AUTHORITY (HHA) WILL ALLOCATE ADDITIONAL SECTION 8 UNITS BY UTILIZING PROJECT-BASED ASSISTANCE FOR SPECIAL-PURPOSE VOUCHERS TARGETED TO FAMILIES WITH DISABILITIES OR THE ELDERLY AS THE VOUCHERS BECOME AVAILABLE.

Activities:

- **H-5.1** – A funding application was submitted by the City for 100 Family Unification Program (FUP) vouchers and partnered with Department of Children and Families’ Supportive Housing for Family programs and is awaiting a response from HUD.
- **H-5.2** – The Housing Authority will work in conjunction with the “Moving on Initiative” efforts in directing 5 Project-Based vouchers to assist long-term, permanent supportive housing tenants who no longer need intense level of services with rental subsidies.
- **H-5.3** – Section 8 Homeownership Program – to administer the Section 8 Homeownership Program by accommodating 5 eligible families with permanent homeownership within months and expand the number of participants.

OBJECTIVE H-6: HOUSING COUNSELING – IN CONJUNCTION WITH HOUSING PRIORITIES, CDBG FUNDS WILL BE USED TO SUPPORT HOMEOWNERSHIP AND HOUSING COUNSELING.

Activities:

- **H-6.1** – Use CDBG funds to support homeownership and housing counseling activities for 200 residents.

OBJECTIVE H-7: NEIGHBORHOOD STABILIZATION PROGRAM (NSP) – NSP FUNDS WILL BE UTILIZED TO ACQUIRE, REHABILITATE AND RESELL BANK-OWNED FORECLOSED PROPERTIES.

Activities:

- **H-7.1** – NSP funds will be utilized to acquire, rehabilitate and resell 2 bank-owned foreclosed properties.
- **H-7.2** – NSP funds will provide for construction of 3 new homeowner units through the demolition of blighted properties and redevelopment of blighted and vacant properties.

OBJECTIVE H-8: CODE ENFORCEMENT

Activities:

- **H-8.1** - Perform code enforcement activities at 100 properties outside of normal city business hours, in deteriorating areas when such enforcement together with public or private improvements, rehabilitation, may be expected to arrest the decline of the area.



Code Enforcement



Public Facility Improvement

3. Show that in the next year the grantee will not exceed the 15% CDBG public services cap pursuant to 24 CFR 570.201(e)(1), nor will it exceed the administrative cap pursuant to 24 CFR 570.200(g).

Public Service Cap - 15% of Allocation - Calculation per 24CFR 570.201(e)(1)	
FY 2011-12 HUD Allocation	\$3,483,007
<i>plus HPLF Program Income FY 2010-11 (est.)</i>	280,000
<i>plus CDBG Program Income FY 2010-11 (est.)</i>	222,925
<i>Total</i>	\$3,985,932
Public Service Cap 15% of Total	\$ 597,890
Administration Cap - 20% of Allocation - Calculation per 24CFR 570.200(g)	
FY 2011-12 HUD Allocation	\$3,483,007
<i>plus HPLF Program Income FY 2011-2012 (projected)</i>	275,000
<i>plus CDBG Program Income FY 2011-2012 (projected)*</i>	219,930
<i>Total</i>	\$3,977,937
Administration Cap 20% of Total	\$ 795,587

**The projected \$219,930 CDBG program income for 2011-12 is also included in the SF424 under CDBG Anticipated Program Income/Closeouts. Also on the SF424 is \$515,074 in CDBG closeouts which is not included in the above Administration Cap calculation.*

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Hartford’s anti-poverty strategy can be summarized in a single word: jobs. To capitalize on the progress during the past few years, and continue the transformation of Hartford’s residential neighborhoods into thriving pockets of economic vitality, Hartford residents, particularly those who are low wage earning, must receive the education and training support needed to develop the skills necessary to develop a career path.

Five closely related types of programs and initiatives will be undertaken in Year Two aimed at reducing the number of poverty level families in Hartford:

1. Job creation
2. Job placement
3. Job training/preparation
4. Professional development for career advancement
5. Elimination of barriers to employment and career advancement

Job Creation: Job Creation is at the forefront of Hartford’s initiatives. From 2004 through 2007, the city gained 2,330 jobs. Many of the jobs created during the growth period were low paying jobs in the service sector. Such jobs are appropriate points of entry into the labor market for individuals with few skills and little or no work experience, but they rarely offer livable wages and benefits. This job growth progress was negated when the recession hit at the end of 2007, with a reduction of 7,546 (or 6.5%) from the end of 2007 through the end of 2009. A marked increase in high-wage, high-skill jobs will be necessary to lift current Hartford residents out of poverty and help Hartford attract a more economically diverse population.

One initiative being pursued with a coalition team of city agencies, Common Ground and other external parties is The Swift Factory Redevelopment project in the northeast of Hartford. This project is the redevelopment of a former factory building into a complex that will become a multi-

use, green business and community center. A group of local community based stakeholders have been identified to participate in the renovation of the site as a real life “classroom” for acquiring skills in environmental remediation and green building techniques.

CWP has also developed the capabilities to provide job opportunities for green jobs through its Hartford Jobs Funnel program. With these capabilities in place, the City is able to develop targeted job creation strategies around green jobs in fields such as renewable energy, weatherization, energy efficiency, biofuel, etc.

Job Placement: Increased emphasis on job placement is needed. Individuals who are outside the labor market or marginally engaged in it usually need help in connecting with appropriate job opportunities. Experienced workers who were, and are being, laid off or displaced during this recession also have difficulty finding gainful employment as job growth and creation stalls.

CWP provides comprehensive case management services at the *CTWorks* One-Stop Career Center and the Hartford Jobs Funnel's programs. Through these programs, individuals may avail themselves of services to assist in training, job placement, workshops and related activities in support of their job search and placement efforts and may also work with a case manager. The *CTWorks* “Jobs First” program provides a comprehensive program of training and education for those receiving Temporary Assistance for Needy Families (TANF). Participants develop employment plans with assistance from Career Agents. The employment plan is a road map of services designed to move the family toward independence from welfare before benefits are exhausted.

The Hartford Jobs Funnel is a coordinated system of outreach and recruitment, assessment, case management, pre-employment preparation, job training, placement, and retention services for individuals seeking employment in the construction field. It is focused on the construction trade, but, within this, also targets green jobs, e.g., energy efficiency, weatherization etc.

Job Training and Preparation: Those who remain jobless are, for the most part, those with the lowest skill levels and greatest barriers to employment. Job training and preparation is needed for individuals of all ages, from youth through adult with the right skills to be successful and gain meaningful employment. Additionally, there is a mismatch between the needs of employers and the skills of Hartford's would-be workers. To correct the mismatch and move into jobs, Hartford's low-income residents need basic academic instruction (including English as a Second Language), world of work instruction, and opportunities to learn to work in supported work settings.

In addition to the issues facing the current workforce, Hartford is also facing a significant shortage of a trained qualified future workforce. CWP has created Career Competencies and other training programs which are consistently developed in response to employer needs. The CWP career competency should be embedded in all city youth programs as they represent the skills needed to be employed with a career.

CWP's School Year Youth Employment and Career Competency Learning Program is a school-year, wage- and stipend-based program designed for students in 8th to 12th grades that provides after school competency development classroom work, combined with workplace field trips, guest lecturers, and internships when available. This program is provided to Tier II which targets youth ages 15 to 18. The two largest programs during the school year include the City of Hartford Internship Program (CHIP) and State funding Tier II-Plus Program. Career Competencies include:

- Basic Skills
- Computer Literacy
- Customer Service
- Interpersonal Skills
- Personal Qualities
- Job Seeking Skills
- Problem Solving/Decision Making Skills

Professional Development for Career Advancement: Another challenge to the regional labor market is the inability of a sizable number of workers to move beyond the lowest rung of employment. Hartford area employers identified poor work ethics, poor communications skills, and poor reading skills as adversely affecting job performance. In order to keep their jobs and acquire the skills needed to move into better paying positions, many Hartford residents will require post-placement training and support. This type of support may be available to individuals through *CTWorks* One-Stop services.

Barriers to Employment and Career Advancement: There are multiple barriers to employment and career advancement. Included are:

- Shortages of transportation and childcare (particularly in “off” hours) and problems with substance abuse pose further barriers to employability for many Hartford residents. Although bus service within the city is regular and fairly comprehensive during normal business hours, it is ill suited to meet the needs of a single parent who has to drop children at two (or more) different locations before work and pick them up afterward. Residents who need to travel from one part of the city to another are almost always forced to change buses at least once. Individuals who need transportation to second- or third-shift work have relatively few public transit options. Many suburban work sites are simply not accessible via public transportation.
- For low-income families, the need for affordable childcare is the major barrier to employment. A 1996 study found that less than half of Hartford children needing childcare could be served in existing licensed child care slots. To make matters worse, low-income families who can find childcare may have difficulty paying for it. More than 70% of Connecticut cities report that the state’s reimbursement rates do not cover the average cost of full-day center-based childcare. Even if a family can budget a disproportionate amount of its income for childcare, few centers operate beyond standard business hours. Second- and third-shift workers (including individuals who work evening retail or restaurant hours) are usually forced to depend on relatives or friends for childcare.
- Although certainly not limited to low-income residents, substance abuse is perceived as a major employability barrier by businesses in the Greater Hartford area. Workers in companies with established employee assistance programs (EAPs) are often able to maintain their jobs while receiving employer-supported treatment, but individuals in jobs without benefits are usually forced to fend for themselves. Left untreated, their substance abuse problems are soon compounded with unemployment. Even if they are willing and able to find treatment, marginal workers may not be aware they can use the American Disabilities Act (ADA) to negotiate “second chances” with their employers. Hartford has a documented shortage of mental health and substance abuse resources for low-income residents.

Antipoverty Strategy-Living Wage Ordinance: A very important tool in the City’s antipoverty strategy was created on October 12, 1999 when the Court of Common Council passed the Living Wage Ordinance. The purpose of the Living Wage Ordinance is to provide service workers, who are employed for work performed in execution of service contracts and development projects, with a wage rate that allows them to become self-supporting. The Living Wage for FY 2010-11 is \$11.66 per hour. The Living Wage is based on 110% of the federal poverty level for a family of four, if health benefits are provided to the employee. According to the Ordinance, the definition of health benefits is paid comprehensive family medical coverage which does not require the employee to contribute more than 3% of his/her annual wages toward the payment of the health plan. If health benefits are not provided to the employee, the employer must pay an additional \$6.12 per hour (FY

2010-11) in lieu of health benefits, which is based on the average cost of employer group health insurance premiums.

Hartford's anti-poverty strategy is aligned with the city's housing priorities, which include homeownership and renovation of rental properties for low-income residents. Without an increase in the number of adults with livable wage paying jobs, the percentage of Hartford residents who qualify for homeownership (even with substantial assistance) will remain low. A steady, well-paying job also enables a family or individual to become less reliant on rental housing subsidies.

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.

The City presently includes non-homeless special needs populations within a broad-based array of priorities and specific objectives, which are listed in the "Specific Housing Objectives" and "Community Development" sections of this plan. The City will continue to utilize CDBG, ESG, HOPWA, HOME, and other sources of Federal, State, and local resources to fund a wide variety of programs that provide critical services to those with special needs, including seniors and the frail elderly; people with physical mental or developmental disabilities; persons with or at risk of contracting HIV/AIDS and their families; victims of domestic violence; and people with alcohol or other drug addictions. In Year Two the City will continue to fund a number of activities that support non-homeless persons by providing supportive housing and services to enable independent living. The supportive services required by these special needs subpopulations often overlap with housing needs and are listed throughout the City's 2010 Consolidated Plan.

The City has implemented several different approaches to the housing needs of non-homeless special needs population. Our housing programs promote a range of neighborhood revitalization efforts including the development of single-family owner-occupied homes, and larger scale multi-family rental properties that include accessible and adaptable units. The City offers handicapped accessibility enhancements through its Housing Preservation Loan Fund, which provides rehabilitation loans to property owners.

2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Federal resources expected to be made available to address identified needs are described throughout this plan and include, but are not limited to: Community Development Block Grant, Housing Opportunities for People with AIDS, Emergency Shelter Grant, Housing Investment Partnerships Program, Section 8, Section 108 Guaranteed Loan Program, Brownfields Economic Development Initiative, Ryan White, Veteran's Administration, Low-Income Housing Tax Credits, and McKinney-Vento Homeless Assistance Act funds.

State resources expected to be made available to address identified needs are described throughout this plan and include, but are not limited to: Capital City Economic Development Authority, Department of Mental Health & Addiction Services, Department of Social Services, Department of Economic and Community Development, and the University of Connecticut.

HARTFORD

The agencies identified as receiving entitlement funds throughout this plan are the largest local resource for addressing identified needs through leveraging from other local and private funds. In addition, other local and private organizations and community groups provide a vast array of services to help meet needs that are not funded in this plan. These include, but are not limited to:

AIDS Project Hartford	Hartford Foundation for Public Giving
Bushnell Park Foundation	Hartford Hospital
Capitol Workforce Partners	Leadership Greater Hartford
Community Health Services	MetroHartford Alliance
Greater Hartford Arts Council	Neighborhood Revitalization Zone Committees
Greater Hartford Transit District	Northside Institutions Neighborhood Alliance
Green Ribbon Task Force	Southside Institutions Neighborhood Alliance
Hispanic Health Council	The Hartford
Hartford Asset Building Management	University of Connecticut
Hartford Business Improvement District	Urban League of Greater Hartford

Two new special needs developments were recently completed with the assistance of the Housing and Property Management Division's HOME Program, and are expected leased up . These include:

Immaculate Conception Shelter and Housing Corporation: This November, Immaculate Conception Shelter and Housing Corporation opened the doors to their newest housing development, a 50 unit, 47,800 square foot, 4 story supportive housing complex. The development, located in the Frog Hollow neighborhood of Hartford. This development is an essential part of both Immaculate's mission, and a larger community-wide effort to revitalize the Frog Hollow Neighborhood. All 50 apartments are one-bedroom, with an average of 680 square feet per apartment. Half of the units (25) are targeted specifically towards chronically homeless individuals. These "Service-Enriched" units will have service funding provided by the State Department of Mental Health and Addiction Services. All 50 units are designated as affordable; only individuals making 50% or less of Area Median Income will be eligible. Rental subsidies for all units are being provided by the CT Department of Social Services.

Victory Cathedral VOA Elderly Housing, Inc. The Volunteers of America (VOA) National Services partnership with the New Welcome Christian Ministries/Victory Cathedral, a local faith based organization, has successfully developed elderly housing (for persons 62 years of age and older) on Bellevue Street in the Clay Arsenal neighborhood. This HUD Section 202 development was completed and issued a certificate of occupancy on October 27, 2010. It consists of 21 one-bedroom rental units for very-low income elderly households, plus one two-bedroom unit for an on-site superintendent. Three units are handicap accessible, one is designed for sensory impairment and eighteen are handicap adaptable. Amenities, special spaces and accommodations in the building meet HUD's property standards for elderly housing.



The City and its partners also administer voucher-based assistance for special needs populations:

Section 8 Housing Choice Voucher Homeownership Program: The City of Hartford administers the Housing Choice Voucher Homeownership program, whereby instead of using the voucher subsidy to help families with rent, the homeownership option allows eligible first-time

homeowners to use their housing voucher subsidy to help meet their monthly homeownership expenses. The City of Hartford partnered with Connecticut Housing Finance Authority (CHFA) and their Section 8 Homeownership Program to accommodate twenty-five eligible families within twelve months and the goals are to expand the number of participants during the next five years. The initial program size is limited based on limited resources available to support the initial implementation of the program (i.e. specific financing and homeownership counseling needed to support this type program). In addition, a smaller, more manageable initial program size will help to ensure that program resources are devoted to the success of the first program participants and thereby help subsequent efforts to expand the program. The Housing Choice Voucher Homeownership program will allow eligible families to purchase a home in the City of Hartford and must live in the home. Eligible properties include existing properties or properties under construction at the time the family is eligible for homeownership. Eligible properties must be either a single-family home or a single unit in a cooperative or condominium. Properties must meet HUD Housing Quality Standards and be inspected by a PHA inspector, as well as an independent State certified home inspector designated by the family. Duplexes or multifamily properties are not considered eligible properties.

Section 8 Project-Based Vouchers: The City of Hartford Public Housing Authority has announced the availability of a minimum of ten (10) Section 8 project-based vouchers (PBV) for city wide distribution, in addition to the original 25 PBV announced in November, 2010. This initiative is intended to support the City of Hartford Commission To End Chronic Homelessness Goals and the Capitol Region's Ten Year Plan to End Homelessness called the Moving On Pilot Program, which designed to assist the most vulnerable homeless individuals in accessing supportive housing by expanding the capacity of supportive housing programs with Project Based Vouchers.

Elderly Housing Project-Based Vouchers: This new Project Based Voucher initiative (75 available) is intended to support the City of Hartford's goals to expand housing options for low-income elderly families and to support or encourage the rehabilitation of existing housing, thereby increasing the supply of affordable accessible housing for this particular population. Units are to be designed exclusively for occupancy by persons who are 62 years of age and older.

Families' Unification Program Vouchers: The City of Hartford Public Housing Authority in partnership with the CT Department of Children and Families submitted a funding application to HUD in December 2010, and has been recommended to receive 100 family Unification Program (FUP) vouchers.

Housing Opportunities for People with AIDS

- 1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.**

The City of Hartford continues to use its HOPWA Program funds to address priority needs for persons living with HIV/AIDS throughout the Hartford EMSA, such as short-term, rent mortgage and utility assistance to prevent households from becoming homeless and rental assistance for unmet housing needs. The City also supports congregate living facilities for those who are not homeless, but require supportive housing before they are ready to transition to permanent housing and independent living. Finally, HOPWA funds are used to provide supportive services as a

complement to housing assistance, as often this fragile population's unmet housing needs cannot be met with subsidies and/or shelter alone.

Year Two HOPWA housing activities shall consist primarily of tenant-based rental assistance, short-term rent, mortgage and utility payments, and assistance with operating costs for congregate housing units. In addition, supported programs utilize HOPWA funds to provide clients with supportive services and collaborate with related programs such as mental health, Ryan White, substance abuse organizations, Continuum of Care groups, affordable housing advocates, health care providers, and many others. Participation in the Continuum of Care focuses on the needs of this targeted homeless population for transitional and permanent housing and supportive services.

2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.

In addition to addressing the needs of persons living with HIV/AIDS via the HOPWA Program, Year Two of the City's Consolidated Plan includes a number of projects to address the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless. This includes the allocation of ESG funds to emergency and day shelters within the city and the allocation of CDBG funds to a variety of programs providing social and support services. Projects addressing this area will help provide:

- Food and support services to the homeless/special need populations during the day, including families with children
- Services and meals to the elderly on weekends
- Shelter for battered women and their children
- Programs that help people develop work readiness skills
- Services for the disabled
- Intergenerational enrichment
- Homeless prevention programs
- Services for clients being discharged from prison
- Literacy programs

In addition to these actions, Hartford's Continuum of Care works diligently on strategies to prevent individuals and families from becoming homeless; provides emergency, transitional and supportive housing and services; and helps homeless people make the transition to permanent housing, or to move as close to independent living as possible. City staff works in partnership with the Continuum to assess needs, identify and close gaps, and coordinate efforts within the city and the Greater Hartford area. The group collaborates on numerous projects such as the shelter "no-freeze" policy and the point-in-time census of the homeless, which will again take place in early 2012.

3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.

The City of Hartford HOPWA Program continues to assist persons living with HIV/AIDS to establish and/or better maintain a stable living environment in housing that is safe, decent, and sanitary, reducing the risks of homelessness and improving access to health care and other supportive services, allowing for independent living and improved quality of life. Programs that receive HOPWA funding collaborate in meeting programmatic goals aimed at exceeding expectations, and are required to provide housing and services in compliance with the Standards of Care, which were

developed and updated annually, by the Connecticut AIDS Resource Coalition (CARC), a statewide organization representing housing and service providers serving people living with HIV/AIDS. The Standards of Care represent best practices for operating supportive, residential programs for people living with HIV/AIDS. HOPWA funds are allocated to programs through a competitive process; this includes an assessment of needs, citizen participation, and adherence to the City's Consolidated Plan priority needs and objectives.

4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.

In FY 2010-11 clients receiving HOPWA housing assistance are expected to exceed national program targets, with a minimum of 87% of households maintaining stable/permanent housing. It is anticipated that approximately 10% of clients will have an "Unstable Arrangement" for their housing, because they have disconnected from a program and their whereabouts are unknown. All programs are expected to continue reaching close to 100% achievement of all access to care measures ensuring that clients are able to address their wide range of need and access the support services that will enable them to increase their stability, skill levels and independence. Hartford expects agencies to make every effort to maintain this high level of client outcomes this coming year, despite the current economic downturn.

Activities in the following performance charts are listed according to the type of HOPWA housing activity conducted. Affordable, accessible, and safe housing options for HIV/AIDS clients are a priority, as well as maintaining the individual independence of those persons who have already established a household.

PERFORMANCE CHART 1 FY 2011-12 TYPES OF HOUSING UNITS DEDICATED TO PERSONS WITH HIV/AIDS (ESTIMATED NUMBERS OF UNITS)				
UNIT TYPE	NUMBER W/HOPWA FUNDS	NUMBER W/GRANTEE & OTHER FUNDS	DEDUCTION FOR UNITS REPORTED IN MORE THAN ONE COLUMN	TOTAL BY UNIT TYPE
1. Rental Assistance	60	50	0	110
2. Short term/emergency housing payments	40	150	0	190
3a. Units in facilities supported with operating costs	63	63	-63	63
3b. Units in facilities developed w/capital costs and opened	n/a	n/a	n/a	n/a
3c. Units in facilities developed with capital costs- not yet opened	n/a	n/a	n/a	n/a
SUBTOTAL	163	263	-63	363
Deduction for units reported in more than one category	n/a	n/a	-55	n/a
GRAND TOTAL	163	263	-63	363

PERFORMANCE CHART 2 FY 2011-12 PLANNED ACTIONS FOR THIS OPERATING YEAR (ESTIMATED NUMBERS OF UNITS)	
UNIT TYPE	EST. # OF UNITS BY TYPE IN THE APPROVED CONPLAN/ACTION PLAN
1. Rental Assistance	60
2. Short term/emergency housing payments	40
3a. Units in facilities supported with operating costs	63
3b. Units in facilities that were developed with capital costs and opened and served clients	0
3c. Units in facilities developed with capital costs not opened	0
SUBTOTAL	163
Deduction for units reported in more than one category	0
GRAND TOTAL	163

5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.

HOPWA funds are expected to leverage approximate 3 to 1 or approximately \$3 million in additional public and private funding sources. On average HOPWA funds represent 30% of the total funds used by HOPWA subrecipients. HOPWA funds were used by subrecipients in conjunction with a variety of other funding resources including: State HOPWA funds, CDBG, ESG, Ryan White, State Department of Mental Health and Addiction Services, in-kind contributions, fundraising, program fees, and other grants and contributions.

Funding information is shared among staff of the Ryan White Program and the State to help insure coordination, to avoid duplication and to work cooperatively to maximize available resources. Hartford continues to work towards enhancing its collaboration with the Ryan White Program, community-based organizations, Journey Home, the City of Hartford Department of Health and Human Services, people living with HIV disease, and housing and service providers to understand and be responsive to the needs that exist throughout the EMSA.

6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.

Programs receiving HOPWA funds provide a variety of services, including housing information services; resource identification; project/tenant-based rental assistance (TBRA); technical assistance; support services; operational costs for housing; and short-term rent, mortgage and utility payments (STRMU) for individuals living with HIV/AIDS and their families in the Hartford EMSA as approved in the Consolidated Plan.

Funds were awarded to the programs based on a the City’s 2010-11 competitive Notice of Funding Availability, which focused on how HOPWA-assisted households will:

- Establish or better maintain a stable living environment
- Have improved access to care and support
- Have a reduced risk of homelessness

The City of Hartford anticipates receiving \$1,131,275 in HOPWA formula funds in Year Two, which represents less than two percent decrease from the prior year. The decrease will be directly passed on to each HOPWA program sponsor on a pro-rated basis. No HOPWA funds will be allocated to the City of Hartford for administration.

Below are the ten program sponsors that will receive HOPWA funding in Year Two; all ten program sponsors are in their second of four consecutive renewals, and were awarded renewals based upon satisfactory performance, need, Consolidated Plan objectives, compliance with Standards of Care and HOPWA regulations. In addition to the Standards of Care, HOPWA project sponsors must comply with Code of Federal Regulations Part 574, and City of Hartford contracting requirements, which include quarterly reports, budget expenditures, programmatic narrative, and performance measures.

HOPWA ALLOCATIONS – YEAR TWO		
ORGANIZATION	PROJECT DESCRIPTION	AMOUNT
Christian Activities Council	Supportive Services for residents of Zezzo House	83,137
Chrysalis Center, Inc.	Supportive Services; TBRA	145,861
Community Renewal Team, Inc.	McKinney Shelter - Supportive Services	74,849
CT AIDS Resource Coalition, Inc.	Resource Identification; STRMU	133,254
Hands On Hartford, Inc	Peter's Retreat - Supportive Services; Operational Costs of a Community Residence	182,070
Human Resources Agency of New Britain-Wellness Resource Center	Supportive Services; TBRA	158,321
Immaculate Conception Shelter and Housing Corp.	Supportive Services	45,087
Mercy Housing and Shelter Corp.	Supportive Services	132,787
St. Philip House, Inc.	Supportive Services; Operational Costs of a Community Residence; TBRA	74,163
Tabor House	Supportive Services; Operational Costs of a Community Residence	101,747
	TOTAL	\$1,131,275

7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.

Individual barriers to accessing services include inability to pay, fear of revealing status, lack of transportation, housing and being unaware of services and benefits that would facilitate individuals getting appropriate care and decent, affordable housing.

To address these barriers, the HOPWA contract manager will increase efforts to increase HOPWA program sponsors' access to staff and resources including the City of Hartford's Fair Housing Officer, City Housing & Property Management Programs, Ryan White staff in the City's Department of Health and Human Services, Hartford Continuum of Care, the local HUD-HOPWA program manager and the Connecticut AIDS Resource Coalition, Inc. (CARC). This April the City's HOPWA contract manager invited Hartford's HOPWA program sponsors to a forum during which City Ryan White Staff presented information on linkages to medical case management services. In addition,

HOPWA program sponsors are encouraged to increase efforts to provide access to training and continuing education for practitioners on risk assessment, risk reduction, HIV care and prevention services.

8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.

Approximately 1,150,000 persons live in the Hartford Transitional Grant Area (TGA), which is comprised of Hartford, Middlesex and Tolland Counties According to the Connecticut Department of Public Health's Epidemiologic Profile of HIV/AIDS in Connecticut 2010, the following trends are being seen in the Hartford TSA:

- 3,610 Persons Living with HIV/AIDS (PLWHA) in the Hartford TGA (303 per 100,000), which comprises 34% of PLWHA in Connecticut.
- Of these, 42.7% are intravenous drug users (IDU), 19.3% men who have sex with men (MSM), 20.3% heterosexual exposure, 40.8% Hispanic, 27.6% black, and 30.7% white.
- In comparison with the New Haven Eligible Metropolitan Statistical Area, the Hartford TGA has a smaller overall population and a 13% lower rate of PLWHA, but has a higher percentage of IDU, and a higher percentage of Hispanic cases.
- The number of new AIDS cases reported in the most recent five-year period for the Hartford TGA, shows a decline from 216 in 2005 to 99 in 2009.
- Using the CDC estimate of 21%, an additional 960 people are living in the Hartford TGA who are not aware that they are infected with HIV. These, plus the 3,610 who are aware, means 4,570 people are estimated to have HIV infection in the Hartford TGA.

Gaps in critical care and prevention service to meet needs of persons living with HIV/AIDS (PLWHA) have been identified by program sponsors and the Connecticut HIV Planning Consortium. The three major areas where funding and access can be improved are:

- 1) Core medical services: dental care, health insurance continuation, AIDS pharmaceutical assistance, substance abuse-outpatient and mental health;
- 2) Support services: food bank, housing-related services, emergency financial assistance, and medical transportation;
- 3) Prevention related: prevention support services (e.g. prevention interventions), risk reduction services/information, and Comprehensive Risk Counseling Services (CRCS) for high risk HIV-negative and HIV-positive individuals.

Specific HOPWA Objectives

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

HOPWA project sponsor's federal, state and local public and private dollars leverage HOPWA dollars on a 1:4 basis. These leveraged funds helped to address needs for eligible persons identified in the Consolidated Plan by providing tenant-based rental assistance (TBRA), short-term rent, mortgage and utility assistance (STRMU) for a minimum of two hundred households annually. Leveraged

funds also complement the supportive services and access to care that HOPWA assisted clients receive along the continuum of care by providing certain medical and family services or drug treatments.

Major sources of leveraged resources that are reasonably expected to be available throughout the Consolidated Plan period include:

- Federal and State Ryan White
- State Department of Social Services
- State Department of Mental Health and Addiction Services
- Project Sponsor Fundraising and Cash Donations
- Private Grants/Foundations (United Way, Hartford Foundation for Public Giving)

Hartford's program sponsors also have a thriving network of support and resources to draw from amongst themselves and often seem to work as one cohesive body rather than many different social service or housing agencies. Staff from various programs participate on a regular basis in AIDS Life campaign meetings and legislative forums both on the state and federal level.

OTHER NARRATIVE

Include any Action Plan information that was not covered by a narrative in any other section.

DEPARTMENT OF DEVELOPMENT SERVICES - ECONOMIC DEVELOPMENT DIVISION

The Economic Development Division is an integral part of the overall development that is underway within the city limits. Evidence of economic development activities and the revitalization of the city are clearly visible in the ongoing changes in Hartford's skyline and numerous neighborhoods, much of which will be presented in this section.

Hartford continues to be the largest employment center in the state with more than 75,000 people working in the city on a daily basis. In addition to becoming a regional center for logistics and distribution companies, the headquarters of three Fortune 100 companies are located in Hartford to take advantage of the city's strategic location and highly productive workforce. While the sluggish economy continues to impact the pace of development activity, the city is well positioned to support a wide range of economic development and housing initiatives.

The projections and outlook for fiscal year 2011-2012 are consistent with national trends and economic conditions. It is expected that the majority of the proposed projects will be funded with a combination of public and private funds. Listed below are examples of some of the recently completed major projects and those on the horizon:

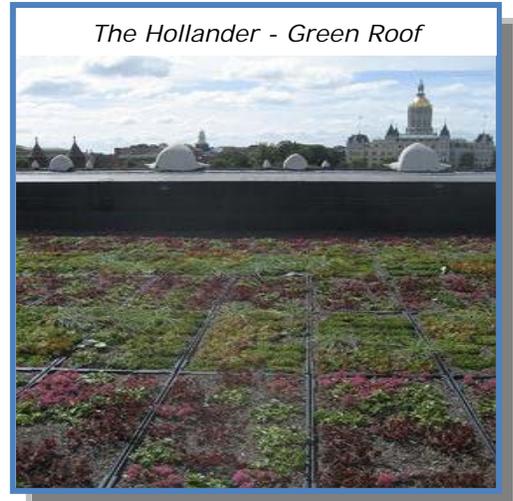
"Six Pillars" of Economic Development The Connecticut General Assembly in 1998 created the Capital City Economic Development Authority ("CCEDA"). CCEDA is a quasi-public authority charged with overseeing the State's investment in projects that received CCEDA funding. CCEDA funding was made available for projects located within a bounded downtown area within six categories, also known as the "Six Pillars". The "Six Pillars" include: Adriaen's Landing Convention Center, 1,000 housing units in downtown, and the Capital Community College downtown campus, Morgan Street parking garage, the Civic Center conversion and Riverfront infrastructure improvements. The "Six Pillars" are substantially complete and have been successful in achieving their goals of placing feet on the street, enhancing the vitality of the downtown and serving as a catalyst for additional private investment. The "Six Pillars" projects are further described below:

- **Connecticut Science Center** – Designed by Caesar Pelli, this 145,000-square-foot facility was completed in the June 2009 as the educational destination for Adriaen's Landing. With a regional appeal to families and tourists, the Center attracted over 350,000 visitors in 2010, exceeding projections.
- **Downtown College Campus** – Enrollment at this institution continues to increase from year to year. The \$55 million Capital Community College's campus now occupies the former G. Fox department store building at 950 Main Street.
- **Parking Improvements** – The Morgan Street Garage opened in January 2002 and added 2,300 parking spaces for the Capital Community College students, downtown office workers and professional and leisure commuters. The facility is under the control of the Hartford Parking Authority, which also operates the Church Street and MAT Garages. Both garages are operating at 100% occupancy.
- **Civic Center**– CCEDA funds were used to renovate the former Civic Center mall. Retail space that previously faced inward now opens to Trumbull and Asylum Streets and a new entrance was built to the XL Center coliseum, which hosts UConn basketball games, exhibits and concerts. In March 2011, the Market at Hartford 21, an 8,400 square feet supermarket on Asylum Street, opened for business. The opening of this operation marked the realization of a steadfast position of the City to have a full service grocer located downtown. Other recent leases include the flagship Hartford office of New Alliance Bank and Saint Joseph's College School of Pharmacy announced it will have 400 students once enrollment begins.
- **Riverfront Infrastructure** – A large portion of this \$25 million project has been completed with the pedestrian walkway at Riverfront Plaza, boat launches at Charter Oak Landing, a community boathouse and boat ramps at Riverside Park, the Columbus Boulevard walkway and Riverwalk North. Riverwalk South remains to be completed.

Major Projects Completed

- **The Connecticut Convention Center** – The Convention Center opened for operation in June of 2005 with its 145,000 square foot exhibition hall, a 40,000 square foot ballroom, and 25,000 square feet of meeting rooms at a cost of \$190 million. Since the opening, the Center has hosted an averaged 220 events and 250,000 visitors per year. This development is also a part of the Six Pillars Project.
- **Sims Metal Management Aerospace ("Sims")** – In December 2010, this aerospace company completed its relocation within the city. The operation now spans a 279,000 square foot building and a 145,000 square foot addition. As a result of this transaction over 160 employees were retained within the city. This is a \$21,000,000 project.
- **The Hilton Hartford Hotel** – A full service hotel located in the heart of Downtown Hartford and employs over 150 people is an important component to the city for business, convention, entertainment and hospitality. The City played a key role in securing and structuring a \$7 million HUD 108 loan. This was an important step in retaining this hospitality venue and major employer within the city.
- **915 Main Street** – PMC Property Group recently completed the transformation of this 160,000 square foot office building that once housed the American Airlines reservation center into a mixed use apartment complex. The project includes 18,000 square feet of street level retail space and 101 apartments. This is a \$ 26,000,000 project.

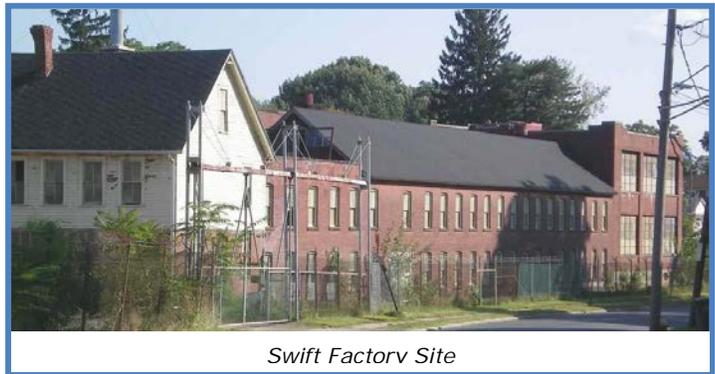
- **The Hollander** –The Hollander is a mixed-income apartment building located downtown at 410 Asylum Street. The project, completed by Common Ground in 2009, and is 95 percent occupied. The renovated building has the distinction of being among the first LEED certified residential buildings in the State and the first building in Hartford to have a green roof. In addition to the residential component, the building includes ground floor retail opportunities.
- **United Health Group** – Relocated from 450 Columbus Boulevard to City Place in 2010. In the process, they retained over 2,000 jobs in the city. This is a \$33,000,000 project.
- **Saint Francis Hospital** – A 236,000 square foot, \$120 million expansion of the hospital was completed in March 2011. This project was funded by private and public sources.
- **Front Street** - The HB Nitkin Group is the developer for this 68,000 square foot retail and entertainment space. Construction is complete and anticipated opening is in the Fall of 2011. The project is funded with \$30 million in private and public funds sources including a fully funded \$5 million, Section 108 loan.



Projects on the Horizon

- **Coltville** - In July 2010, Colt Gateway LLC was announced as the new developer. All 40 residential lofts that have been completed have been leased. In addition, the campus is home to two CREC Regional Magnet Schools and software company LexisNexis. Environmental remediation of the courtyard is underway, and a new streetscape, is funded with federal dollars, City funds and State of Connecticut Department of Transportation assistance. Colt Gateway is currently negotiating with existing creditors, the City and State, on a financial workout that will result in a resumption of the armory renovations that will result in a major mixed-use development. Coltville was designated a National Historic Landmark in July 2008. The Coltville Ad Hoc Committee commissioned, completed and submitted a Visitor Experience Study that describes how a National Park would function and what it would include. The ultimate goal is to achieve National Park status. The \$120 million renovation of the historic Colt Firearms Complex has a commitment from the City for approximately \$8 million in TIF funding.
- **AI Technology Center** - This is a proposed \$40 million LEED Platinum office tower. The site is a key gateway to the city from the east. The new development will provide state of the art office space for technology companies.
- **Public Safety Complex** – Progress continues on the City's new \$77 million public safety complex, located northwest of the central business district near the intersection of Main Street and Albany Avenue. Completion is targeted for early 2012 and will serve as the new headquarters for the City's Police, Fire and Dispatch Departments. Commercial activity and interest in the surrounding area is increasing as a result.
- **5 Constitution Plaza** - Wonderworks of New York City purchased the long-vacant Sonesta Hotel in February of 2011 with plans to convert the building into over 193 market rate apartments with retail and office space. This is a \$22,000,000 project.

- **Capewell Factory** – This former horsenail factory is strategically situated on 6 acres between Adriaen’s Landing and Coltsville in the Sheldon/Charter Oak Neighborhood. Current plans are for 67 residential condominiums at an estimated cost of \$34 million.
- **Swift Factory** – Common Ground of New York City has proposed converting this former gold leafing factory into a “green” business incubator and housing complex. The CT Department of Economic and Community Development recently awarded the City a \$600,000 Brownfields Municipal Pilot Grant to fund environmental cleanup of the site.



Redevelopment Efforts: In January of 2009, the Court of Common Council approved three separate Redevelopment Plans to target blighted buildings and promote the development of underutilized land in certain core areas in downtown. The three project areas are:

- **Constitution Plaza East** - The smallest of the three plan areas, with two buildings included in the plan (the former WFSB- Broadcast House and the vacant Sonesta Hotel). A proposed office building and housing is being considered for the site.
- **Downtown North** – A 123 acre plan area that is predominately vacant and underutilized land. This Plan calls for the acquisition of one blighted structure and two vacant parcels of land. The aim is to assemble the two parcels with other City-owned land to promote a large scale, mixed-use development that connects downtown to the Clay Arsenal neighborhood. The City, through the Hartford Redevelopment Agency, acquired and demolished the building located on 1161 Main Street in 2010.
- **Downtown West/Union Station/Walnut Street** – Area plan seeks to create a link between Union Station and Asylum Hill. Part of the acquisition strategy is to acquire one blighted building and a small parcel of land. This area presents a unique opportunity for transit oriented development and enhanced connectivity with major employers in Asylum Hill. In the last quarter, The Hartford Redevelopment Agency and the Court of Common Council authorized the acquisition of 1- 7 Myrtle Street

Insurance and Financial Services: Hartford is still considered a strategic location for the financial services industry. During Year Two, growth and developments are expected to continue despite the economic uncertainties in this industry in Year One. Aetna Inc., a major insurer, relocated its workforce from Middletown back to Hartford.

Brownfields Efforts: The Department of Development Services Economic Development Division will continue to play an active role on the Metro Hartford Brownfields Committee with the primary purpose of securing funding for the assessment of land within the city, in addition to providing shovel ready sites for development. The group recently secured a \$400,000 grant for environmental assessment of petroleum and hazardous sites from the EPA.

Small Business Development: The goal of the Small Business Development Program is to provide technical assistance to neighborhood businesses and entrepreneurs interested in starting new businesses in the city. Services are provided by a team of Small Business Specialists assigned to specific geographic areas that walk the commercial corridors and build

productive relationships with business owners. Examples of services provided include permitting assistance, business planning, loan packaging and quality of life concerns.

Small Business Specialists are positively impacting the commercial corridors and improving the business climate in the city in these difficult economic times. In Year two and going forward the city will continue utilizing a low-tech, high-touch approach; Small Business Specialists’ one business at a time, one block at a time helping to sustain businesses that are critical to the health of urban neighborhoods. In addition, assistance provided to first time entrepreneurs increases the likelihood of successful business ventures, which add life and vitality to the city. The five-year goal and Year Two projection are as follows:

Small Business Development	5 Year Goal	Year 1 Goal	Year 1 Accomplishments	Year 2 Goal
Loans	\$5,000,000	\$500,000	\$500,000	\$750,000
Business Starts	600	100	65	110

Corporate Development: The focus of the Corporate Development unit is to work closely and effectively with industrial companies, commercial service firms, chain retailers and large housing developers on projects that retain and create new jobs and spur investment in the city. Identifying and delivering resources through a wide variety of service providers, including private banks, State of Connecticut development agencies, electric and gas utility companies and various workforce development agencies. In addition, site selection assistance is provided directly to businesses and their real estate representatives to ensure that Hartford is considered for expansion and recruitment opportunities.

Over the next five years, the emphasis in the corporate unit will be on healthcare, supply chain management and insurance and financial services. This includes not only banks and insurance companies, but also the small professional firms that support these major financial institutions. In the area of supply chain management, opportunities for warehousing and distribution will be the primary target, given the city’s proximity to major interstates, the airport and a ready workforce. Recent corporate successes such as UnitedHealth Group and Sims Metal Management Inc. retention and expansion in the city are clear indications of the attractiveness and viability of this market.

The completion of the City’s Plan of Conservation and Development is seen as a road map for the City’s future development. The goals and objectives of the Economic Development section of this document are listed below and are consistent with the regional’s comprehensive economic development strategies:

- Ensure and grow a skilled workforce
- Improve access to jobs
- Attract new businesses
- Develop Hartford’s “Creative Economy”
- Make Hartford the Center for Energy Technology Innovation
- Address the tax structure
- Pursue already identified economic development initiatives
-

The five-year goal and Yearly metrics for the Corporate Development unit are as follows:

Corporate Development	5 Year Goal	Year 1 Goal	Year 1 Accomplishments	Year 2 Goal
Jobs Retained	2,000	300	225	300
Jobs Created	1,500	150	160	150

Façade Program: In Year One, the Façade Program was transferred from the Planning Division to the Economic Development Division and is now staff by a Project Manager, who is responsible for this unit. This program is used to assist with business retention and expansion and is intended to improve the appearance of business along the City's commercial corridors. The program provides technical and financial assistance to property owners and merchants within the City limits. The goal is to eliminate blight within the City and restore the architectural designs and standards that are consistent with along the commercial corridors. In Year One, Five (5) projects were selected for façade funding under the façade program and approximately \$415,000 has been allocated for the design and construction of the selected projects.

Neighborhood Development and Redevelopment: Neighborhood Development efforts center on providing assistance to developers and neighborhood groups to ensure that blighted and underutilized properties are renovated and returned to productive use. In addition to providing technical assistance with business plans and attracting financing to projects, staff works to develop productive relationships between developers and community stakeholders.

The Hartford Redevelopment Agency (HRA) establishes and manages Redevelopment Plans under authority granted by Conn. Gen. Stat. §130. To meet the goals for each plan, the HRA may purchase targeted properties through negotiated acquisitions or through the use of eminent domain. Following acquisition, properties are sold and redeveloped in accordance with an approved plan.

HRA will continue to focus its attention on the existing Albany/Woodland Redevelopment Plan in the Upper Albany neighborhood with the goal of promoting commercial development. In addition to the implementation of the recently adopted Redevelopment Plans listed below:

- **Parkville Municipal Development** – a 295 acre project area with 13 strategic action plans, including the extension of Bartholomew Avenue to Flatbush Avenue and the expansion of the boundary of this area to include adjoining parcels of land on Hawthorn Street and Capitol Avenue. This Plan was adopted in May 2009 and has an estimated cost of \$25 million.
- **Sigourney / Homestead** – This Plan includes 319-329 Sigourney Street and 111 Homestead Avenue. Buildings at this site were demolished and remediation is also completed. The site was rezoned (1.6 acres) from C-1 to B3.
- **Constitution Plaza East**– The focal point of this project is on the former WFSB-Broadcast House and the long vacant Sonesta Hotel. AI Engineers completed demolition and concept designs for the Broadcast House and design work is in progress for the former Sonesta Hotel conversion into a 193 apartment complex.
- **Downtown North** – This area is currently separated from the central business district by Interstate 84. The 123-acre plan area is dominated by underutilized land. The Plan calls for the acquisition of one blighted structure and two vacant parcels of land to create a substantial assemblage to spur a large scale, mixed-use development to connect downtown and the Clay Arsenal neighborhood. In Year One, the Agency acquired and demolished the former H.B Davis building which was located at 1161 Main Street.
- **The Downtown West- Section II Union Station/Walnut Street** - This project aims to create a linkage between Union Station and Asylum Hill. One blighted building and a small parcel of land are included in the acquisition strategy. In Year One, the Agency was granted the authority to acquire and demolish the building located at 1-7 Myrtle Street.

ATTACHMENT A – PUBLIC NOTICES

**PUBLIC NOTICE
 NOVEMBER 17, 2010
 CITY OF HARTFORD, CONNECTICUT
 NOTICE OF FUNDING AVAILABILITY
 COMMUNITY DEVELOPMENT BLOCK GRANT
 PROGRAM YEAR 37: JULY 1, 2011 – JUNE 30, 2012**

The City of Hartford is accepting applications for funding assistance for the U.S. Department of Housing and Urban Development (HUD) Program Year 37 Community Development Block Grant (CDBG) from City Departments, and from community-based agencies that serve low and moderate-income Hartford residents, are incorporated with the Secretary of State, and possess 501(c)(3) designation from the IRS at the time of application. The City intends to make funding assistance awards subject to HUD funding availability, and reserves the right to make said awards as deemed to be in the best interest of the City pursuant to the needs and objectives outlined in the City Five-Year Consolidated Community Development Plan and in compliance with the City of Hartford's One City One Plan. Applications are available for download in fillable form at www.hartford.gov/Development/grants-mgt. Hard copies of the application are available at:

City of Hartford, Department of Development Services
 Office of Grants Management
 250 Constitution Plaza, 4th Floor
 Hartford, CT 06103

APPLICATION SUBMISSION DEADLINE IS 3:00 PM ON WEDNESDAY, DECEMBER 22, 2010 AT THE ABOVE ADDRESS. APPLICATIONS MUST BE MAILED OR HAND DELIVERED. LATE, FACSIMILES OR E-MAILED APPLICATIONS WILL NOT BE ACCEPTED.

The City is required to submit to HUD no later than May 12, 2011 the Year Two Annual Action Plan (FY 2011–2012) to the Five Year Consolidated Plan. The Annual Action Plan will include community development actions and priorities addressed through the use of HUD entitlement funds (Community Development Block Grant, Home Investment Partnerships Program, Emergency Shelter Grant, and Housing Opportunities for Persons with AIDS). The needs and objectives identified in the Consolidated Plan and in compliance with the City of Hartford's One City One Plan are used by the Mayor's Office and the Court of Common Council to develop each Annual Plan and allocate funding assistance awards. The Consolidated Plan (2010-2015), the Years One Annual Action Plan, as well as Years One through Five of the CAPER for prior Consolidated Plan are available for review at the Office of Grants Management website for download at www.hartford.gov/Development/grants-mgt.

A Public Hearing is scheduled for Tuesday, November 30, 2010 from 10:00 AM until 12:00 Noon at the North End Senior Center at 80 Coventry Street, Hartford to inform citizens about priorities to be undertaken with HUD entitlement funds.

A Pre-Application Technical Assistance Session has also been scheduled for Friday, December 10, 2010 from 10:00 AM until 12:00 Noon at the North End Senior Center at 80 Coventry Street, Hartford; those planning to attend must RSVP to Olga Simpson at (860) 757-9278, or via e-mail at osimpson@hartford.gov or Shelia Blint at (860) 757-9283 or via e-mail sblint@hartford.gov no later than Wednesday, December 8, 2010.

**Community Meetings
 Program Year 37; FY 2011-2012**

The Lyceum

Date: Wednesday, December 1, 2010 – 3:00 pm
 Place: 227 Lawrence Street

CT Works One-Stop

Date: Thursday, December 9, 2010 – 1:00 pm
 Place: 3580 Main Street

City of Hartford, Planning and Zoning Commission

Date: Tuesday, December 14 – 5:00 pm
 Place: 260 Constitution Plaza, Plaza level Conference Room

Hartford Public Library

Date: Wednesday, December 15, 2010 – 5:30 pm
 Place: 550 Main Street, Main Floor

General questions and requests for additional information regarding this Public Notice and the Application for Funding Assistance may be directed to the following Grants Management Staff:

Miguel Matos, Administrative Operations Manager	(860) 757-9274	matom002@hartford.gov
Susan Loranger, Senior Project Manager	(860) 757-9282	sloranger@hartford.gov
Lionel Rigler, Project Manager	(860) 757-9277	rl001@hartford.gov
Shelia E. Blint, Project Manager	(860) 757-9283	sblint@hartford.gov
Evelyn Rivera, Principal Administrative Analyst	(860) 757-9018	erivera3@hartford.gov
Olga Simpson, Senior Administrative Assistant	(860) 757-9278	osimpson@hartford.gov

THIS PUBLIC NOTICE IS AVAILABLE IN ALTERNATIVE FORMATS FROM THE CITY'S ADA COORDINATOR BY CALLING (860) 757-9785, TDD (860) 722-8331.

Notices

NOTICE OF LIQUOR PERMIT Application
 This is to give notice that I, Michael D. Brown 633 Prospect Ave APT 6 West Hartford CT, 06107 have filed an application placarded with the Department of Consumer Protection for the sale of alcoholic liquor on the premises at 231-233 SISSON AVE, HARTFORD CT, 06105. This business will be owned by VEGAS BLVD LLC Entertainment will consist of: Acoustics Magicians Disc Jockeys. Objections must be filed by 12/27/2010 MICHAEL D BROWN

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Legal Notices

Legal Notices

PUBLIC NOTICE
CDBG APPLICATION TRAINING
 Friday, December 10, 2010 from 10:00 AM until 12:00 Noon, the City of Hartford will be conducting a Community Development Block Grant (CDBG) Q&A Pre-Application Technical Assistance Session for eligible parties including community-based agencies that serve low- and moderate-income Hartford residents, are incorporated with the Secretary of State, and possess 501(c)(3) designation from the IRS at the time of application. This session will be held at the Northend Senior Center at 80 Coventry Street in Hartford. Those planning to attend must RSVP to Olga Simpson at (860) 757-9278, or via e-mail at osimpson@hartford.gov or Shella Blint at (860) 757-9283 or via e-mail sblint@hartford.gov no later than Wednesday, December 8, 2010. We urge you to attend. Applications are available for download in fill-able form at www.hartford.gov/Development/grants-mgt.

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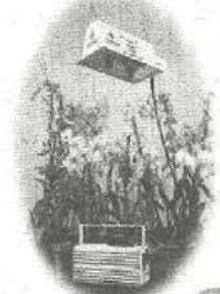
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EMPLOYMENT OPPORTUNITIES

PUBLIC NOTICE CDBG APPLICATION TRAINING

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Legal Notice

CIL Affordable Housing Incorporated is seeking bids from General Contractors for the rehabilitation of 145 Granby St., a single family home, as part of the City of Hartford's Neighborhood Stabilization Program. Bid packages are available at CIL, 157 Charter Oak Ave., 3rd Fl., Hartford, CT. or at the walk thru. A pre-bid walk thru is scheduled for: Tuesday, November 23, 2010 at 10 AM

The bid openings will be held on: Friday, December 3, 2010 1 PM @ CIL. Hartford contractors are encouraged to bid. Contact Chris Gonzalez at (860) 563-6011 x 45 for more information.




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PUBLIC NOTICE

May 13, 2011

The City of Hartford will submit its Year Two Annual Action Plan (FY July 1, 2011 - June 30, 2012) and its Analysis of Impediments to Fair Housing Choice (FY July 1, 2011-June 30, 2016) to the U.S. Department of Housing and Urban Development (HUD) on or around July 1, 2011. The Year Two Action Plan addresses the intended use of an estimated \$8,402,420 in entitlement grant funds under the Community Development Block Grant (CDBG), Housing Opportunities for People with AIDS (HOPWA), Emergency Solutions Grant (ESG), and Housing Investment Partnerships Program (HOME) programs, and identifies community development priority needs, objectives and activities to be implemented during FY 2011-12.

The Year Two Annual Action Plan will continue to promote a city of growth and opportunity with an emphasis on creating a suitable living environment, providing decent affordable housing, and creating economic opportunities for Hartford's low and moderate-income residents.

The Analysis of Impediments to Fair Housing Choice is a review of impediments or barriers that affect the rights of fair housing choice in the City of Hartford and the actions that will be taken to overcome the effects of identified impediments.

The draft Year Two Annual Action Plan and Analysis of Impediments to Fair Housing Choice shall be made available for public comment no fewer than 30 days before adoption. The public comment period will begin on May 13, 2011 and conclude on June 13, 2011. As of May 13, the draft Plan will be posted on the web at <http://grants.hartford.gov/default.aspx>.

Hard copies of the Year Two Annual Action Plan, Analysis of Impediments to Fair Housing Choice and other project files, programmatic and administrative documents will be available for public review and comment during normal business hours at the Town and City Clerk's Office, the Hartford Public

Library, and at the Department of Development Services, Office of Grants & Administration. All interested parties may submit written comments for consideration by the City to Ms. Susan Loranger, (860) 757-9282, sloranger@hartford.gov, Department of Development Services, Office of Grants & Administration, 250 Constitution Plaza, 4th Floor, Hartford, CT 06103. All comments will be included in the Plan.

A Public Hearing for the purpose of obtaining public comments on the draft Year Two Annual Action Plan, associated CDBG, HOPWA, ESG, and HOME funding allocations and the Analysis of Impediments to Fair Housing Choice is scheduled for Wednesday, June 8, 2011 at 5:30PM in the Hartford Court of Common Council Chambers, City Hall, 550 Main Street, 2nd floor, Hartford. The location of the public hearing is wheelchair accessible. Language interpreter(s) and interpreter for the hearing impaired are available upon request in advance. For more information, please call (860) 757-9270.

All proposed allocations are subject to approval and final adoption by the Mayor and the Hartford Court of Common Council, and to final notification of funding levels from HUD. The City of Hartford has based its proposed plan utilizing the estimated allocations released by HUD on April 14, 2011, which reflect a 17.2% decrease over the City's prior year CDBG allocation; 39.37% increase in ESG; 11.74% decrease in HOME; and 1.92% decrease in HOPWA respectively.

Should final HUD entitlement amounts the City receives differ from these estimated amounts, the Mayor shall be authorized to make immediate adjustments to subrecipient grant awards based on a percentage basis, provided the change is not substantial as defined in the City's Adopted Citizen Participation Plan. The following table summarizes the proposed allocations for planned activities in FY 2011-12:

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

PUBLIC SERVICE		
Artists Collective, Inc.	Summer Camp Culture & Training	\$ 12,750
Billings Force Community Works	Job Training at the Kitchen	8,500
Blue Hills Civic Association	Blue Hills Housing Program	12,750
Boys & Girls Clubs of Hartford, Inc.	Triple Play	12,750
Camp Courant, Inc.	Hartford's Camp Courant	13,600
Center for Urban Research Education & Training	Adult Literacy & Numeracy	17,000
Charter Oak Temple Restoration Association, Inc.	Charter Oak Cultural Center Youth Arts	12,750
Children in Placement, Inc.	Child Advocates in Hartford Probate Court	5,950
Community Partners in Action	The Resettlement Program	18,700
Compass Youth Collaborative, Inc.	After School Initiative	33,150
Connecticut Fair Housing Center	Foreclosure Prevention	21,250
Connecticut Puerto Rican Forum	E-Workplace Skills for Daycare Business	12,750
Connecticut Science Center	Science in Motion	11,900
Co-Opportunity, Inc.	YouthBuild Hartford	14,450
Ebony Horsewomen, Inc.	Equine Assisted After School Program	8,500
Family Life Education, Inc.	Teen & Young Parent Support Program	8,500
Foodshare, Inc.	Public Housing Food Delivery Program	15,300
Girl Scouts of Connecticut, Inc.	Gitz R.U.L.E.	10,200
Guzkia, Inc.	Guzkia Performing & Creative Arts	8,500
Hands On Hartford, Inc.	Senior Community Cafe	27,200
HARC, Inc.	Capable Kids Sixty Years of Fun	11,900
Hartford Animation & Film Studio/Joe Picture This	Hartford Animation & Film Studio	8,500
Hartford Area Realty Together, Inc.	Home Ownership Made Easy (HOME)	45,050
Hartford Children's Theatre, Inc.	Winter Performing Arts	5,950
Hartford Conservatory	Tuition-Free Performing Arts Program	11,050
Hartford Interval House, Inc.	Shelter Program	12,750
Hartford Neighborhood Centers, Inc.	Youth Development/After School Program	17,000
Hartford Stage Company	Hartford Stage Studio	5,950
House of Bread, Inc.	HOME Program	8,500
Immaculate Conception Shelter & Housing Corp.	Summer Respite Program	14,450
Jubilee House, Inc.	Esperanza Academic Center	17,000
Knox Parks Foundation, Inc.	Green Crew Program	18,700
Lawyers for Children America	Service for Abused & Neglected Children	12,750
Literacy Volunteers of Greater Hartford	ESOL & Basic Literacy Instruction for Adults	12,750
Mi Casa Family Services & Educational Center, Inc.	Neighborhood Youth Center	8,500
New Hartford Artisan's Weaving Center, Inc.	Therapeutic Weaving Program	10,239
Nutmeg Big Brothers Big Sisters	Foster Grandparent Program	6,800
Organized Parents Make a Difference, Inc.	After School Program-Mary Hooker Magnet	11,900
Real Art Ways, Inc.	Youth Apprenticeship Program	7,650
San Juan Center, Inc.	Emergency/Disaster Support Center	8,500
The Salvation Army	Parents The Second Time Around	28,900
Village for Families and Children	Truancy Court Prevention - Burr School	8,500
YMCA of Metropolitan Hartford	Footlights	6,800
YWCA of New Britain, Inc.	Hartford Sexual Assault Crisis Service	8,500
Subtotal Public Service		695,039

HOUSING, ACQUISITION & REHABILITATION

City DS/Economic Development	HRA Property Disposition	175,000
City DS/Housing & Property Management	Homeownership Appraisal Gap Financing	75,000
City DS/Housing & Property Management	Housing Preservation Loan Fund	375,004
City DS/Housing & Property Management and L&I	Targeted Arts-Blight Program	309,387
City Health & Human Services	Emergency Placement Services	20,000
Hartford Area Habitat for Humanity, Inc.	Hartford Habitat Homeownership Program	63,750
Local Initiatives Support Corporation	Land Acquisition Neighborhood Development	61,625
Rebuilding Together Hartford, Inc.	Homeownership Retention	127,500
Subtotal Housing, Acquisition & Rehabilitation		1,207,266

PUBLIC FACILITIES

Catholic Charities Archdiocese of Hartford	Migration Center	58,292
City/Department of Public Works	New County Ross Wexford State Park	150,000
City/Fire Department	Self-Contained Breathing Apparatus	100,000

Connecticut Urban Legal Initiative	John E. Rogers/Town Center Legal Services	15,300
Hartford Food System	GROW Hartford-Main Street Urban Farm	21,250
Riverfront Recapture	Riverfront Park Development	149,527
Village for Families and Children	Village South Site Improvements	102,000
Subtotal Public Facilities		596,369

ECONOMIC DEVELOPMENT

City DS/Economic Development	Facade Improvement Program	230,000
City DS/Grants & Administration	Microenterprise/Business Development	130,000
Hartford Economic Development Corporation	Small Business Revolving Loan Fund	230,000
Spanish American Merchants Association	Empresario Latino Development Center	50,000
University of Hartford-UAMS	Upper Albany Main Street Program	120,000
University of Hartford- Entrepreneurial Center	Small Business Technical Assistance	63,750
Subtotal Economic Development		823,750

ADMINISTRATION

City/Grants Management	Administration, Central Loan, Fair Housing	795,587
Subtotal Administration		795,587

Total Community Development Block Grant 4,018,011

EMERGENCY SOLUTIONS GRANT (ESG)

City/Department of Health & Human Services	McKinney Shelter	55,643
Hartford Interval House	The Shelter Program	15,385
House of Bread	Emergency Shelter	6,358
Immaculate Conception Shelter & Housing Corp.	Emergency Shelter	17,088
Mercy Housing & Shelter Corp.	Friendship Center Soup Kitchen	5,649
Mercy Housing & Shelter Corp.	St. Elizabeth House Emergency Shelter	13,670
South Park Inn, Inc.	Emergency Shelter	58,099
The Open Hearth Association, Inc.	Emergency Shelter	16,026
The Salvation Army	Marshall House Family & Overflow Shelter	20,515
YWCA of the Hartford Region, Inc.	YWCA Emergency Shelter	14,241
City of Hartford	Administration	11,719
Total Emergency Solutions Grant		234,393

HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA)

Christian Activities Council	Zezzo House	63,137
Chrysalis Center, Inc.	Community Housing & Health Services	145,661
Community Renewal Team	McKinney Shelter	74,849
CT AIDS Resource Coalition, Inc.	Housing Services	133,254
Hands On Hartford	Peter's Retreat	182,070
Human Resources Agency of New Britain, Inc.	Supportive Housing Program	158,321
Immaculate Conception Shelter & Housing Corp.	AIDS Case Management Services	45,087
Mercy Housing & Shelter Corp.	Supportive Housing Services	132,786
St. Philip House, Inc.	St. Philip House, Inc.	74,163
Tabor House, Inc.	Supportive Housing Program	101,747
Total Housing Opportunities for Persons With AIDS		1,311,275

HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)

PROGRAM ACTIVITY	ALLOCATION %	ALLOCATION
Set-aside for Community Housing Development Organizations (CHDOs)	15%	271,691
Set-aside for homebuyer assistance, and rehabilitation/new construction of residential properties for homeownership or rental housing or any combination thereof.	75%	1,358,456
Program Administration - 10% of anticipated Program Income (\$32,000) and 10% of HOME Entitlement allocation (\$181,127)	10%	213,127
HOME Program Income - 90% of \$320,000 in anticipated Program Income	N/A	288,000
Total Home Investment Partnerships Program		2,131,274

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ATTACHMENT B – PUBLIC COMMENTS

**Public Hearing #2 – Comments
JUNE 8, 2011**

Agency: Pope Park Designated Fund	Category: CDBG (Public Facilities)
Program: Pope Park North	
Remarks by Agency: The Director and a neighborhood resident expressed disappointment that their project did not receive a funding recommendation. The organization has been working hard to find additional funds.	
Question(s) from Council: Is there other funding available for the project?	Answer(s): The City's COO stated the City is working to fund this project from either the Hartford Parks Trust or the Capital Improvement Plan.
Requested: \$528,690	Recommended by Mayor: \$0 Adopted by Council: \$0
Agency: Hartford Conservatory	Category: CDBG (Public Services)
Program: Tuition-Free Performing Arts Program	
Remarks by Agency: The Executive Director stated that although the Hartford Conservatory was ceasing operations, the Tuition-Free Performing Arts Program will continue in a collaboration with Charter Oak Cultural Center. She requested an additional \$950 so that services could be provided to more students.	
Requested: \$15,000	Recommended by Mayor: \$11,050 Adopted by Council: \$11,050
Agency: Jubilee House, Inc.	Category: CDBG (Public Services)
Program: Esperanza Academic Center	
Remarks by Agency: Participants spoke about how the program has helped with their English language skills and college preparation. The program director asked that the City provide their full funding request.	
Requested: \$25,800	Recommended by Mayor: \$17,000 Adopted by Council: \$17,000
Agency: Organized Parents Make a Difference	Category: CDBG (Public Services)
Program: After School Program at the Mary M. Hooker Environmental Science Magnet School	
Remarks by Agency: The Executive Director stated that the CDBG funding to their agency has been reduced and that the agency provides good services, and agency expenses have gone up and funding has gone down. They would like their funding to be at a level similar to other youth agencies.	
Question(s) from Council: What are your agency's other sources of support?	Answer(s): Government funds which have been reduced and corporate funds, much of which has ended.
Requested: \$60,000	Recommended by Mayor: \$11,900 Adopted by Council: \$11,900
Agency: Co-opportunity, Inc.	Category: CDBG (Public Services)
Program: Youth Build, Hartford	
Remarks by Agency: The Program Director spoke about how the program changes the participant's lives. Eight program recipients spoke about how the program benefited them and helped them to get their life on track and move their lives in a positive direction towards success in work and school.	
Question(s) from Council: How much does the program cost per person?	Answer(s): Program director stated the cost is approximately \$13K to \$15K per person.
Requested: \$30,000	Recommended by Mayor: \$14,450 Adopted by Council: \$14,450
Agency: Charter Oak Temple Restoration Assoc.	Category: CDBG (Public Services)
Program: Charter Oak Cultural Center's Youth Arts Institute	
Remarks by Agency: The Executive Director thanked the City and urged the Council not to reduce the Mayor's funding recommendation. She also spoke about the wide range of free, high-quality arts programming available to youth in the city and how their collaboration with the Tuition-Free Performing Arts Center (from the now-defunct Hartford Conservatory) will allow them to expand their music programming.	
Question(s) from Council: (1) You requested \$95,000 but are recommended for \$12,750; how will this affect your bottom line? (2) What are your other sources of funding?	Answer(s): (1) With less funding we can only provide programming that we can afford, so we will serve fewer students than we would like to. (2) We receive funding from corporations, foundations and individual donors.
Requested: \$95,000	Recommended by Mayor: \$12,750 Adopted by Council: \$12,750

Agency: Hartford Neighborhood Centers, Inc.		Category: CDBG (Public Services)	
Program: Youth Development After School Program			
Remarks by Agency: The Executive Director stated that the agency's CDBG funding recommendation is 30% less than the current year's and urged City Council to provide the agency with additional funds.			
Requested: \$40,000		Recommended by Mayor: \$17,000 Adopted by Council: \$17,000	
Agency: Hartford Skateboarding Task Force		Category: CDBG (Public Facilities)	
Program: New County Ross Wexford Skate Park			
Remarks by Agency: Members of the Hartford Skateboarding Task Force thanked the City for recommending funds to convert this run-down park into a skate park			
Question(s) from Council: (1) Was this funding included in the Parks budget? (2) Who will use this facility?		Answer(s): (1) No; however the City is seeking matching funds from a private foundation. (2) In the last five years the number of Hartford youth who are skateboarding has grown by huge numbers, especially from the North and South End according to interviews and visits by the Task Force's. The park will also attract skateboard tournaments and sponsors.	
Requested: \$150,000		Recommended by Mayor: \$ 150,000 Adopted by Council: \$150,000	
Agency: Connecticut Fair Housing Center		Category: CDBG (Public Services)	
Program: Foreclosure Prevention			
Remarks by Agency: Attorney for the program thanked the City for the proposed funding and urged Council not to reduce the funding. The agency will use the funding to hire a paralegal to assist the attorney and publicize the program in the Hartford area.			
Question(s) from Council: (1) How much does a full-time paralegal cost? (2) How do you publicize the program?		Answer(s): (1) It costs about \$50,000 a year. (2) The program is located at 221 Main Street in Hartford and we publicize the program through court mediators, CT Housing Finance Authority, CT Dept. of Banking and HUD funded foreclosure counselors.	
Requested: \$125,000		Recommended by Mayor: \$ 21,250 Adopted by Council: \$21,250	
Agency: HARC, Inc.		Category: CDBG (Public Services)	
Program: Capable Kids – Savoring Sixty Years of Fun			
Remarks by Agency: Program Manager thanked the City for their support.			
Requested: \$60,000		Recommended by Mayor: \$ 11,900 Adopted by Council: \$11,900	
Agency: Rebuilding Together Hartford, Inc.		Category: CDBG (Housing Rehabilitation)	
Program: Homeowner Retention			
Remarks by Agency: The Executive Director thanked the City for their support. The program performs essential and safety repairs for those who can't afford it. Rebuilding Together is the only agency to offer these services in the City.			
Question(s) from Council: Does the program get donated materials?		Answer(s): The program gets some donations but they are limited because they have little storage space. Most of their donations are in-kind materials and time.	
Requested: \$150,000		Recommended by Mayor: \$ 127,500 Adopted by Council: \$ 127,500	
Agency: Community Partners in Action		Category: CDBG (Public Services)	
Program: The Resettlement Program			
Remarks by Agency: The Program Director thanked the City for financial support.			
Requested: \$29,600		Recommended by Mayor: \$ 18,700 Adopted by Council: \$18,700	
Agency: Hands on Hartford, Inc.		Category: CDBG (Public Services)	
Program: Senior Community Cafe			
Remarks by Agency: The Program Manager spoke about program services, such as providing meals to senior at Betty Knox Center, Woodland Towers and homebound seniors.			

Requested: \$ 35,000	Recommended by Mayor: \$ 27,200 Adopted by Council: \$ 27,200
Agency: Spanish American Merchants Assoc.	Category: CDBG (Economic Development)
Program: SAMA – Empresario Latino Development Center	
Remarks by Agency: Program Manager thanked the City for their support.	
Requested: \$ 89,000	Recommended by Mayor: \$ 50,000 Adopted by Council: \$ 50,000
Agency: University of Hartford	Category: CDBG (Economic Development)
Program: Entrepreneurial Center – Hartford Small Business Technical Assistance	
Remarks by Agency: The Program Director thanked the City for the funding and the CDBG staff who assisted them with developing the proposal which represents a shift from start ups to existing businesses. The program will offer professional expertise to Hartford small businesses, with a emphasis on outcomes.	
Question(s) from Council: Have you started offering these services?	Answer(s): There services have been offered for many years to Hartford business, but we have not previously received CDBG funds to support this program.
Requested: \$75,000	Recommended by Mayor: \$ 63,750 Adopted by Council: \$63,750
Agency: Artists’ Collective, Inc.	Category: CDBG (Public Services)
Program: Summer Camp Culture and Employment Training	
Remarks by Agency: The Assistant Director thanked the City for support. They also stated that funding had been difficult all around, which may require them to make cutbacks in the future.	
Requested: \$30,308	Recommended by Mayor: \$12,750 Adopted by Council: \$12,750
Agency: Family Life Education, Inc.	Category: CDBG (Public Services)
Program: Teen and Young Parent Support Program	
Remarks by Agency: The Program Director thanked the City for support and urged Council not to cut their funding. They discussed their move to a new location in Hartford, primarily to facilitate the creation of new partnerships with other service agencies.	
Requested: \$25,000	Recommended by Mayor: \$8,500 Adopted by Council: \$8,500
Agency: New Hartford Artisans’ Weaving Center	Category: CDBG (Public Services)
Program: Therapeutic Weaving Program	
Remarks by Agency: The Director thanked the City for funding, and shared that despite limited resources, the receipt of donated equipment and more volunteer help has actually helped expand services.	
Requested: \$16,000	Recommended by Mayor: \$10,239 Adopted by Council: \$10,239
Agency: Connecticut Urban Legal Initiative	Category: CDBG (Public Facilities)
Program: Legal Services to Community Organizations	
Remarks by Agency: The Executive Director thanked the City for their support.	
Requested: \$18,000	Recommended by Mayor: \$15,300 Adopted by Council: \$15,300
Agency: Interval House	Category: CDBG (Public Services)
Program: Emergency Shelter for Abused/Batter Women	
Remarks by Agency: Program Director thanked the City for their support.	
Requested: \$25,000	Recommended by Mayor: \$12,750 Adopted by Council: \$12,750



June 10, 2011

Ms. Susan Loranger
City of Hartford
Department of Development Services
Grants & Administration Division
250 Constitution Plaza, Fourth Floor
Hartford, CT 06103

RE: Comments on the City of Hartford's Year Two Annual Action Plan to the Consolidated Plan, July 1, 2011 – June 30, 2012.....Promote Science Education

Dear Ms. Loranger:

As the Connecticut Science Center celebrates its second anniversary on June 12th, more than 620,000 visitors have come through the doors in downtown Hartford, including 97,000 students who have participated in field trips. Additionally, 30,000 youth have experienced science outreach education in their classrooms or youth facility; about 1,200 children participated in vacation and summer camps; 2,400 youth chose to have an overnight science experience; and more than 1,400 teachers and administrators have attended professional development training. The Science Center is the premier educational institution for informal science learning, as well as one of the top three tourist destinations in Connecticut.

Our non-profit organization's mission is to inspire lifelong learning through hands-on, interactive and innovative experiences that explore our changing world through science. We are here to serve families and schools and have a significant impact on adult and student learning, while opening science to a more diverse audience, engaging people from all social and cultural backgrounds and demonstrating the relevance of science in our everyday lives.

We recognized early in our exhibit and program planning that one of the Science Center's most important contributions was to prepare Connecticut's students for their futures in this world economy. We committed to serving as a major Science, Technology, Engineering and Mathematics (STEM) resource for helping our teachers and youth increase their learning capabilities and knowledge. Thus we aligned our exhibits and programs to the Connecticut State Science Framework Standards.

Typically it is difficult for museums to attract urban students and their families in a social context. In Connecticut, consider that the majority of Hartford residents are black and Latina/o, with very high rates of limited English proficiency among Latinos. For this audience, the Science Center needs to show the economic reasoning. Overall, Hartford's issues mirror the national science challenge. A September 2010 *USA Today* feature article reported the science need this way:

"In fact, you can make a case America's education system has gotten worse, one reason President Obama launched Change the Equation – a CEO-led initiative to help solve the innovation and education gap in this country. 'Our success as a nation depends on strengthening America's role

 250 Columbus Boulevard, Hartford, CT 06103  860.SCIENCE  860.727.0850 www.CTScienceCenter.org

as the world's engine of discovery and innovation,' President Obama said.

Among the challenges:

- **High school dropout rates are high** - 7,000 students make the decision to drop of school each day, says the Obama Administration. That translates into 1.2 million students each year.
- **Perceptions about education have grown surprisingly negative** – especially in the fields of, science, technology, engineering and math (STEM). More and more people say they don't like math and science or say that they just are not good in those subjects. More than 30 percent of Americans polled by a government study would prefer to clean the bathroom over doing a math problem! And, more than half of Americans ages 18-36 say they are not adept at doing math.

The sad reality about those trends is that in a nation with roughly 25 million people under- or unemployed, STEM jobs are the second fastest-growing occupation group. By 2018, about 8 million jobs will be in the fields of science and technology."

In Connecticut, where an unprepared workforce poses a major threat to future economic competitiveness, support for informal education institutions such as the Science Center is timely. More so, manufacturing and engineering companies are growing bolder about telling educational institutions that they need help and what to do in order to inspire and teach students the skills employers need. Concerns were recently reinforced after a release of worldwide data showing 15-year-old students in the United States lag behind China, Japan, South Korea and Germany in math and science scores (source: Organization for Economic Co-operation and Development). Combine this with the fact that an estimated 2.7 million U.S. manufacturing employees – nearly a quarter of the total – are 55 or older.

Right now, Connecticut Science Center educators have several initiatives in motion with Hartford Public Schools and City youth organizations. A few examples:

- Hartford Public Schools (all elementary schools) – Implementing a district-wide science program for grades 4 and 5 that has been developed in coordination with the district administration. The program will launch in the fall of 2011 and includes professional development for teachers, outreach programs and structured field trip activities at the Science Center.

Currently partnering with two Hartford Public Schools – Mary Hooker Environmental Studies Magnet School and Annie Fisher STEM Magnet School – to provide professional development and field trips opportunities for teachers and students.

- Overnight experience for youth in Grades 4 & 5 through a WalMart Foundation grant. To date, served 157 children in Grades 6-10.

- Outreach education and overnight experience for Hartford youth active in the Hartford Boys & Girls Clubs, funded by Lincoln Financial Foundation. This 2010 grant served 100 children during four outreach workshops, and 84 children for an overnight experience.
- Structured field trips and continued outreach programming for Hartford youth active in the Hartford Boys & Girls Clubs, funded by Lincoln Financial Foundation. This 2011 grant will provide services to 875 youth in Grades 3-5.

During the 2009-10 academic year, 6,400 Hartford students participated in field trips to the Connecticut Science Center. Currently in the 2010-11 academic year more than 6,000 students have participated in field trips; 1,500 for outreach programs; and 75 teachers have attended the Science Center's professional development training. Based on the positive learning experiences that these students and their teachers are having, the Science Center program team has been working closely and on a regular basis since April 2010 with the administration and teachers in the Hartford Public School system to design a program plan that strategically addresses the districts science curriculum goals.

The Science Center's experience suggests that we are perhaps the only educational institution in the state which has a demonstrated track record in helping STEM reform by providing structured programs and spending significant time and resources planning with school district officials in order to provide a tailored science education plan. Our accomplishments to date demonstrate, above all, the Science Center's comprehensive commitment to revitalize Connecticut science education and its approach. We want to inspire students to choose a STEM job and/or college major in order to help secure Connecticut's future workforce; and we want to help impact academic skills, build awareness of science in our everyday lives and show that science is fun and educational.

Considering this, we ask the City of Hartford to include the Connecticut Science Center in the "Year Two Annual Action Plan to the Consolidated Plan 2011-12." We believe there is an important responsibility to connect language to the need for science and mathematics education in Hartford, as well as proficiency in using technology. The Science Center's comments below would come under the ***Community Development section***.

PROVIDE INFORMAL SCIENCE EDUCATION OPPORTUNITIES FOR YOUTH FROM UNDERREPRESENTED AND UNDERSERVED BACKGROUNDS WHO HAVE LIMITED OR NO OPPORTUNITIES FOR SCIENCE, MATHEMATICS OR TECHNOLOGY ENRICHMENT.

- **Support minority youth (African-American and Hispanic) in structured, hands-on science programming in order to positively influence them in their perceptions and attitudes toward science, technology, engineering and mathematics (STEM); and help increase their skills, content knowledge and self confidence in order to help increase their mandatory testing scores (Connecticut Mastery Test science sections).**

- **Support science learning that promotes STEM technical job skills or college studies STEM fields in order to help lead a future city and state workforce that is better prepared for science and technology jobs that will need to be filled.**
- **Support urban youth achievement in sciences by working directly with the Hartford School System's administration through professional development of elementary and middle school teachers focusing on inquiry-based science instruction.**

Youth are our future and the Connecticut Science Center wants to provide the opportunity and raise the bar on science performance in Hartford. As a new, significant cultural citizen of the City, we want to specifically help impact our neighborhood's youth – in the classroom, through the community organizations they participate in, through their families and individually. Clearly, it is appropriate that supporting informal science education and the Science Center should be part of the City's planning, so we thank you for the opportunity to submit our comments on your Action Plan 2011-12.

Please contact me at (860) 520-2102 with any questions.

Sincerely,



Matt Fleury
President & CEO

**ATTACHMENT C - FAIR HOUSING ACTION PLAN
FY (2011-2012)**

Affirmatively Furthering Fair Housing

The City of Hartford is committed to affirmatively furthering fair housing choice and to adopting a fair housing action plan. The Fair Housing Action Plan (FHAP) addresses and mitigates some impediments to fair housing choice that exist in the City of Hartford. HUD requires that jurisdictions receiving federal funds commit to affirmatively further fair housing. According to HUD, a fair housing impediment is considered to be "any action, omissions, or decisions which have the effect of restricting housing choices or the availability of housing choices because of race, color, religion, sex, disability, familial status, or national origin."

Analysis of Impediments to Fair Housing Choice

A key part to affirmatively further fair housing is the preparation of an Analysis of Impediments to Fair Housing Choice (AI). The City of Hartford AI analyzed the following as possible impediments to fair housing choice.

- 1) Impediment:** Based on the number of complaints received from various fair housing agencies, there is a lack of knowledge by housing consumers of Fair Housing Laws, discriminatory practices and enforcement agencies and procedures. Further, those suspecting discrimination are reluctant to report it or proceed with filing fair housing complaints.
- 2) Impediment:** The City of Hartford does not have a Fair Housing Ordinance.
- 3) Impediment:** Disabled individuals and housing providers need to be aware of their rights and responsibilities under Fair Housing Laws and the Americans with Disabilities Act (ADA).
- 4) Impediment:** Community Reinvestment Act (CRA) reports provide lending information and indicate how depository institutions are meeting the credit needs of the communities in which they operate. Although these reports can be used to evaluate a lender's performance in assisting low and moderate income neighborhoods, they are not specific to housing. CRA reports are public information and can be obtained either directly through lenders or via the Internet.

Implementation and Action Steps to Address Fair Housing Impediments

Due to the consolidation of city government to more effectively serve our constituents, the Department of Development Services is now responsible for the City of Hartford Fair Housing Action Plan, and managed by the Fair Housing Officer. During Year Two the Fair Housing Officer will address and mitigate impediments to fair housing choice through the following actions:

- Provide technical assistance and fair housing information for all City of Hartford residents;
- Coordinate and plan the City of Hartford 's Fair Housing Month Celebration;
- Conduct fair housing workshops for city tenants, landlords, housing providers, and Limited English Proficiency individuals;

- Conduct fair housing workshops to educate disabled individuals on their rights under Fair Housing Laws and the Americans with Disabilities Act (ADA);
- Distribute to the public brochures and materials regarding the City of Hartford Fair Housing program;
- Submit draft City of Hartford Fair Housing Ordinance for review by the Mayor and Corporation Counsel and adoption by the Court of Common Council;
- Maintain all records of fair housing referrals;
- Attend Fair Housing training locally and nationally;
- Attend Connecticut Fair Housing Association meetings;
- Expand the City's Fair Housing website to include links to agencies that address fair housing, highlight fair housing cases and publicize settlements awarded to complainants found to have been discriminated against, and include examples of discriminatory actions and/or policies;
- Enforce the City of Hartford Fair Housing Policy;
- Monitor, investigate, mediate or refer fair housing complaints to CHRO/HUD/US DOJ;
- Develop the Fair Housing Marketing Plan, which sets the steps that developers or property managers must take to reach out to various populations during the property, sale, rental or sale. The Fair Housing Marketing Plan specifically targets potential tenants and homebuyers who are least likely to apply for housing;
- Review and evaluate CRA reports of City-based lenders to ensure they are meeting the housing credit needs of City residents;

ATTACHMENT D - FORECLOSURE AVOIDANCE OPTIONS FOR UPSIDE-DOWN MORTGAGES

Background: In recent years lenders have relaxed lending practices and have financed up to 100% of the appraised value of many one to four family properties in Hartford. Many homeowners with 1st lien purchase mortgages have added additional subordinate mortgages as well, which sometimes include City mortgages through Housing & Property Management loan programs (Appraisal Gap Financing, HouseHartford, & Housing Preservation Loan Fund, etc.). Over the last several years, in addition to large 1st purchase mortgages, many homeowners have refinanced 1st mortgage debt or have taken home equity/line of credit loans – often taking cash out for other misc. purposes such as paying off personal debt, which further reduced their home equity. High levels of debt secured by one to four family properties resulting from the practices described here - coupled with decreasing home values in the current market are contributing to rising loan-to-value ratios (LTV), which often cause homeowners to have mortgage debt that is greater than the fair market value of their homes (e.g., an ‘upside-down’ mortgage). In the case of an upside down mortgage homeowners unable to continue to make regular payments may default and be threatened with foreclosure by the 1st mortgage lender (homeowners in receipt of a 1st foreclosure warning letter – typically issued after the 60 day delinquency point) may attempt to sell their home to get out from under the threat of foreclosure – but have insufficient proceeds from a potential sale to payoff all of the City’s debt secured by the home. The City may be able to help facilitate these property sales by agreeing to one of the following “foreclosure avoidance” options:

OPTION 1 ASSUMPTION BY BUYER	REQUIREMENT	ADVANTAGE	DISADVANTAGE	PROCEDURAL IMPACT
<p>Allow new homebuyer to assume a portion of the seller’s unpaid City mortgage debt at the time of property sale. The amount of the assumed mortgage would be equal to the amount that the homeowner (seller) must bring to the closing in order to execute the property sale (the upside-down amount). Seller would convey the property without receiving any equity payout from the sale.</p> <p>The terms of a mortgage assumption for prorated forgiveness loans (Appraisal Gap or HouseHartford) would remain the same as the original terms. The new buyer household must be low/mod-income if required by the source of funds (CDBG, EDI, and HOME).</p> <p>The terms of a mortgage assumption for repayable loans (Housing Preservation Loan Fund or Urban Homestead) would be converted to deferred loans at 0%, secured by a new mortgage and payable at the time of next sale or transfer of title (next conveyance initiated by the new buyer at some future point in time). The buyer must fit into the same homeowner category (low/moderate income owner-occupant or other deed restriction) based upon the source of funds.</p>	<ul style="list-style-type: none"> • Purchase & Sale contract price must be greater than or equal to 90% of the fair market/appraisal value (or 85% of the fair market value if there is no closing cost credit to the buyer). • Closing cost credit to buyer must be less than or equal to 5% of the purchase price. • Closing attorney must provide the City with a written workout request that identifies the proposed closing settlement amounts, a copy of the P&S, & a recent appraisal prior to sale date to allow for Housing’s review, approval and preparation of the mortgage assumption agreement, which must be executed by the closing attorney (buyer’s or seller’s). Closing attorney must provide the City with a copy of the executed HUD-1 Settlement Statement. 	<ul style="list-style-type: none"> • Foreclosure is avoided. • Homeowner’s credit rating has less of an adverse impact than if foreclosure occurred. • Neighborhood stabilization: Property is quickly conveyed to new owner who will occupy (or a tenant leasing) the home – versus conveyance to a lender. Foreclosed properties are more likely to remain vacant - increasing blight & decreasing home values. • Repayment of a portion of the City mortgage loan as a result of a sale is likely – whereas the City is much less likely to be repaid if the 1st mortgage lender forecloses. • Revolving loan fund will be reimbursed at time of future property conveyance. 	<ul style="list-style-type: none"> • Buyers may be unwilling to assume the seller’s mortgage debt and may walk away from the property purchase. 	<ul style="list-style-type: none"> • Option 1 described here will be offered to buyers and sellers prior to an offer to convert unpaid loan balance to a grant (Option 2). • Mortgage assumptions with the same loan terms are unsubstantial program changes, which the City can facilitate by changing program guidelines. • Mortgage assumptions with differing loan terms (repayable loans converted to deferred loans) are substantial changes, requiring amendment of the City’s Consolidated Plan. The City’s Year Two Annual Plan includes this newly proposed procedure entitled - Foreclosure Avoidance Options for Upside-Down Mortgages. • Mortgage loan receivable will be reestablished in new homeowner’s name.

<p align="center">OPTION 2 CONVERSION TO GRANT</p>	<p align="center">REQUIREMENT</p>	<p align="center">ADVANTAGE</p>	<p align="center">DISADVANTAGE</p>	<p align="center">PROCEDURAL IMPACT</p>
<p>Allow homeowner to convert a portion of their City mortgage debt to a grant at the time of property sale. The amount of the grant would be equal to the amount that the homeowner (seller) must bring to the closing in order to execute the property sale (the upside-down amount). Seller would convey the property without receiving any equity payout from the sale.</p>	<ul style="list-style-type: none"> • Grant maximum set at \$40,000. City will reserve the right to approve amounts higher than the maximum based upon hardship circumstances. • Purchase & Sale contract price must be greater than or equal to 90% of the fair market/appraisal value (or 85% of the fair market value if there is no closing cost credit to the buyer). • Closing cost credit to buyer must be less than or equal to 5% of the purchase price. • Closing attorney must provide the City with a written workout request that identifies the proposed closing settlement amounts, a copy of the purchase and sale agreement (P&S), & a recent appraisal prior to sale date to allow for Housing's review, approval and preparation of loan modification/release documents, which, as needed, must be executed by the closing attorney (buyer's or seller's). Closing attorney must provide the City with a copy of the executed HUD-1 Settlement Statement. 	<ul style="list-style-type: none"> • Foreclosure is avoided. • Homeowner's credit rating has less of an adverse impact than if foreclosure occurred. • Neighborhood stabilization: Property is quickly conveyed to new owner who will occupy or lease home – versus conveyance to a lender. Foreclosed properties are more likely to remain vacant - increasing blight & decreasing home values. • Repayment of a portion of the City mortgage loan as a result of a sale is likely – whereas the City is much less likely to be repaid if the 1st mortgage lender forecloses. 	<ul style="list-style-type: none"> • Less program income will be available for reuse through existing loan programs (Housing Preservation Loan Fund, HouseHartford, etc.). 	<ul style="list-style-type: none"> • Option 2 will be offered to buyers and sellers only after negotiations to facilitate Option 1 fail. • No statutory prohibition exists for this type of program modification under HOME or CDBG that would prevent the City from amending our programs. • This option constitutes a substantial program change, requiring amendment of the City's Consolidated Plan. The City's Year Two Annual Plan includes this newly proposed procedure entitled - Foreclosure Avoidance Options for Upside-Down Mortgages. • Program guidelines must be modified to reflect the changes, which must apply fairness & equity amongst homeowners. • Upside-down portion of the mortgage loan receivable must be written off.

ATTACHMENT E – HOME AFFIRMATIVE MARKETING POLICY AND PROCEDURES

HOME INVESTMENT PARTNERSHIPS PROGRAM STATEMENT OF POLICY:

In accordance with the Regulations of the HOME Investment Partnerships (HOME) Program as defined in 24 CFR Part 92 Final Rule Dated September 16, 1996 Subpart 92.351, and in furtherance of the City of Hartford commitment to non-discrimination and equal opportunity in housing, the City of Hartford establishes procedures to affirmatively market units created under the HOME Program. This policy applies to rental and homeownership development projects containing five (5) or more HOME-assisted units funded through the City of Hartford's HOME Program. (The affirmative marketing procedures do not apply to families receiving 'tenant-based' rental housing assistance under the Section 8 Housing Choice Voucher Program.) The procedures are intended to further the objectives of Title VIII of the Civil Rights Act of 1968, Executive Order 11063.

The City of Hartford believes that individuals of similar economic levels in the same housing market area should have available to them a like range of housing choices regardless of their race, color, religion, gender, sexual orientation, national origin, familial status or disability.

Property owners/developers selected for participation in the HOME Program must comply with the City of Hartford's HOME Affirmative Marketing Policy requirements throughout the HOME Affordability Period when developing rental projects and for the period of the initial property conveyance for homebuyer projects. The "Affordability Period" is five years when the amount of HOME funds invested per HOME-Assisted unit is less than \$15,000; ten years when the amount is between \$15,000 and \$40,000; fifteen years when the amount is greater than \$15,000; or twenty years if the development project included new construction. These requirements are included in the HOME Loan/Grant Agreement in the form of restrictions. Failure to carry out the Agreement could make an owner ineligible to participate in the HOME Program with future projects.

The City of Hartford is committed to the goals of affirmative marketing which will be implemented as part of the HOME Program through a specific set of steps that the City and participating owners/developers will follow. These goals will be reached through the following procedures:

1. Informing the public, potential tenants, and owners about Federal fair housing laws and affirmative marketing policy.

Through its Department of Development Services' Housing and Property Management Division, the City of Hartford will inform the public, potential tenants and homebuyers, and property developers/owners about this policy and Federal fair housing laws. The Housing and Property Management Division will:

- Inform the general public about Federal fair housing laws and the City of Hartford's HOME Affirmative Marketing Policy by placing information on the City's Website within the Department of Development Services Housing and Property Management Webpage that describes the HOME Program.
- Provide every HOME Program applicant with a copy of its Affirmative Marketing Policy and Procedures.
- Make copies of the HOME Affirmative Marketing Policy and Procedure document available at the City's Housing and Property Management Division office.

2. Requirement for developers/owners to inform the general renter/potential homebuyer public about available rehabilitated or newly constructed units.

It is the City of Hartford's policy to require substantial steps by HOME project owners/developers to carry out affirmative marketing. Owners/developers should provide for costs associated with these requirements in their planned development budgets and/or operating budgets.

Developers/owners must include the Equal Housing Opportunity logo or slogan in all marketing/advertising materials and/or notices posted and/or sent to community organizations.

If it is feasible to advertise in advance of selecting a tenant/homebuyer, without holding units off the market, property owners will be required to make information on the availability of units known through:

- Advertisements in the *Hartford Courant*, if the owner ordinarily advertises available rentals/homeownership units in news media.
- Notifying the Hartford Housing Authority and Imagineers, LLC requesting that staff inform applicants on their Section 8 Housing Choice Voucher Certificate waiting list about upcoming rental vacancies. (Imagineers, LLC, a housing services organization, located on Farmington Avenue in Hartford manages the City's Section 8 program.)

3. **Special Outreach**

In order to inform as well as solicit applications from persons in the housing market area who are not likely to apply for units without special outreach, the City of Hartford has established methods property developers/owners must use in order to reach this objective. The City of Hartford has identified three segments of its housing population who would probably not apply for units without special outreach. One segment of its population concerns African American residents who ordinarily would not apply for units in the South Green neighborhood, the Behind the Rocks neighborhood, and in the Frog Hollow neighborhood (Frog Hollow is identified within the City's Consolidated Plan as a Neighborhood Revitalization Strategy Area (NRSA)). The other two segments of the population are White and Hispanic residents who would probably be less likely to apply for units in the Northeast (also designated as a NRSA), Clay Hill Arsenal, Blue Hills and Upper Albany neighborhoods.

Having identified these three segments of our population, we require that owners/developers use special outreach methods as follows:

For housing developments in the South Green, Behind the Rocks, and Frog Hollow neighborhoods:

- Owners who ordinarily advertise rental property/homeownership units must place advertisement in the *Northend Agent* or the *Hartford Inquirer* - newspapers whose circulation are primarily among African American residents of the community.
- Owners who do not ordinarily advertise in the news media must contact the following organization in Hartford that has agreed to make rental/homeownership unit information available to members and clients:

Urban League of Greater Hartford, Inc.
140 Woodland Street
Hartford, CT 06105
Telephone: 527-0147
www.ulgh.org

For housing developments in the Northeast, Clay Hill Arsenal, Blue Hills and Upper Albany neighborhoods:

- Owners who ordinarily advertise rental property/homeownership units must place advertisement in the *Hartford News* - a newspaper whose circulation is primarily among White and Hispanic residents of the community.
- Owners who do not ordinarily advertise in the news media must contact the following organization in Hartford that has agreed to make rental/homeownership unit information available to members and clients:

Hartford Areas Rally Together (HART)
385 Washington Street
Hartford, CT 06106
Telephone: 525-3449
<http://hartofhartford.org/>

4. Recordkeeping

The City of Hartford will require that owners keep records on:

1. The racial/ethnic and gender characteristics of tenants and applicants during the initial post construction lease up period and for all rental vacancies thereafter throughout the HOME Affordability Period.
2. The racial/ethnic and gender characteristics of homebuyers and applicants during the construction period and thereafter until all homebuyer units are sold.
3. Activities they undertake to inform the general public, specifically:
 - copies of advertisements placed in the *Hartford Courant*
 - copies of letters/notices/emails to the Hartford Housing Authority and Imagineers, LLC
4. Activities they undertake for special outreach, specifically:
 - copies of advertisements placed in the *Northend Agent*, *Hartford Inquirer* or *Hartford News*
 - copies of letters/notices/emails to the Urban League or HART

5. Performance Assessment

The affirmative marketing efforts of property developers/owners will be assessed annually by the City of Hartford as follows:

- To determine if good faith efforts have been made on part of the owner, the City will examine affirmative marketing records that owners are required to maintain in accordance with this policy.
- To determine results, the City will assess property owner's affirmative marketing efforts in relation to whether or not persons from the variety of racial and ethnic groups in our area and in particular African Americans, Whites and Hispanics have in fact applied for and/or become tenants/homeowners in the rehabilitated/newly constructed units.

If the representation of racial/ethnic groups is not broad or the identified groups are not represented, the City will review the affirmative marketing procedures to determine what changes, if any, might be made to make the affirmative marketing efforts more effective in informing persons in all groups about rental and homeownership opportunities.

The Housing and Property Management Division will also ask property developers/owners for their analysis and suggestions concerning our affirmative marketing policy and procedure requirements.

6. Corrective Action

The City of Hartford will take corrective action if we find that an owner fails to carry out the required procedures or fails to maintain the records on tenants/homeowners and applicants in accordance with this policy.

If problems are identified, the City will discuss ways to improve owner's efforts prior to taking corrective actions.

As an initial step, the City may require owners with rental vacancies to notify the City of Hartford's Housing and Property Management Division immediately upon learning that a unit will become vacant. Owners will be asked to provide this information as close to 30 days prior to the upcoming vacancy as possible. The Housing and Property Management Division staff will then be able to verify on a "spot check" basis if these owners are following the prescribed procedures.

The City will carry out its assessment activities, and prepare a written assessment of affirmative marketing efforts to submit an Annual Performance report to HUD.

Housing Needs Table		Grantee: Hartford															Priority Need?	Plan to Fund?	Fund Source	Households with a Disabled Member		Disproportionate Racial/Ethnic Need?	# of Households in lead-Hazard Housing	Total Low Income, HIV/AIDS Population	
		Only complete blue sections. Do NOT type in sections other than blue.																		%	#				
		Current % of Households	Current Number of Households	3-5 Year Quantities												% of Goal									
Year 1				Year 2		Year 3		Year 4*		Year 5*		Multi-Year													
		Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	% HSHLD	# HSHLD								
Household Income <=30% MFI	Renter	Elderly	NUMBER OF HOUSEHOLDS	100%	2944													100%	1455	NO	2632	4407			
			Any housing problems	59.9	1763	5		5								25	0	0%							
			Cost Burden > 30%	57.5	1693	3		3								15	0	0%							
			Cost Burden >50%	36.7	1080	2		2								10	0	0%							
	Small Related	NUMBER OF HOUSEHOLDS	100%	5725																	NO				
		With Any Housing Problems	80.1	4586	19		19								95	0	0%								
		Cost Burden > 30%	75.8	4340	11		11								55	0	0%								
		Cost Burden >50%	58.7	3361	8		8								40	0	0%								
	Large Related	NUMBER OF HOUSEHOLDS	100%	1740																	NO				
		With Any Housing Problems	92.5	1610	18		18								90	0	0%								
		Cost Burden > 30%	76.1	1324	10		10								50	0	0%								
		Cost Burden >50%	55.7	969	8		8								40	0	0%								
	All other hshld	NUMBER OF HOUSEHOLDS	100%	4014																	NO				
		With Any Housing Problems	73.1	2934	8		8								40	0	0%								
		Cost Burden > 30%	71.4	2866	5		5								25	0	0%								
		Cost Burden >50%	58.5	2348	3		3								15	0	0%								
	Elderly	NUMBER OF HOUSEHOLDS	100%	803																	NO				
		With Any Housing Problems	81.9	658	1		1								5	0	0%								
		Cost Burden > 30%	80.2	644	1		1								4	0	0%								
		Cost Burden >50%	60.4	485	0		0								1	0	0%								
Small Related	NUMBER OF HOUSEHOLDS	100%	397																	NO					
	With Any Housing Problems	69.8	277	5		5								25	0	0%									
	Cost Burden > 30%	66.0	262	3		3								15	0	0%									
	Cost Burden >50%	64.0	254	2		2								10	0	0%									
Large Related	NUMBER OF HOUSEHOLDS	100%	128																	NO					
	With Any Housing Problems	72.7	93	4		4								20	0	0%									
	Cost Burden > 30%	69.5	89	3		3								15	0	0%									
	Cost Burden >50%	69.5	89	1		1								5	0	0%									
		HOUSEHOLDS	100%	309																NO					

Formerly Table 2 B

Household Income > 50 to <= 80% MFI																							
													Total Disabled	1098	Total Lead Hazard	3897							
Renter	Eldk	Cost Burden > 30%	19.7	114	1								5	0	0%								
		Cost Burden >50%	2.4	14	2									10	0	0%							
	Small Related	NUMBER OF HOUSEHOLDS	100%	2715																		NO	
		With Any Housing Problems	22.7	616	11									55	0	0%							
		Cost Burden > 30%	7.6	206	5									25	0	0%							
		Cost Burden >50%	0.6	16	6									30	0	0%							
	Large Related	NUMBER OF HOUSEHOLDS	100%	839																		NO	
		With Any Housing Problems	49.3	414	6									30	0	0%							
		Cost Burden > 30%	2.3	19	2									10	0	0%							
		Cost Burden >50%	0.0	0	4									20	0	0%							
	All other hshold	NUMBER OF HOUSEHOLDS	100%	2194																		YES	
		With Any Housing Problems	18.6	408	4									20	0	0%							
Cost Burden > 30%		13.4	294	1									5	0	0%								
Cost Burden >50%		0.0	0	3									15	0	0%								
Owner	Elderly	NUMBER OF HOUSEHOLDS	100%	622																		YES	
		With Any Housing Problems	33.4	208	6									30	0	0%							
		Cost Burden > 30%	29.4	183	4									20	0	0%							
		Cost Burden >50%	2.3	14	2									10	0	0%							
	Small Related	NUMBER OF HOUSEHOLDS	100%	1158																			NO
		With Any Housing Problems	40.0	463	54									270	0	0%							
		Cost Burden > 30%	37.5	434	20									100	0	0%							
		Cost Burden >50%	8.2	95	34									170	0	0%							
	Large Related	NUMBER OF HOUSEHOLDS	100%	425																			NO
		With Any Housing Problems	56.5	240	29									145	0	0%							
		Cost Burden > 30%	34.1	145	12									60	0	0%							
		Cost Burden >50%	4.7	20	17									85	0	0%							
All other hshold	NUMBER OF HOUSEHOLDS	100%	345																			YES	
	With Any Housing Problems	42.0	145	21									105	0	0%								
	Cost Burden > 30%	42.0	145	8									40	0	0%								
	Cost Burden >50%	10.1	35	13									65	0	0%								
Total Any Housing Problem				279		279	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1397	0
Total 215 Renter				124	0	124							621	0									
Total 215 Owner				155.4	0	155							776	0									
Total 215				279.4	0	279	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1397	0
											Total Disabled		1098										
											Tot. Elderly	9426	Total Lead Hazard		3897								
											Tot. Sm. Related	19321	Total Renters		39221								
											Tot. Lg. Related	6536	Total Owners		8273								

Formerly Table 2 B

Jurisdiction						
Housing Market Analysis						
		<i>Complete cells in blue.</i>				
Housing Stock Inventory	Vacancy Rate	0 & 1 Bedroom	2 Bedrooms	3+ Bedroom	Total	Substandard Units
Affordability Mismatch						
Occupied Units: Renter		14605	11715	7303	33623	849
Occupied Units: Owner		712	3433	6451	10596	194
Vacant Units: For Rent	10%	1342	1455	693	3490	61
Vacant Units: For Sale	3%	30	119	165	314	32
Total Units Occupied & Vacant		16689	16722	14612	48023	1136
Rents: Applicable FMRs (in \$s)		798	957	1,106		
Rent Affordable at 30% of 50% of MFI (in \$s)		745	798	957		
Public Housing Units						
Occupied Units		542	470	317	1329	
Vacant Units		178	340	130	648	
Total Units Occupied & Vacant		720	810	447	1977	0
Rehabilitation Needs (in \$s)		5,000	6,500	11,000	22,500	

Continuum of Care Homeless Population and Subpopulations Chart

Part 1: Homeless Population		Sheltered		Un-sheltered	Total	Jurisdiction	
		Emergency	Transitional				
1. Homeless Individuals		296	204	19	519	Data Quality (A) administrative records ▼	
2. Homeless Families with Children		121	123	0	244		
2a. Persons in Homeless with Children Families		328	377	0	705		
Total (lines 1 + 2a)		624	581	19	1224		
Part 2: Homeless Subpopulations		Sheltered		Un-sheltered	Total	Data Quality	
1. Chronically Homeless			197	12	209	Data Quality (N) enumerations ▼	
2. Severely Mentally Ill			192	0	192		
3. Chronic Substance Abuse			373	0	373		
4. Veterans			55	0	55		
5. Persons with HIV/AIDS			95	0	95		
6. Victims of Domestic Violence			81	0	81		
7. Youth (Under 18 years of age)			0	0	0		

Part 3: Homeless Needs Table: Individuals		Needs	Currently Available	Gap	5-Year Quantities										Total			Priority: H, M, L	Plan to Fund: Y, N	Fund Source: CO, BG, HOME, HCPWA, FSN or Other	
					Year 1		Year 2		Year 3		Year 4		Year 5		Goal	Actual	% of Goal				
					Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete							
Beds	Emergency Shelters	267	267	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!	H	Y	E, C, H	
	Transitional Housing	279	279	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!	H	Y	C, H	
	Permanent Supportive Housing	948	483	465	79	0	84	0	0	0	0	0	0	0	163	0	0%	H	Y	H	
	Total	1494	1029	465	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!			
Chronically Homeless		209																			

Part 4: Homeless Needs Table: Families		Needs	Currently Available	Gap	5-Year Quantities										Total			Priority: H, M, L	Plan to Fund? Y, N	Fund Source: CDBG, HOME, HOPEWA, ESG or Other
					Year 1		Year 2		Year 3		Year 4		Year 5		Goal	Actual	% of Goal			
					Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete						
Beds	Emergency Shelters	81	81	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!	H	Y	C, H
	Transitional Housing	205	205	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!	H	Y	C, H
	Permanent Supportive Housing	273	118	155	30	0	30	0	0	0	0	0	0	0	60	0	0%	H	Y	H
	Total	559	404	155	30	0	30	0	60	0	0%									

Completing Part 1: Homeless Population. This must be completed using statistically reliable, unduplicated counts or estimates of homeless persons in sheltered and unsheltered locations at a one-day point in time. The counts must be from: (A) administrative records, (N) enumerations, (S) statistically reliable samples, or (E) estimates. The quality of the data presented in each box must be identified as: (A), (N), (S) or (E).

Completing Part 2: Homeless Subpopulations. This must be completed using statistically reliable, unduplicated counts or estimates of homeless persons in sheltered and unsheltered locations at a one-day point in time. The numbers must be from: (A) administrative records, (N) enumerations, (S) statistically reliable samples, or (E) estimates. The quality of the data presented in each box must be identified as: (A), (N), (S) or (E).

Sheltered Homeless. Count adults, children and youth residing in shelters for the homeless. "Shelters" include all emergency shelters and transitional shelters for the homeless, including domestic violence shelters, residential programs for runaway/homeless youth, and any hotel/motel/apartment voucher arrangements paid by a public/private agency because the person or family is homeless. Do not count: (1) persons who are living doubled up in conventional housing; (2) formerly homeless persons who are residing in Section 8 SRO, Shelter Plus Care, SHP permanent housing or other permanent housing units; (3) children or youth, who because of their own or a parent's homelessness or abandonment, now reside temporarily and for a short anticipated duration in hospitals, residential treatment facilities, emergency foster care, detention facilities and the like; and (4) adults living in mental health facilities, chemical dependency facilities, or criminal justice facilities.

Unsheltered Homeless. Count adults, children and youth sleeping in places not meant for human habitation. Places not meant for human habitation include streets, parks, alleys, parking ramps, parts of the highway system, transportation depots and other parts of transportation systems (e.g. subway tunnels, railroad car), all-night commercial establishments (e.g. movie theaters, laundromats, restaurants), abandoned buildings, building roofs or stairwells, chicken coops and other farm outbuildings, caves, campgrounds, vehicles, and other similar places.

Grantee Name: Jurisdiction																					
Non-Homeless Special Needs Including HOPWA	Needs	Currently Available	GAP	3-5 Year Quantities										Total			Priority Need: H, M, L	Plan to Fund? Y N	Fund Source: CDBG, HOME, HOPWA, ESG, Other		
				Year 1		Year 2		Year 3		Year 4*		Year 5*		Goal	Actual	% of Goal					
				Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete								
Housing Needed	52. Elderly	200	0	200	25	0	75	0	0	0	0	0	0	0	0	100	0	0%			
	53. Frail Elderly	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	####			
	54. Persons w/ Severe Mental Illness	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	####			
	55. Developmentally Disabled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	####			
	56. Physically Disabled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	####			
	57. Alcohol/Other Drug Addicted	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	####			
	58. Persons w/ HIV/AIDS & their family	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	####			
	59. Public Housing Residents	100	0	100	0	0	50	0	0	0	0	0	0	0	0	50	0	0%			
	Total	300	0	300	25	0	125	0	0	0	0	0	0	0	0	150	0	0%			
Supportive Services Needed	60. Elderly	3000	0	3000	520	0	750	0	0	0	0	0	0	0	1270	0	0%				
	61. Frail Elderly	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	####			
	62. Persons w/ Severe Mental Illness	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	####			
	63. Developmentally Disabled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	####			
	64. Physically Disabled	300	0	300	25	0	75	0	0	0	0	0	0	0	100	0	0%				
	65. Alcohol/Other Drug Addicted	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	####			
	66. Persons w/ HIV/AIDS & their family	250	0	250	0	0	0	0	0	0	0	0	0	0	0	0	0	####			
	67. Public Housing Residents	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	####			
Total	3550	0	3550	545	0	825	0	0	0	0	0	0	0	1370	0	0%					

NonHomeless

1

CPMP

Formerly Table 3B

Jurisdiction

Only complete blue sections.

Housing and Community Development Activities	Needs	Current	Gap	5-Year Quantities												% of Goal	Priority Need: Y/N	Dollars to Address	Plan to Fund? Y/N	Fund Source		
				Year 1		Year 2		Year 3		Year 4		Year 5		Cumulative								
				Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual							
01 Acquisition of Real Property 570.201(a)	20	0	20	4		4		4		4		4		4		20	0	0%	Y	750,000	Y	
02 Disposition 570.201(b)	20	0	20	5		5		3		4		3		20	0	0%	Y	900,000		Y		
Public Facilities and Improvements																						
03 Public Facilities and Improvements (General) 570.201(c)	0	0	0													0	0	###	Y			
03A Senior Centers 570.201(c)	0	0	0													0	0	###	N			
03B Handicapped Centers 570.201(c)	0	0	0													0	0	###	N			
03C Homeless Facilities (not operating costs) 570.201(c)	0	0	0													0	0	###	N			
03D Youth Centers 570.201(c)	0	0	0													0	0	###	N			
03E Neighborhood Facilities 570.201(c)	10	0	10	3		2		2		2		1		10	0	0%	Y	2,000,000	Y		CDBG, GF	
03F Parks, Recreational Facilities 570.201(c)	10	0	10	2		2		2		2		2		10	0	0%	Y	1,500,000	Y		CDBG/CP	
03G Parking Facilities 570.201(c)	0	0	0													0	0	###	N			
03H Solid Waste Disposal Improvements 570.201(c)	0	0	0													0	0	###	N			
03I Flood Drain Improvements 570.201(c)	0	0	0													0	0	###	N			
03J Water/Sewer Improvements 570.201(c)	0	0	0													0	0	###	N			
03K Street Improvements 570.201(c)	1	0	1													0	0	###	N	500,000	Y	CDBG/CP
03L Sidewalks 570.201(c)	1	0	1													0	0	###	N	500,000	Y	CDBG/CP
03M Child Care Centers 570.201(c)	0	0	0													0	0	###	N			
03N Tree Planting 570.201(c)	0	0	0													0	0	###	N			
03O Fire Stations/Equipment 570.201(c)	3	0	3	1		1		1						3	0	0%	Y	2,000,000	Y		CDBG/CP	
03P Health Facilities 570.201(c)	0	0	0													0	0	###	N			
03Q Abused and Neglected Children Facilities 570.201(c)	0	0	0													0	0	###	N			
03R Asbestos Removal 570.201(c)	0	0	0													0	0	###	N			
03S Facilities for AIDS Patients (not operating costs) 570.201(c)	0	0	0													0	0	###	N			
03T Operating Costs of Homeless/AIDS Patients Programs	0	0	0													0	0	###	N			See ESG Project Tables
04 Clearance and Demolition 570.201(d)	40	0	40	8		8		8		8		8		40	0	0%	Y	2,000,000	Y		CDBG/CP	
04A Clean-up of Contaminated Sites 570.201(d)	0	0	0													0	0	###	N			
Public Services																						
05 Public Services (General) 570.201(e)	7000	0	7000	1325		1400		1200		1500		1575		7000	0	0%	Y	2,600,000	Y		CDBG	
05A Senior Services 570.201(e)	3000	0	3000	520		750		600		580		550		3000	0	0%	Y	150,000	Y		CDBG	
05B Handicapped Services 570.201(e)	300	0	300	25		75		60		75		65		300	0	0%	Y	100,000	Y		CDBG	
05C Legal Services 570.201(e)	0	0	0													0	0	###	N			
05D Youth Services 570.201(e)	12950	0	12950	2098		3020		2250		2150		3432		12950	0	0%	Y	600,000	Y		CDBG	
05E Transportation Services 570.201(e)	0	0	0													0	0	###	N			
05F Substance Abuse Services 570.201(e)	0	0	0													0	0	###	N			
05G Battered and Abused Spouses 570.201(e)	750	0	750	150		150		175		125		150		750	0	0%	Y	150,000	Y		CDBG	
05H Employment Training 570.201(e)	0	0	0													0	0	###	N			
05I Crime Awareness 570.201(e)	0	0	0													0	0	###	N			
05J Fair Housing Activities (if CDBG, then subject to 570.201(e))	0	0	0													0	0	###	N			
05K Tenant/Landlord Counseling 570.201(e)	0	0	0													0	0	###	N			
05L Child Care Services 570.201(e)	0	0	0													0	0	###	N			
05M Health Services 570.201(e)	0	0	0													0	0	###	N			
05N Abused and Neglected Children 570.201(e)	0	0	0													0	0	###	N			
05O Mental Health Services 570.201(e)	0	0	0													0	0	###	N			
05P Screening for Lead-Based Paint/Lead Hazards Poison 570.201	0	0	0													0	0	###	N			
05Q Subsistence Payments 570.204	0	0	0													0	0	###	N			
05R Homeownership Assistance (not direct) 570.204	0	0	0													0	0	###	N			
05S Rental Housing Subsidies (if HOME, not part of 5% 570.204	0	0	0													0	0	###	N			
05T Security Deposits (if HOME, not part of 5% Admin c	0	0	0													0	0	###	N			
06 Interim Assistance 570.201(f)	50	0	50	10		12		12		8		8		50	0	0%	N	450,000	Y		CDBG	
07 Urban Renewal Completion 570.201(h)	0	0	0													0	0	###	N			
08 Relocation 570.201(i)	0	0	0													0	0	###	N			
09 Loss of Rental Income 570.201(j)	0	0	0													0	0	###	N			

CommunityDev
Formerly Table 2 B

Housing and Community Development Activities		Needs	Current	Gap	5-Year Quantities										% of Goal	Priority Need: Y/N	Dollars to Address	Plan to Fund? Y/N	Fund Source		
					Year 1		Year 2		Year 3		Year 4		Year 5							Cumulative	
					Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual						Goal	Actual
10	Removal of Architectural Barriers 570.201(k)	0	0	0											0	0	####	N			
11	Privately Owned Utilities 570.201(l)	0	0	0											0	0	####	N			
12	Construction of Housing 570.201(m)	0	0	0											0	0	####	N			
13	Direct Homeownership Assistance 570.201(n)	0	0	0											0	0	####	N			
	14A Rehab; Single-Unit Residential 570.202	250	0	250	50		60		45		45		50		250	0	0%	Y	750,000	Y	CDBG
	14B Rehab; Multi-Unit Residential 570.202	0	0	0											0	0	####	N			
	14C Public Housing Modernization 570.202	0	0	0											0	0	####	N			
	14D Rehab; Other Publicly-Owned Residential Buildings 570.202	0	0	0											0	0	####	N			
	14E Rehab; Publicly or Privately-Owned Commercial/Indu 570.202	15	0	15	4		4		3		2		2		15	0	0%	Y	650,000	Y	CDBG
	14F Energy Efficiency Improvements 570.202	0	0	0											0	0	####	N			
	14G Acquisition - for Rehabilitation 570.202	0	0	0											0	0	####	N			
	14H Rehabilitation Administration 570.202	5	0	5	1		2		1		1				5	0	0%	Y	1,750,000	Y	CDBG
	14I Lead-Based/Lead Hazard Test/Abate 570.202	0	0	0											0	0	####	N			
15	Code Enforcement 570.202(c)	500	0	500	100		150		100		80		70		500	0	0%	Y	550,000	Y	CDBG
16A	Residential Historic Preservation 570.202(d)	0	0	0											0	0	####	N			
16B	Non-Residential Historic Preservation 570.202(d)	0	0	0											0	0	####	N			
	17A CI Land Acquisition/Disposition 570.203(a)	0	0	0											0	0	####	N			
	17B CI Infrastructure Development 570.203(a)	0	0	0											0	0	####	N			
	17C CI Building Acquisition, Construction, Rehabilitat 570.203(a)	0	0	0											0	0	####	N			
	17D Other Commercial/Industrial Improvements 570.203(a)	20	0	20	4		5		5		3		3		20	0	0%	Y	500,000	Y	CDBG
	18A ED Direct Financial Assistance to For-Profits 570.203(b)	35	0	35	7		8		7		7		6		35	0	0%	Y	1,150,000	Y	CDBG
	18B ED Technical Assistance 570.203(b)	125	0	125	38		35		25		15		12		125	0	0%	Y	600,000	Y	CDBG
	18C Micro-Enterprise Assistance	35	0	35	7		7		7		7		7		35	0	0%	Y	175,000	Y	CDBG
	19A HOME Admin/Planning Costs of PJ (not part of 5% Ad	0	0	0											0	0	####	N			
	19B HOME CHDO Operating Costs (not part of 5% Admin ca	0	0	0											0	0	####	N			
	19C CDBG Non-profit Organization Capacity Building	0	0	0											0	0	####	N			
	19D CDBG Assistance to Institutes of Higher Education	0	0	0											0	0	####	N			
	19E CDBG Operation and Repair of Foreclosed Property	0	0	0											0	0	####	N			
	19F Planned Repayment of Section 108 Loan Principal	0	0	0											0	0	####	N			
	19G Unplanned Repayment of Section 108 Loan Principal	0	0	0											0	0	####	N			
	19H State CDBG Technical Assistance to Grantees	0	0	0											0	0	####	N			
20	Planning 570.205	0	0	0											0	0	####	N			
	21A General Program Administration 570.206	0	0	0	1		1								2	0	0%	Y	4,750,000	Y	CDBG
	21B Indirect Costs 570.206	0	0	0											0	0	####	N			
	21D Fair Housing Activities (subject to 20% Admin cap) 570.206	0	0	0											0	0	####	N			
	21E Submissions or Applications for Federal Programs 570.206	0	0	0											0	0	####	N			
	21F HOME Rental Subsidy Payments (subject to 5% cap)	0	0	0											0	0	####	N			
	21G HOME Security Deposits (subject to 5% cap)	0	0	0											0	0	####	N			
	21H HOME Admin/Planning Costs of PJ (subject to 5% cap)	0	0	0	1		1								2	0	0%	N			
	21I HOME CHDO Operating Expenses (subject to 5% cap)	0	0	0											0	0	####	N			
22	Unprogrammed Funds	0	0	0											0	0	####	N			
HOPWA	31J Facility based housing - development	0	0	0											0	0	####	See HOPWA Performance Chart 1			
	31K Facility based housing - operations	0	0	0											0	0	####	See HOPWA Performance Chart 1			
	31G Short term rent mortgage utility payments	0	0	0											0	0	####	See HOPWA Performance Chart 1			
	31F Tenant based rental assistance	0	0	0											0	0	####	See HOPWA Performance Chart 1			
	31E Supportive service	0	0	0											0	0	####	See HOPWA Performance Chart 1			
	31I Housing information services	0	0	0											0	0	####	See HOPWA Performance Chart 1			
	31H Resource identification	0	0	0											0	0	####	See HOPWA Performance Chart 1			
	31B Administration - grantee	0	0	0											0	0	####	See HOPWA Performance Chart 1			
	31D Administration - project sponsor	0	0	0											0	0	####	See HOPWA Performance Chart 1			
		Acquisition of existing rental units	0	0	0											0	0	####	N/A		
	Production of new rental units	0	0	0											0	0	####	N/A			

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Formerly Table 2 B

Housing and Community Development Activities		Needs	Current	Cap	5-Year Quantities												% of Goal	Priority Need: Y/N	Dollars to Address	Plan to Fund? Y/N	Fund Source
					Year 1		Year 2		Year 3		Year 4		Year 5		Cumulative						
					Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual					
CDBG	Rehabilitation of existing rental units	0	0	0											0	0	####	N/A			
	Rental assistance	0	0	0											0	0	####	N/A			
	Acquisition of existing owner units	0	0	0											0	0	####	N/A			
	Production of new owner units	0	0	0											0	0	####	N/A			
	Homeownership assistance	0	0	0											0	0	####	N/A			
HOME	Acquisition of existing rental units	0	0	0											0	0	####	See HOME Section/Project Tables			
	Production of new rental units	0	0	0											0	0	####	See HOME Section/Project Tables			
	Rehabilitation of existing rental units	0	0	0											0	0	####	See HOME Section/Project Tables			
	Rental assistance	0	0	0											0	0	####	See HOME Section/Project Tables			
	Acquisition of existing owner units	0	0	0											0	0	####	See HOME Section/Project Tables			
	Production of new owner units	0	0	0											0	0	####	See HOME Section/Project Tables			
	Rehabilitation of existing owner units	0	0	0											0	0	####	See HOME Section/Project Tables			
	Homeownership assistance	0	0	0											0	0	####	See HOME Section/Project Tables			
Totals		25140	0	25140	4364	0	5702	0	4510	0	4618	0	5948	0	25142	0	####				

CommunityDev
Formerly Table 2 B

Jurisdiction				Only complete blue sections.																		
HOPWA Performance Chart 1				Year 1						Year 2						Cumulative						
				Outputs Households				Funding		Outputs Households				Funding		Outputs Households				Funding		
				HOPWA Assistance		Non-HOPWA		HOPWA Budget	HOPWA Actual	Leveraged Non-HOPWA	HOPWA Assistance		Non-HOPWA		HOPWA Budget	HOPWA Actual	Leveraged Non-HOPWA	HOPWA Assistance		Non-HOPWA		
				Goal	Actual	Goal	Actual				Goal	Actual	Goal	Actual				Goal	Actual	% of Goal	Goal	Actual
Tenant-based Rental Assistance	280	0	280	60	50		60	50						280	0	0%	250	0	0%	0	0	0
Short-term Rent, Mortgage and Utility payments	185	0	185	40	150		40	150						190	0	0%	750	0	0%	0	0	0
Facility-based Programs	275	0	275	55	55		55	55						275	0	0%	275	0	0%	0	0	0
Units in facilities supported with operating costs	40	0	40	8	8		8	8						40	0	0%	40	0	0%	0	0	0
Units in facilities developed with capital funds and placed in service during the program year	0	0	0	0	0		0	0						0	0	###	0	0	###	0	0	0
Units in facilities being developed with capital funding but not yet opened (show units of housing planned)	0	0	0	0	0		0	0						0	0	###	0	0	###	0	0	0
Stewardship (developed with HOPWA but no current operation or other costs) Units of housing subject to three- or ten-year use agreements	0	0	0	0	0		0	0						0	0	###	0	0	###	0	0	0
Adjustment for duplication of households (i.e., moving between types of housing)				0	0		0	0														
Subtotal unduplicated number of households/units of housing assisted	780	0	780	163	0	263	0	0	0	0	163	0	263	0	0	0	0	0	0	0	0	0
Supportive Services				Outputs Individuals						Outputs Individuals						Outputs Individuals						
Supportive Services in conjunction with housing activities (for households above in HOPWA or leveraged other units)	0	0	0	200	250		200	250						###	0	0%	###	0	0%	0	0	0
Housing Placement Assistance				Outputs Individuals						Outputs Individuals						Outputs Individuals						
Housing Information Services	0	0	0	0	0		0	0						0	0	###	0	0	###	0	0	0
Permanent Housing Placement Services	0	0	0	0	0		0	0						0	0	###	0	0	###	0	0	0
Housing Development, Administration, and Management Services																						
Resource Identification to establish, coordinate and develop housing assistance resources																						
Project Outcomes/Program Evaluation (if approved)																						
Grantee Administration (maximum 3% of total) (i.e., costs for general management, oversight, coordination, evaluation, and																						
Project Sponsor Administration (maximum 7% of total) (i.e., costs for general management, oversight, coordination,																						
Other Activity (if approved in grant agreement) Specify:																						
1		0	0	0										0	0		0	0		0	0	0
2		0	0	0										0	0		0	0		0	0	0
3		0	0	0										0	0		0	0		0	0	0
4		0	0	0										0	0		0	0		0	0	0

HOPWA Performance Chart 2

Type of Housing Assistance	Total Number of Households Receiving Assistance	Average Length of Stay (in weeks)	Number of Households Remaining in Project at the End of the Program Year	Number of Households that left the Project	What happened to the Households that left the project?						Housing Stability						
					Emergency Shelter	Temporary Housing	Private Hsg	Other HOPWA	Other Subsidy	Institution	Jail/Prison	Disconnected	Death	Cumulative	Stable	Unstable	Percent Stable / Total
Tenant-based Rental Assistance	60	PY1	PY1	#VALUE!	Emergency Shelter						0	PY1	PY1	#DIV/0!			
					Temporary Housing						0	0	0				
					Private Hsg						0	PY2	PY2				
	60	PY2	PY2	#VALUE!	Other HOPWA						0	0	0				
					Other Subsidy						0	PY3	PY3				
	0	PY3	PY3	#VALUE!	Institution						0	0	0				
				Jail/Prison						0	PY4	PY4					
0	PY4	PY4	#VALUE!	Disconnected						0	0	0					
				Death						0	PY5	PY5					
0	PY5	PY5	#VALUE!							0	0	0					
Short-term Rent, Mortgage, and Utility Assistance	40	PY1	PY1	#VALUE!	Emergency Shelter						0	PY1	PY1	#DIV/0!			
					Temporary Housing						0	0	0				
					Private Hsg						0	PY2	PY2				
	40	PY2	PY2	#VALUE!	Other HOPWA						0	0	0				
					Other Subsidy						0	PY3	PY3				
	0	PY3	PY3	#VALUE!	Institution						0	0	0				
				Jail/Prison						0	PY4	PY4					
0	PY4	PY4	#VALUE!	Disconnected						0	0	0					
				Death						0	PY5	PY5					
0	PY5	PY5	#VALUE!							0	0	0					
Facility-based Housing Assistance	63	PY1	PY1	#VALUE!	Emergency Shelter						0	PY1	PY1	#DIV/0!			
					Temporary Housing						0	0	0				
					Private Hsg						0	PY2	PY2				
	63	PY2	PY2	#VALUE!	Other HOPWA						0	0	0				
					Other Subsidy						0	PY3	PY3				
	0	PY3	PY3	#VALUE!	Institution						0	0	0				
				Jail/Prison						0	PY4	PY4					
0	PY4	PY4	#VALUE!	Disconnected						0	0	0					
				Death						0	PY5	PY5					
0	PY5	PY5	#VALUE!							0	0	0					

HOPWA

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CPMP

TABLE 3B ANNUAL HOUSING COMPLETION GOALS

ANNUAL AFFORDABLE RENTAL HOUSING GOALS (SEC. 215)	Annual Expected Number Completed	Resources used during the period			
		CDBG	HOME	ESG	HOPWA
Acquisition of existing units		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Production of new units	3	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rehabilitation of existing units	31	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	60	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Total Sec. 215 Rental Goals	94	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)					
Acquisition of existing units	10	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Production of new units	38	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rehabilitation of existing units	50	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Homebuyer Assistance	40	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Owner Goals	138	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)					
Homeless	1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-Homeless	1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Needs	1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Affordable Housing	1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL HOUSING GOALS					
Annual Rental Housing Goal	94	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Annual Owner Housing Goal	138	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Annual Housing Goal	232	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

For the purpose of identification of annual goals, an assisted household is one that will receive benefits through the investment of Federal funds, either alone or in conjunction with the investment of other public or private funds.