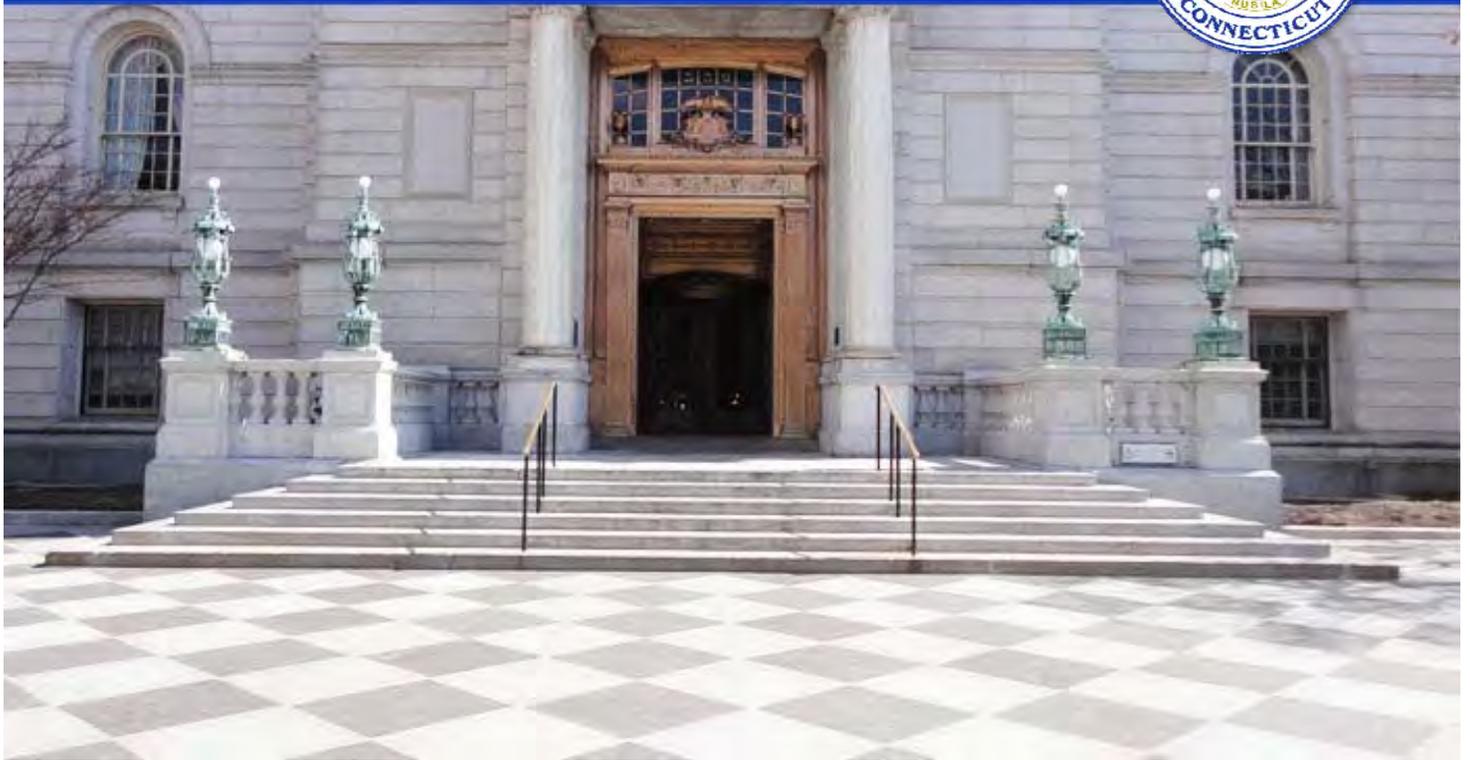


**YEAR FIVE ANNUAL ACTION PLAN TO THE CONSOLIDATED PLAN  
JULY 1, 2014-JUNE 30, 2015**



***COMMUNITY DEVELOPMENT BLOCK GRANT YEAR 40  
EMERGENCY SOLUTIONS GRANT PROGRAM  
HOME INVESTMENT PARTNERSHIPS PROGRAM  
HOUSING OPPORTUNITIES FOR PEOPLE WITH AIDS***

***CITY OF HARTFORD  
MANAGEMENT & BUDGET  
CENTRAL GRANTS ADMINISTRATION  
550 MAIN STREET, HARTFORD, CT 06103  
TELEPHONE: (860) 757-9282 FACSIMILE: (860) 722-6061  
[HTTP://WWW.HARTFORD.GOV/MANAGEMENT-AND-BUDGET/GRANTS-ADMINISTRATION-PROGRAM](http://www.hartford.gov/management-and-budget/grants-administration-program)***

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**CITY OF HARTFORD  
CONNECTICUT**



---

***Mayor Pedro E. Segarra***

---

***COURT OF COMMON COUNCIL***

Shawn T. Wooden, Council President  
Kyle Anderson  
Alexander Aponte  
Joel Cruz, Jr.  
Raul DeJesus, Jr.  
Larry Deutsch  
Cynthia Reese Jennings  
Kenneth H. Kennedy, Jr.  
David MacDonald

***CHIEF OPERATING OFFICER***

Darrell V. Hill

***TOWN AND CITY CLERK***

John V. Bazzano

***CITY TREASURER***

Adam M. Cloud

***CORPORATION COUNSEL***

Sandra Kee Borges, Esq.

***REGISTRAR OF VOTERS***

Olga Iris Vazquez  
Sheila N. Hall  
Urania Petit

***CITY DEPARTMENT HEADS***

***CHIEF AUDITOR***

H. Patrick Campbell

***CHILDREN, YOUTH, FAMILIES & RECREATION***

José Colón-Rivas, Executive Director

***DEVELOPMENT SERVICES***

Thomas E. Deller, AICP, Director

***EMERGENCY SERVICES & TELECOMMUNICATIONS***

Vacant

***FINANCE***

Albert Ilg, Acting Director

***FIRE***

Carlos Huertas, Fire Chief

***HARTFORD PUBLIC LIBRARY***

Matthew Poland, Chief Operating Officer

***HARTFORD PUBLIC SCHOOLS***

Beth Schiavino-Narvaez, Superintendent

***HEALTH AND HUMAN SERVICES***

Raul Pino, MD, MPH, Director

***HUMAN RESOURCES***

Henry Burgos, Director

***MANAGEMENT AND BUDGET***

Jose Sanchez, Director

***METRO HARTFORD INFORMATION SERVICES***

Sabina Sitaru, Chief Information Officer

***POLICE***

James Rovella, Police Chief

***PUBLIC WORKS***

Keith Chapman, Acting Director

# Grantee Information Worksheet

Consolidated Plan Management Process		Grantee Information	
CPMP Version 2.0			
HARTFORD		UOG:	CT90492 HARTFORD
550 Main Street		00-453-4707	
2nd Floor		Office of the Mayor	
HARTFORD			
Connecticut	06103	Country U.S.A.	
Hartford County			
Employer Identification Number (EIN): 06-6001870			
Applicant Type:		Local Government: City	Specify Other Type
Person to be contacted regarding this application:			
Susan	J.	Loranger	
Director, Office of Central Grants	860-757-9282	860-722-6061	
sloranger@hartford.gov	http://grants.hartford.gov		
<p>"To the best of my knowledge and belief, all data in this application are true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant will comply with the attached assurances if the assistance is awarded." Please update the date with each new Action Plan and CAPER submission.</p>			
Name:	Pedro E. Segarra	Date:	4/26/14
Title:	Mayor	(MMDDYY)	



**SF424**

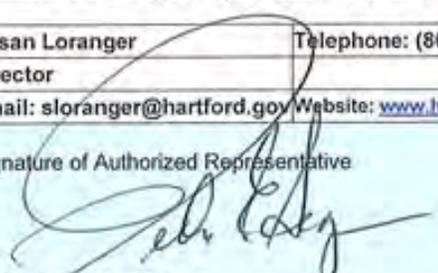
The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

**SF 424**

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

June 2014	Applicant Identifier	<b>Type of Submission</b>	
Date Received by state	State Identifier	<b>Application</b>	<b>Pre-application</b>
Date Received by HUD	Federal Identifier 06-6001870	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
<b>Applicant Information</b>			
<b>HARTFORD</b>		<b>CT90492 HARTFORD</b>	
550 Main Street		06103-2913	
Suite 200		Office of the Mayor	
Hartford	Connecticut	Management and Budget	
06103	Country U.S.A.	Central Grants Administration	
<b>Employer Identification Number (EIN):</b>		Hartford County	
06-6001870		7/1	
<b>Applicant Type:</b>		<b>Specify Other Type if necessary:</b>	
Local Government: City		Specify Other Type	
<b>Program Funding</b>		<b>U.S. Department of Housing and Urban Development</b>	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
<b>Community Development Block Grant</b>		14.218 Entitlement Grant	
CDBG Project Titles City of Hartford Fiscal Year 2014-15; Program Year 40 CDBG Projects		Description of Areas Affected by HOME Project(s) City of Hartford, Connecticut	
\$CDBG Grant Amount \$3,467,242	\$Additional HUD Grant(s) Leveraged	Describe N/A	
\$Additional Federal Funds Leveraged N/A		\$Additional State Funds Leveraged N/A	
\$Locally Leveraged Funds N/A		\$Grantee Funds Leveraged N/A	
\$Anticipated Program Income CDBG \$25,000; HPLF \$460,000		Private funds leveraged: \$20,147,222	
Total Funds Leveraged for CDBG-based Project(s) \$20,632,222			
<b>Home Investment Partnerships Program</b>		14.239 HOME	
HOME Project Titles: City of Hartford Fiscal Year 2014-2015 HOME Projects		Description of Areas Affected by HOME Project(s): City of Hartford, Connecticut	
\$HOME Grant Amount \$1,235,039	\$Additional HUD Grant(s) Leveraged	Describe N/A	
\$Additional Federal Funds Leveraged N/A		\$Additional State Funds Leveraged N/A	
\$Locally Leveraged Funds N/A		\$Grantee Funds Leveraged N/A	

Anticipated Program Income \$276,000		Other (Describe) Private funds leveraged \$10,000,000	
Total Funds Leveraged for HOME-based Project(s) \$10,276,000			
<b>Housing Opportunities for People with AIDS</b>		14,241 HOPWA	
HOPWA Project Titles: City of Hartford Fiscal Year 2014-2015 HOPWA Projects		Description of Areas Affected by HOPWA Project(s): Hartford EMSA	
HOPWA Grant Amount \$1,095,059	\$Additional HUD Grant(s) Leveraged	Describe N/A	
Additional Federal Funds Leveraged N/A		Additional State Funds Leveraged N/A	
Locally Leveraged Funds N/A		Grantee Funds Leveraged N/A	
Anticipated Program Income N/A		Other (Describe) Private funds leveraged \$3,332,790	
Total Funds Leveraged for HOPWA-based Project(s) \$3,332,790			
<b>Emergency Solutions Grant Program</b>		14,231 ESG	
ESG Project Titles: City of Hartford Fiscal Year 2014-2015 ESG Projects		Description of Areas Affected by ESG Project(s): City of Hartford, Connecticut	
\$ESG Grant Amount \$297,962	\$Additional HUD Grant(s) Leveraged: N/A	Describe	
\$Additional Federal Funds Leveraged: N/A		\$Additional State Funds Leveraged: N/A	
\$Locally Leveraged Funds: N/A		\$Grantee Funds Leveraged: N/A	
\$Anticipated Program Income: N/A		Other (Describe): Private funds leveraged \$4,248,968	
Total Funds Leveraged for ESG-based Project(s): \$4,248,968			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
Susan Loranger Director	Telephone: (860)757-9282	Facsimile: (860)722-6061
Email: sloranger@hartford.gov	Website: <a href="http://www.hartford.gov">www.hartford.gov</a>	
Signature of Authorized Representative 		Date Signed 6/26/2014
Pedro E. Segarra, Mayor		

## Certifications

### CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

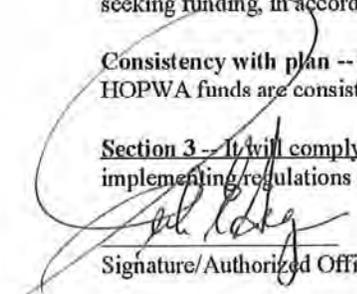
**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

  
Signature/Authorized Official

4/26/2014  
Date

Mayor

## Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2015, 2016, 2017 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws** -- It will comply with applicable laws.

  
Signature/Authorized Official      4/28/2014  
Date

Mayor  
\_\_\_\_\_  
Title

OPTIONAL CERTIFICATION  
CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(e):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature/ Authorized Official

6/26/2014  
Date

Mayor

Title

**Specific HOME Certifications**

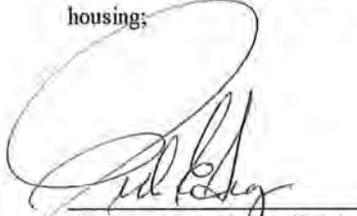
The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
\_\_\_\_\_  
Signature/Authorized Official

6/24/2014  
\_\_\_\_\_  
Date

Mayor  
\_\_\_\_\_  
Title

## ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

**Major rehabilitation/conversion** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

**Matching Funds** – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

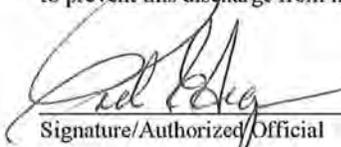
**Confidentiality** – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction’s consolidated plan.

**Discharge Policy** – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from

publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

  
\_\_\_\_\_  
Signature/Authorized/Official

6/26/2014  
\_\_\_\_\_  
Date

Mayor  
\_\_\_\_\_  
Title

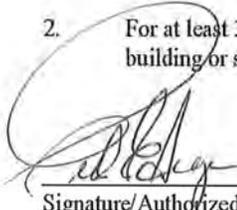
### HOPWA Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.



Signature/Authorized Official

6/26/2014

Date

Mayor

Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

# Court of Common Council Annual Plan Approval



## Court of Common Council

28

CITY OF HARTFORD  
550 MAIN STREET  
HARTFORD, CONNECTICUT 06103

Shawn T. Wooden, Council President  
Alexander Aponte, Majority Leader  
Larry Deutsch, Minority Leader

John V. Bazzano, Town and City Clerk

Kyle K. Anderson, Councilman  
Joel Cruz, Jr., Councilman  
Rafel De Jesús, Jr., Councilman  
Cynthia R. Jennings, Councilwoman  
Kenneth H. Kennedy, Jr., Councilman  
David MacDonald, Councilman

June 10, 2014

This is to certify that at a meeting of the Court of Common Council, June 9, 2014, the following SUBSTITUTE RESOLUTION was passed.

**Whereas**, The City of Hartford must complete and submit to the U.S. Department of Housing and Urban Development (HUD) its Year Five Annual Action Plan (FY 2014-15) in order to receive entitlement funds under the Community Development Block Grant (CDBG), Home Investment Partnership program (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) programs, and

**Whereas**, The Year Five Annual Action Plan addresses the City's intended use of approximately \$6.75 million for activities and programs that support specific priority needs and objectives identified in the City of Hartford Five Year Consolidated Community Development Plan (2010-2015), and

**Whereas**, The Year Five Annual Action Plan was developed according to HUD's approved Citizen Participation Plan, which included two public hearings, several community meetings and a 30-day comment period that solicited citizen feedback on the needs of community in areas such as Housing, Economic Development and Public Service, now, therefore, be it

**Resolved**, That the Court of Common Council hereby approves the Year Five Annual Action Plan (FY 2014-15) as attached and authorizes the Mayor to submit the Plan to HUD for approval and release of funds, and be it further

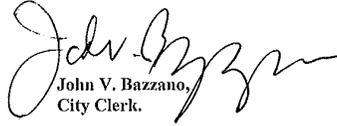
**Resolved**, That the Mayor is authorized to accept such further sums as may be additionally awarded by the grantor under the same program, for the same authorized contract period, and for the same purposes, and be it further

**Resolved**, That the Mayor or his designee is hereby authorized to execute any and all manner of other document and to take such other actions as he and the Corporation Counsel may deem appropriate and in the best interests of the City in order to effectuate the above transaction, and be it further

**Resolved,** That no person or entity shall be entitled to rely on, or otherwise claim any benefit by reason of this resolution should the Mayor fail to execute the aforementioned agreements or other documents, or to take any of the other aforesaid actions, and be it further

**Resolved,** That all approvals and authorizations provided hereby are contingent upon, and only shall be effective on and by means of, the Mayor executing such agreements and documents, reallocating unexpended funds between existing line items within a 25% variance according to the City's evolving priority needs and objectives, and taking such actions, all of which shall be, in form and substance, acceptable to the Mayor and the Corporation Counsel.

Attest:

  
John V. Bazzano,  
City Clerk.



# Fifth Program Year Action Plan Narrative Responses

## Executive Summary

The Year Five Annual Action Plan for 2014-15 mirrors Mayor Segarra's goals and reinforces the relationship between the City's global priorities and the priorities of creating a suitable living environment, decent housing and economic opportunity for our low and moderate-income residents.

In his 2014-15 budget address, Mayor Segarra pledged to keep the City on a path for a financially sustainable future while putting resources in critical areas: keeping our communities safe, educating our young people, growing jobs and economic opportunities and improving the quality of life for our residents. The City's use of funds under this Annual Plan support this pledge by:

- Purchasing turnout gear that has surpassed its usable and safe life, thereby increasing protection of firefighters and residents as well as preventing damage and loss of housing.
- Expanding the range of youth educational opportunities such as Charter Oak Temple Youth Arts Institute, Compass Youth, MiCasa Neighborhood Youth Center, Our Piece of the Pie, Inc. and YMCA Teen Incentive Program.
- Supporting programs that increase resident's skills and job readiness and such as Billings Forge Community Works Job Training at the Kitchen, The Center for Urban Research, Education & Training-Family Literacy Center.
- Supporting programs that create and place homeless residents in permanent jobs, such as Journey Home's Aerospace Job Placement Partnership with Belcan Corp.
- Providing opportunities for microenterprise owners to grow their business through the Arts and Heritage Jobs Grant.

The Plan also follows the guidelines established by the U.S. Department of Housing and Urban Development's Office of Community Development and Planning using the Consolidated Plan Management Process (CPMP) Tool. HUD questions are in bold and the City's responses follow.

## General Questions

- 1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.**

During Year Five the City of Hartford shall continue to allocate one hundred percent (100%) of its Community Development Block Grant (CDBG) entitlement funds solely to benefit low- and moderate-income Hartford residents. With the exception of activities meeting the national objective of "area benefit", all of Hartford's CDBG funded activities' program participants/beneficiaries must certify they are income-eligible under Section 8 guidelines, and present proof of residency. Hartford's CDBG funded activities meeting the national objective of "area benefit" are carried out only in income-eligible census tracts.

Emergency Solutions Grant (ESG) funds will continue to be used to assist facilities with operating costs and homeless prevention services to meet the needs of homeless people in the City of Hartford. All Housing Opportunities for Persons With AIDS (HOPWA) funds will be allocated to benefit persons living with HIV/AIDS throughout the Hartford Metropolitan Statistical Area (MSA).

The City will give priority consideration to applications for HOME Investment Partnerships Program (HOME) funding that propose homeownership, (both rehabilitation and new construction). Housing that accommodates large families (two or more bedrooms) will be preferred. Development proposals that eliminate blight will be given priority. This priority will be addressed primarily under the City's HOME Program's: Homeownership Development and HouseHartford Homebuyer Assistance.

- 2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.**

Community Development Block Grant (CDBG) allocations are not limited to specific geographic areas of Hartford, but must serve very low, low- and moderate income Hartford residents and/or address blight on a spot basis. Hartford allocations are awarded on a yearly, competitive basis for eligible activities throughout all of its neighborhoods, with the exception of the two census tracts that are ineligible (tract 5007 in the North Meadows and tract 5036 in the West End). The citywide census tract indicates that 76.50% of the population is low and moderate income; as previously mentioned, these percentages are not expected to change significantly.

In accordance with the Homeless Emergency Assistance and Rapid Transition to Housing Act (HEARTH Act) Emergency Solutions Grant, sixty percent of Hartford's ESG funds are allocated on a yearly competitive basis to eligible agencies that perform emergency shelter activities in neighborhoods throughout Hartford. All programs serve only the homeless and those at risk of becoming homeless.

The City's allocates the remainder of its ESG funds for use in Homeless Prevention and Rapid ReHousing activities, also in accordance with the regulations set forth under the Homeless Emergency Assistance and Rapid Transition to Housing Act (HEARTH Act). FY 2011 and FY 2012 were allocated to a Lead Agency in a competitive bidding process, with a renewal option for FY 2013 based on performance and availability of funding. This program works with the City's Department of Health and Human Services and current homeless service providers who have received other funds to provide case management and housing search assistance services.

Hartford's HEARTH ESG funds provide financial assistance such as rental assistance, security deposits, utility payments and moving costs for families and individuals who have a high risk of homelessness and the capacity to be self-supporting within a short time frame.

Housing Opportunities for People with AIDS (HOPWA) funds are allocated to eligible program sponsors on a yearly competitive basis who serve persons living with HIV/AIDS throughout the Hartford Metropolitan Statistical Area (MSA). Program sponsors must also be in compliance with the applicable exhibits from HUD's "Assessing Compliance, Measuring Performance" manual and the Standards of Care developed by AIDS Connecticut with input from the Continuum of Care.

Home Investment Partnerships Program (HOME) allocations are not strictly limited to any specific geographic area of the city as virtually every neighborhood in the city suffers from socio-economic ills. The City reviews each request for HOME Program funding to determine whether the property is worthy of rehabilitation activities, whether it will make a positive impact upon the surrounding neighborhood, and whether it will benefit low-moderate income Hartford residents.

### **3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.**

The primary obstacle to meeting underserved needs of low-income and moderate-income populations continues to be the diminishing availability of funds, and for the upcoming fiscal year, uncertainty stemming from the governor's proposed budget. Organizations serving these populations continue to experience significant reductions in funding from both governmental and private sources. The City does not have the capacity to cover this funding gap, leaving many worthy and valuable programs unfunded or underfunded. During Year Five, the City's Central Grants Administration will continue to seek additional private, state and federal grant funding opportunities through a combination of additional staff and on-call grant writers. The City will also continue to forge and maintain successful partnerships with a broad spectrum of local, regional, state, national, and federal agencies in order to share and match resources, as further described in the "Institutional Structure" section of this Plan.

The City of Hartford will also continue to support non-profit agencies, homeless service providers, and special needs groups in their goal to meet the underserved persons of the community. The City will continue to communicate with these groups as their needs change throughout the year.

### **4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.**

Recurring federal resources expected to be made available to address the needs identified in the plan include, but are not limited to: Community Development Block Grant (CDBG), Housing Opportunities for People with AIDS (HOPWA), Emergency Shelter/Emergency Solutions Grants (ESG), Housing Investment Partnerships Program (HOME), Section 8, McKinney-Vento Homeless Assistance Act, Ryan White, Veteran's Administration, Low-Income Housing Tax Credits, and McKinney-Vento Homeless Assistance Act funds.

The City will also look to maximize its application for and use of other federal program funds including, but not limited to the Department of Justice (Second Chance Act, JAG, Byrne), FEMA (SAFER, Assistance to Firefighters, Fire Prevention & Safety), EPA (Brownfields).

State resources expected to be made available to address identified needs in Year Five, include, but are not limited to: the Department of Economic and Community Development, Department of Education Department of Labor, Department of Mental Health & Addiction Services, Department of Social Services, the State Office of Historic Preservation, Department of Emergency Services and Public Protection and the Office of Policy and Management, particularly through the Capital Improvement Project fund.

In addition to the many departments and divisions within the City of Hartford and the community agencies mentioned throughout this plan, local resources expected to be made available to address the needs identified in the plan include, but are not limited to: Capital Region Council of Governments, Capital City Redevelopment Authority (CRDA), Metropolitan District Commission and the U.S. Council of Mayors.

## Managing the Process

### **1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.**

Under the leadership of Mayor Segarra and nine elected members of the Court of Common Council, the Department of Management & Budget (M&B) and Development Services (DS) assume the lead role in administering programs covered by the consolidated plan. The Central Grants Administration Division of M&B administers the CDBG, HOPWA and ESG programs, while the Housing and Property Management Division of DS administers the HOME program and CDBG-funded HPLF and Façade activities.

### **2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.**

A public hearing and competitive funding opportunity notice (Notice of Funding Availability-NOFA) was issued on January 21, 2014. This Public Notice served two purposes: 1) announced the availability of funding applications for the 2014-15 Community Development Block Grant (CDBG) Housing Opportunities for People with AIDS (HOPWA) & Emergency Solutions Grants (ESG), and 2) invited residents and stakeholders to identify and discuss community development needs and priorities and implementation of identified specific objectives of the Year Five Annual Action Plan. This Public Notice, which also contained the schedule for the first public hearing, community meetings and technical assistance, was mailed to all existing subrecipients and those agencies on an interest list. The public notice was also published in the Hartford Courant, Hartford News, Inquiring News, Identidad Latina and on the Central Grants Administration website. Notices were also posted at Hartford City Hall and Hartford Public Library and disseminated through the Continuum of Care. The public notice was available in alternative formats upon request.

The first Public Hearing regarding development of the Plan was held on Thursday, February 6, 2014 from 10:00 AM until 12:00 Noon at the of the Hartford Public Library's Center for Contemporary Culture on 525 Main Street. This public hearing informed citizens and stakeholders about the Year Five Annual Plan process, priorities to be undertaken with HUD entitlement funds, the schedule of community-wide meetings and how to further participate in development of the Plan. Following the hearing, staff provided pre-application technical assistance and scheduled follow-up meetings. There were no comments, only technical questions regarding the proposal forms (application for funding assistance). In the ensuing weeks, Central Grants Administration hosted a series of three community meetings, further described in the following section entitled "Citizen Participation".

City of Hartford Fiscal Year 2014-15 CDBG, ESG and HOPWA applications were due on Thursday, February 27, 2014 at 3:00 PM. All current subrecipients were required to submit new applications, as all funding is contingent upon the Fiscal Year 2014-15 HUD grant award/approval/release of funds; Court of Common Council resolution and subrecipients' respective performance outcomes in the current fiscal year. The City received the following applications from the community:

- Community Development Block Grant – 78 applications
- Emergency Solutions Grant – 9 applications
- Housing Opportunities for Persons With AIDS - 10 applications

Each CDBG application for funding assistance was reviewed by a team of evaluators made up of city staff, Hartford Public Schools and professional colleagues from organizations not funded through this process, including: Capital Workforce Partners, the United Way, Community Health Services, Hartford Foundation for Public Giving, MetroHartford Alliance, State of Connecticut Department of Social Services and the Travelers Foundation. The panelists worked to determine and ensure eligibility and to assess feasibility based on the following criteria where applicable:

- 1) Agency Summary, including
  - Proof of 501(c)(3) and Incorporation
  - Board of Directors list
  - Most recent single audit report/audited financial statement
  - Type of Agency (nonprofit, faith-based, grass-roots)
- 2) Program Plan, including
  - Participant demographics
  - Proposed use of formula grant funds
  - Consolidated plan specific objective to be met
  - Fair housing policies
  - Staff qualifications
- 3) Performance Measures, including
  - Objectives, Outcomes, Outcome Measurement Statement
  - Evaluation of prior performance
- 4) Gap In Services/Coordination of Services including
  - Unmet community needs to be addressed
  - Cooperative efforts to implement/sustain the proposed activity
  - Involvement/partnerships with Continuum of Care, complementary providers etc.
  - How to reduce barriers to service
  - How duplication of effort will be avoided
- 5) Organizational Capacity, including
  - Experience working with similar activities
  - Data collection methods/record-keeping systems; HMIS
  - Financial policies and procedures/internal controls
  - Intra-agency staff communication methods
  - Experience with government funds/grants/fundraising
  - Leveraging Other Funds, including

- 6) Budget and Funding
- Other sources of funding; committed and pending
  - Long-term strategy to sustain funding for the proposed activity
  - Impact if not awarded/awarded less funding
  - Staff time clearly identified
  - Feasible budget for proposed activity
  - Balanced budget

The City consulted with the Continuum of Care (CoC) in determining the allocation of Emergency Solutions Grant funds, as required under HEARTH Act regulations. The City and the CoC recognized that the current funding process did not reflect current on-the-ground realities in the shelters, e.g., number of shelter beds, utilization and services being offered by the shelters, and agreed it was time to make significant changes to that process. The City met with the Hartford CoC at its two regularly held meetings in December 2013 and March 2014 and convened a special CoC meeting in April 2014, during which a consensus recommendation was reached on how ESG shelter operating funds should be allocated among the Hartford shelters.

This recommendation was adopted by the City and encompasses the following:

- The City of Hartford's ESG should not fund overflow shelters that receive supplemental dollars from the City's general fund
- ESG funding for shelter operations would be derived from HMIS data from the previous calendar year, as follows:
  - 45% of the award based on the total number of beds in the shelter
  - 45% of the award based on total number of stays in the shelter
  - 10% of the award based on the shelter's performance

Performance would be defined, per the CoC's recommendation, as the best performance measure currently available, the number of "Permanent Exits" from the shelter. Permanent Exits is defined as the client exiting the shelter to a permanent housing solution.

HOPWA applications for funding assistance were reviewed in a similar manner to that of CDBG, also with input from the community and project sponsors. During the next year the City would like to undergo a study HOPWA funding allocations similar to that of ESG.

HOME developer proposals are solicited through an open application process, which is then evaluated by the Division of Housing and Property Management. Projects are reviewed for eligibility and prioritized by need.

### **3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.**

In Year Five City staff will continue to enhance coordination between departments, public and private housing, health, and social service agencies by participating in meetings and events of various community stakeholder organizations, including, but not limited to: AIDS Connecticut, Capitol Region Conference of Governments, Connecticut Coalition to End Homelessness, Hartford 2000, Hartford Continuum of Care, Hartford Preservation Alliance, Journey Home, Metro Hartford Alliance, NRZs, and the Ryan White Planning Council.

Currently, Hartford has thirty-three active boards and commissions which are either advisory or decision-making. The role of advisory boards and commissions, such as the Commission on Aging, the Advisory Commission on Food Policy, and the Parks & Recreation Advisory Commission, is to

provide advice and assistance to the Mayor, Council, and City Departments on particular issues. The role of decision-making commissions, such as the Planning & Zoning Commission, the Redevelopment Agency, and the Hartford Parking Authority, is legally determined by State or City law.

Hartford's boards and commissions are comprised of volunteers who commit their time, skills, and knowledge to shaping our community and our local government. Boards and commissions are an essential component of an effective and responsive government. Service on one of these bodies is also an excellent way for individuals to participate in the functioning of local government and to make a personal contribution to the improvement of the Hartford community. For most boards and commissions, members are appointed by the Mayor, confirmed by the Court of Common Council, serve for a specified term, and may be reappointed. The active participation of City staff on these boards and commissions enhance coordination between public and private housing, health, and social service agencies.

In Year Three, HUD approved the City's designation of a portion of the Parkville neighborhood to be a Neighborhood Revitalization Strategy Area (NRSA), which allows the City to utilize CDBG funds to make target invests in housing, economic development and public service programs in the Parkville NRSA to address community needs.

During 2013-14, the following programs and services were provided to Parkville NRSA residents and businesses:

- English for Speakers of Other Languages (ESOL) classes conducted by the Hartford Public Library
- Nursing, health services and resources at the Parkville Senior Center
- Business Technical Assistance for Parkville NRSA microbusinesses
- Extensive and detailed survey of housing rehabilitation needs
- Business needs survey

During 2014-15 residents and businesses within the Parkville NRSA can expect:

- Continued support for the ESOL services
- Literacy classes
- Expanded nursing/health services and resources at the Parkville Senior Center
- Business Technical Assistance for Parkville NRSA microbusinesses
- Pilot of "Hartford Has It" app and business marketing strategies stemming from recommendations of the business needs survey
- Housing rehabilitation
- Review of blighted/vacant properties for possible assemblage, stemming from the housing survey

Hartford's various departments (most notably Corporation Counsel, Public Works, Development Services, Health & Human Services) will also continue to attend and provide staff support to the following **commissions** comprised of residents and stakeholders: AIDS/HIV; Aging; Alcohol & Drug Abuse; Lesbian, Gay, Bisexual & Transgender Issues; Cultural & Ethnic Diversity; Disability Issues; Elderly Services; Fair Rent; Flood; Grandparents Raising Grandchildren; Greater Hartford Transit District; Health & Human Services; Historic Properties; Homelessness; Human Relations; Parks & Recreation Advisory; Permanent Status of Hartford Women; Planning & Zoning; Workplace Rights; and Youth.

Central Grants Administration will continue to work with subrecipients in ways that promote the individual organizations' special events, through recognition programs, workshops and specialized

training that celebrate and engage residents, stakeholders, and providers. Additionally, staff will continue to participate in independent quality assurance reviews, in concert with the State Department of Social Services, for the HOPWA program. Lastly, collaboration will continue with local private, state and federal agencies to engage in further developing cooperative funding projects, which will benefit the residents of Hartford.

## Citizen Participation

### 1. Provide a summary of the citizen participation process.

In addition to the first public hearing referred to in the previous section, the following three community/stakeholder meetings were held in order to solicit citizen input regarding Hartford's community development needs and priorities; provide a general overview of program performance and requirements; and advertise the proposed use (activities) of the Year Five formula grant funds:

Arroyo Center at Pope Park  
30 Pope Park Drive  
Saturday, February 22, 2014 – 11:00am

Hartford Public Library  
500 Main Street  
Tuesday, March 4, 2014 – 6:00 pm

YMCA  
444 Albany Avenue  
Saturday, March 8, 2014 – 11:00 am

On May 6, 2014 the City published a public notice to announce the 30-day comment period for the Year Five Annual Action Plan, the date/time and purpose of the second public hearing and a list of the Mayor's recommended allocations for FY 2014-15 CDBG, ESG, HOPWA HOME funding. This information and a draft of the Plan was also posted on Central Grants Administration website, the City's homepage under "press releases," and the Hartford Public Library. The public notice was also published in the Hartford Courant, Hartford News and Identidad Latina. The second and final public hearing is the evening of May 21, 2014 at Hartford City Hall. Spanish translators were present and a hearing impaired interpreter was also available upon request.

### 2. Provide a summary of citizen comments or views on the plan.

Attachment B contains citizen comments received during the final public hearing held May 21, 2014 and one other written comment regarding the Plan.

### 3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.

Public notices were published in the Hartford Courant as well as in a variety of smaller neighborhood-based community newspapers, in both English and Spanish. Notices also appeared on the City of Hartford's website.

The City's Grants Director and CDBG Project Manager also appeared on "Civic Beat", a 15-minute locally-produced cable television show in January, 2014 to discuss the Consolidated Plan and encourage participation. The show was aired (and repeated during the week) throughout the city and also viewed on Facebook.

All community meetings were held in handicapped-accessible facilities. Spanish translators were present and a hearing impaired interpreter was available for upon request, although no requests were received. The public hearing was videotaped and broadcast by Public Access Television. Also available upon request, Hartford's ADA Coordinator would provide copies of the documents in alternative formats, e.g., oral, Braille, electronic, or large print copy for the visually impaired, and mail copies to those who are homebound. No such requests were received.

**4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.**

All comments were accepted and are included in Attachment B.

## **Institutional Structure**

**1. Describe actions that will take place during the next year to develop institutional structure.**

The City of Hartford under the Segarra administration has completed significant restructuring of city government to ensure superior accountability and organization. The City's primary goal is to safeguard and reflect the wants and needs of the people who live, work and visit Hartford. The administration's goal is to create jobs, maintain a high quality-of-life, improve the quality of education, and pursue opportunities that will recapture the energy of Hartford. During Year Five the City will continue to forge and maintain successful partnerships with a broad spectrum of local, regional, state, national, and federal agencies to improve and expand the economic health of Hartford's business community and neighborhoods.

During Year Five Central Grants Administration staff will continue to share information and resources and provide/receive technical assistance by attending monthly and quarterly meetings to support the Commission to End Homelessness, the Continuum of Care, and various other community organizations.

Development Services, under director Thomas Deller, AICP, will continue to coordinate its divisions: Economic Development, Licenses & Inspections, Housing & Property Management, Planning and Marketing, Entertainment and Cultural Affairs and through weekly meetings division heads will share information and administrative procedures concerning city-owned and private projects. Almost all housing rehabilitation and economic redevelopment projects require the divisions to communicate with each other effectively in order to expedite the projects.

The Department of Public Works (DPW) will continue to provide architectural/engineering technical assistance for and management of city and community-based CDBG funded Public Facilities and Improvements projects; the DPW's collaborative relationship with the Purchasing Division will continue to expedite the bidding of the projects on the city's procurement website.

## **Monitoring**

**1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.**

Central Grants Administration staff will continue to conduct either on-site or remote (desk) monitoring of its housing and community development projects, with the goal of ensuring long-

term compliance with program and comprehensive planning requirements. To determine which projects receive on-site or remote monitoring, staff conducts a risk assessment. The City's risk assessment assigns points based on the following criteria:

- Length of time subrecipient has held a contract with City
- Dollar amount of contract
- Whether all funds were drawn in the prior year
- Timeliness and accuracy of current drawdowns
- Change in Agency/project management staff
- Any other concerns of the Contract Manager

Activities scoring 6 points and above are automatically scheduled for a site visit; in certain cases those scoring lower may also receive a site visit. All others receive will receive a desk audit. If the project is found to be a high risk due to the nature and dollar amount of the project, a financial audit may be conducted in addition to programmatic monitoring.

Central Grants Administration follows federal regulations, program standards outlined in HUD's revised "Community Planning and Development Monitoring Handbook" and the City's Comprehensive Plan when monitoring housing and community development projects for compliance with program and comprehensive planning requirements. Areas of monitoring will include, but are not limited to, national objective/eligibility, conformance with the subrecipient agreement, City priority needs and objectives, recordkeeping systems, financial management, insurance, procurement standards, and EEO/affirmative action requirements.

The City's Procurement Department will monitor construction projects for compliance and enforcement of Davis-Bacon and Related Acts, Contract Work Hours, Safety Standards Act to further ensure projects are compliant with federal, state and city requirements.

The Department of Development Services-Housing and Property Management Division monitors the HOME Program each year, with every assisted unit is monitored based upon a schedule. They monitor the performance of all entities receiving HOME funds to assure compliance with the program requirements, including compliance with income requirements, maximum rent limits, and HUD Housing Quality Standards and affirmative marketing. In addition, the City will monitor on an annual basis the occupancy status, condition, and rent levels (if applicable) for those person/families assisted under the HouseHartford Program.

## **2. Describe actions to be taken by the grantee to monitor its performance in meeting its goals and objectives set forth in its Consolidated Plan.**

Monitoring annual performance against the Consolidated Plan is an ongoing process. Central Grants Administration will continue regular meetings with staff from the other Development Services divisions, Finance, and the Office of the Chief Operating Officer to review and monitor performance and progress towards meeting goals and objectives set forth in the Consolidated Plan.

Central Grants Administration also reports Key Performance Measures for the City of Hartford Quarterly Scorecard. These measures, implemented in 2012, not only report on numbers served and dollars spent, but will show progress towards improving the living environment, housing and economic opportunity for residents served with CDBG, ESG and HOPWA funds. Key Performance Measures are disseminated and reviewed on a quarterly basis at Court of Common Council meetings, which are also open to the public.

### **3. Describe action steps the grantee will take to ensure long-term compliance with housing codes.**

The City of Hartford's citation process has demonstrated to be an effective tool in the enforcement of nuisance violations. The provision allowing the imposition of fines for non-compliance has drastically reduced the number of non-compliant cases.

The Divisions' management team continues to work in conjunction with the Corporation Counsel of the City of Hartford to promote and adopt the International Property Maintenance Code in the City of Hartford. The adoption of the code will meet the needs of the city and put in place a current up to date property maintenance code governing the maintenance of existing buildings. The model will provide our jurisdiction with code regulations that contain clear and specific maintenance requirements enhancing our existing enforcement regulations. The organization will provide and support the field force with the opportunity to obtain the required certification for enforcement through training and education.

**HOME Program Monitoring:** The Department of Development Services-Housing and Property Management Division is responsible for managing the day-to-day operations of the HOME Program, monitoring the performance of all entities receiving HOME funds to assure compliance with the program requirements, and taking appropriate action when performance problems arise. The Housing and Property Management Division has developed monitoring procedures for the HOME Program which it follows each year. Every assisted unit is monitored based upon a schedule. Generally, HOME funded projects are monitored to determine compliance with income requirements, maximum rent limits, and HUD Housing Quality Standards. In addition, the City will monitor on an annual basis the occupancy status for those person/families assisted under the HouseHartford Program.

## **Lead-Based Paint**

### **1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.**

The housing renovation programs managed by the Housing and Property Management Division contribute to the reduction in the number of housing units that contain lead-based paint hazards, and increase the inventory of lead-safe housing available to extremely low, low, and moderate-income tenants, new homebuyers, and owners rehabilitating their properties. Housing programs require that a number of action steps be taken to evaluate and reduce lead-based paint hazards in homes built before 1978. Chief among these programs is the Housing Preservation Loan Fund, the City's CDBG-funded home repair and renovation program serving low-to-moderate income residents and the funding the elimination of Blight, two of CDBG's National objectives.

In accordance with the Lead Safe Housing Rule (April 22, 2008), Hartford's Housing programs follow guidelines that may include the provision of the EPA/HUD/Consumer Product Safety Commission brochure entitled Protect Your Family from Lead in Your Home, and a HUD Lead-Based Paint Notice, which is a disclosure to purchasers regarding the dangers of lead-based paint poisoning. Housing personnel and/or a State certified lead inspector/risk assessor perform property inspections or risk assessments to determine the existence of potential lead-based paint hazards. Depending on the type and size of the project, programs require homeowners and

developers to notify occupants of lead hazard evaluation and reduction activities. Safe work practices must be utilized while performing standard treatments (paint stabilization, correcting dust-generating conditions, addressing bare residential soil, and creating smooth/clean horizontal surfaces). Clearance exams must be performed on all surfaces that tested positive for lead-based paint, and on all surfaces presumed to be a lead hazard. Large projects (above \$25,000 per unit) require full abatement and ongoing maintenance through lead management plans.

Developers and contractors performing renovation, repair and painting projects that disturb lead-based paint in homes must comply with changes to the April 22, 2008 Lead Safe Housing Rule to comply with the Environmental Protection Agency's (EPA's) Renovation, Repair and Painting (RRP) regulation. The Housing Preservation Loan Fund Program (HPLF) currently maintains a list of approximately 16 participating contractors. All contractors participating in the program have completed the Renovator Initial Course and/or the Renovator Refresher Course in accordance with CFR Part 745.225.

The Housing Division will continue to comply with all applicable aspects of 40 CFR Part 745 outlining the Final rule regarding RRP when appropriate. As part of the HPLF initial application process, homeowners and tenants receive the Lead-Safe Certified Guide to Renovate Right and the "Protect Your Family From Lead" pamphlet. This EPA approved pamphlets are required disclosure information for homeowners and renters who (a) reside in a home built before 1978, (B) have a child under the six years of age, and (c) live in a home where painted surfaces are being disturbed in the act of performing repair or home improvement activities.

As a result of depressed economic conditions prevalent in Hartford, the Housing Division has experienced an increase in applications with negative cash flows, high rehab costs, an increased demand for deferred loans, and reduced program income, HPLF has experienced a drastic reduction in revolving loan fund dollars that are available to commit and spend. In October of 2013, allowable scopes of work no longer included repairs or improvements that involved painted surfaces.

Thus except for specific exceptions involving blight remediation, the HPLF Program does not plan to fund projects that would require lead assessments or inspections or disturb painted surfaces in Year Five, and will rely on its partnership with HHS to increase lead free units throughout Hartford.

The City of Hartford, through its Department Health and Human Services ("HHS") executed and entered into a Grant Agreement on March 1, 2011 with the United States Department of Housing and Urban Development (HUD). The subject grant (the "Grant") provides funding to the City for the purpose of testing, identifying, and remediating lead paint hazards for 305 residential units in the City of Hartford (the "Program"). The Grant also provides for training and relocation assistance. The Grant funds will be administered through the City of Hartford's Lead Abatement Program managed by HHS.

HHS has taken the further step of outsourcing the Competitive Bid Process, Loan Closing Functions, and Construction/Contractor management components of the "Program" to the Housing and Property Management Division ("Housing"). Housing has, through the administration of its Housing Preservation Loan Fund, developed considerable expertise in the aforementioned areas.

In Year Five, the Housing Division plans to perform the agreed upon scope of services for approximately 125 residential units with no addition to existing Housing staff in support of HHS's lead grant program. The Grant is expected to "sunset" by August 31, 2014; with the expectation of a three month extension to December 1, 2014.

### Specific Housing Objectives

#### **1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.**

The following summarizes the City of Hartford's priorities and objectives for the allocation of Federal and State funds:

First Priority: The City's first order of priority is homeownership. The City will give priority consideration to developers, residents, contractors, and other stakeholders seeking funding for homeownership, (both rehabilitation and new construction). Housing that accommodates large families (two or more bedrooms) will be preferred. Development proposals that eliminate blight will be given priority. Increasing homeownership will be addressed primarily under the City's HouseHartford Downpayment Assistance Program. All Year Five program participants may be eligible for up to 20% of the purchase price in downpayment funds. The goal is to reduce monthly housing expenses, eliminate private mortgage insurance when possible, and to ensure a front end mortgage affordability ratio of between 25%-33%.

In addition, the State of Connecticut Economic and Community Development's HUD funded Neighborhood Stabilization Program is solely focused on the development of new homeownership opportunities. The City was awarded \$2.7 million in 2008 and \$1.6 million in 2011 which is being used to create one and two-family homes. The City's NSP program has completed 40 new units of owner-occupied housing. The NSP Program sunset on March 31, 2014. The grant's initial allocations of activity and administrative funds have been exhausted. Program income funds will be used in Year Five to assist in the acquisition, rehabilitation, and resale of 2 foreclosed/vacant residential structures to low, moderate, and middle income buyers.

The City's Gap Financing Program creates homeownership opportunities by addressing appraisal and affordability gaps that may exist in homeownership development and suitable housing expense ratios, respectively. The program will also be utilized as funds become available.

To further support homeownership opportunities the City may permit the owner of HOME-assisted rental units to convert the rental units to homeownership units by selling, donating, or otherwise conveying the units to the existing tenants to enable the tenants to become homeowners in accordance with the requirements of §92.254.

Foreclosure Avoidance Options for Upside-Down Mortgages: in support of the City's homeownership priority, this plan includes a programmatic procedural change to help homeowners threatened with foreclosure. The change involves two options – either assumption of City mortgage debt by the new homebuyer or conversion of City mortgage debt to a grant (the amount that represents the upside-down portion of the existing owner's mortgage debt that would otherwise prevent a property sale). Procedurally, either option could enable owners to sell their property via a 'short sale' - versus losing the property through a bank foreclosure action. The City continues to take these steps in light of the lingering effects of the 2008 mortgage/housing crisis. For more information, see ATTACHMENT D (Foreclosure Avoidance Options for Upside-Down Mortgages).

In addition, the Division is actively referring distressed homeowners to The Connecticut Housing Finance Authority. (CHFA) administers the State's Emergency Mortgage Assistance Program, or EMAP. The program is available to eligible Connecticut homeowners who are delinquent on their

mortgages or anticipate becoming delinquent due to a temporary hardship beyond their control. The Division expects to refer no less than 10-15 Hartford homeowners to CHFA to take advantage of this much need service in Year 5.

Second Priority: The City's second order of priority is development of affordable rental properties. Through its HOME Program, the City will fund the rehabilitation of multi-family rental housing properties. Housing development proposals that accommodate the elderly or veterans and/or eliminate blight will be given priority.

Third Priority: The City's third priority is the preservation of its existing housing stock. CDBG funds will be used to maintain, preserve and improve the existing housing stock through small home improvement loans to property owners in Hartford's neighborhoods. Owner-occupied single-family (one-to-four units) properties will be given priority.

The Housing Preservation Loan Fund (HPLF) program provides financing for the preservation of Hartford's housing stock and the revitalization of its neighborhoods. The program is designed to help low-income and moderate-income households repair and properly maintain their properties, and support efforts to beautify, improve and stabilize neighborhoods. The program is administered by the City's Department of Development Services Housing and Property Management Division and funded by Community Development Block Grants (CDBG) from the federal government. The Housing Preservation Loan Fund provides home improvement loans with low-interest rates that may range from 0% to 4% depending upon each applicant's household income level. Types of activities include: Housing code violations, energy efficiency measures, handicapped accessibility leaky roofs, boiler replacements. Anti-blight activities are performed on a case by case basis as funds are available.



*Newly Renovated Home-Housing Preservation Loan Fund*

In 2011, the Mayor launched a new Livable Sustainable Neighborhood Initiative (LSNI). LSNI is designed to take a comprehensive look at blight and aging infrastructure in order to revitalize Hartford's neighborhoods.

In support of this initiative, the Division will leverage its own financial resources for housing activities, including, but not limited to: down payment assistance, emergency code repairs, moderate and substantial rehabilitation, residential façade improvements and blight remediation as said resources are available.

Following are the priority housing objectives for Year Five:

**HOUSING GOAL: foster the continued development of homeownership opportunities (with focus on minority participation), rehabilitation and construction of multi-family, rental housing, and undertake selective demolition of vacant properties that have outlived their usefulness to foster a variety of types of housing units affordable to a range of incomes in Year Five.**

**Objective H-1: HOME Homebuyer Assistance – Use HOME Program funds to provide down payment and closing cost assistance loans under the HouseHartford Program.**

- **H-1.1** – Assist 40 families (15 low and 25 moderate-income) in Year Five.

**Objective H-2: Housing Rehabilitation (Single Family properties) – Use CDBG funds to assist existing homeowners with the renovation of housing units.**

- **H-2.1** – Assist existing homeowners with the renovation of 85 units in Year Five through the Housing Preservation Loan Fund - 45 homeownership units and 40 rental units (15 extremely low-income, 30 low- and 40 moderate-income) in Year Five.
- **H-2.2** (redundant)
- **H-2.3** – Use CDBG funds to provide free emergency repairs and accessibility improvements to approximately 50 mostly elderly and disabled low and moderate income residents (through the City's partnership with Rebuilding Together Hartford).
- **H-2.4** – Assist the renovation of 2 severely blighted properties for residential reuse for buyers and renters at 80% or less of AMI.

**Objective H-3: CDBG and CCEDA Homebuyer Assistance – Use State Capital City Economic Development Authority (CCEDA) funds for the Gap Financing Program.**

- **H-3.1** – Assist 10 persons/households purchase 1 to 4 family homes that will be built/renovated with CCEDA Funds–Low income and moderate-income) in Year Five

**Objective H-4: HOME Rental and Homeownership Housing Development – Use HOME Program and CDBG funds for the renovation/construction of multi-family rental properties and homeownership properties by developers and CHDOs.**

- **H-4.1** – HOME (including CHDO Set-Aside) – Use HOME Program funds for the development of single-family homeownership units and multi-family rental properties. Approximately 40 units of housing will be developed (10 low-income and 30 moderate-income) in Year Five.

**Objective H-5: Rental subsidies will be attached to specific rental units which will assist in providing housing for persons with special needs. The Hartford Housing Authority will allocate additional Section 8 units by utilizing Project-Based assistance for special-purpose vouchers targeted to families with disabilities or the elderly as the vouchers become available.**

- **H-5.1** – This Consolidated Plan objective was achieved in Year Two.
- **H-5.2** – This Consolidated Plan objective initiative was achieved in Year Two.
- **H-5.3** – The Section 8 Homeownership Program will accommodate 9 eligible families with permanent homeownership and expand the number of participants in Year Five.

**Objective H-6: CDBG funds will support Homeownership and Housing counseling.**

- **H-6.1** – Use CDBG funds to support homeownership and housing counseling activities for 200 residents in Year Five - City Grants Administration activity.

**Objective H-7: Neighborhood Stabilization Program (NSP) – NSP funds will be utilized to acquire, rehabilitate and resell bank-owned foreclosed properties.**

- **H-7.1** – NSP - 6 properties will be sold to homebuyers in Year Five. (These properties were acquired, or being rehabilitated in Year Four).
- **H-7.2** – Use program income funds to assist in the acquisition, rehabilitation, and resale of 2 foreclosed/vacant residential structures to low, moderate, and middle income buyers.

**2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.**

The City's HOME allocation in Year Five will be \$1,235,039. In addition, approximately \$23,000 per month (\$276,000) is expected in the form of repayments from previous HOME loans. In recent years, HOME funds have represented about 33% of the total funds invested in projects, with 67% of the funds coming from other sources. This leveraging makes available substantial resources from other public and private funders. HOME funds are used to develop affordable rental housing, affordable homeownership housing, and provide direct downpayment assistance to low/moderate-income homebuyers.

The Housing Preservation Loan Fund will receive an average of \$36,000 monthly in revolving loan repayments (CDBG) plus \$28,000 interest (\$460,000). This program income will be used for funding new loans.

Other City (non-HUD) funds in the amount of \$250,000 will be used for the Gap Financing Homeownership program.

## **Needs of Public Housing**

**1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.**

The City of Hartford consulted with the Hartford Housing Authority during the development of this plan and the Hartford Housing Authority has committed to address the needs of public housing through the following activities during Year Five in order to encourage public housing residents to become more involved in management and participate in homeownership:

**Need:** Improved living environment

**Activities:**

- Continue to provide safe and affordable public housing units as well as modernization upgrades to existing inventory by including implementation of energy conservation measures, including efforts but not limited to support of grants, tax credits and a continuation of the homeownership program.
- Continue with public housing security improvements. Elderly Developments have recently been upgraded through a HUD Security Grant.
- Designate developments or buildings for particular resident groups (elderly, persons with disabilities) Improve delivery of maintenance to all residents shortening the time between initial contact for maintenance and actual completion of repair or abatement.
- Recognize and meet with accredited tenant associations to better identify and address the needs of the resident population as a whole.

**Need:** Self-sufficiency, self-respect and homeownership

**Activities:**

- Increase the number and percentage of employed persons in assisted families adhering to the Section 3 program provided through HUD.

- Provide or attract supportive services to improve assistance recipients' employability.
- Utilizing the Resident Services Coordinators to provide or attract supportive services to increase independence for the elderly or families with disabilities.
- Promote self-sufficiency reaching out to community groups and organizations by utilizing the Authority's Community Liaison.

**Need:** High quality of life through lower density and modern housing quality standards.

**Activities:**

- Redevelopment of the Housing Authority's moderate housing program.
- Assist a larger number of families to voluntarily move from assisted to unassisted housing through homeownership opportunities.
- Assist a larger number of families to move from renting to leasing with the Option to Purchase or homeownership.
- Continue to work with the City of Hartford in its efforts to identify properties to develop additional public housing units for public housing families.
- Continue efforts to identify and locate partners, non-profit or for-profit, locally or nationally based to work on the acquisition, improvement and/or development of additional housing opportunities for public housing income-eligible families in a mixed financing model.

**2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.**

The Hartford Housing Authority is not currently designated as "troubled" by HUD, nor is it otherwise performing poorly.

## **Barriers to Affordable Housing**

**1. Describe the actions that will take place during the next year to remove barriers to affordable housing.**

Several actions will take place over the next year to remove barriers to affordable housing. On an as needed basis, property tax assessment deferrals will be made to eligible developers of low-income housing. Deferrals allow the phasing in of assessment increases over a ten-year period.

When certain renovations increase the tax assessment base, homeowners of multi-family residences receiving assistance through the City's Housing Preservation Loan Fund may apply for assessment deferrals depending on their household income, their tenants' household income, and other program specific eligibility requirements.

Anti-blight tax abatement is available to owners who rehabilitate vacant property in the City. Improved vacant properties will be assessed based on their former vacant state, with improvements not taxed for five years. Over the following five-year period improvements will increase the assessment base in annual increments of 20%. Full assessment status for the improvements is not in effect until the 11th year after renovation.

The City of Hartford will waive all permit fees for all residential properties built or renovated by the Hartford Housing Authority.

In an attempt to help ameliorate the barrier of affordable housing as it relates to the exceptionally high cost of maintaining and rehabilitating the city's aging housing stock, the City will assist homeowners with low interest loans through the Housing Preservation Loan Fund (HPLF) Program. In the private lending market, homeowners are denied for home equity loans or cash-out refinances due to credit, high Loan to Value percentage, high debt to income ratios, or the high cost of borrowing money. Both Housing & Property Management administered programs provide access to capital, with relaxed underwriting criteria and guidelines which help Hartford homeowners maintain and beautify their homes. Without these programs, many residents would find stabilizing neighborhoods through home improvement efforts an unaffordable endeavor.

The HouseHartford Downpayment Assistance Program provides down payment assistance funds and may provide closing cost assistance funds for eligible low-income homebuyers/families. The HouseHartford funds help make homeownership affordable by reducing the amount of the first mortgage loan's fixed costs of homeownership – mortgage principal, interest, taxes and insurance (PITI). HouseHartford assistance shall be provided in the form of a deferred loan to households/families who qualify as low-income at the time of home purchase. A deferred loan is defined as a non-interest bearing (0%) loan that has no principal payments. The HOME-Assisted homebuyer must maintain the property as their primary residence during the affordability period - a period of 5 years when the amount of HouseHartford assistance provided is less than \$15,000. All program participants may be eligible for up to 20% of the purchase price in downpayment funds. The goal is to reduce monthly housing expenses, eliminate private mortgage insurance when possible, and to ensure a front end mortgage affordability ratio of between 25%-33%.

The "ratio range" ensures that an affordable purchase mortgage from a participating lending institution. An "affordable purchase mortgage" is defined as a mortgage obtained by a prospective borrower resulting in a total monthly housing expense (PITI) which does not exceed 33% of the borrower's anticipated gross monthly income. For purchase transactions which involve FHA insured loans, a 33% front-end housing ratio is allowed while the conventional loan housing ratio cannot exceed 30%. These ratios are confirmed at the time of initial purchase to ensure affordability.

The Gap Financing program is expected to fund loans to assist low-income and moderate-income persons/families purchase one-to-four family homes. "Appraisal" gap Financing: This financing bridges the gap between cost and value, when the cost to build or renovate a house is more than its appraised value. "Affordability Gap Financing: This financing may be used as an "affordability gap", lessening the amount of purchase first mortgage financing needed from the mortgage lender, resulting in a lower PITI total and a greater opportunity for sustained affordability.

Neighborhood Stabilization Program I & III program income funds will be used to assist in the acquisition, rehabilitation and redevelopment of 2 foreclosed/vacant properties to low- moderate- and middle income homebuyers consistent with the program requirements, in Year Five. The City will also see the sale of six NSP III financed homes in Year 5. The NSP program also requires that prospective borrowers secure an "affordable" purchase mortgage at the time of initial home purchase. Upon the sale of the rehabilitated home to a 30%AMI-100%AMI household, program income may be realized and may be used to fund future NSP projects.

In some instances, to ensure affordability, NSP funds may be used as an "affordability gap", lessening the amount of first mortgage financing needed from the mortgage lender, resulting in a lower PITI total. The borrower must live in the residence for 5, 10 or 15 years depending on the amount of "affordability gap" subsidy. In the event that a borrower, (now owner) wishes to sell the property before their residency restriction has concluded, that borrower/owner may do so ONLY if the new prospective borrower is similar to the borrower/owner from an Area Median Income perspective as determined by HUD. In this way, the Housing Division will help to ensure that the NSP-assisted unit remains affordable for the entire prescribed affordability period.

The City continues to celebrate annual Fair Housing Months, and employs creative strategies to increase participation and awareness such as the “Fair Housing Essay Contest” held in April 2014.



### Fair Housing Essay Winners

*To mark National Fair Housing Month, The Connecticut Commission on Human Rights and Opportunities and the City of Hartford, Department of Development Services held an essay contest among Hartford students in grades K-5. The theme of the essay was “What is it like to live in a neighborhood with lots of different kinds of people?” On Tuesday, April 29, the winners of the contest were honored at Hartford City Hall by Mayor Pedro Segarra (shown above with some of the winners) and other city and state officials. The essay contest winners were Suraj Khatiwada and Camille Stewart (both from Alfred E. Burr School); Laura Auguste and Aniree Douglas (both from Global Communications Academy); and Yarelis Diaz, Princess Guevara, Jan Carlos Alicea, Jaidyn Santiago Christopher Vazquez, Angel Dilone, Eh K’lu Soe, Luis Sanchez, Zormaris Prieto and Kinasia Brathwaite (all from Burns Latino Studies Academy). (Hart photo)*

The City will also host a housing fair in an effort to increase homeownership and to present all the housing resources available for Hartford residents. In collaboration with the Livable & Sustainable Neighborhoods Initiative City’s Department of Development Services Housing Division, the event will allow current and future residents to meet with City staff and other experts regarding home improvement programs, foreclosure prevention, mortgage finance assistance programs, and the responsibilities of the City and homeowner in maintaining and improving Hartford’s housing stock. In addition, local realtors, financial institutions, community based organizations, utilities, and state housing officials will be on hand to discuss their programs.

## HOME/ American Dream Down payment Initiative (ADDI)

### 1. Describe other forms of investment not described in § 92.205(b).

The City of Hartford’s HOME Program does not utilize any forms of assistance other than those authorized under § 92.205(b).

### 2. If the participating jurisdiction will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.

#### HouseHartford Homebuyer Assistance Program - ‘Recapture’ Provision:

HouseHartford assistance is provided to homebuyers as a direct subsidy (the amount of HouseHartford downpayment that enables the homebuyer to purchase the property) from the City of Hartford. The HOME-Assisted unit/property funded through the HouseHartford Program will be subject to the following Affordability and Recapture provisions:

- A. If a property is sold prior to the end of the first year of ownership the entire amount of the HouseHartford loan must be repaid. If the property is sold after the first year of ownership, the amount to be repaid will be reduced pro-rata based on the number of full years the homeowner has occupied the unit measured against the required affordability period. For example: Where the affordability period is five years, the amount to be repaid will be reduced at the rate of 20% per full year resulting in the complete forgiveness of the loan at the end of year five.
- B. Assuming that there are net proceeds, which is defined as the sale price minus superior mortgage loan repayment(s) (other than HouseHartford assistance) and seller's closing costs, available at the time of sale the City will recapture the prorated portion of the HouseHartford loan as described in the preceding paragraph. If the net proceeds are not sufficient to repay the full amount due under the recapture provisions the homeowner must use the net proceeds to repay the City. The pro-rata amount recaptured by the City must not exceed what is available from net proceeds.
- C. HouseHartford assistance funds will be recaptured in full if the property is not maintained as the primary residence of the homeowner for the duration of the affordability period. For example, if the homeowner rents the property at Year Five the full HouseHartford assistance will be due to the City for noncompliance with the affordability period.
- D. In the event of a foreclosure, short sale and/or bankruptcy the homeowner must repay whatever net proceeds are available from sale of the home.
- E. In the event the City becomes aware of non-compliance issues, The City will make any and all attempts to recover the money from the homeowner by collecting full payment or setting modification agreements to repay the money in monthly payments for a specific term.
- F. If the homeowner continues to maintain the property as their primary residence and elects to pay off the HouseHartford loan prior to the end of the affordability period the repayment of the loan does not terminate the affordability period.

#### **HOME Homeownership Housing Development Program - 'Resale' Provision:**

HOME-Assisted units funded through the HOME Program supporting development (rehabilitation and/or new construction) of homeownership housing will be subject to the following Affordability and Resale guidelines:

**Low-Income Owner-occupant Homebuyers:** HOME-Assisted housing units shall be acquired by homebuyers who qualify as low-income individuals or families and the housing must be the principal residence of the family throughout the affordability period described in 24 CFR Part 92.254(a)(4). Low-income is defined as a family whose total annual income does not exceed eighty percent (80%) of the median income for the Hartford area as defined by the U.S. Department of Housing and Urban Development (HUD) with adjustments for smaller and larger families. In determining the income eligibility of the homebuyer the income of all persons in the family that are expected to reside in the housing at the time of purchase shall be included. The period of affordability (between five and fifteen years) is based on the total amount of HOME funds invested in the housing unit purchased by the homebuyer. When a HOME-Assisted homebuyer sells his or her property during the affordability period, the property must be sold to another low-income homebuyer who will use the property as his or her principal residence throughout the remainder of the original affordability period.

**Affordable Purchase Mortgages:** To ensure affordability at the time of initial purchase homebuyers (the 'borrower(s)') shall obtain an affordable purchase mortgage(s) with monthly payments of principal, interest, taxes and insurance (PITI) and association fees (when applicable) at a maximum of 30% of their anticipated gross monthly income. However, if the purchase is part of a CHFA or FHA first mortgage program, then these agency's higher housing ratios - up to 33% - will supersede the 30% maximum. In addition, the homebuyers' first lien mortgage must conform to the City's Purchase Mortgage Lending Policy & Procedure. The City shall employ its HOME Homeownership Housing Development Program's underwriting standards when assessing a borrower's purchase mortgage affordability. During the period of affordability, any subsequent low-income homebuyer must comply with these affordable purchase mortgage conditions.

**Resale Deed Restrictions:** Homebuyers shall be required to give a mortgage to the City of Hartford in the amount of HOME funds invested in the HOME-Assisted unit. These mortgages will require no payments and will be forgiven at the end of the affordability period. The mortgage will be tied to a grant agreement that describes the City's Resale Provision requirements, as defined herein, and the deed restrictions will be recorded in the Hartford Land Records. During the period of affordability, any subsequent homebuyer must assume the mortgage with the deed restrictions for the remainder of the original period of affordability.

**Continued Affordability & Resale Prices:** The purpose of the HOME Resale Provision deed restriction is to ensure long-term affordability to a reasonable range of low-income homebuyer families (the City's target range of homebuyers), which is generally defined as a family at 70 to 80 percent of Hartford area median income paying no more than 30 percent of gross monthly income for mortgage principal, interest, property taxes, insurance (PITI) and when applicable association fees (or 33% if the buyer's purchase mortgage is part of a CHFA or FHA first mortgage program). To ensure that a HOME-Assisted property remains affordable to this reasonable range of low-income homebuyers, any subsequent resale price shall not exceed 95% of the Area Median Purchase Price as published by HUD from time to time for one-to-four unit homes in Hartford. The City shall approve the income-eligibility of any subsequent homebuyer family before a purchase and sale agreement is consummated. Should a subsequent homebuyer, whose family falls within the City's target range of low-income homebuyers, be unable to purchase the home – solely due to the affordability of the mortgage amount needed to acquire the home – the City shall offer downpayment assistance in accordance with its HouseHartford Downpayment Assistance Program. The amount of assistance offered will be the maximum assistance allowed under the Program parameters that are in existence at the point of sale – only up to an amount needed to allow the new buyer to pay no more than 30% (or 33%) of their gross monthly income towards the fixed costs of owning a home (PITI). The affordability period may be extended if the HouseHartford affordability period extends beyond the end of the initial HOME affordability period. Otherwise, the original HOME affordability period prevails. The original HOME investment in the property plus any additional investment through the HouseHartford Program shall not exceed the maximum per unit subsidy as published by HUD.

**Fair Return on Investment:** The total return at sale, assuming the price at sale permits the original homebuyer to realize a full return on his/her investment would include the original homebuyer's initial investment (earnest deposit and any other principal downpayment made with homebuyer cash), and any eligible capital improvements made to the house, plus a fair return on both of those investments. A fair return on investment is defined as the value of these investment amounts, multiplied by the percent change (during the period in which the original homebuyer owned and lived in the home up to the date of a

subsequent sale) in the *Consumer Price Index for All Urban Consumers (CPI-U) for the Northeast Region's Housing Expenditure Category* as published by the US Bureau of Labor Statistics (see the detailed tables identified under Annual Average Indexes published on the CPI website at <http://www.bls.gov/cpi/>. In 2011, the table was entitled: *Table 11A. Consumer Price Index for All Urban Consumers (CPI-U); Regions by expenditure category and commodity and service group*.

Under certain circumstances, such as during a declining housing market where home values are depreciating, the original homebuyer may not receive a return on his or her investment because the home sells for less or the same price as the original purchase price.

**Capital Improvements:** The value of the eligible capital improvements shall be based upon the actual cost of the improvements as documented by the homeowner's receipts for materials and labor. Eligible capital improvements are defined as work that you do to your home that increases the home's value and/or prolongs its life. Capital improvements can include everything from a new bathroom or deck to a new water heater or furnace. The improvements must still be evident when you sell the home. So if you put in new wall-to-wall carpeting seven (7) years ago and then replaced it with hardwood floors five (5) years later, you can't count the carpeting as a capital improvement. In contrast, home repairs are not considered capital improvements. Repairs just return something to its original condition – such as painting your house or fixing sagging gutters. Repairs are things that are done to maintain a home's good condition without adding value or prolonging its life. For instance, if you replace a few shingles on your roof, it is a repair. If you replace the entire roof, it is a capital improvement. If you replace a broken windowpane, it is a repair; install a new window, it is a capital improvement.

**What Triggers the Resale Provision:** To comply with these provisions a homeowner who lists his or her home for sale should inform their real estate agent and any prospective buyers about the HOME-Assisted Resale Provision and deed restriction before a Purchase and Sale Agreement is executed between the seller and the buyer. The HOME-Assisted homeowner, their realtor, or their attorney must submit documentation to the City of Hartford Department of Development Services Housing and Property Management Division evidencing any subsequent potential homebuyer families' income eligibility, and information regarding the new buyer's estimated purchase mortgage terms (e.g., amount of initial cash downpayment, mortgage loan amount, interest rate, etc.). The Housing and Property Management Division director will provide written certification indicating that the prospective homebuyer family is income eligible to purchase the property and that their anticipated loan terms reflect an affordable mortgage as described in the Affordable Purchase Mortgages section above.

**Right of First Refusal:** If during the affordability period the property is ever subject to a *lis pendens* in connection with the original first lien purchase mortgage (e.g., the bank mortgage obtained to purchase the property), then the City of Hartford may elect to purchase the Property, in an amount that shall be no greater than the appraised value of the Property, in order to avoid the completion of a foreclosure action by the homeowner's bank or mortgage company. Should this occur the City of Hartford would subsequently sell the property to a HOME eligible homebuyer family.

**Noncompliance:** Failure to comply with the resale requirements means that 1) the original HOME-Assisted homebuyer no longer occupies the unit as his or her principal residence (i.e., unit is rented or vacant), or 2) the home was sold during the period of affordability and the applicable resale provisions were not enforced. If during the affordability period a HOME-Assisted homeowner moves out of the property and does not

occupy the property as their principal residence the City of Hartford may execute and record a lis pendens on the Hartford Land Records, which would adversely impact the homeowner should they attempt to resell, refinance or quit claim the property. In the event of any noncompliance, which is not remedied after written notice from the City to the homeowner, the City shall have the right to any and all remedies available under law, including but not limited to foreclosure; and any remedy designed or intended to allow the City to take ownership, possession, or control of the property. In the event of any noncompliance, the homebuyer may repay all HOME funds invested in the HOME-Assisted unit in order to circumvent a foreclosure by the City.

- 3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At minimum these guidelines must:**
  - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.**
  - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.**
  - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.**
  - d. Specify the required period of affordability, whether minimum 15 years or longer.**
  - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.**
  - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.**

The City of Hartford's HOME Program, under the multi-family rental rehabilitation activity, allows for HOME funds to be used for refinancing existing debt under the guidelines noted below. The cost to refinance existing debt, secured by housing that is being rehabilitated with HOME funds, may be an eligible expense under the following circumstances:

- Rehabilitation must be the primary eligible activity. The majority of the HOME funds invested in the project must directly support rehabilitation activities. Refinancing may only be eligible when total rehabilitation costs per unit are \$50,000.00 or more.
- HOME funds for refinancing existing debt shall be disbursed after the rehabilitation is complete, the owner has meet all project requirements and Certificates of Occupancy have been issued.
- If the property is occupied a review of management practices will be required to demonstrate that disinvestment in the property has not occurred, that the long term needs of the project can be met and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
- The new investment may be made to either maintain current affordable units or to create additional affordable units.
- The minimum required period of affordability when refinancing as part of a project shall be 15 years.

- Investment of HOME funds for refinancing may be made at locations anywhere in the city. HOME funds cannot be used to refinance multifamily loans made or insured by any Federal Program, including CDBG.

**4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:**

The ADDI Program was eliminated in 2008.

**5. Describe the policy and procedures the PJ will follow to affirmatively market housing containing five or more HOME-assisted units.**

Every recipient of HOME funds receives the City's Affirmative Marketing Policies and Procedures as an attachment to their loan or grant agreement. The recipients may be considered to be in default of their loan/grant agreement if they do not carry out these procedures. (See the HOME Program's Affirmative Marketing Policies and Procedures in Attachment E.)

**6. Describe actions taken by the PJ to establish and oversee a minority outreach program within its jurisdiction to ensure inclusion, to the maximum extent possible, of minority and women, and entities owned by minorities and women, including without limitation, real estate firms, construction firms, appraisal firms, management firms, financial institutions, investment banking firms, underwriters, accountants, and providers of legal services, in all contracts, entered into by the PJ with such persons or entities, public and private, in order to facilitate the activities of the PJ to provide affordable housing under the HOME program or any other Federal housing law applicable to such jurisdiction.**

Each recipient of HOME funds agrees to comply with applicable Affirmative Action standards and applicable labor requirements established for mortgage lending and the Equal Employment Opportunity standards as set for the by the City's Human Relations Commission. Prior to the start of a HOME project, each owner/developer and their general contractor meet with staff in the City of Hartford's Procurement Department to determine said standards. The Procurement Department monitors project compliance during construction and reports the compliance status to the Housing & Property Management Division at the time of completion.

The City of Hartford has established and oversees a minority outreach program through its Procurement Office. The Minority/Women Business Enterprise Program is a certification program that permits minority and women owned businesses to participate in the City of Hartford set-aside programs. The set-aside program is in accordance with CT General Statutes, 4a-60(g), which was established for the purpose of assuring that Connecticut small and minority owned businesses have an opportunity to bid on a portion of the City's purchases.

The City has developed procurement procedures that facilitate opportunities for MBEs and WBEs to participate as vendors and suppliers of goods and services, as follows:

- An inventory of certified minority and women's business enterprises (MBEs and WBEs) is maintained.
- Local media and the City's website are used to market and promote contract and business opportunities for MBEs and WBEs.

- Informational material on contract/subcontract opportunities for MBEs and WBEs are posted on the City's website. Occasional workshops are held by the City for MBEs and WBEs to enhance their knowledge of contracting opportunities.
- Centralized records with statistical data on the utilization and participation of MBEs and WBEs as contractors/subcontractors in HUD-assisted program contracting activities are maintained by the Procurement Office.

The City of Hartford has also launched a pilot mentor-protégé program, a collaboration with Iron Workers Local Union 15, the Hartford School Building Committee, and a host of other organizations in the region. Kelly Steel, and two other MWBEs, all union contractors, have been paired with veteran union firms to learn the behind the scenes skills required for steel structure erection. They'll also receive training in software fundamentals, financial management, insurance, and bonding. All officials involved are hopeful this trial will lead to more, and varied, mentorships in the future. Hartford's Procurement Services Department states that despite a lot of general competition, there aren't always enough Minority and Women Owned Businesses, or MWBEs, qualified to bid for some types of jobs that require very specialized experience and equipment. This pilot program hopes to expand that pool of qualified businesses.

**7. Describe how HOME matching requirements will be met.**

To meet HOME matching requirements, the City of Hartford has used the present discounted cash value of Tax Abatements and Tax Deferrals that it forgave for future years for several of its HOME funded affordable housing development projects. The City has also used the current value of Tax Abatements and Tax Deferrals provided during each fiscal year (where applicable) for several other HOME funded projects.

The City has not had a match obligation since FY 2002-2003. With a match carry-over credit that existed at that time and with annual match contribution credits each year since Year 2002- through Year 2011 - the total match carry over credit is \$826,986. Should the City have a HOME match obligation in FY 2014-2015, the carry-over credit would more than cover a 12.5% or 25% match requirement.

**8. Provide an estimate of the total number of minority households expected to be assisted in becoming homeowners.**

Fifty-three minority households are expected to be assisted in becoming homeowners under the HouseHartford Homebuyer Assistance Program, the HOME Homeownership Development Program, the Neighborhood Stabilization Program and the Appraisal Gap program as follows:

PROGRAM	ESTIMATED #MINORITY HOMEBUYERS ASSISTED	ESTIMATED # HOMEBUYERS ASSISTED	% OF MINORITY HOMEBUYERS ASSISTED
APPRAISAL GAP	6	8	75%
HOUSEHARTFORD	30	40	75%
HOME	12	20	60%
NSP	5	6	83%
TOTAL	53	74	72%

## Specific Homeless Prevention Elements

- 1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe the jurisdiction's plan for the investment and use of funds directed toward homelessness.**

Diverse private and public resources are available during Year Five to address homeless needs and to prevent homelessness and help ensure that homeless individuals and families have access not only to safe and sanitary shelter, but also to the supportive services and other types of assistance needed to help improve their lives and help reduce the incidence of homelessness through the funding of preventive programs and activities.

To develop Homelessness Prevention and Rapid Rehousing activities the City worked closely with the Hartford Continuum of Care, Hartford Homeless Providers, Journey Home and other stakeholders over a six month period to develop an integrated well-rounded program that maximizes the utilization of Hearth ESG resources to have a meaningful impact on Hartford's homeless problem.

Hartford is leveraging the local experience we have gained through the HPRP program and is utilizing recommendations from both the Abt Associates evaluation of the Regional HPRP program and the evaluation of the City HPRP program as well as look at best practices nationally to develop our new program model. We are prioritizing those at the highest risk of becoming homeless, clients who are facing at least one of the following crises:

- 1) Doubled up or overcrowded, and staying illegally and must leave and/or the landlord has given warning to reduce occupancy or be evicted; or
- 2) Discharged from an institution in which the person has been a resident for more than 30 days; or
- 3) Residency in housing that has been condemned by housing officials and is no longer meant for human habitation; or
- 4) Violence or abuse in the household.

Case management and housing search assistance is being provided by current homeless service providers through their existing funds. Hearth ESG prevention funds are used to provide financial assistance such as rental assistance, security deposits, utility payments and moving costs for families and individuals. AIDS Connecticut was chosen via competitive RFP to serve as prevention fund administrator.

The City of Hartford released a competitive funding announcement for its 2014-15 emergency shelter portion (60% of its allocation) of ESG funds on January 21, 2014. Eight agencies submitted competitive applications under the category of Shelter Operations; eight have been recommended for 2014-15 funding, under the new consensus recommendation with the Continuum of Care (see "Managing the Process"). Each subrecipient matches its allocation of ESG funds dollar for dollar as outlined in 24 CFR 576.51(a) (b). The matching letter is mandatory for the execution of the funding agreement. The 40% allocation for Homeless Prevention - \$119,185 – is awarded to ACT as

Renewal 1 of 2 of their current contract, based on meeting or exceeding current contract benchmarks.

<b>PLANNED USE OF ESG FUNDS YEAR FIVE</b>		
<i>Shelter Operations</i>		
City/Department of Health & Human Services	McKinney Shelter	41,283
Immaculate Conception Shelter & Housing	Emergency Shelter	30,580
Interval House	The Shelter Program	11,500
Mercy Housing & Shelter Corp.	St. Elizabeth House	14,300
Open Hearth Association, Inc.	Emergency Shelter	13,767
Salvation Army	Family Shelter	16,028
South Park Inn, Inc.	Emergency Shelter	45,310
YWCA of the Hartford Region, Inc.	YWCA Emergency Shelter	6,009
<i>Homeless Prevention</i>		
AIDS Connecticut (Renewal 1)	Financial Assistance	119,185
<b>Total</b>		<b>297,962</b>

The Hartford Continuum of Care (COC), the collaboration of homeless service providers and those concerned about the problems of homelessness, continues to be successful in obtaining Continuum of Care Homeless Assistance funding from the U.S. Department of Housing and Urban Development (HUD) through the Super NOFA process. Each year the COC applies to HUD for continued funding of existing programs and for new permanent housing funds.

The 2014-15 award for Hartford's Continuum of Care consists of \$5,125,920 in funding for new and renewal supportive and transitional housing programs. This funding represents a significant success for Hartford and additional reason for hope for the individuals and families who are homeless. State resources include the Departments of Social Services, Mental Health & Addiction Services, and University of Connecticut Medical & Dental Schools. Local resources include:

- AIDS Connecticut
- Alcohol Drug Rehab Center
- Capitol Region Education Council
- Capitol Workforce Partners
- Charter Oak Health Center
- City Health & Human Services
- Coalition to End Homelessness
- Community Health Services
- Community Partners in Action
- Community Renewal Team
- Connecticut Puerto Rican Forum
- Goodwill Industries
- Goodwin College
- Hartford Asset Building Mgmt
- Hartford Dispensary
- Hispanic Health Council
- House of Bread
- Immaculate Conception
- Institute of Living
- Interval House
- Journey Home
- Latino Community Services
- Leadership Greater Hartford
- Literacy Volunteers Greater Hartford
- Mercy Housing & Shelter Corporation
- My Sister's Place
- Our Piece of the Pie
- Salvation Army Marshall House
- South Park Inn
- Urban League of Greater Hartford

Furthermore, the use of balance of State dollars to create permanent housing in Hartford's suburbs alleviates the burden on urban housing needs and the housing environment through development of housing stock in the area immediately surrounding Hartford. Suburban housing also provides a fresh start for many tenants providing some distance from neighborhoods where they may have experienced issues such as drug addiction, violence and urban stress. These collaborative

programs include Chrysalis Center Balance of State-16 units of family permanent supportive housing units, the Family Matters Collaborative Balance of State Permanent Family Program-12 units, and the Bloomfield Scattered Site Housing Program. The following projects were awarded funding for 2014-15 based on the Hartford Continuum of Care application:

<b>2014-15 CONTINUUM OF CARE AWARDS</b>				
<b>COMPETITIVE PROGRAMS</b>				
<b>PRIORITY</b>	<b>PROJECT SPONSOR</b>	<b>PROJECT NAME</b>	<b>TERM, STATUS AND/OR COMPONENT TYPE</b>	<b>AWARD</b>
1	Immaculate Conception Shelter & Housing Corp	Casa de Francisco	1 year-Renewal Permanent Housing	\$651,954
2	Immaculate Conception Shelter & Housing Corp	Case de Francisco Phase 4	1 year-Renewal Permanent Housing	\$112,073
3	Salvation Army	Rapid Rehousing	1 year- Renewal Supp. Services Only	\$79,295
4	Community Renewal Team, Inc.	Supportive Housing Collaborative	1 year – Renewal Transitional Housing	\$587,999
5	Community Renewal Team	Project Teach	1 year – Renewal Transitional Housing	\$699,462
6	YWCA of Hartford Region	Soromundi Commons	1 year-Renewal Permanent Housing	\$176,163
7	South Park Inn, Inc.	Transitional Program for Men	1 year-Renewal Transitional Housing	\$284,288
8	My Sisters' Place	Transitional Living	1 year-Renewal Transitional Housing	\$254,999
9	Mercy Housing and Shelter Corporation	Supportive Housing	1 year – Renewal Permanent Housing	\$106,117
10	Mercy Housing and Shelter Corporation	Sue Ann Shea Supportive Housing	1 year – Renewal Transitional Housing	\$106,401
11	CT Coalition End Homelessness	HMIS	1 year-Renewal HMIS	\$56,924
<b>SUBTOTAL COMPETITIVE PROGRAMS:</b>				<b>\$3,115,675</b>
<b>SHELTER PLUS CARE PROGRAMS</b>				
12	DMHAS – Capitol Region Menta10I Health Center	Grtr Htfd Shelter Plus Care MSP Renewal	1 year - PRA	\$179,717
13	DMHAS – Capitol Region Mental Health Center	Grtr Htfd Shelter Plus Care HEARRT 20 TRA Renewal	1 year - PRA	\$222,840
14	DMHAS – Capitol Region Mental Health Center	Grtr Htfd Shelter Plus Care 1 TRA Combo	1 year - TRA	\$1,742,232
15	DMHAS – Capitol Region Mental Health Center	Grtr Htfd Shelter Plus Care 1993 Hudson View	1 year – PRA	\$57,501
16	DMHAS – Capitol Region Mental Health Center	Grtr Htfd Shelter Plus Care 1994 Hudson View	1 year – PRA	\$71,887
17	DMHAS – Capitol Region Mental Health Center	Grtr Htfd Shelter Plus Care Soromundi Commons	1 year - SRA	\$191,699
18	DMHAS – Capitol Region Mental Health Center	Grtr Htfd Shelter Plus Care CRT TRA Renewal	1 year - TRA	\$84,477
<b>SUBTOTAL SHELTER PLUS CARE PROGRAMS:</b>				<b>\$2,550,353</b>
<b>GRAND TOTAL 2014-15 CONTINUUM OF CARE AWARD:</b>				<b>\$5,666,028</b>

CDBG will also fund the following services that address the homeless and special needs population in the prevention of homelessness:

OTHER SERVICES THAT ADDRESS THE HOMELESS AND SPECIAL NEEDS	
PROGRAM	DESCRIPTION
Community Partners in Action Resettlement Program	Re-entry services, counseling, referral, transitional housing for women leaving incarceration.
Foodshare, Inc. - Public Housing Food Delivery	Surplus food delivered for use in a number of settings including soup kitchens in the city.
Hands on Hartford- MANNA Senior Community Café	Congregate and home-delivered meals and social recreation on weekends for the elderly.
Hartford Interval House - Shelter Program	Provides safe, emergency shelter and support services to victims of domestic violence and their children.
Immaculate Conception Shelter and Housing Corporation	Summer respite program for male adults with HIV-AIDS, those over age 60, and those with severe mental health issues.
Jubilee House, Inc. - Esperanza Academic Center	College preparatory workshops for adults who have a HS/ GED and want to attend college or seek better jobs.
Literacy Volunteers - ESOL & Basic Literacy Instruction	Small group literacy instruction to low literate residents, including job readiness and computer skills.
YWCA of New Britain, Hartford Sexual Assault Crisis Service	Serves youth victims of sexual assault; 24-hour hotline, crisis services and counseling.



**2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.**

The City of Hartford, the Hartford Continuum of Care, Journey Home, and many community partners will continue to work towards the main goal of the strategic plan: reducing the frequency and duration of homelessness and moving more homeless into stable, permanent housing, while working towards preventing homelessness. To marshal more community resources towards accomplishing the main goal the City will work with the Hartford CoC and Journey Home to convene a bi-annual roundtable by October 2014 on homelessness composed of homeless individuals and families; businesses; developers; nonprofit organizations that address housing, health, social services, victim services, employment and education; philanthropic organizations and community-based and faith-based organizations,

City staff has instituted the practice of holding quarterly meetings with the ESG-funded agencies to brainstorm and collaborate on ways to better serve those who live in the shelters.

In accordance with Hartford’s Priority Needs and Objectives for the homeless populations, services are continually expanded and affordable permanent and supportive housing developed, thereby creating solutions to the problem of homelessness rather than supplying continued temporary assistance. In Year Five all partners will continue to work together to ensure that High Priority specific objectives such as the ones listed below continue to be addressed.

<b>PRIORITY NEEDS – HOMELESS SPECIFIC OBJECTIVES FOR YEAR FIVE</b>	
<b>DESCRIPTION</b>	<b>RESPONSIBLE PARTY</b>
<b>HMLS-1:</b> Support emergency and day shelters with annual allocations of ESG funds to meet immediate needs of homeless persons.	City of Hartford ESG funds will pay for shelter utilities and maintenance and direct financial assistance to families and/or individuals at risk of becoming homeless.
<b>HMLS-2:</b> Provide and increase coordinated access to support services, case management, job training, life skills training, substance abuse, mental health treatment, HIV/AIDS prevention and support to 650 homeless, near homeless and the formerly homeless.	City of Hartford, Continuum of Care, Journey Home, and Community Partners. ESG, HOPWA, CDBG, SuperNOFA, Private and Foundation dollars fund all levels of support services.
<b>HIV-AIDS 1 –</b> Provide rental subsidies and short-term housing assistance to prevent persons with HIV/AIDS and their families from becoming homeless.	City of Hartford, HOPWA service providers, DSS, DMHAS, Federal Ryan White, State Ryan White, Private and Foundation dollars fund all levels of support services.
<b>HIV/AIDS 2 –</b> Provide supportive housing and facilities for persons living with HIV/AIDS that allow them to maintain housing stability and avoid homelessness.	City of Hartford, HOPWA service providers, DSS, DMHAS, Federal Ryan White, State Ryan White, Private and Foundation dollars fund all levels of support services.

The primary obstacle to meeting the needs of underserved groups and/or individuals continues to be the reduction of funding or available resources to meet those needs both on a local and federal level. Hartford is a central city in a relatively affluent region (Fairfield County has the highest per capital income in the country while Hartford is one of the top three poorest cities of its size) and most individuals of low income and with social service needs live within the city. At the same time,

Hartford is less able to provide services using tax dollars because a significant percentage of land is exempt from taxes, (e.g. government buildings, educational institutions, and nonprofit agencies).

- 3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness. Again, please identify barriers to achieving this.**
- 4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.**

Beginning in 2008 Hartford's "Ten Year Plan to End Homelessness in the Capitol Region" was implemented by a newly formed non-profit called Journey Home. Journey Home has updated and realigned the ten year plan with the federal Opening Doors plan to end homelessness.

The plan includes reducing the frequency and duration of homelessness and moving more homeless persons into stable, permanent housing. Journey Home is working with the Continuum and others towards achieving the following goals for this coming year:

- 1) Work to end chronic homelessness
  - a. Meet with Regional Housing Authorities, DSS, DHMAS, and HUD to determine how to align existing housing resources, subsidies and services for the chronically homeless
  - b. Apply the Housing First practice and focus on scattered-site supportive, affordable, and workforce housing across the region with various levels of case management, legal, health, and employment services, based on individual resident needs
  - c. Align health care navigation resources with supportive housing resources for the vulnerable population
  - d. Develop a public awareness and fundraising campaign to house the vulnerable, targeting corporate, public, private sector, faith-based, community organizations, and individual donors from across the region.
    - o Develop publications of videos, stories, and photos that can be used for a public awareness and a fundraising campaign to rapidly house the vulnerable.
    - o Increase participation on implementing the plan with: Partnership for Strong Communities, DMHAS, DCF, Veterans' Administration, CT Dept of Veterans Affairs, MetroHartford Alliance, CT Business and Industry Association, CT Bankers' Assn, major CT banks and CT Council for Philanthropy
    - o Match funds by applying for philanthropic grants and for federal, state, and local government grants
- 2) Create incentives for stable tenants in permanent supportive housing who no longer need or want intensive services to move to more independent living
  - a. Use successes of partnership with City of Hartford and Moving On residents to energize the expansion of Moving On to other towns in the Capitol Region
- 3) Build collaboration and momentum
  - a. Coordinate local homelessness efforts of Continuum of Care, The Homelessness Working Group, and Journey Home's Housing and Homelessness Committee, The Case Managers Meeting, Consumer Advisory Committee, and reengage community stakeholders
  - b. Host Regional Roundtables with municipalities to gain local support for proactively implementing studies, planning, zoning, housing development, rehabilitation, and preservation in a wide variety of forms across the region, so that there are housing choices, according to need and demand

- c. Work with the Metro-Hartford Alliance to ensure that economic development strategies and priorities include reducing homelessness
  - d. Perform evaluation of the Capitol Region-Homelessness Prevention and Rapid Re-Housing Program, share best practices, and plan for the future. Explore how to fund prevention and rapid re-housing going forward.
- 4) Perform ongoing research of evidence-based best practices and new technology from across the world
- 5) Improving mainstream employment sector partnerships
- a. Partner with American Job Centers and Workforce Solutions Collaborative to improve employment services that will prioritize homeless and low income households for intensive job training. Develop social enterprise models that will serve the homeless population with job opportunities and remain profitable for the investors
- 6) Transform current fragmented homelessness efforts into a Coordinated Homelessness Response System
- a. Develop and implement a coordinated intake system
  - b. Develop a common barrier assessment and targeting tool
  - c. Continue to improve and expand the online Universal Housing Application and waitlist for all affordable, supportive, and transitional housing
  - d. Implement a rapid results campaign to accelerate progress towards ending chronic homelessness
  - e. Ensure transparency through data-sharing, while protecting rights to privacy
  - f. Develop common performance measures, including new HEARTH Act measures
  - g. Perform a rigorous regional, homelessness response system evaluation
  - h. Develop incentives for high performing agencies and corrective action or technical assistance for low performers
    - i. Consider redirecting of resources to match the need for interventions
    - j. Apply progressive engagement and positive incentive strategies
- 7) Use community organizing to advocate at national, state, and local levels on affordable housing and homelessness issues

Accomplishments over the year and planned action steps during Year Five include the following:

### **Affordable and Supportive Housing**

#### ***Moving On Initiative***

The Moving On Initiative preferences and incentivizes people in supportive housing who have stabilized and no longer need intensive supportive services and who want to move into more independent subsidized housing. This opens up the supportive housing units for those with more intensive needs. The goal is to house the chronically homeless and use resources efficiently. Thirteen clients have utilized the program so far. These clients would have cost \$2,068,820 in scattered site supportive housing over ten years or \$3,740,750 in congregate supportive housing over ten years. By utilizing the Moving On Initiative, they will cost a maximum of \$806,351, clearly demonstrating vast savings for the clients in this program, and better utilizing the resources in the community.

#### ***Rapid Re-housing***

Journey Home has collected information on and compiled a list of all the security deposit, rental assistance, rental arrears, utility assistance, and utility arrearage programs in Greater Hartford. Journey Home analyzed the eligibility criteria of these programs and identified a

gap in the homeless service system for people who have no income, have higher barriers to getting housing, and need more time to stabilize in housing, but who do not need permanent supportive housing. As a result of this work, Journey Home just launched in January 2014 a Rapid Re-housing program in partnership with Community Health Resources (CHR) to serve those with higher barriers who are not eligible/would not be accepted into the other programs. Journey Home was awarded a \$50,000 grant from MOSAIC to implement this Rapid Re-housing program for Manchester residents or for residents of other towns who are experiencing homelessness to relocate in Manchester, CT.

## **Health and Housing**

### ***CT Integrated Healthcare and Housing Neighborhoods (CIHHN)***

The CT Integrated Healthcare and Housing Neighborhoods pilot program, is a statewide collaborative, implementing a concerted and comprehensive approach to housing and healthcare, in four different regions around the state. Navigating the physical, mental, and behavioral health care systems can be very difficult for someone experiencing homelessness, especially if they have mental health conditions. Journey Home is serving as the regional lead for the Greater Hartford area, as well as providing system level coordination across disciplines and was re-contracted for year two of this program, receiving a second grant of \$69,000. The pilot program will serve 35 homeless clients from Greater Hartford, who are some of the highest Medicaid utilizers in the state due to inappropriate and preventable use of expensive medical services. The pilot will place clients into permanent supportive housing, using the 'housing first' framework, and offer them intensive case management as well as the assistance of a patient navigator to manage and stabilize healthcare issues. The premise is that housing is a form of healthcare, and so it uses permanent housing as a platform from which to improve the individual health outcomes of clients. Local Mental Health Authorities, hospitals, and Federally Qualified Health Centers in Greater Hartford have partnered with Journey Home to implement this initiative.

The statewide collaborative received 150 Rental Assistance Program (RAP) vouchers from the State of Connecticut, 25 of which are slated to come to the Greater Hartford Region. Part of the grant stipulations is that this pilot undergo a rigorous evaluation to assess the success of the program to increase housing and health stability, which is being completed by New York University. Program participants complete baseline survey interviews upon program entry and will complete follow-up surveys at 12 month intervals. The DSS Medicaid data of these individuals will also be tracked to determine if the program results in a reduction of their Medicaid costs.

In 2013, 15 clients were enrolled in the program with 8 securing housing and the remaining 7 having RAP certificates and are in the midst of housing search. Together, the eight housed clients used just under \$826,000 in Medicaid Reimbursed services in the year prior to program entry. Altogether the 15 total enrolled clients utilized over \$1.4 million dollars in Medicaid reimbursed services in the year prior to program entry. No clients who have been identified and engaged have refused housing or services. Seven agencies are partnering with Journey Home, providing intensive housing case management to further ensure the success and stability of these clients in their housing. These include Mercy Housing, My Sister's Place, Community Health Resources, Immaculate Conception Shelter and Housing Corporation, Capitol Region Mental Health Center, Intercommunity, and Hands On Hartford. Case Managers also assist clients with accessing and maintaining mainstream benefits, learning how to be a good tenant, finding employment if they are capable and budgeting on their limited income. The Patient Navigator works to stabilize any chronic health conditions to engage the client in primary and preventative services.

## ***Vulnerability Index***

Journey Home, with the assistance of many partners and community volunteers, has been completing a Vulnerability Index registry event for the past four years. This is a week-long event during which volunteers and staff attempt to complete Vulnerability Index surveys with every person residing within an emergency shelter and sleeping on the streets. The survey questions are based on a research experiment created by Dr. Jim O'Connell from Boston's Healthcare for the Homeless program. The results from the survey assign respondents with a vulnerability score from 0-8, indicating how at risk they are for a premature death, should they remain homeless with their current health problems. During the past three years Journey Home identified 176, 139, 99 and 92 vulnerable individuals in 2010, 2011, 2012, and 2013, respectively. To date, at least 116 of these vulnerable individuals have been housed.

As resources become scarcer and the desire to target these resources in the most effective way increases, funders and communities appear to be more willing to prioritize these vulnerable for the permanent supportive housing that is available. Journey Home was able to successfully advocate for this population and two permanent supportive housing programs funded by HUD have been designed to prioritize these medically vulnerable people experiencing homelessness. One program has already started to lease up and will place 17 individuals into permanent housing.

2013 was the last year that Journey Home will complete the Vulnerability Index survey, week-long event. As a way to more systematically screen for vulnerability in an ongoing way, the questions and logic to assess vulnerability have been incorporated into the Greater Hartford Universal Housing Application, discussed below, and each individual applying for housing will now be given a Vulnerability score. This will allow housing programs to prioritize the vulnerable very easily by sorting their waitlists within the system.

## **Economic Security**

### ***Economic Development and Intensive Job Training Program***

Journey Home continued its work to better integrate the workforce development system with the housing and shelter system. Two key employment programs are the Homeless Veterans Reintegration Program (HVRP) and the establishment of a social enterprise entitled "Aerospace Employment Program (AEP)".

The Homeless Veterans Reintegration Program (HVRP) is the only federal program that focuses exclusively on the employment of homeless veterans. Journey Home, Inc. was happy to bring the program to the Hartford, Tolland, and Middlesex counties beginning in July 2012 as a grantee. Based on the first year, through collaboration with multiple agencies, training 31 veterans and assisting 14 homeless veterans in securing employment at an average hourly wage of \$13.49, Journey Home has been awarded a second year grant for HVRP. Journey Home is excited to begin its second year partnering with Community Renewal Team (CRT) to provide employment-based case management to veterans experiencing homelessness. Services to the veterans include occupational training, work readiness training, Individual Employment Plans, referrals to community partners to meet participants' basic needs, job placement services, and job retention services. Accomplishments from the first two quarters of the second year grant includes an additional 10 veterans trained and assisting 10 homeless veterans in securing employment at an average hourly wage of \$11.80.

## Social Enterprise

Journey Home has established the Aerospace Employment Program, a social enterprise housed within the Belcan Corporation (a private employer) that would focus on employing the underserved residents of Greater Hartford. Initially partnering with The Open Hearth Association transitional housing program in Hartford, the social enterprise may later be expanded to partner with transitional and rapid rehousing programs in Greater Hartford.

The primary objective of this project is to provide a path out of poverty through meaningful employment with the following attributes; livable wages allowing self-sufficiency, health insurance, skills for the 21st century, and career growth through a collaborative mentoring program. Our focus has been to secure the employment opportunities first, then design the training programs to fill these positions

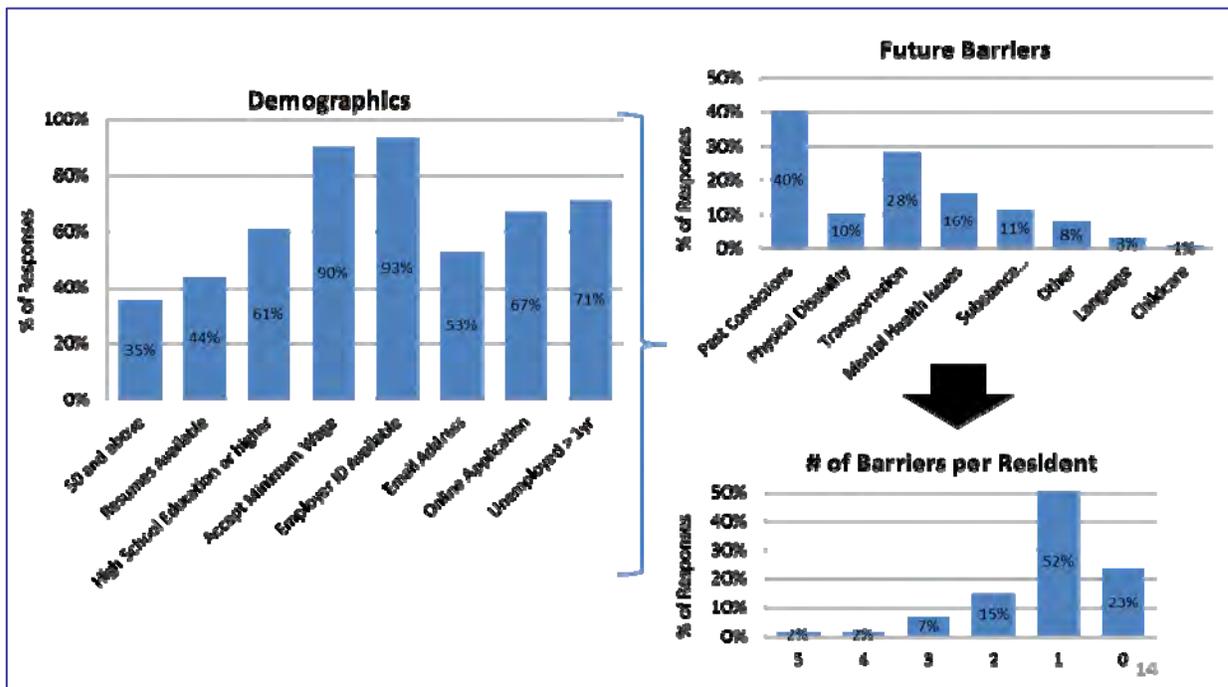
Belcan has designed work packages which segment activities based on skills required. The lower/middle skilled segment will form the basis of the Aerospace Employment Program. The work packages are based on developing basic and job-unique computer literacy skills in The Open Hearth residents and will be the foundation for employment. Currently Journey Home has six residents of The Open Hearth's transition housing program enrolled and Journey Home/Belcan has provided tailored training in the MS Office Suite; MS Word, MS Excel and MS Powerpoint that will be used on the job.

## Employment Survey

The Economic Security Taskforce for *Opening Doors* Greater Hartford requested additional information relative to homelessness and employment which would be used to plan for future training, literacy, and transportation programs to serve the homeless population and housing residents.

Journey Home, utilizing its Hartford!Encore fellow, conducted 248 surveys encompassing 14 housing programs supported by 9 organizations. The survey contained 74 questions identifying demographics, housing type, financial situation, employment history, education/skills, transportation, and barriers to employment for each of the residents.

Based on responses, 54% of the surveyed population are looking for employment and identified their barriers as shown below:



From the data and conversations with the residents during the survey, several key indicators were identified; an older population challenged with a lack of computer literacy, unemployment longer than one year, a lack of transportation, and past criminal convictions.

### ***Employment Specialists Case Conferences***

This past spring, Journey Home convened a series of employment case conferences. During the first conference, Journey Home introduced the Employment Survey to the shelters. Journey Home was able to present and discuss the questions with employment representatives from each agency. At the following conference, we formally shared the results of the survey to the group. Present at the case conference were staff from the local shelters, housing agencies, Bureau of Rehabilitation Services, DMHAS, and Capital Workforce Partners. Staff from the employment agencies shared with the group how to find employment resources for clients by navigating through their websites. The Employment Resource Guide on AIDS CT's website was also presented to the group as a valuable resource for employment information.

### ***SSI/SSDI Outreach, Access and Recovery (SOAR)***

SOAR is designed for people who are homeless, and is targeted to those who are experiencing serious mental illness or substance abuse. In Connecticut, this initiative is currently spearheaded by the Department of Mental Health and Addiction Services (DMHAS). It is a model in which a case manager collaboratively completes the SSI/SSDI application serving as a client representative and ensuring that the medical history and functional assessment of the client are completed for the Department of Disability Determination Services (DDS). In the traditional model, DDS must request letters and records from doctors, that often do not every get sent or do not address the applicant's functional abilities. In Connecticut, there is also a connection with the Bureau of Rehabilitation Services, in an attempt to get clients on SSI/SSDI back into the workforce, at least part time, according to their abilities. Results show a great increase in approvals on the first application and have brought large amounts of money into the community. Case managers are provided with a free two-day training and are expected to report their results to DMHAS. The Social Security Administration has completed a SOAR workflow and in Hartford Journey Home has assigned designated contacts at these agencies for case managers to communicate with. Journey Home and direct services providers have started to meet monthly both for case conferencing as well as to brainstorm resources available that will allow for SOAR to be feasible for all qualifying clients in Greater Hartford. Ideas being explored include, leveraging long term, retired volunteers, interns or possibly applying for an AmeriCorps State grant.

### **Retooling the Crisis Homeless Response System**

#### ***Coordinated Access***

Greater Hartford Coordinated Access Network plan will coordinate access to shelter, housing programs, and services for those experiencing homelessness. Currently, Journey Home has a plan set up for individual women and families and another for individual men. The plan for coordinated access for individual women and families includes a Shelter Hotline Specialist at Salvation Army Marshall House. After a referral from 2-1-1 Infoline, this hotline specialist will be responsible for intensive diversion, conducting a shelter screening and ultimately making a shelter bed reservation for the person calling. They will also be responsible for overflow/motel reservations and transportation assistance. The plan for individual men utilizes a Google document to track where there is bed availability. All the shelters serving

individual men will update the document every night after the last curfew and use this to coordinate shelter for clients.

### ***Access Benefits***

Journey Home participated in Opportunities Hartford, and one of the strategies identified there was to focus efforts on increasing utilization of SNAP, and EITC for eligible households in Hartford. Journey Home applied this strategy to the homeless population and has partnered with the Connecticut Association of Human Services to apply for a grant from the Melville Foundation to implement AccessBenefits, a single online system that screens for 14 state and federal benefits, and prepopulates the applications for case managers to mail to each agency. If awarded this grant, Journey Home will work with partner agencies to implement this system at homeless service agencies, and will explore linking it to the Universal Housing Application system.

### ***Greater Hartford Universal Housing Application***

Over the course of the past year, Journey Home and partners have finalized the design of and have launched an online Greater Hartford Universal Housing Application (GH-UHA) which assesses consumer eligibility and places them on waitlists for 19 different permanent supportive, transitional and rapid re-housing programs throughout Greater Hartford. Since late August 2012, Journey Home staff have worked with a vendor, Empowered Solutions Group (ESG), to customize the system and design additional functionality.

During the summer of 2013, Journey Home staff completed the training of users of the application at 16 organizations. Journey Home Staff pursued and gained training in SQL and SSRS to be able to build custom reports in an inexpensive and efficient way. In fall of 2013, a formalized GH-UHA Steering Committee was formed to make decisions regarding the ongoing administration and evaluation of the project. This process was coupled with the drafting and adoption of formalized Policies and Procedures as well as formalized Agency Participation contracts to establish the expectations of and ensure the legal protections of all agencies and clients utilizing the system. Journey Home began the evaluation process by collecting baseline information from housing providers in the Greater Hartford area. In late 2013, Journey Home staff completed a Data Standards Guidebook to ensure data reliability.

The application system began its "Go Live" pilot period in December of 2013 with 17 participating agencies. A rapid re-housing program is expected to join the pilot partner period in early 2014 and providers show interest in expanding the application system. Journey Home has also leveraged federal resources by securing an AmeriCorps VISTA volunteer to assist full-time with the development and implementation of this system. Journey Home is also working with statewide agencies to consider how this could be integrated in a statewide system and other providers across the state have already expressed interest in this expansion. Please see the attached summary for more details on the purpose and capacity of this system.

## **Leadership and Civic Engagement**

### ***Opening Doors-Greater Hartford Steering Committee Meetings***

On the first Tuesday of every month, Journey Home convenes an Opening Doors- Greater Hartford Steering Committee meeting. These meetings are used as a strategic planning, implementation, and communications forum to solicit feedback and participation in current and developing collaborative initiatives. It also serves as a forum through which Journey Home can report to local agencies and providers about the discussions happening at a statewide level through the working groups of the Reaching Home Campaign. Opening Doors-Greater Hartford also convenes project specific subcommittees, such as for the

Universal Housing Application, Coordinated Access, Employment Initiative, etc. The monthly Steering Committee meetings are used as an opportunity for these smaller committees to report out and seek input from the broader community. Members of the steering committee, while an unofficial body, consist of housing and shelter providers, state agency representatives, City of Hartford representatives, Journey Home volunteers and board members, homeless/ formerly homeless individuals, and more.

### ***Resource sharing and training: case manager's meetings***

The staff turnover of shelter and housing case managers is high, for a variety of reasons. Usually case managers are on-the-ground staff working directly with the clients experiencing homelessness and trying to stabilize themselves in housing. This means it is important for case managers to be well aware of the resources available to their clients in the community including housing, employment, education, transportation, legal, healthcare services, and more. Journey Home organizes regular meetings for the housing and shelter case management community to share information on resources that exist in the community. The meeting site changes as different providers host the meeting and do tours of their facilities. These meetings allow for case managers to be abreast of the newest resources, and are meant to prevent the need for duplicative services within each organization through utilizing mainstream resources. These meetings have also been used as a means to solicit feedback from this level of the homeless response system, those that work with clients directly. Important suggestions were raised about the Greater Hartford Universal Housing Application, Centralized/ Coordinated Access, and SOAR.

### ***Consumer Advisory Committee***

On a bi-monthly basis, Journey Home convenes the Consumer Advisory Committee meetings with those who have or are currently experiencing homelessness. These meetings allow for Journey Home to receive feedback on various programs they have in place as well as discuss barriers consumers face. This committee allows for Journey Home to get firsthand accounts from those who have had to navigate through the system for services. This ultimately allows for us to be more informed on how to shape future programs and policies. The Consumer Advisory Committee this year discussed the Universal Housing Application, Coordinated Access, Rapid Rehousing and community awareness events.

### ***Represented Greater Hartford on statewide homelessness related work***

Journey Home participates in the statewide Reaching Home campaign called Opening Doors: Connecticut. The Partnership for Strong Communities helps coordinate the statewide efforts to end homelessness, and Journey Home serves as a regional liaison for statewide workgroups and communication efforts. Journey Home also serves on the Connecticut Homelessness Management Information System (CT-HMIS) Steering Committee, representing Hartford providers in database related work. Journey Home also serves on the statewide Frequent Users Service Enhancement (FUSE) program and the statewide CT Integrated Housing and Healthcare Neighborhoods (CIHHN) program Steering Committee. These programs match data from HMIS with Medicaid and CT Department of Corrections to better target supportive housing to the high cost users of Medicaid and frequent users of the correctional system.

### ***Awareness Raising Day at the CT Legislative Office Building***

On Wednesday, March 20, 2013, Journey Home staff along with members of the Consumer Advisory Committee, the Faces of Homelessness Speakers' Bureau, and other nonprofits met up at the Legislative Office Building to speak with representatives from the Greater Hartford region about issues facing those experiencing homelessness. Focus was given to highlighting the need for more affordable housing in the state, including construction of new affordable and supportive units and the provision of Rental Assistance Program vouchers, all

included in Governor Malloy's Housing Initiative plan. The group was able to get face-to-face time with Representatives Ritter, Vargas, Sawyer, McCrory, Luxenberg, Diminico, Genga and Senators Gerratana, Doyle and Coleman. Other officials who weren't available in person were provided with folders of information on homelessness and what types of policies and funding will solve the issue of homelessness.

### ***Homeless Bill of Rights***

Journey Home staff and allies were able to submit and give public testimony on three important bills related to the rights of people experiencing homelessness. One of those bills was to establish a Homeless Bill of Rights and was passed by the Connecticut legislature and signed into law by Governor Malloy.

### ***Capitol Hill Day, Washington, DC: Annual Conference on Ending Homelessness***

In July, Journey Home joined staff from other partnering agencies within the Greater Hartford Region to lobby all seven of the Connecticut delegates in Washington, DC. Journey Home staff were able to attend meetings with the offices of Rep. Joe Courtney, Rep. Elizabeth Esty, Rep. John Larson, and Senator Blumenthal. During the course of these meetings, participants focused on the importance of providing the Administration's requested funding level of at least \$2.3 billion and restoring funding lost due to sequestration for HUD Homeless Assistance Grants program in the final FY 2014 appropriations bill, Section 8 Housing Choice Vouchers, Runaway and Homeless Youth Act programs, and funding for HUD-VASH vouchers. The Connecticut delegation in Washington was very supportive of the hard work providers are doing back here in Connecticut and vowed to do their best to ensure that the federal safety net was protected. All of our delegates expressed a desire to know and witness our concerns "on the ground" and welcomed invitations to visit our local agencies and constituents when they are back in the Connecticut on recess.

### ***Engaging the Private Sector***

Journey Home worked with the Phoenix in March to host a breakfast where business leaders from across Hartford were invited to hear about Journey Home's work and how they can get involved in the solutions to chronic homelessness. Businesses that attended included Day Pitney, Farmington Bank, Bartlett, Brainard, Eacott, Inc., Brown Rudnick, Inc. LLP, State of CT Board of Regents for Higher Education, and TD Bank, among others. Journey Home has worked with each of these companies in diverse ways since the breakfast and has been able to develop new partnerships funding opportunities as a result of these efforts.

### ***Day of Sharing and Caring***

This past November, Hartford area VISTAs and community members came together to host the first annual Day of Sharing and Caring event. Hosted at the Hartford Public Library, this event was a collaborative event between Hands on Hartford, Journey Home, Mutual Housing Association of Greater Hartford, Beat of the Street/Charter Oak Cultural Center and the Hartford Public Library. Dr. Raul Pino from the City of Hartford, Matt Ritter, State of CT Representative, and Thea Montanez of the Hartford Public Library, gave brief remarks. Members of the Open Hearth Association prepared a nice meal to serve to all the participants. Area service providers were able to take part in the event by having a resource table. Taking place during the winter season, Journey Home and partners prepared gift bags full of winter and toiletry items for everyone to take with them. It was a wonderful event that was able to reiterate the sense of community in the city.

### ***Cardboard City Sleep Out***

This past April, Journey Home recruited almost a hundred students from a numerous Universities and Community Colleges in Greater Hartford and held a Cardboard City Sleep Out event at University of Saint Joseph. The goal of the Sleep Out was to raise awareness about homelessness in our communities among people of all knowledge levels and backgrounds, and to develop leadership skills among rising students interested in human services. Participants slept in cardboard boxes to recognize those that are forced to live in similar conditions. The event also had multiple activities to increase awareness around food insecurity and homelessness. Journey Home, University of Saint Joseph's Social Work Student Alliance, Faces of Homelessness Speaker's Bureau and Hartford VISTAs convened activities to increase the awareness of the participants.

### ***Homeless Memorial***

This year's annual Homeless Memorial, on the longest night of the year, commemorated the lives of those that passed away as a result of, or while experiencing homelessness. Area non-profits came together to make this truly a heartwarming event. Rev. Damaris Whittaker of Center Church and Bryan Flint from Cornerstone Foundation gave remarks reiterating that homelessness is an injustice that is preventable. Members from the Faces of Homelessness Speakers Bureau recited selected pieces. Residents of the Open Hearth Association recited the names of the 40 people that had passed away this year. The service ended with everyone filing outside on the steps of the church holding a sparkler and a name of one person who had passed away.

### **Additional activities to prevent low-income individuals and families with children from becoming homeless**

Hartford has typically been successful in providing shelter for homeless households with dependent children, in great part due to program flexibility. In the 2013 Point-in-Time count, once again there were no unsheltered households with dependent children found during the count. There is a strong network and communication among the outreach teams, which will continue with their effective strategies and ongoing improvement planning.

My Sisters' Place is increasing permanent housing units for chronically homeless families and individuals through the new building funded in part with last year's CoC application - 34 units. CRT's TEACH program will bring on-line 17 permanent supportive housing units for chronic individuals that were awarded through the CoC in 2011. The FUSE project administered by DMAHAS will be adding 20 certificates for chronically homeless people. The Catholic Charities Next Steps initiative with 35 family beds will increase availability of shelter and housing options for homeless families, as well as reduce any delays in obtaining shelter. The family shelters have been proactive in developing flexibility in overflow bed arrangements to house additional families as needed, in an effort to eliminate runaway.

Through the COC, and the interaction of members who serve on boards of organizations providing related services to special needs populations, cooperation among providers will continue to be enhanced. Services will continue to be improved and affordable housing developed targeted at creating solutions to the problem of homelessness rather than supplying continued temporary assistance. To this end, COC members will continue to serve on numerous boards including: the Connecticut Coalition to End Homelessness; the Non-Profit Connecticut Housing Coalition; Connecticut AIDS Residence Coalition; Greater Hartford Shelter Plus Care; Ryan White Oversight Network; and the Coalition for Domestic Violence. COC members will continue to be involved in Journey Home's mission to carry out the Ten Year Plan to End Homelessness.

**5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.**

The implementation of the discharge planning protocols in the areas of foster care, health care, mental health, and corrections are described below, and are coordinated by the State of Connecticut's various departments.

**Foster Care (Youth Aging Out):** The John H. Chafee Independence Program is the State of Connecticut's plan to implement the Foster Care Independence Act of 1999 FCIA, is A primary purpose of the Program is to provide financial, housing, counseling, employment, education, and other support/services to former foster care clients, ages 18-21 to complement their own efforts to achieve self-sufficiency and accept their personal responsibility for transition from adolescence to adulthood. The process begins with an Independent Living Plan/Conference providing the roadmap for service delivery ending with a discharge/ transition from care plan. CT has built a program that offers clients a continuum of services along with specialized case management to assist with transition. Services include life skills education and training, supervised transitional and practice living to their own community housing, while all the time being assigned to Adolescent Specialist experienced in assessment, treatment and independent living services.

The Community Housing Assistance Program provides youth with a subsidy to cover living expenses such as rent, food, utilities, telephone, transportation, and clothing. Youth are required to complete the department's life skills program, be employed and enrolled in an educational or vocational program, and contribute a portion of their income toward expenses and a savings account.

**Health Care Discharge Planning Process:** If at the time of the initial assessment, a determination is made that the patient has issues (i.e., the patient cannot return home or will be unable to care for himself/herself independently in the home setting), the nursing staff and/or the Departments of Case Management and Social Work will provide assistance in planning for continuity of care, as appropriate. Those patients who seem unable to return home, or who were admitted to the hospital from a facility are referred to the Social Work Department. The Social Work Department assists patients and families in completing and processing applications for an extended care facility, hospice placement, or rehabilitation placement, as well as evaluating financial and psychological needs. Those patients who seem able to return home, but who will require home or community services such as nursing, physical therapy, home health aide, equipment, etc., will be assisted by the Department of Case Management and by nursing staff.

**Mental Health:** The Department of Mental Health and Addiction Services promulgated Policy #33 Individualized Treatment and this policy was implemented on March 12, 1993. The policy specifies that each patient treated in a Department of Mental Health facility shall have a specialized treatment plan suited to his or her disorder, which shall include a discharge plan for appropriate aftercare of the patient. The treatment team/clinician responsible for inpatient care plans the aftercare services needed by the patient, with the community case manager ensuring service linkage in the community. The planning process commence at the point of the admission and identifies services /providers in the community whose efforts will assist clients in maintaining themselves in the community in the least restrictive environment possible. Continuity of care is of primary importance. Every attempt shall be made to verify discharge housing arrangements. Under no circumstances shall an emergency shelter be considered appropriate housing disposition, and patients shall not be directly discharged by the inpatient facility to an emergency shelter. No patient shall be discharged from a DMH facility without documented evidence that discharge and aftercare plans have been an integral part of the treatment plan (with) documentation indicating that the patient and the community based case manager have been actively involved in the discharge planning process.

**Corrections:** The CT Department of Corrections re-entry model focuses on provision of services that facilitate the transition between incarceration and successful community adjustment. DOC initiates an Offender Accountability Plan for each inmate, providing program outline/expectations during the entire term of incarceration. A discharge plan is completed with inmates at the end of sentence, addressing issues including housing, identification and community resources. DOC funds eligibility specialists at DSS to help obtain benefits for inmates prior to end of sentence. DOC's Transitional Services provides information and service guide following release from incarceration. DOL/Job Center assists offenders with resumes, job skills and employment searches. DOC provides re-entry programming for female offenders. Services are provided by agency staff, multiple state agencies, contracted programs and community volunteers. DOC has increased staffing and the number of halfway house beds for parole and community services, and contracts for a wide variety of residential and nonresidential services. DOC funds three Jail Re-interview positions, which create release plans for offenders unable to post bond. Between agency protocol and programs, contracted services and assistance from other state agencies, DOC works to increase successful community reintegration for offenders, thereby reducing recidivism and increasing public safety.

## COMMUNITY DEVELOPMENT

### Community Development

- 1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.**

Please see Needs Table in Appendix.

- 2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.**

The chart that follows illustrates the Hartford's Priority Community Development Needs, both long term (5-Year Consolidated Plan) and short term (Fifth Year Annual Action Plan), followed by the planned use of CDBG program funds for this Fifth Annual Action Plan period, July 1, 2015 - June 30, 2015.

These priorities were developed in accordance with statutory goals and primary objectives of the CDBG program, and are consistent with the priorities identified in Hartford's Five-Year (2010-2015) Consolidated Community Development Plan.

Additional detail is provided in the CPMP Project Workbooks in the Appendix (Table 3s)

## YEAR FIVE GOALS, OBJECTIVES AND ACTIVITIES

**YOUTH SERVICES GOAL: ENSURE THAT YOUTH HAVE AMPLE OPPORTUNITIES THAT WOULD ALLOW THEM TO DEVELOP INTO RESPONSIBLE, SELF-SUFFICIENT ADULTS FOR THE PURPOSE OF CREATING A SUITABLE LIVING ENVIRONMENT.**

**OBJECTIVE YS-1: PROVIDE SERVICES WHICH PROVIDE FOR AN INADEQUATELY ADDRESSED FUNDAMENTAL NEED OF LOW/MODERATE INCOME YOUTH.**

**Activities:**

- **YS-1.1** - Support educational, recreational, mental/physical health and family-enriching services and programs for 1,360 youth.
- **YS-1.2** – Support programs that promote healthy eating and physical fitness for 200 youth.
- **YS-1.3** - Support childcare programs for children whose parents are working or enrolled in employment related programs.

**OBJECTIVE YS-2: PROVIDE SERVICES THAT PROMOTE AND ENHANCE OPPORTUNITIES FOR SELF-EFFICACY AND FUTURE SELF-SUFFICIENCY AMONG LOW/MODERATE INCOME YOUTH.**

**Activities:**

- **YS-2.1** - Support 40 youth placed in job readiness, peer education, leadership and service learning programs.
- **YS-2.2** - Support arts and cultural education for 400 youth.

**OBJECTIVE YS-3: PROVIDE SERVICES THAT PREVENT RISKY BEHAVIORS IN LOW/MOD INCOME YOUTH.**

**Activities:**

- **YS-3.1** - Support teen pregnancy prevention for 600 youth.
- **YS-3.2** - Support violence prevention, drug/alcohol counseling and positive relationship-building programs for 100 youth.

**ADULT PUBLIC SERVICES GOAL: ENSURE BASIC HUMAN SERVICES ARE AVAILABLE TO THOSE IN NEED TO ENHANCE THEIR QUALITY OF LIFE AND REMOVE BARRIERS TO INDEPENDENCE AND SELF-SUFFICIENCY FOR THE PURPOSE OF CREATING A SUITABLE LIVING ENVIRONMENT.**

**OBJECTIVE PS-1: PROVIDE SERVICES WHICH PROVIDE FOR AN INADEQUATELY ADDRESSED FUNDAMENTAL NEED OF THE LOW/MODERATE INCOME FAMILY OR INDIVIDUAL.**

**Activities:**

- **PS-1.1** - Support literacy, English as a second language, adult basic education, work readiness training and support services for 400 adults.
- **PS-1.2** - Support delivery of direct services and events for 600 elderly/disabled including meals, recreation, and social programs to help the elderly/disabled make ends meet and keep them from experiencing social isolation.
- **PS-1.3** - Support programs that ensure access to preventative health, drug and alcohol counseling, mental and basic health services to 40 adults.
- **PS-1.4** - Support 100 adults with access to emergency, day and respite shelter/services.

**OBJECTIVE PS-2: PROVIDE SERVICES THAT PROMOTE AND ENHANCE OPPORTUNITIES FOR SELF-SUFFICIENCY AMONG LOW/MODERATE INCOME FAMILIES OR INDIVIDUALS.**

**Activities:**

- **PS-2.1** - Support activities and programs to meet the needs of 50 handicapped and/or special needs persons.
- **PS-2.2** - Support 700 persons with access to services to improve their quality of life and remove barriers to independence and self-sufficiency.

**OBJECTIVE PS-3: PROVIDE SERVICES THAT SUPPORT LOW/MODERATE INCOME RESIDENTS TO ENGAGE IN COMMUNITY INVOLVEMENT AND ISSUE SUPPORT.**

- **PS-3.1**- Support 3 community involvement efforts that enable residents to address and promote positive change and improve safety and quality of life issues in their neighborhood.

**ECONOMIC DEVELOPMENT GOAL: UNDERTAKE ACTIVITIES THAT SERVE AS A CATALYST TO STIMULATE JOB CREATION VIA BUSINESS DEVELOPMENT AND RETENTION, AND IN NEIGHBORHOOD OPPORTUNITY AREAS, AND CREATE AND/OR STRENGTHEN THE LINKAGES AND SUPPORT SERVICES THAT WILL ENABLE LOW/MODERATE INCOME HARTFORD RESIDENTS TO EXPAND ECONOMIC OPPORTUNITIES.**

**OBJECTIVE ED-1: PROVIDE SERVICES TO ASSIST BUSINESSES TO EXPAND AND DEVELOP.**

**Activities:**

- **ED-1.1** - Support 50 businesses by providing access to capital and technical assistance.
- **ED-1.2** - Develop and coordinate process to review, assess and provide financing options to complete 3 small to large-scale neighborhood economic development projects that are independent or included in the NRZ plans.
- **ED-1.3** - Work with companies on projects to create 500 jobs and retain 400 jobs.
- **ED-1.4** - Support disposition activities (goal not supported in Year Five)

**OBJECTIVE ED-2: PROVIDE MICROENTERPRISE ASSISTANCE INCLUDING BUT NOT LIMITED TO LOANS, GRANTS, TECHNICAL ASSISTANCE, AND COUNSELING TO LOW/MODERATE INCOME RESIDENTS.**

**Activities:**

- **ED-2.1** - Provide funding and technical assistance to support 120 businesses, including 20 income-eligible residents, to develop micro-enterprises and small businesses.

**OBJECTIVE ED-3: SUPPORT ECONOMIC DEVELOPMENT BY PROVIDING APPROPRIATE JOB TRAINING AND SKILLS DEVELOPMENT AND SUPPORTING THE RETENTION AND CREATION OF LIVING WAGE JOBS WITH BENEFITS FOR LOW/MODERATE INCOME RESIDENTS.**

**Activities:**

- **ED-3.1** - Support the provision of job readiness and job training so that 160 residents will be qualified candidates and placed in jobs.
- **ED-3.2** - Increase the employability of 100 youth and young adults and provide better linkage and coordination with existing investments in youth development.

**OBJECTIVE ED-4: IMPROVE BUSINESS FACADES TO STIMULATE BUSINESS RETENTION AND GROWTH.**

**Activities:**

- **ED-4.1** - Support 5 business improvement projects.

**PUBLIC FACILITIES GOAL: MAINTAIN AND IMPROVE NEIGHBORHOODS AND BASIC PUBLIC FACILITIES ESSENTIAL TO URBAN LIFE, INCLUDING SUPPORTING AND IMPROVING PRIVATE NEIGHBORHOOD FACILITIES, CREATING SUSTAINABLE NEIGHBORHOODS AND A SUITABLE LIVING ENVIRONMENT.**

**OBJECTIVE PF-1: COMPLETE REHABILITATION AND ADA ACCESSIBILITY IMPROVEMENTS AT THE CITY'S PUBLIC PARKS, PLAYGROUNDS AND RECREATIONAL FACILITIES.**

**Activities:**

- **PF 1.1** - Support the development, rehabilitation and ADA accessibility improvements at 2 public parks, playgrounds and recreational facilities.

**OBJECTIVE PF-2: ADDRESS BLIGHT ON A SPOT BASIS IN ORDER TO ARREST DETERIORATING, UNSAFE OR UNHEALTHY CONDITIONS, CREATING SUSTAINABLE NEIGHBORHOODS.**

**Activities:**

- **PF-2.1** - Support the complete razing of 8 structurally unsound buildings that pose an immediate public health and safety threat (Goal not supported with CDBG in Year 5)
- **PF-2.3** - Provide interim assistance in at least 10 areas exhibiting objectively determinable signs of physical deterioration where the City has determined that immediate action is necessary to arrest the deterioration where permanent improvements will be carried out as soon as practicable, outside of normal City business hours.

**OBJECTIVE PF-3: PREVENT AND MINIMIZE THE LOSS OF LIFE AND PROPERTY THROUGH THE DELIVERY OF THE HIGHEST QUALITY, EFFECTIVE AND EFFICIENT EMERGENCY FIRE RESCUE AND EMERGENCY MEDICAL SERVICE, HAZARDOUS MATERIALS RESPONSE AND FIRE PREVENTION EQUIPMENT.**

**Activities:**

- **PF 3.1** – Replace firefighter turnout gear to ensure the City continues to meet its ISO rating and be compliant with the NFPA (National Fire Protection Association) 1851 Part 9, and other fire equipment, including pumpers and engines, in order to carry out the mission of protecting citizen's properties and lives.

**OBJECTIVE PF-4: SUPPORT NON-PROFIT HEALTH, HUMAN AND PUBLIC SERVICE PROVIDERS BY FUNDING LIMITED ACQUISITION AND REHABILITATION OF THEIR FACILITIES WHEN NEEDED TO PROVIDE SERVICES TO LOW- AND MODERATE-INCOME RESIDENTS.**

**Activities:**

- **PF-4.1** - Support acquisition and/or rehabilitation improvements to 2 non-profit health, human and/or public service provider facilities located within eligible areas.

**INFRASTRUCTURE GOAL: MAINTAIN AND IMPROVE BASIC INFRASTRUCTURE TO FACILITATE LIVABLE, SUSTAINABLE NEIGHBORHOODS AND COMMUNITIES.**

**OBJECTIVE IF-1: MAINTAIN AND IMPROVE STREETS, STREETSCAPES, SIDEWALKS, ROAD/ DIRECTIONAL SIGNS, TRAFFIC SIGNALS, STORM DRAINS AND SEWERS. (Not supported with CDBG)**

**HOMELESS GOAL: SUPPORT PROGRAMS THAT ADDRESS CRITICAL NEEDS AND PREVENT HOMELESSNESS.**

**OBJECTIVE HMLS-1: SUPPORT EMERGENCY AND DAY SHELTERS WITH ANNUAL ALLOCATION OF ESG FUNDS TO MEET THE IMMEDIATE NEEDS OF HOMELESS PERSONS.**

**Activities:**

- **HMLS-1.1** – Support 9 emergency and day shelters.

**OBJECTIVE HMLS-2: THROUGH HPRP AND OTHER PREVENTION PROGRAMS, INCREASE COORDINATED ACCESS TO HOUSING, SUPPORT SERVICES, CASE MANAGEMENT, JOB TRAINING, SUBSTANCE ABUSE AND MENTAL HEALTH TRAINING FOR THE HOMELESS, NEAR HOMELESS AND FORMERLY HOMELESS.**

**Activities:**

- **HMLS-2.1** -Assist 3,000 unduplicated people.

**PERSONS LIVING WITH HIV/AIDS AND THEIR FAMILIES GOAL: SUPPORT PROGRAMS THAT IMPROVE CLIENT'S ACCESS TO CARE AND STABLE HOUSING IN YEAR FIVE.**

**OBJECTIVE HIV/AIDS-1: PROVIDE RENTAL SUBSIDIES AND SHORT-TERM HOUSING ASSISTANCE TO PREVENT PERSONS WITH HIV/AIDS AND THEIR FAMILIES FROM BECOMING HOMELESS.**

**Activities:**

- **HIV/AIDS-1.1** – Use HOPWA funds to assist 100 households with rental subsidies and short-term housing assistance.

**OBJECTIVE HIV/AIDS-2: INCREASE ACCESS TO CARE, SUPPORTIVE SERVICES AND SUPPORTIVE HOUSING FOR PERSONS LIVING WITH HIV/AIDS THAT ALLOW THEM TO IMPROVE THEIR QUALITY OF LIFE, MAINTAIN HOUSING STABILITY AND AVOID HOMELESSNESS.**

**Activities:**

- **HIV/AIDS-2.1** – Use HOPWA funds to increase access to care, supportive services and housing for 200 persons living with HIV/AIDS and their families.

**OBJECTIVE HIV/AIDS-3: PROMOTE COORDINATED OUTREACH, SERVICE PROVISION AND TECHNICAL ASSISTANCE TO PROJECT SPONSORS IN ORDER TO INCREASE ACCESS TO DECENT, AFFORDABLE HOUSING AND SERVICES FOR PERSONS LIVING WITH HIV/AIDS AND THEIR FAMILIES.**

**Activities:**

- **HIV/AIDS-3.1** – Use HOPWA funds to identify resources and provide technical assistance to project sponsors to ensure households living with HIV/AIDS have increased access to decent, affordable housing and services.

**HOUSING GOAL: FOSTER THE CONTINUED DEVELOPMENT OF HOMEOWNERSHIP OPPORTUNITIES REHABILITATION AND CONSTRUCTION OF MULTI-FAMILY, RENTAL HOUSING, AND UNDERTAKE SELECTIVE DEMOLITION OF VACANT PROPERTIES THAT HAVE OUTLIVED THEIR USEFULNESS TO FOSTER A VARIETY OF TYPES OF HOUSING UNITS AFFORDABLE TO A RANGE OF INCOMES .**

**OBJECTIVE H-1: HOME HOMEBUYER ASSISTANCE – USE HOME PROGRAM FUNDS TO PROVIDE DOWN PAYMENT AND CLOSING COST ASSISTANCE LOANS UNDER THE HOUSEHARTFORD PROGRAM.**

**Activities:**

- **H-1.1** – Assist 40 families (12 low and 28 moderate-income).

**OBJECTIVE H-2: HOUSING REHABILITATION– USE CDBG FUNDS TO ASSIST EXISTING HOMEOWNERS WITH THE RENOVATION OF HOUSING UNITS BY PROVIDING LOW-INTEREST LOANS THROUGH THE HOUSING PRESERVATION LOAN FUND PROGRAM AND FREE REPAIRS THROUGH CDBG.**

**Activities:**

- **H-2.1** – Assist existing homeowners with the renovation of 81 units.
- **H-2.2** – Funds will be used to assist in the renovation of 50 homeownership units and 31 rental units (10 extremely low-income, 36 low-income and 35 moderate-income).
- **H-2.3** – Use CDBG funds to provide free emergency repairs and accessibility improvements to approximately 50 mostly elderly and disabled low/mod income residents.

**OBJECTIVE H-3: CDBG AND CCEDA HOMEBUYER ASSISTANCE – USE CDBG PROGRAM AND STATE CAPITAL CITY ECONOMIC DEVELOPMENT AUTHORITY FUNDS FOR APPRAISAL GAP FINANCING PROGRAM.**

**Activities:**

- **H-3.1** - Assist 10 persons/households purchase 1 to 4 family homes that will be renovated (CDBG/UH 5 moderate-income and CCEDA Funds–5 moderate-income).

**OBJECTIVE H-4: HOME RENTAL AND HOMEOWNERSHIP HOUSING DEVELOPMENT – USE HOME AND CDBG FUNDS FOR RENOVATION/CONSTRUCTION OF MULTI-FAMILY RENTAL AND HOMEOWNERSHIP PROPERTIES BY DEVELOPERS AND COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS**

**Activities:**

- **H-4.1** – HOME (CHDO Set-Aside) – Use HOME Program funds for the development of multi-family properties by CHDO. Approximately 16 units of housing will be developed (10 low-income and 6 moderate-income).
- **H-4.2** – CDBG funds will also be allocated to support the acquisition of approximately 4 parcels to build low-income single family housing.

**OBJECTIVE H-5: RENTAL SUBSIDIES WILL BE ATTACHED TO SPECIFIC RENTAL UNITS WHICH WILL ASSIST IN PROVIDING HOUSING FOR PERSONS WITH SPECIAL NEEDS. THE HARTFORD HOUSING AUTHORITY WILL ALLOCATE ADDITIONAL SECTION 8 UNITS BY UTILIZING PROJECT-BASED ASSISTANCE FOR SPECIAL-PURPOSE VOUCHERS TARGETED TO FAMILIES WITH DISABILITIES OR THE ELDERLY AS THE VOUCHERS BECOME AVAILABLE.**

**Activities:**

- **H-5.1 & 5.2**–These Consolidated Plan objectives were achieved in Year Two.
- **H-5.3** – The Section 8 Homeownership Program will accommodate 9 eligible families with permanent homeownership and expand the number of participants in Year Five.

**OBJECTIVE H-6: HOUSING COUNSELING – IN CONJUNCTION WITH HOUSING PRIORITIES, CDBG FUNDS WILL BE USED TO SUPPORT HOMEOWNERSHIP AND HOUSING COUNSELING.**

**Activities:**

- **H-6.1** – Use CDBG to support homeownership and housing counseling for 200 residents.

**OBJECTIVE H-7: NEIGHBORHOOD STABILIZATION PROGRAM (NSP) – NSP FUNDS WILL BE UTILIZED TO ACQUIRE, REHABILITATE AND RESELL BANK-OWNED FORECLOSED PROPERTIES.**

**Activities:**

- **H-7.1** –Acquire, rehabilitate and resell 2 bank-owned foreclosed properties.
- **H-7.2** – Construct 3 new homeowner units through the demolition of blighted properties and redevelopment of blighted and vacant properties.

PLANNED USE OF CDBG FUNDS YEAR FIVE		
SUBRECIPIENT/AGENCY	ACTIVITY DESCRIPTION	AMOUNT
<b>Public Service</b>		
Artists Collective	Rites of Passage Summer Program	12,750
Best Buddies	Programs at Hartford Public HS and Trinity	3,500
Blue Hills Civic Association	Blue Hills Youth Programs	13,000
Boys & Girls Clubs of Hartford, Inc.	Triple Play	10,000
Bright Futures Youth Center	Boxing Recreational Program	5,000
Camp Courant, Inc.	Hartford's Camp Courant	15,000
Charter Oak Temple Restoration Association,	Youth Arts Institute	15,000
COMPASS Youth Collaborative, Inc.	Community After School Initiative	35,000
Connecticut Science Center, Inc.	Science Camp Scholarships	5,575
Cultural Dance Troupe of the West Indies, Inc.	Steps to Success	5,000
Ebony Horsewomen, Inc.	Equine/Animal Assisted Growth & Learning	8,500
G-Force Youth Enrichment	Martial Arts Program	6,000
Guakia	Guakiarite	10,000
HARC, Inc.	Capable Kids - "Chasing Dreams"	11,900
HartBeat Ensemble	Youth Play Institute	7,000
Hartford City Ballet	Hartford Arts Center Vacation Arts Week	4,000
Hartford Communities That Care	Students Against Violence Everywhere	6,000
Hartford Neighborhood Centers, Inc.	Youth Afterschool Program	12,000
Hartford School of Music/Hartford Conservatory	Tuition-Free Performing Arts Program	10,000
Hartford Stage Company	Hartford Stage Studio	7,000
Hispanic Health Council, Inc.	Mi Casa Neighborhood Youth Center	14,000
Organized Parents Make A Difference, Inc.	After School at Kennelly School	10,000
Spectrum in Motion Dance Theater Ensemble	Stretching for Life	5,000
YMCA of Metropolitan Hartford, Inc.	Teen Incentive Program	8,000
Billings Forge Community Works, Inc.	Culinary Job Training at the Kitchen	12,000
Career Resources, Inc.	STRIVE	10,000
Center for Latino Progress - CT Puerto Rican	E-Workplace Basics-Childcare Home	11,000
Center for Urban Research, Education &	Adult Literacy & Numeracy to Employment	28,200
Hartford Knights	Telecommunications Training	15,000
Jubilee House, Inc.	Esperanza Academic Center	17,000
Knox Parks, Inc.	Green Crew AmeriCorp Program	25,000
Literacy Volunteers of Greater Hartford	ESOL, Basic Literacy, GED and Math	15,200
New Hartford Artisans Weaving Center	Therapeutic Weaving Program	14,261
Our Piece of the Pie, Inc.	Youth Workforce Development Training	15,000
Children In Placement - CT. Inc.	Child Advocates In Hartford Courts	9,000
Community Partners In Action	The Resettlement Program	20,000
Family Life Education, Inc.	Young Pregnant and Parenting Women Move	9,000
Foodshare, Inc.	Mobile Food Delivery Program	7,200
Gardner's House	Support for Breast Cancer Survivors	5,000

Hands on Hartford, Inc.	MANNA Senior Community Café	24,000
Hartford Areas Rally Together	Homeownership Made Easy (HOME)	40,000
Hartford Community Loan Fund, Inc.	Credit Builder Loan Initiative	4,500
Hartford Interval House, Inc.	Shelter Program	17,000
Hartford Parent University	Hartford Parent University	7,500
Housing Education Resource Center (HERC)	Direct Counseling Services	14,000
Immaculate Conception Shelter & Housing	Summer Respite Program	15,000
Lawyers for Children America	Legal Services for Abused and Neglected	15,000
The Salvation Army	Parents the Second Time Around	12,000
The Urban League of Greater Hartford	Housing Counseling	7,500
The Village for Families & Children, Inc.	Truancy Court Prevention Project	7,000
YWCA of New Britain, Inc.	Hartford Sexual Assault Crisis Services	8,000
<b>Economic Development</b>		
City Development Svcs/Economic Development	Façade Improvement Program	121,031
City Development Svcs/MECA	Arts and Heritage Jobs Grant	100,000
Hartford Economic Development Corp (HEDCO)	Small Business Revolving Loan Fund	100,000
International Hartford, Ltd.	Stimulate Immigrant Enterprise	35,000
Journey Home	Aerospace Employment Placement Program	35,274
Spanish Americans Merchant Association	Empresario Latino Development Center	50,000
University of Hartford	Entrepreneurial Center	75,000
University of Hartford	Upper Albany Main Street	80,000
<b>Housing/Rehabilitation/Acquisition</b>		
City Development Svcs/Housing & Property Mgt	Housing Preservation Loan Fund Program	401,269
City Health & Human Services	Emergency Placement Services	25,000
Hartford Area Habitat for Humanity, Inc.	Hartford Habitat Homeownership Program	63,750
Local Initiatives Support Corporation	Land Acquisition for Neighborhood	61,625
Rebuilding Together Hartford, Inc.	Homeowner Retention	150,000
<b>Public Facilities</b>		
Bright Futures Youth Center	Roof Repair	29,178
City/Hartford Fire Department	Turnout Gear/SCBA/Heavy Rescue Tow	500,000
City/Riverfront Recapture, Inc.	Riverfront Park Development	151,759
The Open Hearth	Masonry Restoration	244,322
<b>NRSA</b>		
Neighborhood Revitalization Strategy Area	Senior Center Nurse; ESOL; Small Business	100,000
Neighborhood Revitalization Strategy Area	Smart City Pilot; "Hartford Has It" app;	100,000
Neighborhood Revitalization Strategy Area	Anti-blight/Vacant lot assemblage	100,000
<b>Contingency/ Cost Overruns</b>		
Contingency/ Project Cost Overruns	Contingency/ Project Cost Overruns	15,000
<b>Administration</b>		
Central Grants Administration	Administration and Fair Housing	790,448
	<b>Total</b>	<b>3,952,242</b>

3. Show that in the next year the grantee will not exceed the 15% CDBG public services cap pursuant to 24 CFR 570.201(e)(1), nor will it exceed the administrative cap pursuant to 24 CFR 570.200(g).

<b>Public Service Cap - 15% of Allocation - Calculation per 24CFR 570.201(e)(1)</b>	
<b>FY 2014-15 HUD Allocation</b>	<b>\$3,467,242</b>
<i>plus</i> HPLF Program Income FY 2013-14 (est.)	480,000
<i>plus</i> CDBG Program Income FY 2013-14(est.)	<u>210,000</u>
<i>Total</i>	\$4,157,242
<b>Public Service Cap 15% of Total</b>	<b>\$ 623,586</b>
<b>Public Service Budgeted for 2014-15</b>	<b>\$ 623,586</b>
<b>Administration Cap - 20% of Allocation - Calculation per 24CFR 570.200(g)</b>	
<b>FY 2014-15 HUD Allocation</b>	<b>\$3,467,242</b>
<i>plus</i> HPLF Program Income FY 2014-15 (projected)	460,000
<i>plus</i> CDBG Program Income FY 2014-15 (projected)	<u>25,000</u>
<i>Total</i>	\$3,848,873
<b>Administration Cap 20% of Total</b>	<b>\$ 790,448</b>
<b>Administration Budgeted for 2014-15</b>	<b>\$ 790,448</b>

## Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

As part of Mayor Segarra's anti-poverty strategy, the Opportunities Hartford initiative was developed as a collaborative cross sector effort to support and expand best practices in Hartford in the areas of education, employment and economic opportunity. Mayor Segarra recognizes two very important things, the first being that government alone cannot solve our community's biggest challenges and the second being that the city's social sector community plays in a critical role in supporting our residents in a manner in which local government does not have the capacity and/or expertise to do. It is for these reasons that Mayor Segarra has chosen to focus Opportunities Hartford's ongoing efforts on the creation of an infrastructure within City Hall that is specifically designed to create a barrier-free municipality for Hartford's social sector community and therefore, support innovative and effective community based approaches to Hartford residents achieving financial security.

This infrastructure will consist of a dedicated team of professionals who will work cross departmentally within City Hall to achieve the three main objectives that were initially proposed during the inception of Opportunities Hartford. These are:

- 1) Identify the greatest opportunities that now exist in Hartford to improve community-wide results in the areas of education, job readiness/job creation/career advancement and family-sustaining income for our residents.
- 2) Convene and coordinate the efforts of individuals and groups who together possess the skills, abilities, knowledge, and resources to enhance and expand existing opportunities.
- 3) Invest public and private sector funds when and if available in targeted areas of opportunity.

These objectives will be reached as the Opportunities Hartford Team achieves these short, medium and long-term goals:

- 1) Identifies four of the most promising programs designed to help Hartford residents achieve financial security
  - Dedicates resources from within the team to identify federal funding opportunities to support the work of the four programs.
  - Works in conjunction with the City's office of Marketing, Events and Cultural Affairs to create citywide marketing campaigns designed to effectively reach City residents.
- 2) Establishes criteria required for any member of the non-profit community seeking support from the City of Hartford
  - Proposed opportunities for city support must align with the Mayor's overall vision and strategy for the City.
  - Selection criteria will be based on performance measurement, community need, organizational capacity, and financial sustainability.
- 3) Implements a centralized data management system that aligns community data with program-related outcomes
  - All non-profit partners receiving city support will be required to report outcomes via a web based application system.
  - Data will be used to regularly evaluate the effectiveness of investments being made by the City to individual non-profit partners and therefore, determine whether future investments will be made.
- 4) Creates the "Mayor's Fund to Advance Hartford"
  - Fund will comprised of public and private investment that is designed to support replication and evaluation of Opportunities Hartford four most promising programs designed to help Hartford residents achieve financial security.
  - Engages local community foundation to manage fund.

The City of Hartford's anti-poverty strategy is complemented by the following programs and initiatives of Capitol Workforce Partners (CWP).

**Job Creation:** One initiative being pursued with a coalition team of city agencies, Common Ground and other external parties is The Swift Factory Redevelopment project in the northeast of Hartford. This project is the redevelopment of a former factory building into a complex that will become a multi-use, green business and community center. A group of local community based stakeholders have been identified to participate in the renovation of the site as a real life "classroom" for acquiring skills in environmental remediation and green building techniques.

CWP has a defined, targeted sector approach. It has identified healthcare, advanced manufacturing and construction/green technology as its sector areas of focus. CWP works closely with employers to identify areas of job growth opportunities, the skills needed for those jobs, and related training support programs.

As part of its sector work, CWP has also developed the capabilities to provide job opportunities for construction jobs through its Hartford Jobs Funnel program. With these capabilities in place, the City is able to develop targeted job creation strategies around jobs in fields such as construction, renewable energy, weatherization, energy efficiency, biofuel, etc. In addition, and in partnership with Capital Community College (CCC) and the Capital Region Education Council (CREC), CWP

continues to support a contextualized learning program, IBEST, focused on the construction industry. IBEST is an integrated contextualized learning program that combines basic education with skills training.

Through the Jobs Funnel, CWP is working with the City of Hartford on a public works effort around cement/masonry occupations to improve the City's infrastructure, e.g., sidewalks, curb cuts, etc.

In addition, CWP and Opportunities Hartford completed a local hiring study that proposes recommendations for increased local hiring around Capital Region Development Authority (CRDA) and State/City projects, e.g., housing, Front Street, UConn, etc.

**Job Placement:** Increased emphasis on job placement is needed. Individuals who are outside the labor market or marginally engaged in it usually need help in connecting with appropriate job opportunities. Although there are signs of job growth, experienced workers who were, and are being, laid off or displaced during this recession also have difficulty finding gainful employment.

CWP provides comprehensive case management services at the *CTWorks* One-Stop Career Center and the Hartford Jobs Funnel's programs. Through these programs, individuals may avail themselves of services to assist in training, job placement, workshops and related activities in support of their job search and placement efforts and may also work with a case manager. The *CTWorks* "Jobs First" program provides a comprehensive program of training and education for those receiving Temporary Assistance for Needy Families (TANF). Participants develop employment plans with assistance from Career Agents. The employment plan is a road map of services designed to move the family toward independence from welfare before benefits are exhausted. In addition, CWP has implemented an IBEST, contextualized learning program for its Jobs First participants in the fields of Microsoft Technology Associate, Medical Office Assistant, and Customer Service in order to provide training, credentials and job placement to those individuals.

The Hartford Jobs Funnel is a coordinated system of outreach and recruitment, assessment, case management, pre-employment preparation, job training, placement, and retention services for individuals seeking employment in the construction field. It is focused on the construction trade, but, within this, also targets green jobs, e.g., energy efficiency, weatherization etc.

In addition, in July 2012, CWP launched a One-Stop Career Center satellite office in partnership with the Hartford Public Library (HPL) to better serve local individuals. The [CTWorks@HPL](#) center served 1,139 individuals between July and December 2013. Seventy-two of them returned to report having obtained employment. **Job Training and Preparation:** Those who remain jobless are, for the most part, those with the lowest skill levels and greatest barriers to employment. Job training and preparation is needed for individuals of all ages, from youth through adult with the right skills to be successful and gain meaningful employment. Additionally, there is a mismatch between the needs of employers and the skills of Hartford's would-be workers. To correct the mismatch and move into jobs, Hartford's low-income residents need basic academic instruction (including English as a Second Language), world of work instruction, and opportunities to learn to work in supported work settings.

In addition to the issues facing the current workforce, Hartford is also facing a significant shortage of a trained qualified future workforce. CWP has created Career Competencies and other training programs which are consistently developed in response to employer needs. A CWP Career Competencies website has been developed and is being embedded in city schools. The CWP Career Competencies program should be embedded in all city youth programs as they represent the skills needed to be employed with a career.

CWP is also working with Mayor Pedro Segarra's Opportunities Hartford Initiative, targeting additional unemployed Hartford residents for job training, preparation and placement in employment leading to self-sufficiency. This Initiative includes additional work with the Hartford Public Library and other Hartford organizations. Overall goals include hiring an additional 150-200 unemployed Hartford residents in the State STEP UP Program, enhanced Hartford Public Library CT Works satellite and enhanced Jobs Funnel IBEST Programs. Efforts to further align CWP workforce development strategies with City economic development strategies to hire more Hartford residents also are being planned.

CWP's youth program consists of a tiered work and learn experience based on a Career Competency System encompassing eight critical competencies that prepare in-school youth for the workplace or post-secondary education. The program is offered during the school year and summer with both components including competency development and subsidized paid internships in the public and private sectors. Throughout the program, students build a portfolio including documentation of several self-discovery assessments related to career interests, personal assets and support systems in addition to evidence of having actively participated in mock interviews, resume building, job applications, and other activities marking developmental progress toward work or post-secondary educational readiness. Career Competencies include Basic Skills, Computer Literacy, Customer Service, Interpersonal Skills, Personal Qualities and Job Seeking Skills.

CWP also leads a youth-focused effort called the Hartford Opportunity Youth Collaborative. This Collaborative is chaired by Mayor Segarra, and includes leaders in youth workforce development.



It promises a full scale, multi-year, comprehensive implementation plan by June 2014 to address the needs of the 1 in 4 Hartford youth (ages 16-24) who are either high school dropouts or are neither in school nor working. The collaborative is funded by the Aspen Institute, the Fund for Greater Hartford, and Hartford Foundation for Public Giving.

**Professional Development for Career Advancement:** Another challenge to the regional labor market is the inability of a sizable number of workers to move beyond the lowest rung of employment. Hartford area employers identified poor work ethics, poor communications skills, and poor reading skills as adversely affecting job performance. In order to keep their jobs and acquire the skills needed to move into better paying positions, many Hartford residents will require post-placement training and support. This type of support may be available to individuals through *CTWorks* One-Stop services.

**Barriers to Employment and Career Advancement:** There are multiple barriers to employment and career advancement. Included are:

- Shortages of transportation and childcare (particularly in “off” hours) and problems with substance abuse pose further barriers to employability for many Hartford residents. Although bus service within the city is regular and fairly comprehensive during normal business hours, it is ill suited to meet the needs of a single parent who has to drop children at two (or more) different locations before work and pick them up afterward. Residents who need to travel from one part of the city to another are almost always forced to change buses at least once. Individuals who need transportation to second- or third-shift work have relatively few public transit options. Many suburban work sites are simply not accessible via public transportation.
- For low-income families, the need for affordable childcare is the major barrier to employment. Low-income families who can find childcare may have difficulty paying for it. More than 70% of Connecticut cities report that the state’s reimbursement rates do not cover the average cost of full-day center-based childcare. Even if a family can budget a disproportionate amount of its income for childcare, few centers operate beyond standard business hours. Second- and third-shift workers (including individuals who work evening retail or restaurant hours) are usually forced to depend on relatives or friends for childcare.
- Although certainly not limited to low-income residents, substance abuse is perceived as a major employability barrier by businesses in the Greater Hartford area. Workers in companies with established employee assistance programs (EAPs) are often able to maintain their jobs while receiving employer-supported treatment, but individuals in jobs without benefits are usually forced to fend for themselves. Left untreated, their substance abuse problems are soon compounded with unemployment. Even if they are willing and able to find treatment, marginal workers may not be aware they can use the American Disabilities Act (ADA) to negotiate “second chances” with their employers. Hartford has a documented shortage of mental health and substance abuse resources for low-income residents.

**Antipoverty Strategy-Living Wage Ordinance:** The City of Hartford’s Living Wage Ordinance is to provide service workers, who are employed for work performed in execution of service contracts and development projects, with a wage rate that allows them to become self-supporting. The Living Wage for FY 2013-14 will be \$13.59 per hour (with comprehensive family health insurance) and \$22.00 (without comprehensive family health insurance). The Living Wage is based on 120% of the federal poverty level for a family of four, if health benefits are provided to the employee. According to the Ordinance, the definition of health benefits is paid comprehensive family medical coverage which does not require the employee to contribute more than 3% of his/her annual wages toward the payment of the health plan.

Hartford’s anti-poverty strategy is aligned with the city’s housing priorities, which include homeownership and renovation of rental properties for low-income residents. Without an increase in the number of adults with livable wage paying jobs, the percentage of Hartford residents who qualify for homeownership (even with substantial assistance) will remain low. A steady, well-paying job also enables a family or individual to become less reliant on rental housing subsidies.

## NON-HOMELESS SPECIAL NEEDS HOUSING

### Non-homeless Special Needs (91.220 (c) and (e))

#### **1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.**

The City presently includes non-homeless special needs populations within a broad-based array of priorities and specific objectives, which are listed in the “Specific Housing Objectives” and “Community Development” sections of this plan. The City will continue to utilize CDBG, ESG, HOPWA, HOME, and other sources of Federal, State, and local resources to fund a wide variety of programs that provide critical services to those with special needs, including seniors and the frail elderly; people with physical mental or developmental disabilities; persons with or at risk of contracting HIV/AIDS and their families; victims of domestic violence; and people with alcohol or other drug addictions. In Year Five the City will continue to fund a number of activities that support non-homeless persons by providing supportive housing and services to enable independent living. The supportive services required by these special needs subpopulations often overlap with housing needs and are listed throughout the City’s 2010 Consolidated Plan.

The City has implemented several different approaches to the housing needs of non-homeless special needs population. Our housing programs promote a range of neighborhood revitalization efforts including the development of single-family owner-occupied homes, and larger scale multi-family rental properties that include accessible and adaptable units. The City offers handicapped accessibility enhancements through its Housing Preservation Loan Fund, which provides rehabilitation loans to property owners.

#### **2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.**

Federal resources expected to be made available to address identified needs are described throughout this plan and include, but are not limited to: Community Development Block Grant, Housing Opportunities for People with AIDS, Emergency Shelter Grant, Housing Investment Partnerships Program, Section 8, Section 108 Guaranteed Loan Program, Brownfields Economic Development Initiative, Ryan White, Veteran’s Administration, Low-Income Housing Tax Credits, and McKinney-Vento Homeless Assistance Act funds.

State resources expected to be made available to address identified needs are described throughout this plan and include, but are not limited to: Capital City Economic Development Authority, Department of Mental Health & Addiction Services, Department of Social Services, Department of Economic and Community Development, and the University of Connecticut.

The agencies identified as receiving entitlement funds throughout this plan are the largest local resource for addressing identified needs through leveraging from other local and private funds. In addition, other local and private organizations and community groups provide a vast array of services to help meet needs that are not funded in this plan. These include, but are not limited to:

- AIDS Project Hartford
- Bushnell Park Foundation
- Capitol Workforce Partners
- Community Health Services
- Greater Hartford Arts Council
- Greater Hartford Transit District
- Green Ribbon Task Force
- Hispanic Health Council

- Hartford Business Improvement District
- Hartford Foundation for Public Giving
- Hartford Hospital
- iQuilt
- Leadership Greater Hartford
- MetroHartford Alliance
- Neighborhood Revitalization Zones
- Southside Institutions Neighborhood Alliance
- Saint Francis Hospital
- The Hartford
- University of Connecticut
- Urban League of Greater Hartford

The City and its partners also administer voucher-based assistance for special needs populations:

**Section 8 Housing Choice Voucher Homeownership Program:** The City of Hartford administers the Housing Choice Voucher Homeownership program, whereby instead of using the voucher subsidy to help families with rent, the homeownership option allows eligible first-time homeowners to use their housing voucher subsidy to help meet their monthly homeownership expenses. The City of Hartford partnered with Connecticut Housing Finance Authority (CHFA) and their Section 8 Homeownership Program to accommodate twenty-five eligible families within twelve months and the goals are to expand the number of participants during the next five years. The initial program size is limited based on limited resources available to support the initial implementation of the program (i.e. specific financing and homeownership counseling needed to support this type program). In addition, a smaller, more manageable initial program size will help to ensure that program resources are devoted to the success of the first program participants and thereby help subsequent efforts to expand the program. The Housing Choice Voucher Homeownership program will allow eligible families to purchase a home in the City of Hartford and must live in the home. Eligible properties include existing properties or properties under construction at the time the family is eligible for homeownership. Eligible properties must be either a single-family home or a single unit in a cooperative or condominium. Properties must meet HUD Housing Quality Standards and be inspected by a PHA inspector, as well as an independent State certified home inspector designated by the family. Duplexes or multifamily properties are not considered eligible properties.

**Section 8 Project-Based Vouchers:** The City of Hartford Public Housing Authority has awarded twenty seven (27) Section 8 project-based vouchers for city wide distribution, in an effort to support the City of Hartford Commission To End Chronic Homelessness Goals and the Capitol Region's Ten Year Plan to End Homelessness called the Moving On Pilot Program. The program is designed to assist the most vulnerable homeless individuals in accessing supportive housing by expanding the capacity of supportive housing programs with Project Based Vouchers.

**Elderly Housing Project-Based Vouchers:** This new Project Based Voucher initiative awarded (75 PBV) to support the City of Hartford's goals to expand housing options for low-income elderly families and to support or encourage the rehabilitation of existing housing, thereby increasing the supply of affordable accessible housing for this particular population. Units are to be designed exclusively for occupancy by persons who are 62 years of age and older.

**Families' Unification Program Vouchers:** The City of Hartford Public Housing Authority in partnership with the CT Department of Children and Families submitted a funding application to HUD in December 2010, and has issued 100 family Unification Program (FUP) vouchers to needed families.

## Housing Opportunities for People with AIDS

- 1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.**

City of Hartford HOPWA Program funds address priority needs for persons living with HIV/AIDS throughout the Hartford EMSA, such as short-term, rent mortgage and utility assistance to prevent households from becoming homeless and rental assistance for unmet housing needs. The City also supports congregate living facilities for those who are not homeless, but require supportive housing before they are ready to transition to permanent housing and independent living. Finally, HOPWA funds are used to provide supportive services as a complement to housing assistance, as often this fragile population's unmet housing needs cannot be met with subsidies and/or shelter alone.

HOPWA funds are allocated on a competitive basis each fiscal year. The 2014-15 public hearing and competitive funding opportunity notice (Notice of Funding Availability-NOFA) was issued on January 21, 2014. This Public Notice served two purposes: 1) announced the availability of funding applications for the 2014-15 Community Development Block Grant (CDBG) Housing Opportunities for People with AIDS (HOPWA) & Emergency Solutions Grants (ESG), and 2) invited residents and stakeholders to identify and discuss community development needs and priorities and implementation of identified specific objectives of the Year Five Annual Action Plan.

This Public Notice, which also contained the schedule for the first public hearing, community meetings and technical assistance, was mailed to all existing subrecipients and those agencies on an interest list. In order to reach a broad audience, including new agencies, faith-based and grass-roots organizations, the notice was published in community newspapers throughout Hartford's neighborhoods, Hartford Courant, Hartford News, Inquiring News, Identidad Latina and on the Central Grants Administration website. Notices were also posted at Hartford City Hall, all Hartford Public Library branches and disseminated through the Continuum of Care. The public notice was available in alternative formats to those with disabilities through the city's ADA Coordinator. Staff also compiled a list of inquiring parties throughout the year and provided additional notification through direct email.

Based on the Consolidated Plan priorities and the services offered by applying agencies, Year Five HOPWA housing activities shall consist primarily of tenant-based rental assistance, short-term rent, mortgage and utility payments, and assistance with operating costs for congregate housing units. In addition, supported programs utilize HOPWA funds to provide clients with supportive services and collaborate with related programs such as mental health, Ryan White, substance abuse organizations, Continuum of Care groups, affordable housing advocates, health care providers, and many others. Participation in the Continuum of Care focuses on the needs of this targeted homeless population for transitional and permanent housing and supportive services.

- 2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.**

In addition to addressing the needs of persons living with HIV/AIDS via the HOPWA Program, Year Five of the City's Consolidated Plan includes a number of projects to address the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless. This includes the allocation of ESG funds to emergency and day shelters within the city

and the allocation of CDBG funds to a variety of programs providing social and support services. Projects addressing this area will help provide:

- Food and support services to the homeless/special need populations during the day, including families with children
- Services and meals to the elderly on weekends
- Shelter for battered women and their children
- Programs that help people develop work readiness skills
- Services for the disabled
- Intergenerational enrichment
- Homeless prevention programs
- Services for clients being discharged from prison
- Literacy programs

In addition to these actions, Hartford's Continuum of Care works diligently on strategies to prevent individuals and families from becoming homeless; provides emergency, transitional and supportive housing and services; and helps homeless people make the transition to permanent housing, or to move as close to independent living as possible. City staff works in partnership with the HOPWA-funded agencies, AIDS Connecticut, and the Department of Housing to assess needs, identify and close gaps, and coordinate efforts within the city and the Greater Hartford area. In December 2012, ACT released a comprehensive AIDS Housing Needs Assessment that the City uses to inform its current and future planning. The group collaborates on numerous projects such as the shelter "no-freeze" policy and the point-in-time census of the homeless, which took place on January 29, 2014. Recently, a portion of ESG funds have been set aside for homeless prevention activities targeting those on the brink of homelessness.

The City has also instituted the practice of holding quarterly meetings with the HOPWA-funded agencies to brainstorm and collaborate on ways to better serve those who are at risk of homelessness as well as those who are literally homeless and living with HIV/AIDS. At one of these meetings the agencies discussed all the services their agencies provided to HOPWA clients, as well as which services were available to non-agency HOPWA clients. All project sponsors are actively reporting into HMIS on their HOPWA activities. The most recent quarterly meeting on March 25, 2014, focused on employment for persons assisted by HOPWA funds. This meeting included an on-state tour of the city's One-Stop center. The City also actively participates with the local HUD field office at quarterly HOPWA roundtables for grantees where national and local best practices are shared and TA is received from HUD.

**3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.**

The City of Hartford HOPWA Program continues to assist persons living with HIV/AIDS to establish and/or better maintain a stable living environment in housing that is safe, decent, and sanitary, reducing the risks of homelessness and improving access to health care and other supportive services, allowing for independent living and improved quality of life. Programs that receive HOPWA funding collaborate in meeting programmatic goals aimed at exceeding expectations, and are required to provide housing and services in compliance with the Standards of Care, which were developed and updated annually, by the AIDS Connecticut (ACT), a statewide organization representing housing and service providers serving people living with HIV/AIDS. The Standards of Care represent best practices for operating supportive, residential programs for people living with HIV/AIDS. HOPWA funds are allocated to programs through a competitive process; this includes

an assessment of needs, citizen participation, and adherence to the City's Consolidated Plan priority needs and objectives.

4. **Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.**

In FY 2014-15 clients receiving HOPWA housing assistance are expected to exceed national program targets, with a minimum of 87% of households maintaining stable/permanent housing. It is anticipated that approximately 8% of clients will have an "Unstable Arrangement" for their housing, because they have disconnected from a program and their whereabouts are unknown. All programs are expected to continue reaching close to 100% achievement of all access to care measures ensuring that clients are able to address their wide range of need and access the support services that will enable them to increase their stability, skill levels and independence. Hartford expects agencies to make every effort to maintain this high level of client outcomes this coming year, despite persistent economic difficulties.

Activities in the following performance charts are listed according to the type of HOPWA housing activity conducted. Affordable, accessible, and safe housing options for HIV/AIDS clients are a priority, as well as maintaining the individual independence of those persons who have already established a household.

<b>PERFORMANCE CHART 1                      FY 2014-15 TYPES OF HOUSING UNITS DEDICATED TO PERSONS WITH HIV/AIDS</b>				
<b>UNIT TYPE</b>	<b>NUMBER W/HOPWA</b>	<b>NUMBER W/GRANTEE &amp; OTHER FUNDS</b>	<b>DEDUCT FOR UNITS IN MORE THAN ONE COLUMN</b>	<b>TOTAL BY TYPE</b>
1. Rental Assistance	48	50	0	98
2. Short term/emergency housing payments	36	120	0	156
3a. Units in facilities supported with operating costs	68	68	-68	68
3b. Units developed w/capital costs and opened	n/a	n/a	n/a	n/a
3c. Units developed/capital costs- not yet opened	n/a	n/a	n/a	n/a
<b>SUBTOTAL</b>	<b>152</b>	<b>238</b>	<b>-68</b>	<b>322</b>
Deduction for units in more than one category	n/a	n/a	-68	n/a
<b>GRAND TOTAL</b>	<b>152</b>	<b>238</b>	<b>-68</b>	<b>322</b>

<b>PERFORMANCE CHART 2                      FY 2014-15 PLANNED ACTIONS FOR THIS OPERATING YEAR</b>	
<b>UNIT TYPE</b>	<b>EST. # OF UNITS BY TYPE IN THE APPROVED CONPLAN/ACTION PLAN</b>
3. Rental Assistance	48
4. Short term/emergency housing payments	36
3a. Units in facilities supported with operating costs	68
3b. Units developed w/capital costs and opened	0
3c. Units developed/capital costs- not yet opened	0
<b>SUBTOTAL</b>	<b>152</b>
Deduction for units in more than one category	0
<b>GRAND TOTAL</b>	<b>152</b>

**5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.**

HOPWA funds are expected to leverage approximately \$3 million in additional public and private funding sources. On average HOPWA funds represent 30% of the total funds used by HOPWA subrecipients. HOPWA funds were used by subrecipients in conjunction with a variety of other funding resources including: State HOPWA funds, CDBG, ESG, Ryan White, State Department of Mental Health and Addiction Services, in-kind contributions, fundraising, program fees, and other grants and contributions.

Funding information is shared among staff of the Ryan White Program and the State to help ensure coordination, to avoid duplication and to work cooperatively to maximize available resources. Hartford continues to work towards enhancing its collaboration with the Ryan White Program, community-based organizations, Journey Home (the agency staffing Hartford's Opening Doors campaign), the City of Hartford Department of Health and Human Services, people living with HIV disease, and housing and service providers to understand and be responsive to the needs that exist throughout the EMSA.

**6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.**

Programs receiving HOPWA funds provide a variety of services, including housing information services; resource identification; project/tenant-based rental assistance (TBRA); technical assistance; support services; operational costs for housing; and short-term rent, mortgage and utility payments (STRMU) for individuals living with HIV/AIDS and their families in the Hartford EMSA as approved in the Consolidated Plan.

As previously mentioned, the City released competitive funding announcement for City Fiscal Year 2014-15 HOPWA funds on January 21, 2014. The criteria focused on how HOPWA-assisted households will:

- Establish or better maintain a stable living environment
- Have improved access to care and support
- Have a reduced risk of homelessness

City of Hartford Fiscal Year 2014-15 CDBG, ESG and HOPWA applications were due on Thursday, February 27, 2014 at 3:00 PM. All current subrecipients were required to submit new applications, as all funding is contingent upon the Fiscal Year 2014-15 HUD grant award/approval/release of funds; Court of Common Council resolution and subrecipients' respective performance outcomes in the current fiscal year. Although the City increased its outreach efforts, like the previous year, there were no proposals from new agencies.

Hartford anticipates \$1,095,059, which represents a 1.8% increase in allocated HOPWA formula funds for Year Five. Below is the recommended HOPWA allocations based upon satisfactory prior performance, need, application quality, Consolidated Plan objectives, compliance with Standards of Care and HOPWA regulations. In addition to the Standards of Care, HOPWA project sponsors must comply with Code of Federal Regulations Part 574, and City of Hartford contracting requirements, which include quarterly reports, budget expenditures, programmatic narrative, and performance measures.

PLANNED USE OF HOPWA FUNDS YEAR FIVE		
SUBRECIPIENT	ACTIVITY DESCRIPTION	AMOUNT
ACT, Inc.	Resource Identification; STRMU	122,413
Chrysalis Center, Inc.	Supportive Services; TBRA	135,134
Community Renewal Team, Inc.	McKinney Shelter - Supportive Services	71,098
Hands On Hartford, Inc	Peter's Retreat - Supportive Services; Operations	172,154
Human Resources Agency of New Britain	Wellness Resource Ctr-Supportive Services; TBRA	146,944
Immaculate Conception Shelter & Housing	Supportive Services	43,221
Mercy Housing and Shelter Corp.	Supportive Services	122,591
St. Philip House, Inc.	Supportive Services; Operational Costs; TBRA	70,398
Tabor House	Supportive Services; Operational Costs	96,821
Zezzo House, Inc.	Supportive Services	96,533
City of Hartford	HOPWA Administration	17,752
	<b>TOTAL</b>	<b>1,095,059</b>

**7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.**

Individual barriers to accessing services include inability to pay, fear of revealing status, lack of transportation, housing and being unaware of services and benefits that would facilitate individuals getting appropriate care and decent, affordable housing.

To address these barriers, HOPWA contract managers will continue efforts to increase HOPWA program sponsors' access to staff and resources including the City of Hartford's Fair Housing Officer, City Housing & Property Management Programs, Ryan White staff in the City's Department of Health and Human Services, Hartford Continuum of Care, the local HUD-HOPWA program manager and AIDS Connecticut. In addition, HOPWA program sponsors are encouraged to increase efforts to provide access to training and continuing education for practitioners on risk assessment, risk reduction, HIV care and prevention services. All programs are required to distribute Fair Housing brochures as part of their application process. Staff are required to complete the on-line HOPWA financial management certification program. Program Sponsors/Subrecipients are encouraged to utilize the comprehensive Case Management Training Institute (CMTI) offered for free by AIDS CT to overcome any staff training barriers. In FY 2014-15 the City will participate in a 7-module training by CMTI to proactively train program sponsors on the HOPWA toolkit available on the HUD website.

**8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.**

According to the US Census Bureau, an estimated 898,272 persons live in the Hartford Eligible Metropolitan Area (EMA), which is comprised of Hartford County. According to the Connecticut Department of Public Health's 2013 HIV/AIDS data, the following trends are being seen in the Hartford EMA:

- 3,203 with HIV in the HOPWA EMA, which comprises 30.5% of PLWHA in Connecticut.
- Of these, 38.8% are directly attributable to intravenous drug use (IDU), 22.8% to men who have sex with men (MSM), 20.8% to heterosexual exposure
- Demographically, 29.8% are Hispanic, 28.3% are Black, and 30.2% are White.
- We are also dealing with an aging population with nearly 50% of people living with HIV/AIDS over the age of 50.
- In comparison with the New Haven and Fairfield County EMAs, the Hartford EMA has a higher percentage of Hispanics living with HIV/AIDS.
- The number of HIV/AIDS cases reported in the most recent five-year period for the Hartford EMA shows a decline from 278 in 2002 to 93 in 2012.
- Using the CDC estimate of 21%, an additional 782 people are living in the Hartford EMA who are not aware they are infected with HIV. These, plus the 3,203 who are aware, means 3,985 people are estimated to have HIV infection in the Hartford EMA.

Gaps in critical care and prevention service to meet needs of persons living with HIV/AIDS (PLWHA) have been identified by program sponsors and the Connecticut HIV Planning Consortium. The three major areas where funding and access can be improved are:

- 1) Core medical services: dental care, health insurance continuation, AIDS pharmaceutical assistance, substance abuse-outpatient and mental health;
- 2) Support services: food bank, housing-related services, emergency financial assistance, and medical transportation;
- 3) Prevention related: prevention support services (e.g. prevention interventions), risk reduction services/information, and Comprehensive Risk Counseling Services (CRCS) for high risk HIV-negative and HIV-positive individuals.

## Specific HOPWA Objectives

**Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.**

HOPWA project sponsor's federal, state and local public and private dollars leverage HOPWA dollars on a 1:3 basis. These leveraged funds helped to address needs for eligible persons identified in the Consolidated Plan by providing tenant-based rental assistance (TBRA), short-term rent, mortgage and utility assistance (STRMU) for a minimum of two hundred households annually. Leveraged funds also complement the supportive services and access to care that clients receive along the continuum of care by providing certain medical and family services or drug treatments. Major sources of leveraged resources that are reasonably expected to be available throughout the Consolidated Plan period include:

- Federal and State Ryan White
- State Department of Social Services
- State Department of Mental Health and Addiction Services
- Project Sponsor Fundraising and Cash Donations
- Private Grants/Foundations (United Way, Hartford Foundation for Public Giving)

Hartford's program sponsors also have a thriving network of support and resources to draw from amongst themselves and often seem to work as one cohesive body rather than many different social service or housing agencies. Staff from various programs participate on a regular basis in AIDS Life campaign meetings and legislative forums both on the state and federal level.

## OTHER NARRATIVE

### Other Narrative

#### DEPARTMENT OF DEVELOPMENT SERVICES - ECONOMIC DEVELOPMENT DIVISION

Hartford is a capital city with an economy that is heavily influenced by regional and national phenomena. The city's Economic Development Division seeks to utilize local resources, regional assets and other programs to benefit the City. Particular emphasis is placed on improving quality of life through creating and attracting high-wage jobs for city residents. In the preceding year we shall strive to enhance economic prosperity by cultivating an environment that fosters innovation and entrepreneurship while enacting new strategies and industry best practice in order to enhance access to meaningful employment opportunities.

Through community engagement, market research and analysis the Economic Development Division is working to attract investment and prepare the city's workforce to respond to changing market demands. The city is set to experience favorable economic growth through the following fiscal year. On-going effort to respond to housing demands has presented the city with a unique opportunity to convert vacant commercial offices into mixed-use residential structures. A cursory analysis suggests that this approach will nearly double the downtown residential population, while dramatically reducing the city's vacant office rate. The median household income downtown continues to increase appreciably. This area is gradually achieving the critical mass necessary to support key industries and retail, which portrays a positive trend toward transit-oriented development.

The city is actively engaging the region's academic institutions, including the University of Connecticut in order to attract institutional programming and student body populations to the City. Introducing a major university presence in the downtown will bring more than 3,000 students and nearly 400 faculty/staff during the day. This will increase the commercial demands and present new development opportunities at all levels. It is estimated that a \$1.1 million retail opportunity will be created in the immediate vicinity of the new University of Connecticut Greater Hartford Campus location. Development Services is working closely with our partners to respond to consumer demands by providing early investment and facilitating the development process.

#### ***Major Projects Completed***

- **Front Street** - The HB Nitkin Group is the developer for this 68,000 square foot retail and entertainment space. The project is funded with \$30 million in private and public funds sources including a fully funded \$5 million, HUD Section 108 loan. Construction is complete and the site has already launched Spotlight Theatre, Capital Grille and Ted's Montana Grille. Infinity Music Hall and Bistro will open in Summer 2014.

- **CareCentrix** – Relocated 200 jobs to downtown Hartford at 20 Church Street. The company has since hired 200 additional positions with expectations to grow by an additional 100 employees. Economic Development staff provided CareCentrix with site selection and regulatory assistance. The company occupies two floors – approximately 40,000 SF.
- **Express Kitchens** – This was the renovation of an underutilized 55,000 SF of manufacturing, administrative office, and warehousing space. Approximately, 40 existing full-time positions will be retained at the site and 8 new full-time positions will be created over a two-year period. The company has also acquired a 119,000 SF industrial structure for manufacturing and warehousing purposes.

### ***Projects on the Horizon***

- **3 Constitution Plaza** - This owner of this highly visible site recently changed the proposal from a \$40 million LEED Platinum office tower to a mixed use development including residential, office and retail space. The area is a key gateway to the city from the east. The Developer proposes to construct a mixed use high rise consisting of 20,000 SF of commercial/retail space on and 48 residential units on the remaining eight floors. A groundbreaking is expected for the 3<sup>rd</sup> Quarter of 2014.
- **5 Constitution Plaza** - Wonderworks, of New York City, purchased the long-vacant former Sonesta Hotel in February of 2011 with plans to convert the building into 193 market rate apartments with retail and office space. This is a \$22,000,000 project and will be funded with private and public dollars. Construction at the site commenced with the abatement of the building in the 1<sup>st</sup> Quarter 2014.
- **777 Main Street** – The proposed development will convert an approximately 350,000 SF vacant office building into a mixed use residential tower consisting of 285 residential units and 35,000 SF of retail space at the street level. Of the total housing units, 80% would be market rate and 20% would be affordable. Affordable units will include 19 studios and 40 one bedroom units. The developer is seeking a tax fixing assessment from the City to assist with this \$80M development.
- **370 Asylum Avenue** – The goal of the project is to transform the property into a mixed use arts and innovation center with 65 apartments targeting the arts/performing arts community as well as units set aside for adults with disabilities. Restoring 370 Asylum to active use will create significant benefits for Hartford. The developer, Common Ground, Inc., recently submitted the preliminary plans to Development Services Planning and Licenses & Inspections staff for their review and input.
- **Pearl-Trumbull Redevelopment** - The properties located at 95-101 and 111 Pearl Street are former office buildings. The preferred developer, Lewis/Pearl Ventures, LLC, intends to redevelop the property into restaurant or retail on the 1st floor and residential on the upper floors for a combined total of 201 units of apartments. The developer is seeking to purchase the property and enter into a tax fixing assessment agreement with the City.
- **Swift Factory Redevelopment** - Revitalization of the former Swift Factory gold leafing complex in the Northeast neighborhood consists of 65,000 SF manufacturing factory, two houses on the property and vacant land. The project will offer affordable workspaces for occupancy by small manufacturing enterprises that will employ Northeast residents

and an urban farm employing and teaching local adults and youth farming skills. The conversion/renovation of the 1<sup>st</sup> floor of 60 Love Lane into office space for Northeast Neighborhood Partners, Inc. (NNPI), the developer of the project, has been completed. The City and NNPI is in the process of releasing a request for proposals for the replacement of the roof at the factory building located at 10 Love Lane.

**Redevelopment Efforts:** In January of 2009, the Court of Common Council approved three separate Redevelopment Plans to target blighted buildings and promote the development of underutilized land in certain core areas in downtown. The three project areas are:

- **Constitution Plaza East** - The smallest of the three plan areas, with two buildings included in the plan (the former WFSB- Broadcast House and the vacant Sonesta Hotel). See Project on the Horizon for more details. .
- **Downtown North – A 123** acre plan area that is predominately vacant and underutilized land. The Department of Development Services recently completed a study-the Sustainable North Park Redevelopment Area Project. In addition, the Agency is in the process of acquiring additional parcels in the project area to promote a large scale, mixed-use development that connects downtown to the Clay Arsenal neighborhood.

**Insurance and Financial Services:** Hartford is still considered a strategic location for the financial services industry. During Year Five growth and developments are expected to continue despite the economic uncertainties in this industry in Year One. Aetna Inc., a major insurer, relocated its workforce from Cromwell back to Hartford and The Hartford Insurance is expected to make a significant investment and relocate additional jobs into the city.

**Brownfields Efforts:** The Department of Development Services Economic Development Division will continue to play an active role on the Metro Hartford Brownfields Committee with the primary purpose of securing funding for the assessment of land within the city, in addition to providing shovel ready sites for development. The group recently secured \$1,500,000 in grants for environmental remediation of petroleum and hazardous materials at the following locations from the State of Connecticut Department of Economic and Community Development (DECD):

- Albany/Woodland Redevelopment Project Area;
- Sigourney/Homestead Redevelopment Project Area;
- 393 Homestead Avenue;
- Capewell factory project; and
- 95-101 Pearl Street.

Utilizing these funds, remediation is underway at the Albany/Woodland Redevelopment Project Area. Remediation at the Sigourney/Homestead Redevelopment Project Area is anticipated to commence in early May of 2014.

Four Municipal Brownfield Assessment Grant Applications were approved by DECD for the following sites:

- Parkville Redevelopment Project area (Flatbush-Bartholomew connector);
- Downtown North Project area (271-273 Windsor Street, 150 Windsor Street, and 85 Hawthorn Street);
- Land in Farmington (86 acre site owned by the City in Farmington, CT)

**Small Business Development:** The goal of the Small Business Development Program is to provide technical assistance to neighborhood businesses and entrepreneurs interested in starting new businesses in the city. Services are provided by a team of Small Business Specialists assigned to specific geographic areas that walk the commercial corridors and build productive relationships with business owners. Examples of services provided include permitting assistance, business planning, loan packaging and quality of life concerns.

Small Business Specialists are positively impacting the commercial corridors and improving the business climate in the city in these difficult economic times. In Year Three and going forward the city will continue utilizing a low-tech, high-touch approach; Small Business Specialists' one business at a time, one block at a time helping to sustain businesses that are critical to the health of urban neighborhoods. In addition, assistance provided to first time entrepreneurs increases the likelihood of successful business ventures, which add life and vitality to the city. The Five-year goal and Year Four projections are as follows:

Small Business Development	5 Year Goal	Year 1 Actual	Year 2 Actual	Year 3 Actual	Year 4 Goal
Loans	\$5,000,000	\$500,000	\$800,000	\$1,710,000	\$500,000
Business Starts	600	65	75	79	80

**Corporate Development:** The focus of the Corporate Development unit is to work closely with industrial companies, commercial service firms, chain retailers and large housing developers on projects that retain and create new jobs and attract investment in the city. Identifying and delivering resources through a wide variety of service providers, including private banks, State of Connecticut development agencies, electric and gas utility companies and various workforce development agencies. In addition, site selection assistance is provided directly to businesses and their real estate representatives to ensure that Hartford is considered for expansion and recruitment opportunities.

Over the next five years, the emphasis in the corporate unit will be on healthcare, supply chain management, insurance and financial services, and fostering entrepreneurship. This includes partnering with banks and insurance companies, as well as the small professional firms that support these major financial institutions. In the area of supply chain management, opportunities for warehousing and distribution will be the primary target, given the city's proximity to major interstates, the airport and a ready workforce. Retention and expansion in the city by corporations, such as UnitedHealth Group and Sims Metal Management, are clear indications of the attractiveness and viability of this market

The completion of the City's Plan of Conservation and Development is seen as a road map for the City's future development. The goals and objectives of the Economic Development section of this document are listed below and are consistent with the regional's comprehensive economic development strategies:

- Ensure and grow a skilled workforce;
- Improve access to jobs;
- Attract and grow new businesses;
- Develop Hartford's "Creative Economy";
- Make Hartford the Center for Energy Technology Innovation;
- Address the tax structure;
- Pursue already identified economic development initiatives

The five-year goal and yearly metrics for the Corporate Development unit are as follows:

Corporate Development	5 Year Goal	Year 1 Actual	Year 2 Actual	Year 3 Actual	Year 4 Goal
Jobs Retained	2,000	250	200	250	300
Jobs Created	1,500	150	150	500	500

**Façade Program: Façade Program:** The Façade program is used to assist with business retention and expansion and is intended to improve the appearance of business along the City's commercial corridors. The program provides technical and financial assistance to property owners and merchants within the City limits. The goal is to eliminate blight within the City and restore the architectural design standards that are consistent with along the commercial corridors. In Year Four, 5 projects for total of approximately \$150,000 were approved and an additional four loan closings occurred during this period. In addition, the Façade Project Manager provides the required reporting documentation and oversight for the State of Connecticut \$4.7 million dollar Capital Improvement grant which was awarded to the Spanish American Merchant's Association and charged with implementing 30 facades for commercial properties along Park Street.

**Neighborhood Development and Redevelopment:** Neighborhood Development efforts center on providing assistance to developers and neighborhood groups to ensure that blighted and underutilized properties are renovated and returned to productive use. In addition to providing technical assistance with business plans and attracting financing to projects, staff works to develop productive relationships between developers and community stakeholders.

The Hartford Redevelopment Agency (HRA) establishes and manages Redevelopment Plans under authority granted by Conn. Gen. Stat. §130. To meet the goals for each plan, the HRA may purchase targeted properties through negotiated acquisitions or through the use of eminent domain. Following acquisition, properties are sold and redeveloped in accordance with an approved plan.

HRA will continue to focus its attention on the existing neighborhood projects which include:

- **Albany/Woodland Redevelopment Project-** The primary goal of the Albany Avenue/Woodland Street Project is to revitalize an extremely critical intersection in the Upper Albany Avenue area with a traditional strong neighborhood business presence so that businesses and residents are encouraged to remain in the area. The result envisioned would be the creation of neighborhood business space into a Town Center fronting an Albany Avenue and Woodland Street. The City/Agency is in the process of selecting a commercial brokerage firm to market the site for development. Additionally, the site is currently undergoing a petroleum and soils remediation project with funding from DECD.
- **Swift Factory – Revitalization of the** former Swift Factory gold leafing complex in the Northeast neighborhood. The property consists of a 65,000 SF manufacturing factory, two house, and vacant land. The project will offer affordable workspaces for occupancy by small manufacturing enterprises that will employ Northeast residents and an urban farm employing and teaching local adults and youth farming skills. To date, \$2.145M in funding has been secured from local, state and private charitable foundations. The conversion/renovation of the 1<sup>st</sup> floor of 60 Love Lane into office space for Northeast Neighborhood Partners, Inc. (NNPI), the developer of the project, has been completed. The City and NNPI is in the process of releasing a request for proposals for the replacement of the roof at the factory building located at 10 Love Lane.

- **Lyric Theatre Building-** The Lyric Theatre, located near the corner of Park and Broad Streets in the Frog Hollow neighborhood, is a small three-story building that was originally constructed in the 1900's. The theatre has been derelict for approximately 30 years. The goal of the project is to ready the site or future development by remediating, stabilizing and creating alternative conceptual designs for the building. In February 2013 a Request for Proposals (RFP) was published for the selection of the consultant team to lead and undertake these efforts. Tai Soo Kim Partners Architects was selected as the lead design team charged with analyzing the current building for future uses in conjunction with the City and the Frog Hollow Neighborhood Revitalization Zone Organization.
- **John E. Rogers African-American Cultural Center (JERAACC)** - The proposed project is the redevelopment of the Northwest District School located at 1240 Albany Avenue in the Upper Albany Neighborhood for the development of an African American Cultural Center, Museum and Community Resource Center. The City has committed funding in the amount of \$207,000 from the City's Capital Improvement Program (CIP) towards the continued development of the property (funding is unspent to date). Additionally, the State of Connecticut Department of Economic and Community Development committed \$1M in funding for the development of the project. In February 2013 a Request for Proposals (RFP) was published for the selection of the consultant team to lead and undertake environmental and structural analysis, programmatic planning, remediation and stabilization work at the site. The consultant team lead by Smith Edwards McCoy Architects has been selected by the City and JERAACC to conduct the remaining structural environmental analysis relative to the restoration of this building and property in the Upper Albany neighborhood. In March of 2014, the development team put out a Request for Proposals for the selection of construction manager for the project. Capital Restoration was selected as the construction manager for the project. Construction at the site is expected to commence in May of 2014.
- **Lawrence-Grand Street Redevelopment Project Area-41 and 42 Grand Street-** On December 12, 2013, the Agency approved a Tentative Developer nomination for Hartford Area Habitat for Humanity for 41 and 42 Grand Street in the Lawrence-Grand Street Project Area. HAHFH proposes to construct two, single family wood frame houses on each lot. Both structures will be two-story colonials with twelve hundred eighty (1,280) square feet of living space. The units will contain three (3) bedrooms and one and one half baths, front and rear porches, combination brick and siding and a driveway with onsite parking for two (2) cars. The total project cost is estimated at four hundred sixty thousand two hundred dollars (\$460,200).
- **North Meadows Industrial Business District Project –**

**34-36 Leibert Road-** In October of 2013, the Hartford Redevelopment Agency ("Agency") published a Request for Proposals ("RFP") for the development of 34 and 36 Leibert Road in the North Meadows IBD Project Area. The deadline to respond expired in December of 2013. Two proposals were received in response to the RFP. Developer presentations were made by the two prospective developers at the March 2014 agency meeting. Tentative Developer selection by the Agency is imminent.

**Block VI-** This six acre parcel is adjacent to the now closed landfill in the North Meadows and lies immediately to the east of Interstate 91. The Property is zoned for industrial use. Since the inception of the North Meadows IBD project area plan, the goal of the Agency has been to assemble and acquire the privately owned parcels and to market the assemblage for commercial or industrial use. In October, Agency staff met

with representatives of Pride Companies ("Pride"), a leading independent retail store chain in Western Massachusetts regarding a proposal to develop the Property into a Travel Center for both local and highway motorists. A subsequent letter of interest to develop the property was submitted as an introduction at the November Agency meeting. A formal proposal before the Agency took place in January in 2014 resulting in a Tentative Developer Nomination for this entity on said date.

# Attachment A – Public Notices

Public Notices

Page 1 of 1

**CITY OF HARTFORD  
JANUARY 21, 2014  
NOTICE OF PUBLIC HEARING**

The City of Hartford shall hold a public hearing and technical assistance session on the development of the 2014-2015 Annual Plan for Housing and Community Development - Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), Housing Opportunities for People with AIDS (HOPWA) & Emergency Solutions Grant (ESG).

Eligible parties may obtain funding applications for Annual Plan activities for Fiscal Year 2014-2015 at this time. Staff will be on hand to provide an overview of program and regulatory requirements and past performance. Applications are also available on the City's website [www.hartford.gov/management-and-budget/grants-administration-program](http://www.hartford.gov/management-and-budget/grants-administration-program).

Completed applications must be received at the City Hall Office of Central Grants Administration, 550 Main Street, Room 302, Hartford, CT 06103 no later than 3:00 pm Thursday, February 27, 2014.

Citizens and other interested parties are also invited to attend the following Community Meetings which will inform about the City's use of HUD entitlement funds and seek input regarding priorities for the 2014-15 Annual Plan:

Arroyo Center at Pope Park  
30 Pope Park Drive  
Saturday, February 22, 2014 - 11:00am  
(Snow Date- Saturday, March 1)

Hartford Public Library  
500 Main Street  
Youth Program Room, Third Floor  
Tuesday, March 4, 2014 @ 6:00 pm  
(Snow Date @ Thursday, March 6)

YMCA  
444 Albany Avenue  
Community Room  
Saturday, March 8, 2014 @ 11:00 am  
(Snow Date @ Saturday, March 15-10:00am)

The City has also made several documents available for public review including the Fiscal Year 2012-2013 Consolidated Annual Performance Evaluation Report (CAPER), the 2010-2015 Consolidated Plan and the 2013-2014 Annual Plan at the City Hall Office of Central Grants Administration, 550 Main Street, Room 302, Hartford. The documents are also available on the City's web site [www.hartford.gov/management-and-budget/grants-administration-program](http://www.hartford.gov/management-and-budget/grants-administration-program).

For questions please contact Millicent Meadows, Project Manager, at (860) 757-9018 or [meadm001@hartford.gov](mailto:meadm001@hartford.gov). This Public Notice is available in alternative formats upon request.

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## Animal Clinic HARTFORD

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Hartford, CT 06114 • 860-296-7187  
OPEN: Mon - Sat, 7 am - 7 pm

Low Cost Services for Spaying, Neutering & Vaccines



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**FREE TO ALL YMCA  
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Footlights Office  
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Downtown Hartford  
2nd Floor  
(860) 522-9622

### CITY OF HARTFORD JANUARY 21, 2014 NOTICE OF PUBLIC HEARING

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**Thursday, February 6, 2014**  
Hartford Public Library, 500 Main Street  
Center for Contemporary Culture, Main Floor  
10:00 am - Noon (Snow Date February 13)

Eligible parties may obtain funding applications for Annual Plan activities for Fiscal Year 2014-2015 at this time. Staff will be on hand to provide an overview of program and regulatory requirements and past performance. Applications are also available on the City's website [www.hartford.gov/management-and-budget/grants-administration-program](http://www.hartford.gov/management-and-budget/grants-administration-program).

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For questions please contact Millicent Meadows, Project Manager, at (860) 757-9018 or [meadm001@hartford.gov](mailto:meadm001@hartford.gov). This Public Notice is available in alternative formats upon request.

#### STATE OF CONNECTICUT - DEPARTMENT OF CONSUMER PROTECTION

##### SAMPLE PUBLICATION NOTICE LIQUOR PERMIT

###### Notice of Application

Office is to give notice filed  
NOEMI Y GONZALEZ  
280 OAKWOOD AVE  
WEST HARTFORD, CT, 06110-1146

Have filed an application recorded 01/21/2014 with the  
Department of Consumer Protection  
for a GROCERY BEER PERMIT for the sale of  
alcoholic beverages on the premises at  
5 WETHERSFIELD AVE  
HARTFORD, CT 06114-1102

The business will be owned by: ATHEMYS INC  
Objections must be filed by: 03/04/2014

NOEMI Y GONZALEZ



## CITY OF HARTFORD JANUARY 21, 2014 NOTICE OF PUBLIC HEARING

The City of Hartford shall hold a public hearing and technical assistance session on the development of the 2014-2015 Annual Plan for Housing and Community Development - Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), Housing Opportunities for People with AIDS (HOPWA) & Emergency Solutions Grant (ESG) on:

**Thursday, February 6, 2014  
Hartford Public Library, 500 Main Street  
Center for Contemporary Culture, Main Floor  
10:00 am Noon (Snow Date February 13)**

Eligible parties may obtain funding applications for Annual Plan activities for Fiscal Year 2014-2015 at this time. Staff will be on hand to provide an overview of program and regulatory requirements and past performance. Applications are also available on the City's website [www.hartford.gov/management-and-budget/grants-administration-program](http://www.hartford.gov/management-and-budget/grants-administration-program).

Completed applications must be received at the City Hall Office of Central Grants Administration, 550 Main Street, Room 302, Hartford, CT 06103 no later than 3:00 pm Thursday, February 27, 2014.

Citizens and other interested parties are also invited to attend the following Community Meetings which will inform about the City's use of HUD entitlement funds and seek input regarding priorities for the 2014-15 Annual Plan:

Arroyo Center at Pope Park 30 Pope Park Drive Saturday, February 22, 2014 11:00am (Snow Date- Saturday, March 1)	Hartford Public Library 500 Main Street Youth Program Room, Third Floor Tuesday, March 4, 2014 6:00pm (Snow Date - Thursday, March 6)	YMCA 444 Albany Avenue Community Room Saturday, March 8, 2014 11:00 am (Snow Date Saturday, March 15-10:00am)
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The City has also made several documents available for public review including the Fiscal Year 2012-2013 Consolidated Annual Performance Evaluation Report (CAPER), the 2010-2015 Consolidated Plan and the 2013-2014 Annual Plan at the City Hall Office of Central Grants Administration, 550 Main Street, Room 302, Hartford. The documents are also available on the City's web site [www.hartford.gov/management-and-budget/grants-administration-program](http://www.hartford.gov/management-and-budget/grants-administration-program).

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## Una Marcha por la Vida a pesar del clima.

Por 41 años, cada 21 de Enero se realiza en Washington DC una marcha por la vida en contra del aborto. La marcha es multitudinaria y alcanza alrededor de 500,000 personas. Este pasado 21 de Enero delegaciones de escuelas secundarias, colegios y universidades de todos los rincones del país que representan el 80% de los manifestantes se unieron en la capital para este efecto. La marcha paralizó a la capital de la nación por un día, las barricadas policiales y el despliegue de agentes fue extraordinario. El "Mall" estuvo lleno entre el capitolio y la Casa Blanca. La Avenida Constitución recibió un flujo de marchantes en toda su extensión por cinco horas.



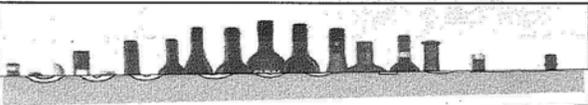
Es inútil que usted busque esta noticia en la prensa regular pues no informaron nada, salvo una mínima excepción. Los medios están subordinados a los grupos de poder que apoyan a los que promueven la industria del aborto, que en 41 años ha asesinado 53 millones de seres humanos, paradójicamente en un país paladín en defender los derechos humanos. Esta cantidad supera a los muertos en todas las guerras desde la primera guerra mundial. En la marcha se apreciaron representaciones cristianas de todas las denominaciones, judíos ortodoxos, católicos romanos y ortodoxos, diversos grupos raciales y étnicos y como se mencionó una inmensa mayoría de jóvenes de ambos sexos.

Las encuestas demuestran que la mayoría de los norteamericanos rechazan el aborto, pero la presión oficial y de los medios desinforman al respecto. Ellos fomenta la llamada "cultura de la muerte" que se ensaña con los más indefensos: los bebés no natos y los ancianos enfermos, a los que se considera desechables. Se usa todo el eufemismo y retórica de la política para este fin. Para este efecto también se ha dislocado a la familia, célula básica de la sociedad. Este mal se une a los otros problemas sociales como el individualismo, la concentración de riqueza, la corrupción y el narcotráfico.

Pero hay esperanza que las decenas de millones de jóvenes en todo el país y que estuvieron representados en la Marcha por sus delegados, comiencen a sanar al país al promover la "cultura de la vida", defendiendo a los más indefensos y rescatando los valores familiares. Esta marcha fue un ejemplo con una asistencia multitudinaria pese a los 8 grados Fahrenheit, los feroces vientos, la nieve y el cierre de muchas carreteras y aeropuertos. Ellos junto a políticos, religiosos y personas de buena voluntad, desafiando el clima, llegaron a Washington DC y marcharon por sus convicciones, sabedores de que el cambio por la vida está cerca.

Pablo D. Perleche ([Pablodperleche@aol.com](mailto:Pablodperleche@aol.com))

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- Gas Piping
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**CITY OF HARTFORD  
JANUARY 21, 2014  
NOTICE OF PUBLIC HEARING**

The City of Hartford shall hold a public hearing and technical assistance session on the development of the 2014-2015 Annual Plan for Housing and Community Development - Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), Housing Opportunities for People with AIDS (HOPWA) & Emergency Solutions Grant (ESG) on:

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Youth Program Room, Third Floor  
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444 Albany Avenue  
Community Room  
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# Jobs & Opportunities

## PUBLIC NOTICE May 6, 2014

The City of Hartford will submit its Year Five Annual Action Plan (FY July 1, 2014 – June 30, 2015) to the U.S. Department of Housing and Urban Development (HUD) on or around June 16, 2014. The Year Five Action Plan addresses the intended use of an estimated \$6,752,933 under the Community Development Block Grant (CDBG), Housing Opportunities for People with AIDS (HOPWA), Emergency Solutions Grant (ESG), and Housing Investment Partnerships Program (HOME) programs. The Year Five Annual Action Plan identifies community development priority needs, objectives and activities that will continue to promote a city of growth and opportunity with an emphasis on creating a suitable living environment, providing decent affordable housing, and creating economic opportunities for Hartford's low- and moderate-income residents. The draft Year Five Annual Action Plan shall be made available for public comment no fewer than 30 days before adoption. The public comment period will begin on May 7, 2014 and conclude on June 5, 2014. The draft Plan will be posted on the web at: <http://www.hartford.gov/management-and-budget/grants-administration-program>. Hard copies of the Year Five Annual Action Plan, other project files, programmatic and administrative documents will be available for public review and comment during normal business hours at the Town and City Clerk's Office, the Hartford Public Library, and at the Office of Central Grants Administration in City Hall. All interested parties may submit written comments for consideration by the City to Ms. Susan Loranger, (860) 757-9282, [sloranger@hartford.gov](mailto:sloranger@hartford.gov), Central Grants Administration, 550 Main Street, 3rd Floor, Suite 302, Hartford, CT 06103. All comments will be included in the Plan. A Public Hearing for the purpose of obtaining public comments on the draft Year Five Annual Action Plan and associated CDBG, HOPWA, ESG, and HOME funding allocations is scheduled for Wednesday, May 21, 2014 at 5:30PM in the Hartford Court of Common Council Chambers, City Hall, 550 Main Street, 2nd floor, Hartford. The location of the public hearing is wheelchair accessible. Language interpreter(s) and interpreter for the hearing impaired are available upon request in advance. For more information, please call (860) 757-9277. The following table summarizes the proposed activities and allocations for FY 2014-15. All allocations are subject to approval and final adoption by the Mayor and the Hartford Court of Common Council. This Public Notice is available in alternative formats from the City's ADA Coordinator at (860) 757-9785.

COMMUNITY DEVELOPMENT BLOCK GRANT		
Public Service		
Youth		
Artists Collective	Rights of Passage Summer Program	12,750
Best Buddies	Programs at Hartford Public HS and Trinity College	3,500
Blue Hills Civic Association	Blue Hills Youth Programs	13,000
Boys & Girls Clubs of Hartford, Inc.	Triple Play	10,000
Bright Futures Youth Center	Boating Recreational Program	9,500
Camp Courant, Inc.	Hartford's Camp Courant	20,000
Charter Oak Temple Restoration Association, Inc.	Youth Arts Institute	15,000
COMPASS Youth Collaborative, Inc.	Community After School Initiative	35,000
Connecticut Science Center, Inc.	Science Camp Scholarships	5,575
Cultural Dance Troupe of the West Indies, Inc.	Steps to Success	5,000
Ebony Homeowners, Inc.	Equine/Animal Assisted Growth & Learning	8,500
E-Force Youth Enrichment	Martial Arts Program	6,000
Guakita	Guakitea	6,100
HARC, Inc.	Capable Kids - "Chasing Dreams"	11,950
Hartbeat Ensemble	Youth Play Institute	7,000
Hartford City Ballet	Hartford Arts Center Vacation Arts Week	4,000
Hartford Communities That Care	Students Against Violence Everywhere	6,000
Hartford Neighborhood Centers, Inc.	Youth After-school Program	12,000
Hartford School of Music & the Hartford Conservatory	Tuition-Free Performing Arts Program	10,000
Hartford Stage Company	Hartford Stage Studio	7,000
Hispanic Health Council, Inc.	Mi Casa Neighborhood Youth Center	14,000
Organized Parents Make A Difference, Inc. (OPMAD)	After School at Kennedy School	8,500
Spectrum in Motion Dance Theater Ensemble	Stretching for Life	5,000
YWCA of Metropolitan Hartford, Inc.	Teen Incentive Program	8,000
Skills/Job Training		
Billings Forge Community Works, Inc.	Culinary Job Training at the Kitchen	12,000
Career Resources, Inc.	STRIVE	10,000
Center for Latino Progress - CT Puerto Rican Forum	E-Workplace Basics-Childcare Home Business	11,000
Center for Urban Research, Education & Training, Inc.	Adult Literacy & Numeracy to Employment	31,800
Jubilee House, Inc.	Esperanza Academic Center	17,000
Knox Parks, Inc.	Green Crew AmeriCorp Program	20,000
Literacy Volunteers of Greater Hartford	ESOL, Basic Literacy, GED and Math Instruction	18,000
New Hartford Artisans Weaving Center	Therapeutic Weaving Program	14,261
Our Place of the Pie, Inc.	Youth Workforce Development Training	20,000
Social Services		
Children In Placement - CT, Inc.	Child Advocates In Hartford Courts	8,000
Community Partners In Action	The Resettlement Program	20,000
Family Life Education, Inc.	Young Parent and Parenting Women Move Forward	9,000
Foodshare, Inc.	Mobile Food Delivery Program	10,000
Hands on Hartford, Inc.	MAWNA Senior Community Café	24,000
Hartford Areas Rally Together	Homeownership Made Easy (HOME)	40,000
Hartford Community Loan Fund, Inc.	Credit Builder Loan Initiative	4,500
Hartford Interval House, Inc.	Shelter Program	17,000
Hartford Parent University	Hartford Parent University	5,000
Housing Education Resource Center (HERC)	Direct Counseling Services	14,000
Immaculate Conception Shelter & Housing Corp.	Summer Respite Program	15,000
Lawyers for Children America	Legal Services for Abused and Neglected Children	15,000
The Salvation Army	Parents the Second Time Around	12,000
The Urban League of Greater Hartford	Housing Counseling	7,500
The Village for Families & Children, Inc.	Truancy Court Prevention Project	7,000
YWCA of New Britain, Inc.	Hartford Sexual Assault Crisis Services	8,000
<b>Subtotal Public Service</b>		<b>623,296</b>
Economic Development		
City Development Svs/Economic Development	Payade Improvement Program	121,031
City Development Svs/NECA	Arts and Heritage Jobs Grant	100,000
Hartford Economic Development Corp (HEDCO)	Small Business Revolving Loan Fund	100,000
International Hartford, Ltd.	Stimulate Immigrant Enterprise	25,000
Journey Home	Aerospace Employment Placement Program	35,274
Spanish Americans Merchant Association (SAMA)	Espresso Latino Development Center	50,000
University of Hartford	Entrepreneurial Center	75,000
University of Hartford	Upper Albany Main Street	80,000
<b>Subtotal Economic Development</b>		<b>586,335</b>

Housing/Rehabilitation/Acquisition		
City Development Svs/Housing & Property Management	Housing Preservation Loan Fund Program	297,500
City Health & Human Services	Emergency Placement Services	25,000
Hartford Area Habitat for Humanity, Inc.	Hartford Habitat Homeownership Program	63,750
Local Initiatives Support Corporation	Land Acquisition for Neighborhood Development	61,625
Rebuilding Together Hartford, Inc.	Homeowner Retention	150,000
<b>Subtotal Housing/Rehabilitation/Acquisition</b>		<b>598,275</b>
Public Facilities		
Bright Futures Youth Center	Roof Repair	29,178
City/Hartford Fire Department	Turnout Gear/SCBA/Heavy Rescue Tow	500,000
City/Riverfront Recapture, Inc.	Riverfront Park Development	151,759
The Open Hearth	Masonry Restoration	244,322
<b>Subtotal Public Facilities</b>		<b>925,259</b>
NRSA		
Neighborhood Revitalization Strategy Area	Senior Center Nurse; ESOL; Small Business TA	100,000
Neighborhood Revitalization Strategy Area	Smart City Pilot; "Hartford Has It" app; Beacon	100,000
Neighborhood Revitalization Strategy Area	Anti-Slign/Heart-Kit assemblage	100,000
<b>Subtotal NRSA</b>		<b>300,000</b>
Contingency/ Cost Overruns		
Contingency/ Project Cost Overruns	Contingency/ Project Cost Overruns	25,000
<b>Subtotal Administration</b>		<b>25,000</b>
Administration		
Central Grants Administration	Administration and Fair Housing	790,448
<b>Subtotal Administration</b>		<b>790,448</b>
<b>TOTAL COMMUNITY DEVELOPMENT BLOCK GRANT</b>		<b>3,048,873</b>
EMERGENCY SOLUTIONS GRANT (ESG)		
Shelter Operations		
City/Department of Health & Human Services	McKinney Shelter	41,283
Immaculate Conception Shelter & Housing Corp.	Emergency Shelter	30,500
Interval House	The Shelter Program	11,900
Mercy Housing & Shelter Corp.	St. Elizabeth House	14,300
Open Hearth Association, Inc.	Emergency Shelter	13,767
Salvation Army	Family Shelter	16,028
South Park Inn, Inc.	Emergency Shelter	45,310
YWCA of the Hartford Region, Inc.	YWCA Emergency Shelter	6,000
Homeless Prevention		
AIDS Connecticut (Renewal 1)	Financial Assistance/at risk of homelessness	119,185
<b>TOTAL EMERGENCY SOLUTIONS GRANT</b>		<b>297,862</b>
HOUSING OPPORTUNITIZES FOR PERSONS WITH AIDS (HOPWA)		
AIDS Connecticut	Resource Identification, Rental Assistance	123,412
Chrysalis Center	Community Housing & Health Services	135,134
Community Renewal Team	McKinney Shelter Supportive Services	71,698
Hands on Hartford, Inc.	Supportive Services Peter's Retreat	172,154
Human Resources Agency of New Britain	Wellness Resource Center, Rental Assistance	146,944
Immaculate Conception Shelter & Housing Corporation	Supportive Services, Scattered Site Housing	43,221
Mercy Housing & Shelter Corporation	Supportive Services, Scattered Site Housing	122,591
Saint Philip House	Supportive Housing Services	70,398
Tabor House	Supportive Services Tabor House	96,821
Zazzo House, Inc.	Supportive Services Zazzo House	96,533
City of Hartford	HOPWA Administration	17,752
<b>TOTAL HOUSING OPPORTUNITIZES FOR PERSONS WITH AIDS</b>		<b>1,095,609</b>
HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)		
PROGRAM ACTIVITY	ALLOCATION %	ALLOCATION
Set-aside for Community Housing Development Organizations (CHDOs)	15%	185,256
Set-aside for homebuyer assistance, and rehabilitation/new construction of residential properties for homeownership or rental housing or any combination thereof	75%	926,279
Program Administration - 10% of anticipated program income (\$27,600) and 10% of HOME entitlement allocation (\$123,504)	10%	151,104
HOME Program Income - 50% of \$276,000 in anticipated Program Income	N/A	248,400
<b>TOTAL HOME INVESTMENT PARTNERSHIPS PROGRAM</b>		<b>1,511,039</b>
<b>GRAND TOTAL ALL PROGRAMS</b>		<b>6,752,933</b>

## Attachment B – Public Comments

### Public Hearing #2 – Comments May 21, 2014

<b>Agency:</b> Open Hearth	<b>Category:</b> Public Facilities
<b>Program:</b> Masonry Restoration	
<b>Remarks by Agency:</b> Executive Director thanked the City for their support. Open Hearth has invested over \$200,000 on this building in the last few years. Client residents spoke about how Open Hearth has helped them tremendously.	
<b>Requested:</b> \$ 244,322	<b>Recommended by Mayor:</b> \$ 244,322
<b>Agency:</b> International Hartford	<b>Category:</b> Economic Development
<b>Program:</b> Stimulate Immigrant Enterprise	
<b>Remarks by Agency:</b> The Chair of the Board spoke about how International Hartford helps immigrant businesses. What they do is to streamline immigrant's access to business support services, for example, the University of Hartford's Entrepreneurial Center. Among the services provided is to interpret home languages and prequalify businesses for loans. One immigrant spoke about their uncle who received assistance from International Hartford.	
<b>Requested:</b> \$50,000	<b>Recommended by Mayor:</b> \$25,000
<b>Agency:</b> HARC	<b>Category:</b> Public Service - Youth
<b>Program:</b> Capable Kids	
<b>Remarks by Agency:</b> Program Director thanked the City for their support of the program for their summer camp program for children with special needs.	
<b>Requested:</b> \$40,000	<b>Recommended by Mayor:</b> \$11,900
<b>Agency:</b> Organized Parents Make a Difference	<b>Category:</b> Public Service - Youth
<b>Program:</b> After School Program at Kennelly School	
<b>Remarks by Agency:</b> Program Director said that the program serves 400 children a day. The recommended funding is lower that it has been in the past and asked that funding be raised to \$30,000.	
<b>Requested:</b> \$30,000	<b>Recommended by Mayor:</b> \$8,500
<b>Agency:</b> University of Hartford	<b>Category:</b> Economic Development
<b>Program:</b> Entrepreneurial Center	
<b>Remarks by Agency:</b> The Executive Director asked that funding be increased to the requested \$125,000 or at least to FY 13-14 funding of \$100,000. Program Manager spoke about the program, which provides extensive small business assistance services has had substantial impact on Hartford's small business community. In the last 3 years, since the program began, the program has assessed 75 businesses. These clients received five times more services than regular clients. About the businesses that have been assisted: 67% of the businesses employ Hartford residents, 33% have accessed capital, 85% have reported growth, 28% have gotten current on their taxes. Some small business owners who have been assisted spoke – one had been in the program for three years and said it helped her business tremendously. One had used the services for one year and with this assistance she has been able to receive loans form HEDCO and SBA and she will be expanding and hiring employees.	
<b>Requested:</b> \$ 125,000	<b>Recommended by Mayor:</b> \$75,000
<b>Agency:</b> Hartford Area Rally Together (HART)	<b>Category:</b> Public Service – Social Services
<b>Program:</b> Homeownership Made Easy (HOME)	
<b>Remarks by Agency:</b> Member of HART's Board stated that the allocation is one half of the agency's request. He stated that during FY 2012-13 grant period 28 program participants purchased a home, 14% of the total purchases in the City; 50% were African American, 42% were Hispanic and 8% were other ethnicities. Lowering the grant amount may result in eliminating the program in Spanish and the follow up case management in Spanish. That the Council should consider restoring the amount requests. The Executive Director spoke about keeping the same level of funding to the program. Program provides homebuyer education. It is the only program that provides training in Spanish in the City. Last year 113 individuals received services and 28 program participants closed on homes, an additional 14 home closings are pending. To grow the Grant List we need a strong homeownership base. Reduction in funding will make it difficult to continue current services.	
<b>Requested:</b> \$85,239	<b>Recommended by Mayor:</b> \$40,000

<b>Agency:</b> Guakia	<b>Category:</b> Public Service - Youth
<b>Program:</b> Guakiarite	
<b>Remarks by Agency:</b> Executive Director spoke in appreciation of funding. There was a musical performance by program participants.	
<b>Requested:</b> \$ 25,000	<b>Recommended by Mayor:</b> \$ 6,100
<b>Agency:</b> Spectrum in Motion Dance Theater Ensemble	<b>Category:</b> Public Service - Youth
<b>Program:</b> Stretching for Life	
<b>Remarks by Agency:</b> Artistic Director spoke about program which annually serves 400 students, 55 who participate on a regular basis. During the school year programs are free and meals are provided to the students. Dance gives youth insight into who they are and teaches them how to learn.	
<b>Requested:</b> \$32,655	<b>Recommended by Mayor:</b> \$5,000
<b>Agency:</b> New Hartford Artisans Weaving Center	<b>Category:</b> Public Service – Skills and Job Training
<b>Program:</b> Therapeutic Weaving Program	
<b>Remarks by Agency:</b> The Program Director thanked the City for their support. The program works with elderly Hartford residents with low or no vision and gives them a creative outlet and a small amount of financial support.	
<b>Requested:</b> \$16,250	<b>Recommended by Mayor:</b> \$14,261
<b>Agency:</b> Hands on Hartford, Inc.	<b>Category:</b> Public Service – Social Services and Housing Opportunities for People with AIDS (Two programs)
<b>Program:</b> MANNA Senior Community Café (Social Services) and Peter’s Retreat (HOPWA)	
<b>Remarks by Agency:</b> Program Director spoke, MANNA serves food to seniors in their homes and in residential housing, last year 200 participant received 26,000 meals, and social activity and nutritional education sessions. Peters’ Retreat was the first residency in Hartford for those with AIDS.	
<b>Question(s) from Council:</b> Are they other sources of support for MANNA.	<b>Answer(s):</b> Grants, private donations and NAA funding.
<b>Requested:</b> Manna - \$28,500 Peter’s Retreat - \$172,154	<b>Recommended by Mayor:</b> Manna \$24,000 Peter’s Retreat - \$172,154
<b>Agency:</b> Housing Education Resource Center (HERC)	<b>Category:</b> Public Service – Social Services
<b>Program:</b> Direct Counseling Services	
<b>Remarks by Agency:</b> Assistant Director thanks the City of their support in the past. HERC has been providing services since 1983 and addresses all types of housing issues and assists landlords. From June 2013 through April 2014 they assisted 2000 clients, 43% were Hartford residents, 79% were women. 14 municipalities in the Hartford Area also provide HERC with funding.	
<b>Requested:</b> \$ 20,000	<b>Recommended by Mayor:</b> \$ 14,000
<b>Agency:</b> Knox Parks, Inc.	<b>Category:</b> Public Service – Skills and Job Training
<b>Program:</b> Green Crew Americorp Program	
<b>Remarks by Agency:</b> Program Manager urged that the City maintain the funding level, keeping funding to \$30,000 is important. This is the only conservation corps in Hartford. 75% of program graduates get jobs, 90% get their GED and apply to colleges.	
<b>Requested:</b> \$40,000	<b>Recommended by Mayor:</b> \$30,000
<b>Agency:</b> Career Resources, Inc.	<b>Category:</b> Public Service – Skills and Job Training
<b>Program:</b> STRIVE	
<b>Remarks by Agency:</b> Program Manager spoke that STRIVE offers workshops on attitudinal and hard skills. Program participants spoke. One spoke who had been in the program for the last six months and spoke about she sees the world differently, is now caring about her future and caring about school. Another participant spoke, who is now working and is a mother of two, that the staff is still available to help her meet her needs.	
<b>Requested:</b> \$15,000	<b>Recommended by Mayor:</b> \$10,000

<b>Agency:</b> Family Life Education, Inc.	<b>Category:</b> Public Service – Social Services
<b>Program:</b> Neustro Futuro/ Our Future: Young Pregnant and Parenting Women Move Forward	
<b>Remarks by Agency:</b> Executive Director thanked the City of their support. The program works with young pregnant women or young mothers to learn and design their own destiny. Through the program interest in their own education and future increases and they became self-efficacious.	
<b>Requested:</b> \$22,740	<b>Recommended by Mayor:</b> \$ 9,000
<b>Agency:</b> Human Resources Agency of New Britain	<b>Category:</b> Housing Opportunities for Persons with AIDS
<b>Program:</b> Wellness Resource Center, Rental Assistance	
<b>Remarks by Agency:</b> Program Manager thanked the City of support. Goal of program is to prevent homelessness for those with HIV AIDS. The program assists those throughout the Hartford Area to access their program's services.	
<b>Requested:</b> \$146,944	<b>Recommended by Mayor:</b> \$146,944
<b>Agency:</b> G-Force Youth Enrichment	<b>Category:</b> Public Service - Youth
<b>Program:</b> Martial Arts Program	
<b>Remarks by Agency:</b> Board member thanked the City of its support and funding increase from last year. The program is a martial arts after school program. There are 30 children currently in the program and a waiting list to attend.	
<b>Requested:</b> \$23,845	<b>Recommended by Mayor:</b> \$6,000
<b>Agency:</b> Hartford Parent University	<b>Category:</b> Public Service – Social Services
<b>Program:</b> Hartford Parent University	
<b>Remarks by Agency:</b> Program Director stated that the goal of the program is to help parents to navigate schools and advocate on behalf of their children, classes are offered in English and Spanish. Those developing the organization have volunteered for two years to get it off of the ground. One of the participants said that previously she didn't care about education, now she is advocating on behalf of her children and pursuing job opportunities.	
<b>Requested:</b> \$15,000	<b>Recommended by Mayor:</b> \$5,000
<b>Agency:</b> Hartford Interval House, Inc	<b>Category:</b> Public Service – Social Services
<b>Program:</b> Shelter Program	
<b>Remarks by Agency:</b> Program Manager spoke about program receiving CDBG and ESG support and they appreciate the City's support. They work on issues related to self-reliance.	
<b>Requested:</b> \$20,000	<b>Recommended by Mayor:</b> \$17,000
<b>Agency:</b> Charter Oak Temple Restoration Association Inc.	<b>Category:</b> Public Service - Youth
<b>Program:</b> Youth Arts Institute	
<b>Remarks by Agency:</b> Director of Music Program said Charter Oak was grateful for the City's support. They would like the City to consider increasing the allocation. In 2001 there were 65 music teachers in the Hartford School system, there were now 44. Music and art education impacts the growth of the child. Charter Oak programs are now at 5 schools, additional funding would allow them to expand and create partnerships with more schools.	
<b>Requested:</b> \$89,222	<b>Recommended by Mayor:</b> \$15,000
<b>Agency:</b> Nutmeg Big Brothers Big Sisters	<b>Category:</b> Public Service – Social Services
<b>Program:</b> Foster Grandparent Program	
<b>Remarks by Agency:</b> Program Manager spoke that the program supports seniors who are volunteering in schools, Head Start and daycare centers to teach the children basic skills, gives the seniors a laudable purpose and some remuneration. Would like the City to reconsider their decision not to support the program and support the program.	
<b>Requested:</b> \$8,300	<b>Recommended by Mayor:</b> \$0

<b>Agency:</b> Best Buddies Connecticut	<b>Category:</b> Public Service - Youth
<b>Program:</b> Best Buddies Inclusion Program at Hartford Public High School	
<b>Remarks by Agency:</b> Program Director spoke about how the program trains student volunteer leader to develop one-to-one friendships with youth with and without intellectual and developmental disabilities. Asked that the City funding be increased to the requested level.	
<b>Requested:</b> \$5,000	<b>Recommended by Mayor:</b> \$3,500
<b>Agency:</b> Hispanic Health Council, Inc.	<b>Category:</b> Public Service - Youth
<b>Program:</b> Mi Casa Neighborhood Youth Center	
<b>Remarks by Agency:</b> The Senior Youth Service Advisor thanked the City for their support.	
<b>Requested:</b> \$20,000	<b>Recommended by Mayor:</b> \$14,000
<b>Agency:</b> Journey Home	<b>Category:</b> Economic Development
<b>Program:</b> Aerospace Employment Placement Program	
<b>Remarks by Agency:</b> Program Manager stated that the program would place 3 homeless men currently living at the Open Hearth in Transitional housing into jobs at Belcan Manufacturing. The program was piloted this year, of 20 men in the program 10 were hired by Belcan.	
<b>Requested:</b> \$35,724	<b>Recommended by Mayor:</b> \$35,724
<b>Agency:</b> YWCA of New Britain, Inc.	<b>Category:</b> Public Service – Social Services
<b>Program:</b> The Hartford Sexual Assault Crisis Services	
<b>Remarks by Agency:</b> Campus Advocate stated that the program serves youth victims of sexual assault through a 24-hour hotline, crisis intervention, counseling and support groups; last year the program served 154 Hartford residents, 24 youth; did 84 accompaniments to Hartford Hospitals. Hotline services are provided 24/7. Asked for an increase in support to the requested level of support.	
<b>Requested:</b> \$10,000	<b>Recommended by Mayor:</b> \$8,000
<b>Agency:</b> Lawyers for Children America	<b>Category:</b> Public Service – Social Services
<b>Program:</b> Legal Services for Abused and Neglected Children	
<b>Remarks by Agency:</b> Program Manager thanked the City for their support. The program recruits and trains lawyers from law firms, corporate legal departments and other legal institutions to provide pro bono representation on behalf of abused and neglected children.	
<b>Question(s) from Council:</b> Why is the program budget \$184,930?	<b>Answer(s):</b> The program has two lawyers to manage the pro bono attorneys. Every program dollar brings in \$3 in pro bono services.
<b>Requested:</b> \$20,000	<b>Recommended by Mayor:</b> \$15,000



www.foodshare.org



450 Woodland Ave, Bloomfield, CT 06002-1342  
Phone (860) 286-9999 / Fax (860) 286-7860

June 2, 2014

Susan Loranger, Director  
City of Hartford- Central Grants Administration  
550 Main Street, Suite 302  
Hartford, CT 06103

Re: CDBG Year Five Annual Action Plan

Dear Ms. Loranger,

I would like to thank the City of Hartford for their ongoing support of Foodshare’s efforts to solve hunger in the greater Hartford area. Over the years, CDBG funding to Foodshare has helped ensure that Hartford’s low-income residents have access to safe and healthy food, particularly fresh fruits and vegetables, as distributed through our Mobile Foodshare program. The basic service that this program offers has a huge impact on people’s lives, providing them with the food they need to lead healthy, stable, and productive lives.

The extensive demand for the Mobile Foodshare program persists, with thousands of low-income people relying on our bi-weekly distributions to community sites as a regular source of food for their families. Throughout last year, we distributed a total of 1.5 million pounds of food, including 1.2 million pounds of produce, to 18 Mobile Foodshare sites located in Hartford – accounting for 40% of all food we distributed through this program last year. The need for this program is most evident at sites like St. Augustine’s Church, located at Campfield Avenue, where our most recent distribution increased to 342 people in attendance, all there to collect donations of food for their households. And this is just one of the 35+ distributions we conduct in Hartford each month. The best way to understand the importance of this program is to visit one of our distributions, and to see the hundreds of people who are there waiting in line for assistance, and to hear their stories. Stories like this, which one family recently sent to us:

*“We are grateful to have the Foodshare truck come to our local park. I never thought I would find myself in this situation with no job trying to pay a mortgage, money for gas for our cars, utility bills etc. We are so grateful for the food we get from the Foodshare truck, very appreciative for the kindness shown and knowing someone really cares.”*

We respectfully request that the Mayor and Hartford Court of Common Council, at a minimum, support the 2014-2015 recommendation to fund Foodshare’s Mobile Foodshare and Produce Recovery program at \$10,000, so that we can continue to provide this critical safety net to Hartford’s low-income residents. The nature of Foodshare’s work is such that for every dollar we are unable to raise, we are faced with less capacity to acquire and distribute food for a person in need. With this letter, we hope that the City of Hartford will continue to partner with us as we carry on with our commitment to solve hunger in the greater Hartford area.

Thank you for your time and consideration.

Sincerely,

Alicia Flynn  
Vice President and CDO, Foodshare  
Resident, City of Hartford



**30 Years of Building a Community to End Hunger**

## Attachment C - Fair Housing Action Plan FY (2014-15)

The City of Hartford is committed to affirmatively furthering fair housing choice and to adopting a fair housing action plan. The Fair Housing Action Plan (FHAP) addresses and mitigates some impediments to fair housing choice that exist in the City of Hartford. HUD requires that jurisdictions receiving federal funds commit to affirmatively further fair housing. According to HUD, a fair housing impediment is considered to be “any action, omissions, or decisions which have the effect of restricting housing choices or the availability of housing choices because of race, color, religion, sex, disability, familial status, or national origin.”

Following are all identified impediments and specific actions to be undertaken in FY 2014-15.

### I. Fair Housing Education and Enforcement

Lack of knowledge of fair housing rights.

**Goal:** Support efforts to educate tenants, and owners and agents of rental properties regarding their fair housing rights and responsibilities.

**Action in FY 2014-15:** The City will contract with a Fair Housing Provider (FHP) to provide tenant/landlord counseling and education on a variety of subjects to multifamily and rental property tenants, owners and agents.

#### 1) Discrimination in rental housing

**Goal:** Support efforts to enforce fair housing rights and to provide redress to persons who have been discriminated against.

**Action in FY 2014-15:** The FHP will assist Hartford residents who have experienced discrimination based on race, religion, sexual orientation, family status or disabilities, in rental housing through counseling and including investing and testing of possible housing discrimination. The FHP will refer residents to legal services that promote fair housing laws and landlord/tenant laws through mediation, counseling and advocacy.

**Goal:** Support efforts to increase the awareness of discrimination against persons based on sexual orientation.

**Action in FY 2014-15:** The FHP will identify sexual orientation discrimination. If found to be a potential problem in Hartford, the FHP will provide specific training in this area to multifamily tenants, landlords, owners and agents. The FHP will assist residents who have experienced discrimination on sexual orientation.

#### 2) Failure to provide reasonable accommodation to persons with disabilities.

**Goal:** Support efforts to educate tenants, and owners and agents of rental properties regarding the right of persons with disabilities to reasonable accommodation.

**Action in FY 2014-15:** The FHP will promote fair housing assistance and tenant/landlord counseling to provide reasonable accommodation to persons with disabilities.

**Action in FY 2014-15:** The FHP will support efforts to enforce the right of persons with disabilities to reasonable accommodation and refer persons to appropriate legal services to provide redress.

**3) Lack of information on the nature and basis of housing discrimination.**

**Action:** Monitor the incidence of housing discrimination complaints and report trends annually in the CAPER.

**Action in FY 2014-15:** The City will so do.

**Action:** Improve the consistency in reporting of housing discrimination complaints. All agencies that provide this information should do so in the same format with the same level of detail. Information should be available by the quarter year.

## **II. Fair Housing & Tenant Landlord Services**

Provision of effective, culturally and linguistically appropriate fair housing counseling services and activities and tenant/landlord counseling services is a priority of the City of Hartford, and is funded with CDBG funds.

Fair Housing services will be provided to City of Hartford residents, and includes Federal Fair Housing Law information, counseling, and educational training services. Tenant/Landlord services will be provided to 20 persons to prevent evictions by educating the public and callers as to their housing rights and responsibilities, to resolve conflicts between residents and their landlords and helping callers to get and keep their homes by enabling them to exercise their housing rights.

All services and outreach materials will be available in Spanish to reach populations with limited English proficiency.

### **II. Language Assistance Plan (LAP)**

In order to better serve Hartford limited-English proficient (LEP) residents, the City of Hartford will develop a Language Assistance Plan (LAP).

The implementation of the LAP is consistent with the U.S. Department of Housing and Urban Development's (HUD) Final Guidance (Federal Register/ Vol. 72, No. 13, January 22, 2007) and Executive Order 13166 (August 11, 2000) to ensure that programs receiving federal financial assistance provide meaningful access to LEP persons. Failure to ensure that LEP persons can effectively participate in, or benefit from federally assisted programs may violate Title VI of the Civil Rights Act of 1964 that prohibits discrimination based on national origin. Implementation of the LAP will enable Hartford to better serve its beneficiaries by ensuring access to language assistance for its various housing and community development programs funded with federal funds. Although Hartford may have limited resources at a given time, the LAP ensures that access to language assistance for LEP residents will be provided.

In 2014-15, the City will invest a minimum of \$50,000 in CDBG Administration funds for the above Fair Housing education, services and activities.

## Attachment D - Foreclosure Avoidance Options for Upside-Down Mortgages

**Background:** In recent years lenders have relaxed lending practices and have financed up to 100% of the appraised value of many one to four family properties in Hartford. Many homeowners with 1<sup>st</sup> lien purchase mortgages have added additional subordinate mortgages as well, which sometimes include City mortgages through Housing & Property Management loan programs (Appraisal Gap Financing, HouseHartford, & Housing Preservation Loan Fund, etc.). Over the last several years, in addition to large 1<sup>st</sup> purchase mortgages, many homeowners have refinanced 1<sup>st</sup> mortgage debt or have taken home equity/line of credit loans – often taking cash out for other misc. purposes such as paying off personal debt, which further reduced their home equity. High levels of debt secured by one to four family properties resulting from the practices described here - coupled with decreasing home values in the current market are contributing to rising loan-to-value ratios (LTV), which often cause homeowners to have mortgage debt that is greater than the fair market value of their homes (e.g., an ‘upside-down’ mortgage). In the case of an upside down mortgage homeowners unable to continue to make regular payments may default and be threatened with foreclosure by the 1<sup>st</sup> mortgage lender (homeowners in receipt of a 1<sup>st</sup> foreclosure warning letter – typically issued after the 60 day delinquency point) may attempt to sell their home to get out from under the threat of foreclosure – but have insufficient proceeds from a potential sale to pay off all of the City’s debt secured by the home. The City may be able to help facilitate these property sales by agreeing to one of the following “foreclosure avoidance” options:

OPTION 1 ASSUMPTION BY BUYER	REQUIREMENT	ADVANTAGE	DISADVANTAGE	PROCEDURAL IMPACT
<p>Allow new homebuyer to assume a portion of the seller’s unpaid City mortgage debt at the time of property sale. The amount of the assumed mortgage would be equal to the amount that the homeowner (seller) must bring to the closing in order to execute the property sale (the upside-down amount). Seller would convey the property without receiving any equity payout from the sale.</p> <p>The terms of a mortgage assumption for prorated forgiveness loans (Appraisal Gap or HouseHartford) would remain the same as the original terms. The new buyer household must be low/mod-income if required by the source of funds (CDBG, EDI, and HOME).</p> <p>The terms of a mortgage assumption for repayable loans (Housing Preservation Loan Fund or Urban Homestead) would be converted to deferred loans at 0%, secured by a new mortgage and payable at the time of next sale or transfer of title (next conveyance initiated by the new buyer at some future point in time). The buyer must fit into the same homeowner category (low/moderate income owner-occupant or other deed restriction) based upon the source of funds.</p>	<ul style="list-style-type: none"> <li>• Purchase &amp; Sale contract price must be greater than or equal to 90% of the fair market/appraisal value (or 85% of the fair market value if there is no closing cost credit to the buyer).</li> <li>• Closing cost credit to buyer must be less than or equal to 5% of the purchase price.</li> <li>• Closing attorney must provide the City with a written workout request that identifies the proposed closing settlement amounts, a copy of the P&amp;S, &amp; a recent appraisal prior to sale date to allow for Housing’s review, approval and preparation of the mortgage assumption agreement, which must be executed by the closing attorney (buyer’s or seller’s). Closing attorney must provide the City with a copy of the executed HUD-1 Settlement Statement.</li> </ul>	<ul style="list-style-type: none"> <li>• Foreclosure is avoided.</li> <li>• Homeowner’s credit rating has less of an adverse impact than if foreclosure occurred.</li> <li>• Neighborhood stabilization: Property is quickly conveyed to new owner who will occupy (or a tenant leasing) the home – versus conveyance to a lender. Foreclosed properties are more likely to remain vacant - increasing blight &amp; decreasing home values.</li> <li>• Repayment of a portion of the City mortgage loan as a result of a sale is likely – whereas the City is much less likely to be repaid if the 1st mortgage lender forecloses.</li> <li>• Revolving loan fund will be reimbursed at time of future property conveyance.</li> </ul>	<ul style="list-style-type: none"> <li>• Buyers may be unwilling to assume the seller’s mortgage debt and may walk away from the property purchase.</li> </ul>	<ul style="list-style-type: none"> <li>• Option 1 described here will be offered to buyers and sellers prior to an offer to convert unpaid loan balance to a grant (Option 2).</li> <li>• Mortgage assumptions with the same loan terms are unsubstantial program changes, which the City can facilitate by changing program guidelines.</li> <li>• Mortgage assumptions with differing loan terms (repayable loans converted to deferred loans) are substantial changes, requiring amendment of the City’s Consolidated Plan. The City’s Year Five Annual Plan includes this newly proposed procedure entitled - Foreclosure Avoidance Options for Upside-Down Mortgages.</li> <li>• Mortgage loan receivable will be reestablished in new homeowner’s name.</li> </ul>

<b>OPTION 2 CONVERSION TO GRANT</b>	<b>REQUIREMENT</b>	<b>ADVANTAGE</b>	<b>DISADVANTAGE</b>	<b>PROCEDURAL IMPACT</b>
<p>Allow homeowner to convert a portion of their City mortgage debt to a grant at the time of property sale. The amount of the grant would be equal to the amount that the homeowner (seller) must bring to the closing in order to execute the property sale (the upside-down amount). Seller would convey the property without receiving any equity payout from the sale.</p>	<ul style="list-style-type: none"> <li>• Grant maximum set at \$40,000. City will reserve the right to approve amounts higher than the maximum based upon hardship circumstances.</li> <li>• Purchase &amp; Sale contract price must be greater than or equal to 90% of the fair market/appraisal value (or 85% of the fair market value if there is no closing cost credit to the buyer).</li> <li>• Closing cost credit to buyer must be less than or equal to 5% of the purchase price.</li> <li>• Closing attorney must provide the City with a written workout request that identifies the proposed closing settlement amounts, a copy of the purchase and sale agreement (P&amp;S), &amp; a recent appraisal prior to sale date to allow for Housing's review, approval and preparation of loan modification/release documents, which, as needed, must be executed by the closing attorney (buyer's or seller's). Closing attorney must provide the City with a copy of the executed HUD-1 Settlement Statement.</li> </ul>	<ul style="list-style-type: none"> <li>• Foreclosure is avoided.</li> <li>• Homeowner's credit rating has less of an adverse impact than if foreclosure occurred.</li> <li>• Neighborhood stabilization: Property is quickly conveyed to new owner who will occupy or lease home – versus conveyance to a lender. Foreclosed properties are more likely to remain vacant - increasing blight &amp; decreasing home values.</li> <li>• Repayment of a portion of the City mortgage loan as a result of a sale is likely – whereas the City is much less likely to be repaid if the 1st mortgage lender forecloses.</li> </ul>	<ul style="list-style-type: none"> <li>• Less program income will be available for reuse through existing loan programs (Housing Preservation Loan Fund, HouseHartford, etc.).</li> </ul>	<ul style="list-style-type: none"> <li>• Option 2 will be offered to buyers and sellers only after negotiations to facilitate Option 1 fail.</li> <li>• The City will negotiate with all parties involved in a short sale to collect any City loan funds and convert the outstanding loan balance to a grant.</li> <li>• No statutory prohibition exists for this type of program modification under HOME or CDBG that would prevent the City from amending our programs.</li> <li>• This option constitutes a substantial program change, requiring amendment of the City's Consolidated Plan. The City's Year Five Annual Plan includes this newly proposed procedure entitled - Foreclosure Avoidance Options for Upside-Down Mortgages.</li> <li>• Program guidelines must be modified to reflect the changes, which must apply fairness &amp; equity amongst homeowners.</li> <li>• Upside-down portion of the mortgage loan receivable that is converted to a grant must be written off.</li> </ul>

## Attachment E – HOME Affirmative Marketing Policy and Procedures

### HOME INVESTMENT PARTNERSHIPS PROGRAM STATEMENT OF POLICY:

In accordance with the Regulations of the Home Investment Partnerships (HOME) Program as defined in 24 CFR Part 92 Final Rule dated September 16, 1996 Subpart 92.351, as amended, and in furtherance of the City of Hartford commitment to non-discrimination and equal opportunity in housing, the City of Hartford establishes procedures to affirmatively market units created under the HOME Program. This policy applies to rental and homeownership development projects containing five (5) or more HOME-assisted units funded through the City of Hartford's HOME Program, including housing that is subsidized with tenant-based or project-based rental assistance. The procedures are intended to further the objectives of the Federal Fair Housing Act or Title VIII of the Civil Rights Act of 1968, Executive Order 11063, and the U.S. Department of Housing and Urban Development's (HUD) final rule entitled *Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity* dated March 5, 2012.

Housing funded by the City of Hartford's HOME Program shall not involve discrimination against any individual or family otherwise eligible for HUD-assisted housing, including housing acquired, rented or rehabilitated with HOME funds. Property owners and property managers of HOME funded properties must make housing available without regard to race, color, religion, sex, age, actual or perceived sexual orientation, gender identity, marital status, national origin, disability and familial status. Property owners and property managers of HUD-assisted housing are prohibited from inquiring into an applicant or occupant's sexual orientation and gender identity for the purpose of determining eligibility or otherwise making housing available.

*Family* includes, but is not limited to regardless of marital status, actual or perceived sexual orientation, or gender identity, the following: (1) A single person, who may be an elderly person, displaced person, disabled person, near-elderly person, or any other single person; or (2) A group of persons residing together, and such group includes, but is not limited to: (a) A family with or without children (a child who is temporarily away from the home because of placement in foster care is considered a member of the family); (b) An elderly family; (c) A near-elderly family; (d) A disabled family; (e) A displaced family; and (f) The remaining member of a tenant family. *Gender identity* means actual or perceived gender-related characteristics. *Sexual orientation* means homosexuality, heterosexuality, or bisexuality.

Property owners/developers selected for participation in the HOME Program must comply with the City of Hartford's HOME Affirmative Marketing Policy and Procedure requirements throughout the HOME Affordability Period when developing rental projects and for the period of the initial property conveyance for homebuyer projects. The "Affordability Period" is five years when the amount of HOME funds invested per HOME-Assisted unit is less than \$15,000; ten years when the amount is between \$15,000 and \$40,000; fifteen years when the amount is greater than \$15,000; or twenty years if the development project included new construction of rental housing. These requirements are included in the HOME Loan/Grant Agreement in the form of deed restrictions. Failure to carry out the Agreement could make an owner ineligible to participate in the HOME Program with future projects.

The City of Hartford is committed to the goals of affirmative marketing, which will be implemented as part of the HOME Program through a specific set of steps that the City and participating owners/developers will follow. These goals will be reached through the following procedures:

#### 1. **Informing the public, potential tenants, and owners about Federal fair housing laws and affirmative marketing policy.**

Through its Department of Development Services' Housing and Property Management Division, and the City's Fair Housing Officer, Hartford will inform the public, potential tenants and

homebuyers, and property developers/owners about this policy and Federal fair housing laws. The Housing and Property Management Division and the City's Fair Housing Officer will:

- Inform the general public about Federal fair housing laws and the City of Hartford's HOME Affirmative Marketing Policy by placing information on the City's Website within the Department of Development Services Housing and Property Management Webpage that describes the HOME Program.
- Provide every HOME Program applicant with a copy of its Affirmative Marketing Policy and Procedures.
- Make copies of the HOME Affirmative Marketing Policy and Procedure document available at the City's Housing and Property Management Division office.

## **2. Requirement for developers/owners to inform the general renter/potential homebuyer public about available rehabilitated or newly constructed units.**

It is the City of Hartford's policy to require substantial steps by HOME project owners/developers to carry out affirmative marketing. Owners/developers should provide for costs associated with these requirements in their planned development budgets and/or operating budgets.

Developers/owners must include the Equal Housing Opportunity logo, or slogan ("Equal Housing Opportunity"), in all marketing/advertising materials and/or notices posted and/or sent to community organizations.

If it is feasible to advertise in advance of selecting a tenant/homebuyer, without holding units off the market, property owners will be required to make information on the availability of units known through:

- Advertisements in the Hartford Courant newspaper, if the owner ordinarily advertises available rentals/homeownership units in news media. (In addition to hard copy newspaper advertisements, owners may choose to use the Internet by advertising in the rent.com website for available rental units and by advertising in the realtor.com website for available homeownership units. However, the use of Internet advertising shall not replace the use of advertising in the Hartford Courant newspaper.)
- Notifying the Hartford Housing Authority and Imagineers, LLC requesting that staff inform applicants on their Section 8 Housing Choice Voucher Certificate waiting list about upcoming rental vacancies. (Imagineers, LLC, a housing services organization, located on Farmington Avenue in Hartford manages the City's Section 8 program.)

## **3. Special Outreach**

In order to inform as well as solicit applications from persons in the housing market area who are not likely to apply for units without special outreach, the City of Hartford has established methods property developers/owners must use in order to reach this objective. The City of Hartford has identified three segments of its housing population who would probably not apply for units without special outreach. One segment of its population concerns African American residents who ordinarily would not apply for units in the South Green neighborhood, the Behind the Rocks neighborhood, and in the Frog Hollow neighborhood. The other two segments of the population are White and Hispanic residents who would probably be less likely to apply for units in the Northeast, Clay Hill Arsenal, Blue Hills and Upper Albany neighborhoods.

Having identified these three segments of our population, we require that owners/developers use special outreach methods as follows:

For housing developments in the South Green, Behind the Rocks, and Frog Hollow neighborhoods:

- Owners who ordinarily advertise rental property/homeownership units must place advertisement in the *Northend Agent* or the *Hartford Inquirer* - newspapers whose circulation are primarily among African American residents of the community.
- Owners who do not ordinarily advertise in the news media must contact the following organization in Hartford that has agreed to make rental/homeownership unit information available to members and clients:

Urban League of Greater Hartford, Inc.  
 140 Woodland Street  
 Hartford, CT 06105  
 Telephone: 527-0147  
[www.ulgh.org](http://www.ulgh.org)

For housing developments in the Northeast, Clay Hill Arsenal, Blue Hills and Upper Albany neighborhoods:

- Owners who ordinarily advertise rental property/homeownership units must place advertisement in the *Hartford News* - a newspaper whose circulation is primarily among White and Hispanic residents of the community.
- Owners who do not ordinarily advertise in the news media must contact the following organization in Hartford that has agreed to make rental/homeownership unit information available to members and clients:

Hartford Areas Rally Together (HART)  
 385 Washington Street  
 Hartford, CT 06106  
 Telephone: 525-3449  
<http://hartofhartford.org/>

#### **4. Recordkeeping**

The City of Hartford will require that owners keep records on:

1. The racial/ethnic and gender characteristics of tenants and applicants during the initial post construction lease up period and for all rental vacancies thereafter throughout the HOME Affordability Period.
2. The sex, race and ethnicity of homebuyers and applicants during the construction period and thereafter until all homebuyer units are sold.
3. Activities they undertake to inform the general public, specifically:
  - copies of advertisements placed in the *Hartford Courant*
  - copies of letters/notices/emails to the Hartford Housing Authority and Imagineers, LLC
4. Activities they undertake for special outreach, specifically:
  - copies of advertisements placed in the *Northend Agent*, *Hartford Inquirer* or *Hartford News*
  - copies of letters/notices/emails to the Urban League or HART

#### **5. Performance Assessment**

The affirmative marketing efforts of property developers/owners will be assessed annually by the City of Hartford as follows:

- To determine if good faith efforts have been made on part of the owner, the City will examine affirmative marketing records that owners are required to maintain in accordance with this policy.

- To determine results, the City will assess property owner's affirmative marketing efforts in relation to whether or not persons from the variety of racial and ethnic groups in our area and in particular African Americans, Whites and Hispanics have in fact applied for and/or become tenants/homeowners in the rehabilitated/newly constructed units.

If the representation of racial/ethnic groups is not broad or the identified groups are not represented, the City will review the affirmative marketing procedures to determine what changes, if any, might be made to make the affirmative marketing efforts more effective in informing persons in all groups about rental and homeownership opportunities.

The Housing and Property Management Division will also ask property developers/owners for their analysis and suggestions concerning our affirmative marketing policy and procedure requirements.

## **6. Corrective Action**

The City of Hartford will take corrective action if we find that an owner fails to carry out the required procedures or fails to maintain the records on tenants/homeowners and applicants in accordance with this policy.

If problems are identified, the City will discuss ways to improve owner's efforts prior to taking corrective actions.

As an initial step, the City may require owners with rental vacancies to notify the City of Hartford's Housing and Property Management Division immediately upon learning that a unit will become vacant. Owners will be asked to provide this information as close to 30 days prior to the upcoming vacancy as possible. The Housing and Property Management Division staff will then be able to verify on a "spot check" basis if these owners are following the prescribed procedures.

The City will carry out its assessment activities, and prepare a written assessment of affirmative marketing efforts to submit an Annual Performance report to HUD.

# Housing Needs Table

CPMP Version 1.2

Housing Needs Table		Grantee:		Only complete blue sections. Do NOT type in sections other than blue.												Priority Need?	Plan to Fund?	Fund Source	Households with a Disabled Member		Disproportionate Racial/Ethnic Need?	# of Households in lead-Hazard Housing	Total Low Income HIV/AIDS Population		
		Current % of Households	Current Number of Households	3-5 Year Quantities															% of Goal	%				#	
				Year 1		Year 2		Year 3		Year 4*		Year 5*		Cumulative											
				Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual										
Household Income <=30% MFI	Renter	Elderly	NUMBER OF HOUSEHOLDS	100%	2944														100%	1455	NO	2632	4407		
			Any housing problems	59.9	1764	5	14	5	0	5	0	5	0	5	25	14	56%	M	Y	H	59.7	869			
			Cost Burden > 30%	57.5	1694	3	0	3	0	3	0	3	0	3	15	0	0%	M	Y	H					
			Cost Burden >50%	36.7	1079	2	14	2	0	2	0	2	0	2	10	14	140%	M	Y	H					
	Small Related	NUMBER OF HOUSEHOLDS	100%	5725																				NO	
		With Any Housing Problems	80.1	4585	19	24	19	12	19	15	19	28	19	95	79	83%	H	Y	H						
		Cost Burden > 30%	75.8	4340	11	6	11	8	11	3	11	8	11	55	25	45%	H	Y	H						
		Cost Burden >50%	58.3	3340	8	18	8	4	8	12	8	20	8	40	54	135%	H	Y	H						
	Large Related	NUMBER OF HOUSEHOLDS	100%	1740																				NO	
		With Any Housing Problems	92.5	1610	18	3	18	7	18	0	18	2	18	90	12	13%	H	Y	H						
		Cost Burden > 30%	76.1	1325	10	1	10	5	10	0	10	1	10	50	7	14%	H	Y	H						
		Cost Burden >50%	55.7	970	8	2	8	2	8	0	8	1	8	40	5	13%	H	Y	H						
	All other households	NUMBER OF HOUSEHOLDS	100%	4014																				NO	
		With Any Housing Problems	73.1	2934	8	42	8	4	8	0	8	3	8	40	49	123%	M	Y	O						
		Cost Burden > 30%	71.4	2864	5	30	5	2	5	0	5	2	5	25	34	136%	M	Y	O						
		Cost Burden >50%	58.5	2350	3	12	3	2	3	0	3	1	3	15	15	100%	M	Y	O						
	Owner	Elderly	NUMBER OF HOUSEHOLDS	100%	803																				
			With Any Housing Problems	81.9	658	1	6	1	1	1	1	1	6	1	5	14	280%	H	Y	C					
			Cost Burden > 30%	80.2	644	1	1	1	0	1	0	1	0	1	4	1	25%	H	Y	C					
			Cost Burden >50%	60.4	485	0	5	0	1	0	1	0	6	0	1	13	1300%	H	Y	C					
Small Related		NUMBER OF HOUSEHOLDS	100%	397																				NO	
		With Any Housing Problems	69.8	277	5	5	5	2	5	4	5	1	5	25	12	48%	H	Y	C						
		Cost Burden > 30%	66.0	262	3	1	3	1	3	2	3	1	3	15	5	33%	H	Y	C						
		Cost Burden >50%	64.0	254	2	4	2	1	2	2	2	0	2	10	7	70%	H	Y	C						
Large Related		NUMBER OF HOUSEHOLDS	100%	128																				NO	
		With Any Housing Problems	72.7	93	4	3	4	0	4	3	4	0	4	20	6	30%	H	Y	C						
		Cost Burden > 30%	69.5	89	3	0	3	0	3	2	3	0	3	15	2	13%	H	Y	C						
		Cost Burden >50%	69.5	89	1	3	1	0	1	1	1	0	1	5	4	80%	H	Y	C						
All other households		NUMBER OF HOUSEHOLDS	100%	309																				NO	
		With Any Housing Problems	77.3	239	3	1	3	4	3	1	3	1	3	15	7	47%	H	Y	C						
		Cost Burden > 30%	71.2	220	2	0	2	3	2	0	2	0	2	10	3	30%	H	Y	C						
		Cost Burden >50%	59.9	185	1	1	1	1	1	1	1	1	1	5	4	80%	H	Y	C						

Housing Needs Table		Grantee:		3-5 Year Quantities												Priority Need?	Plan to Fund?	Fund Source	Households with a Disabled Member		Disproportionate Racial/Ethnic Need?	# of Households in lead-Hazard Housing	Total Low Income HH/ AIDS Population	
		Only complete blue sections. Do NOT type in sections other than blue.												% of Goal	%				#					
		Current % of Households	Current Number of Households	Year 1		Year 2		Year 3		Year 4*		Year 5*								Cumulative				
				Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual							Goal				Actual
Household Income > 30 to <= 50% MFI	Renter	Elderly	NUMBER OF HOUSEHOLDS	100%	836														100%	365	NO	747		
			With Any Housing Problems	54.1	452	5	7	5	0	5	0	5	0	5	25	7	28%	M	Y	O	56.2	205		
			Cost Burden > 30%	51.9	434	3	0	3	0	3	0	3	0	3	15	0	0%	M	Y	O				
		Cost Burden >50%	12.0	100	2	7	2	0	2	0	2	0	2	10	7	70%	M	Y	O					
		Small Related	NUMBER OF HOUSEHOLDS	100%	2904																		NO	
			With Any Housing Problems	58.8	1709	20	9	20	7	20	7	20	7	20	100	30	30%	M	Y	C				
			Cost Burden > 30%	52.7	1529	12	4	12	4	12	3	12	4	12	60	15	25%	M	Y	C				
		Cost Burden >50%	5.1	149	8	5	8	3	8	4	8	2	8	40	14	35%	M	Y	C					
		Large Related	NUMBER OF HOUSEHOLDS	100%	1059																		NO	
	With Any Housing Problems		73.1	774	17	1	17	1	17	0	17	0	17	85	2	2%	M	Y	C					
	Cost Burden > 30%		35.3	374	9	0	9	1	9	0	9	0	9	45	1	2%	M	Y	C					
	Cost Burden >50%	3.7	39	8	1	8	0	8	0	8	0	8	40	1	3%	M	Y	C						
	All other hshlds	NUMBER OF HOUSEHOLDS	100%	1914																		YES		
		With Any Housing Problems	65.5	1254	8	2	8	2	8	2	8	0	8	40	6	15%	M	Y	O					
		Cost Burden > 30%	61.3	1174	5	1	5	1	5	1	5	0	5	25	3	12%	M	Y	O					
Cost Burden >50%	8.6	165	3	1	3	1	3	1	3	0	3	15	3	20%	M	Y	O							
Owner	Elderly	NUMBER OF HOUSEHOLDS	100%	642																	YES			
		With Any Housing Problems	42.4	272	3	1	3	5	3	8	3	9	3	15	23	153%	H	Y	C					
		Cost Burden > 30%	42.4	272	2	0	2	3	2	0	2	0	2	10	3	30%	H	Y	C					
	Cost Burden >50%	22.3	143	1	1	1	2	1	8	1	9	1	5	20	400%	H	Y	C						
	Small Related	NUMBER OF HOUSEHOLDS	100%	507																		YES		
		With Any Housing Problems	81.3	412	13	12	13	29	13	17	13	15	13	65	73	112%	H	Y	C					
		Cost Burden > 30%	80.5	408	8	8	8	17	8	13	8	11	8	40	49	123%	H	Y	C					
	Cost Burden >50%	45.2	229	5	4	5	12	5	4	5	4	5	25	24	96%	H	Y	C						
	Large Related	NUMBER OF HOUSEHOLDS	100%	179																		YES		
With Any Housing Problems		81.0	145	11	2	11	2	11	2	11	0	11	57	6	11%	H	Y	C						
Cost Burden > 30%		75.4	135	8	0	8	2	8	1	8	0	8	40	3	8%	H	Y	C						
Cost Burden >50%	30.7	55	3	2	3	0	3	1	3	0	3	17	3	18%	H	Y	C							
All other hshlds	NUMBER OF HOUSEHOLDS	100%	255																		YES			
	With Any Housing Problems	86.3	220	5	1	5	4	5	4	5	1	5	25	10	40%	H	Y	C						
	Cost Burden > 30%	86.3	220	3	0	3	3	3	4	3	0	3	15	7	47%	H	Y	C						
Cost Burden >50%	54.9	140	2	1	2	1	2	0	2	1	2	10	3	30%	H	Y	C							

Housing Needs Table		Grantee:		3-5 Year Quantities												Priority Need?	Plan to Fund?	Fund Source	Households with a Disabled Member		Disproportionate Racial/ Ethnic Need?	# of Households in lead- Hazard Housing	Total Low Income HUD/ ALOS Population	
		Only complete blue sections. Do NOT type in sections other than blue.																						
		Current % of House- holds	Current Number of House- holds	Year 1		Year 2		Year 3		Year 4*		Year 5*		Cumulative					% of Goal					
				Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual									
Household Income > 50 to <=80% MFI	Renter	Elderly	NUMBER OF HOUSEHOLDS	100%	579														100%	219	YES	518		
			With Any Housing Problems	19.7	114	3	0	3	0	3	0	3	0	3	15	0	0%	L	Y	C	11.0	24		
			Cost Burden > 30%	19.7	114	1	0	1	0	1	0	1	0	1	5	0	0%	L	Y	C				
			Cost Burden >50%	2.4	14	2	0	2	0	2	0	2	0	2	10	0	0%	L	Y	C				
		Small Related	NUMBER OF HOUSEHOLDS	100%	2715																		NO	
			With Any Housing Problems	22.7	615	11	7	11	7	11	12	11	7	11	55	33	60%	H	Y	O				
			Cost Burden > 30%	7.6	205	5	2	5	2	5	9	5	5	5	25	18	72%	H	Y	O				
			Cost Burden >50%	0.6	15	6	5	6	5	6	3	6	2	6	30	15	50%	H	Y	O				
		Large Related	NUMBER OF HOUSEHOLDS	100%	839																		NO	
			With Any Housing Problems	49.3	414	6	0	6	0	6	0	6	0	6	30	0	0%	H	Y	H				
			Cost Burden > 30%	2.3	19	2	0	2	0	2	0	2	0	2	10	0	0%	H	Y	H				
			Cost Burden >50%	0.0	0	4	0	4	0	4	0	4	0	4	20	0		H	Y	H				
	All other hhlds	NUMBER OF HOUSEHOLDS	100%	2194																		YES		
		With Any Housing Problems	18.6	409	4	3	4	2	4	0	4	0	4	20	5	25%	H	Y	H					
		Cost Burden > 30%	13.4	294	1	1	1	1	1	0	1	0	1	5	2	40%	H	Y	H					
		Cost Burden >50%	0.0	0	3	2	3	1	3	0	3	0	3	15	3		H	Y	H					
	Owner	Elderly	NUMBER OF HOUSEHOLDS	100%	622																	YES		
			With Any Housing Problems	33.4	208	6	2	6	5	6	2	6	3	6	30	12	40%	L	Y	C				
			Cost Burden > 30%	29.4	183	4	0	4	2	4	0	4	0	4	20	2	10%	L	Y	C				
			Cost Burden >50%	2.3	14	2	2	2	3	2	2	2	3	2	10	10	100%	L	Y	C				
		Small Related	NUMBER OF HOUSEHOLDS	100%	1158																		NO	
			With Any Housing Problems	40.0	463	54	41	54	31	54	18	54	27	54	270	117	43%	M	Y	C				
			Cost Burden > 30%	37.5	434	20	24	20	11	20	14	20	22	20	100	71	71%	M	Y	C				
			Cost Burden >50%	8.2	95	34	17	34	20	34	4	34	5	34	170	46	27%	M	Y	C				
		Large Related	NUMBER OF HOUSEHOLDS	100%	425																		NO	
			With Any Housing Problems	56.5	240	29	2	29	5	29	1	29	9	29	145	17	12%	M	Y	C				
			Cost Burden > 30%	34.1	145	12	0	12	4	12	1	12	7	12	60	12	20%	M	Y	C				
			Cost Burden >50%	4.7	20	17	2	17	1	17	0	17	2	17	85	5	6%	M	Y	C				
All other hhlds	NUMBER OF HOUSEHOLDS	100%	345																		YES			
	With Any Housing Problems	42.0	145	21	4	21	13	21	5	21	13	21	105	35	33%	M	Y	C						
	Cost Burden > 30%	42.0	145	8	2	8	7	8	3	8	0	8	40	12	30%	M	Y	C						
	Cost Burden >50%	10.1	35	13	2	13	6	13	2	13	13	13	65	23	35%	M	Y	C						
<b>Total Any Housing Problem</b>				279.4	192	279.4	143	279.4	102	279.4	132	279.4	0	1397	569	41%	Total Disabled		1098					
<b>Total 215 Renter</b>				124	112	124	42	124	36	124	47	124	620	237	38%	Tot. Elderly		9426		Total Lead Hazard	3897			
<b>Total 215 Owner</b>				155.4	80	155.4	101	155.4	66	155.4	85	155.4	777	332	43%	Tot. Sm. Related		19321		Total Renters	39221			
<b>Total 215</b>				279.4	192	279.4	143	279.4	102	279.4	132	279.4	0	1397	569	41%	Tot. Lg. Related		6536		Total Owners	8273		

## Housing Market Analysis

CPMP Version 1.3

<b>Hartford, CT</b>						
<b>Housing Market Analysis</b>						
<i>Complete cells in blue.</i>						
Housing Stock Inventory	Vacancy Rate	0 & 1 Bedroom	2 Bedrooms	3+ Bedroom	Total	Substandard Units
<b>Affordability Mismatch</b>						
Occupied Units: Renter		15596	12406	7443	35445	849
Occupied Units: Owner		715	3268	6231	10214	194
Vacant Units: For Rent	10%	1342	1455	731	3528	61
Vacant Units: For Sale	3%	30	132	178	340	32
Total Units Occupied & Vacant		17683	17261	14583	49527	1136
<b>Rents: Applicable FMRs (in \$s)</b>		737	986	994		
<b>Rent Affordable at 30% of 50% of MFI (in \$s)</b>		745	798	957		
<b>Public Housing Units</b>						
Occupied Units		542	470	317	1329	
Vacant Units		178	340	130	648	
Total Units Occupied & Vacant		720	810	447	1977	0
<b>Rehabilitation Needs (in \$s)</b>		5,000	6,500	11,000	22,500	

**Annual Housing Completion Goals Table**

TABLE 3B ANNUAL HOUSING COMPLETION GOALS					
ANNUAL AFFORDABLE RENTAL HOUSING GOALS (SEC. 215)	Annual Expected Number Completed	Resources used during the period			
		CDBG	HOME	ESG	HOPWA
Acquisition of existing units		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	8	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	52	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	60	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
<b>Total Sec. 215 Rental Goals</b>	120	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)</b>					
Acquisition of existing units	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Production of new units	21	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Rehabilitation of existing units	34	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Homebuyer Assistance	40	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Owner Goals</b>	101	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)</b>					
Homeless	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-Homeless	161	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Needs	60	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Total Sec. 215 Affordable Housing</b>	221	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>ANNUAL HOUSING GOALS</b>					
Annual Rental Housing Goal	120	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Annual Owner Housing Goal	101	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Annual Housing Goal</b>	221	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

For the purpose of identification of annual goals, an assisted household is one that will receive benefits through the investment of Federal funds, either alone or in conjunction with the investment of other public or private funds.

Hartford, CT

Housing and Community Development Activities	Needs	Current	Gap	5-Year Quantities												% of Goal	Priority Need: Y/N	Dollars to Address	Plan to Fund? Y/N	Fund Source
				Year 1		Year 2		Year 3		Year 4		Year 5		Cumulative						
				Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual					
<b>01 Acquisition of Real Property 570.201(a)</b>	20	0	20	4	4	4	1	4	1	4		4		20	6	30%	Y	750,000	Y	
<b>02 Disposition 570.201(b)</b>	20	0	20	5	25	5	0	3	1	4		3		20	26	130%	Y	900,000	Y	
<b>Public Facilities and Improvements</b>																				
03 Public Facilities and Improvements (General) 570.201(c)	0	0	0											0	0		Y			
03A Senior Centers 570.201(c)	0	0	0											0	0		N			
03B Handicapped Centers 570.201(c)	0	0	0											0	0		N			
03C Homeless Facilities (not operating costs) 570.201(c)	0	0	0											0	0		N			
03D Youth Centers 570.201(c)	0	0	0											0	0		N			
03E Neighborhood Facilities 570.201(c)	10	0	10	3	3	2	1	2	0	2		1		10	4	40%	Y	2,000,000	Y	CDBG, GF
03F Parks, Recreational Facilities 570.201(c)	10	0	10	2	2	2	1	2	1	2		2		10	4	40%	Y	1,500,000	Y	CDBG/CF
03G Parking Facilities 570.201(c)	0	0	0											0	0		N			
03H Solid Waste Disposal Improvements 570.201(c)	0	0	0											0	0		N			
03I Flood Drain Improvements 570.201(c)	0	0	0											0	0		N			
03J Water/Sewer Improvements 570.201(c)	0	0	0											0	0		N			
03K Street Improvements 570.201(c)	1	0	1											0	0		N	500,000	Y	CDBG/CF
03L Sidewalks 570.201(c)	1	0	1											0	0		N	500,000	Y	CDBG/CF
03M Child Care Centers 570.201(c)	0	0	0											0	0		N			
03N Tree Planting 570.201(c)	0	0	0											0	0		N			
03O Fire Stations/Equipment 570.201(c)	3	0	3	1	1	1	1	1	0	0		1		4	2	50%	Y	2,000,000	Y	CDBG/CF
03P Health Facilities 570.201(c)	0	0	0											0	0		N			
03Q Abused and Neglected Children Facilities 570.201(c)	0	0	0											0	0		N			
03R Asbestos Removal 570.201(c)	0	0	0											0	0		N			
03S Facilities for AIDS Patients (not operating costs) 570.201(c)	0	0	0											0	0		N			
03T Operating Costs of Homeless/AIDS Patients Programs	0	0	0											0	0		N			See ESG Project Tables
<b>04 Clearance and Demolition 570.201(d)</b>	40	0	40	8	0	8	0	8	0	0		0		24	0	0%	Y	2,000,000	Y	CDBG/CF
<b>04A Clean-up of Contaminated Sites 570.201(d)</b>	0	0	0											0	0		N			
<b>Public Services</b>																				
05 Public Services (General) 570.201(e)	7000	0	7000	1325	1996	1400	2447	1200	2971	1500		1575		7000	7414	106%	Y	2,600,000	Y	CDBG
05A Senior Services 570.201(e)	3000	0	3000	520	793	750	1410	600	206	580		550		3000	2409	80%	Y	150,000	Y	CDBG
05B Handicapped Services 570.201(e)	300	0	300	25	46	75	20	60	16	75		65		300	82	27%	Y	100,000	Y	CDBG
05C Legal Services 570.201(e)	0	0	0											0	0		N			
05D Youth Services 570.201(e)	12950	0	12950	2098	3379	3020	3511	2250	2770	2150		3432		12950	9660	75%	Y	600,000	Y	CDBG
05E Transportation Services 570.201(e)	0	0	0											0	0		N			
05F Substance Abuse Services 570.201(e)	0	0	0											0	0		N			
05G Battered and Abused Spouses 570.201(e)	750	0	750	150	14	150	29	175	21	125		150		750	64	9%	Y	150,000	Y	CDBG
05H Employment Training 570.201(e)	0	0	0											0	0		N			
05I Crime Awareness 570.201(e)	0	0	0											0	0		N			
05J Fair Housing Activities (if CDBG, then subject to 570.201(e))	0	0	0											0	0		N			
05K Tenant/Landlord Counseling 570.201(e)	0	0	0											0	0		N			
05L Child Care Services 570.201(e)	0	0	0											0	0		N			
05M Health Services 570.201(e)	0	0	0											0	0		N			
05N Abused and Neglected Children 570.201(e)	180	0	180	36	36	36	15	36	40	36		36		180	91	51%	N			
05O Mental Health Services 570.201(e)	0	0	0											0	0		N			
05P Screening for Lead-Based Paint/Lead Hazards Poison 570.201(e)	0	0	0											0	0		N			
05Q Subsistence Payments 570.204	0	0	0											0	0		N			
05R Homeownership Assistance (not direct) 570.204	0	0	0											0	0		N			
05S Rental Housing Subsidies (if HOME, not part of 5% 570.204)	0	0	0											0	0		N			
05T Security Deposits (if HOME, not part of 5% Admin c)	0	0	0											0	0		N			
<b>06 Interim Assistance 570.201(f)</b>	50	0	50	10	10	12	16	12	43	8		8		50	69	138%	N	100,000	Y	CDBG
<b>07 Urban Renewal Completion 570.201(h)</b>	0	0	0											0	0		N			
<b>08 Relocation 570.201(i)</b>	0	0	0											0	0		N			
<b>09 Loss of Rental Income 570.201(j)</b>	0	0	0											0	0		N			
<b>10 Removal of Architectural Barriers 570.201(k)</b>	0	0	0											0	0		N			
<b>11 Privately Owned Utilities 570.201(l)</b>	0	0	0											0	0		N			
<b>12 Construction of Housing 570.201(m)</b>	0	0	0											0	0		N			
<b>13 Direct Homeownership Assistance 570.201(n)</b>	0	0	0											0	0		N			
14A Rehab; Single-Unit Residential 570.202	250	0	250	50	51	60	24	45	50	45		50		250	125	50%	Y	750,000	Y	CDBG
14B Rehab; Multi-Unit Residential 570.202	345	0	345	69	69	69	99	69	74	69		69		345	242	70%	N			
14C Public Housing Modernization 570.202	0	0	0											0	0		N			
14D Rehab; Other Publicly-Owned Residential Buildings 570.202	0	0	0											0	0		N			
14E Rehab; Publicly or Privately-Owned Commercial/Indu 570.202	15	0	15	4	4	4	4	3	4	2		2		15	12	80%	Y	650,000	Y	CDBG
14F Energy Efficiency Improvements 570.202	0	0	0											0	0		N			
14G Acquisition - for Rehabilitation 570.202	0	0	0											0	0		N			
14H Rehabilitation Administration 570.202	5	0	5	1	1	1	1	1	1	1		1		5	3	60%	Y	1,750,000	Y	CDBG
14I Lead-Based/Lead Hazard Test/Abate 570.202	0	0	0											0	0		N			

Housing and Community Development Activities	Needs	Current	Cap	5-Year Quantities												% of Goal	Priority Need: Y/N	Dollars to Address	Plan to Fund? Y/N	Fund Source
				Year 1		Year 2		Year 3		Year 4		Year 5		Cumulative						
				Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual					
<b>15 Code Enforcement 570.202(c)</b>	500	0	500	100	100	150	100	100		80		70		500	200	40%	Y	550,000	Y	CDBG
<b>16A Residential Historic Preservation 570.202(d)</b>	0	0	0											0	0		N			
<b>16B Non-Residential Historic Preservation 570.202(d)</b>	0	0	0											0	0		N			
17A CI Land Acquisition/Disposition 570.203(a)	0	0	0											0	0		N			
17B CI Infrastructure Development 570.203(a)	0	0	0											0	0		N			
17C CI Building Acquisition, Construction, Rehabilitation 570.203(a)	0	0	0											0	0		N			
17D Other Commercial/Industrial Improvements 570.203(a)	20	0	20	4	0	5	4	5		3		3		20	4	20%	Y	500,000	Y	CDBG
18A ED Direct Financial Assistance to For-Profits 570.203(b)	35	0	35	7	6	8	5	7	7	7		6		35	18	51%	Y	1,150,000	Y	CDBG
18B ED Technical Assistance 570.203(b)	125	0	125	38	28	35	50	25	98	15		12		125	176	141%	Y	600,000	Y	CDBG
18C Micro-Enterprise Assistance	35	0	35	7	19	7	16	7	14	7		7		35	49	140%	Y	175,000	Y	CDBG
19A HOME Admin/Planning Costs of PJ (not part of 5% Ad	0	0	0											0	0		N			
19B HOME CHDO Operating Costs (not part of 5% Admin ca	0	0	0											0	0		N			
19C CDBG Non-profit Organization Capacity Building	0	0	0											0	0		N			
19D CDBG Assistance to Institutes of Higher Education	0	0	0											0	0		N			
19E CDBG Operation and Repair of Foreclosed Property	0	0	0											0	0		N			
19F Planned Repayment of Section 108 Loan Principal	0	0	0											0	0		N			
19G Unplanned Repayment of Section 108 Loan Principal	0	0	0											0	0		N			
19H State CDBG Technical Assistance to Grantees	0	0	0											0	0		N			
<b>20 Planning 570.205</b>	0	0	0											0	0		N			
21A General Program Administration 570.206	21	0	0	1	1	1	1	1	1	1		1		5	3	60%	Y	4,750,000	Y	CDBG
21B Indirect Costs 570.206	0	0	0											0	0		N			
21D Fair Housing Activities (subject to 20% Admin cap) 570.206	0	0	0											0	0		N			
21E Submissions or Applications for Federal Programs 570.206	0	0	0											0	0		N			
21F HOME Rental Subsidy Payments (subject to 5% cap)	0	0	0											0	0		N			
21G HOME Security Deposits (subject to 5% cap)	0	0	0											0	0		N			
21H HOME Admin/Planning Costs of PJ (subject to 5% cap	0	0	0	1	1	1	1	1	1	1		1		5	2	40%	N			
21I HOME CHDO Operating Expenses (subject to 5% cap)	0	0	0											0	0		N			
<b>22 Unprogrammed Funds</b>	0	0	0											0	0		N			
<b>HOPWA</b>																				
31J Facility based housing – development	0	0	0											0	0					See HOPWA Performance Chart 1
31K Facility based housing – operations	0	0	0											0	0					See HOPWA Performance Chart 1
31G Short term rent mortgage utility payments	0	0	0											0	0					See HOPWA Performance Chart 1
31F Tenant based rental assistance	0	0	0											0	0					See HOPWA Performance Chart 1
31E Supportive service	0	0	0											0	0					See HOPWA Performance Chart 1
31I Housing information services	0	0	0											0	0					See HOPWA Performance Chart 1
31H Resource identification	0	0	0											0	0					See HOPWA Performance Chart 1
31B Administration - grantee	0	0	0											0	0					See HOPWA Performance Chart 1
31D Administration - project sponsor	0	0	0											0	0					See HOPWA Performance Chart 1
Acquisition of existing rental units	0	0	0											0	0		N/A			
Production of new rental units	0	0	0											0	0		N/A			
Rehabilitation of existing rental units	0	0	0											0	0		N/A			
Rental assistance	0	0	0											0	0		N/A			
Acquisition of existing owner units	0	0	0											0	0		N/A			
Production of new owner units	0	0	0											0	0		N/A			
Rehabilitation of existing owner units	0	0	0											0	0		N/A			
Homeownership assistance	0	0	0											0	0		N/A			
<b>HOME</b>																				
Acquisition of existing rental units	0	0	0											0	0					See HOME Section/Project Tables
Production of new rental units	0	0	0											0	0					See HOME Section/Project Tables
Rehabilitation of existing rental units	0	0	0											0	0					See HOME Section/Project Tables
Rental assistance	0	0	0											0	0					See HOME Section/Project Tables
Acquisition of existing owner units	0	0	0											0	0					See HOME Section/Project Tables
Production of new owner units	0	0	0											0	0					See HOME Section/Project Tables
Rehabilitation of existing owner units	0	0	0											0	0					See HOME Section/Project Tables
Homeownership assistance	0	0	0											0	0					See HOME Section/Project Tables
<b>Totals</b>	25665	0	25665	4469	6589	5806	7757	4617	6319	4717	0	6049	0	25658	20665					

## Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
<b>DH-1 Availability/Accessibility of Decent Housing</b>							
<b>Objective: H-4 HOME Rental and Homeownership Housing Development</b> – Use HOME Program and CDBG funds for the renovation/construction of multi-family rental properties and homeownership properties by developers and Community Housing Development Organizations <b>Activity: H-4.1 HOME (CHDO Set-Aside)</b> – Use HOME Program funds for the development of multi-family properties by CHDO. Approximately 100 units of housing will be developed (72 low-income and 28 moderate-income) in Year One.	Source of Funds #1 - HOME			2010	100	50	50%
				2011	100	0	0%
				2012	100		0%
				2013	100		0%
				2014	100		0%
<b>MULTI-YEAR GOAL</b>					<b>500</b>	<b>50</b>	<b>10%</b>
<b>Objective: H-4 HOME Rental and Homeownership Housing Development</b> – Use HOME Program and CDBG funds for the renovation/construction of multi-family rental properties and homeownership properties by developers and Community Housing Development Organizations <b>Activity: H-4.2</b> – CDBG funds will also be allocated to support the acquisition of approximately 4 parcels to build low-income single family housing in Year One.	Source of Funds #1 CDBG			2010	4	4	100%
				2011	4	2	50%
				2012	4		0%
				2013	4		0%
				2014	4		0%
<b>MULTI-YEAR GOAL</b>					<b>20</b>	<b>6</b>	<b>30%</b>
<b>Objective H-6: Housing Counseling</b> – In conjunction with Housing priorities, CDBG funds will be used to support Homeownership and Housing counseling. <b>Activity: H-6.1 Housing Counseling</b> – In conjunction with Housing priorities, CDBG funds will be used to support Homeownership and Housing counseling.	Source of Funds #1 CDBG			2010	1000	386	39%
				2011	1000	122	12%
				2012	1000		0%
				2013	1000		0%
				2014	1000		0%
<b>MULTI-YEAR GOAL</b>					<b>5000</b>	<b>508</b>	<b>10%</b>
<b>Objective: H-8 Code Enforcement</b> <b>Activity: H-8.1</b> - Perform code enforcement activities at 100 properties outside of normal city business hours, in deteriorating areas when such enforcement together with public or private improvements, rehabilitation, may be expected to arrest the decline of the area in Year One.	Source of Funds #1 CDBG			2010	100	0	0%
				2011	100	100	100%
				2012	100		0%
				2013	100		0%
				2014	100		0%
<b>MULTI-YEAR GOAL</b>					<b>500</b>	<b>100</b>	<b>20%</b>
<b>DH-2 Affordability of Decent Housing</b>							
<b>Objective: H-1: HOME Homebuyer Assistance</b> – Use HOME Program funds to provide down payment and closing cost assistance loans under the HouseHartford Program. <b>Activity: H-1.1</b> Assist 40 families (12 low and 28 moderate-income) in Year One.	Source of Funds #1 - HOME			2010	40	13	33%
				2011	40		0%
				2012	40		0%
				2013	40		0%
				2014	40		0%
<b>MULTI-YEAR GOAL</b>					<b>200</b>	<b>13</b>	<b>7%</b>
<b>Objective: H-2 - Housing Rehabilitation (Single Family properties)</b> – Use CDBG funds to assist existing homeowners with the renovation of housing units by providing low-interest loans through the Housing Preservation Loan Fund Program and the Porches Program and free repairs through CDBG. <b>Activity: H-2.1</b> – Assist existing homeowners with the renovation of 81 units in Year One.	Source of Funds #1 CDBG/HPLF			2010	81	89	110%
				2011	81	99	122%
				2012	81		0%
				2013	81		0%
				2014	81		0%
<b>MULTI-YEAR GOAL</b>					<b>405</b>	<b>188</b>	<b>46%</b>

<p><b>Objective: H-2 - Housing Rehabilitation (Single Family properties)</b> – Use CDBG funds to assist existing homeowners with the renovation of housing units by providing low-interest loans through the Housing Preservation Loan Fund Program and the Porches Program and free repairs through CDBG.</p> <p><b>Activity: H-2.2</b> – Funds will be used to assist in the renovation of 50 homeownership units and 31 rental units (10 extremely low-income, 36 low-income and 35 moderate-income) in Year One.</p>	Source of Funds #1	2010			See H-2.1
		2011			See H-2.1
	Source of Funds #2	2012			See H-2.1
		2013			See H-2.1
	Source of Funds #3	2014			See H-2.1
<b>MULTI-YEAR GOAL</b>			<b>0</b>	<b>0</b>	See H-2.1
<p><b>Objective: H-2 - Housing Rehabilitation (Single Family properties)</b> – Use CDBG funds to assist existing homeowners with the renovation of housing units by providing low-interest loans through the Housing Preservation Loan Fund Program and the Porches Program and free repairs through CDBG.</p> <p><b>Activity: H-2.3</b> – Use CDBG funds to provide free emergency repairs and accessibility improvements to approximately 50 mostly elderly and disabled low and moderate income residents in Year One.</p>	Source of Funds #1 CDBG	2010	50	51	102%
		2011	50	24	48%
	Source of Funds #2	2012	50		0%
		2013	50		0%
	Source of Funds #3	2014	50		0%
<b>MULTI-YEAR GOAL</b>			<b>250</b>	<b>75</b>	30%
<p><b>Objective: H-3 - CDBG and CCEDA Homebuyer Assistance</b> – Use CDBG Program and State Capital City Economic Development Authority (CCEDA) funds for the Homeownership Appraisal Gap Financing Program.</p> <p><b>Activity: H-3.1</b> – Assist 40 persons/households purchase 1 to 4 family homes that will be renovated (CDBG funds – 10 low-income and 10 moderate-income and CCEDA Funds – 4 moderate-income and 16 low-income) in Year One.</p>	Source of Funds #1 CCEDA	2010	40	14	35%
		2011	40	1	3%
	Source of Funds #2	2012	40		0%
		2013	40		0%
	Source of Funds #3	2014	40		0%
<b>MULTI-YEAR GOAL</b>			<b>200</b>	<b>15</b>	8%
<p><b>Objective: HIV/AIDS-1</b> Provide rental subsidies and short-term housing assistance to prevent persons with HIV/AIDS and their families from becoming homeless.</p> <p><b>Activity: HIV/AIDS-1.1</b> – Use HOPWA funds to assist 100 households with rental subsidies and short-term housing assistance in Year One.</p>	Source of Funds #1 - HOPWA	2010	100	75	75%
		2011	100		0%
	Source of Funds #2	2012	100		0%
		2013	100		0%
	Source of Funds #3	2014	100		0%
<b>MULTI-YEAR GOAL</b>			<b>500</b>	<b>75</b>	15%
<p><b>Objective: HIV/AIDS-2:</b> Increase access to care, supportive services and supportive housing for persons living with HIV/AIDS that allow them to improve their quality of life, maintain housing stability and avoid homelessness. <b>Activity: HIV/AIDS-2.1</b> – Use HOPWA funds to increase access to care, supportive services and housing for 200 persons living with HIV/AIDS and their families in Year One.</p>	Source of Funds #1 - HOPWA	2010	200	249	125%
		2011	200		0%
	Source of Funds #2	2012	200		0%
		2013	200		0%
	Source of Funds #3	2014	200		0%
<b>MULTI-YEAR GOAL</b>			<b>1000</b>	<b>249</b>	25%
<p><b>Objective: HIV/AIDS-3:</b> Promote coordinated outreach, service provision and technical assistance to project sponsors in order to increase access to decent, affordable housing and services for persons living with HIV/AIDS and their families.</p> <p><b>Activity: HIV/AIDS-3.1</b> – Use HOPWA funds to identify resources and provide technical assistance to project sponsors to ensure households living with HIV/AIDS have increased access to decent, affordable housing and services in Year One.</p>	Source of Funds #1 - HOPWA	2010	9	9	100%
		2011	9	9	100%
	Source of Funds #2	2012	9		0%
		2013	9		0%
	Source of Funds #3	2014	9		0%
<b>MULTI-YEAR GOAL</b>			<b>45</b>	<b>18</b>	40%
<b>SL-1 Availability/Accessibility of Suitable Living Environment</b>					
<p><b>Objective: YS-1: Provide services which provide for an inadequately addressed fundamental need of low/moderate income youth.</b></p> <p><b>Activity: YS-1.1</b> - Support educational, recreational, mental/physical health and family-enriching services and programs for 6,750 youth during the next five years.</p>	Source of Funds #1 CDBG	2010	1360	2226	164%
		2011	1360	2997	220%
	Source of Funds #2	2012	1360		0%
		2013	1360		0%
	Source of Funds #3	2014	1360		0%
<b>MULTI-YEAR GOAL</b>			<b>6800</b>	<b>5223</b>	77%

<b>Objective: YS-1: Provide services which provide for an inadequately addressed fundamental need of low/moderate income youth.</b> Activity: YS-1.2 – Support programs that promote healthy eating and physical fitness for 200 youth over the next five years.	Source of Funds #1 CDBG		2010	200	28	14%
			2011	200		0%
	Source of Funds #2		2012	200		0%
			2013	200		0%
	Source of Funds #3		2014	200		0%
	<b>MULTI-YEAR GOAL</b>			<b>1000</b>	<b>28</b>	<b>3%</b>
<b>Objective: YS-2 - Provide services that promote and enhance opportunities for self-efficacy and future self-sufficiency among low/moderate income youth.</b> Activity: YS-2.1 - Support 40 youth placed in job readiness, peer education, leadership and service learning programs over the next five years.	Source of Funds #1 CDBG		2010	40	61	153%
			2011	40	63	158%
	Source of Funds #2		2012	40		0%
			2013	40		0%
	Source of Funds #3		2014	40		0%
	<b>MULTI-YEAR GOAL</b>			<b>200</b>	<b>124</b>	<b>62.0%</b>
<b>Objective: YS-2 - Provide services that promote and enhance opportunities for self-efficacy and future self-sufficiency among low/moderate income youth.</b> Activity: YS-2.2 - Support arts and cultural education for 400 youth over the next five years.	Source of Funds #1 CDBG		2010	400	1010	252.5%
			2011	400	364	91.0%
	Source of Funds #2		2012	400		0.0%
			2013	400		0.0%
	Source of Funds #3		2014	400		0.0%
	<b>MULTI-YEAR GOAL</b>			<b>2000</b>	<b>1374</b>	<b>68.7%</b>
<b>Objective: YS-3 - Provide services that prevent risky behaviors in low/moderate income youth.</b> Activity : YS-3.1 - Support teen pregnancy prevention for 600 youth over the next five years.	Source of Funds #1 CDBG	<i>Note: Initiative taken over by Health &amp; Human Services Dept 5-Year \$4.5 million Federal Grant</i>	2010	600	14	2.3%
			2011	600	0	0.0%
	Source of Funds #2 HHS Federal Grant		2012	600	0	0.0%
			2013	600	0	0.0%
	Source of Funds #3		2014	600	0	0.0%
	<b>MULTI-YEAR GOAL</b>			<b>3000</b>	<b>14</b>	<b>0.5%</b>
<b>Objective: YS-3 - Provide services that prevent risky behaviors in low/moderate income youth.</b> Activity : YS-3.2 - Support violence prevention, drug/alcohol counseling and positive relationship-building programs for 100 youth over the next five years.	Source of Funds #1 CDBG		2010	100	36	36.0%
			2011	100	135	135.0%
	Source of Funds #2		2012	100		0.0%
			2013	100		0.0%
	Source of Funds #3		2014	100		0.0%
	<b>MULTI-YEAR GOAL</b>			<b>500</b>	<b>171</b>	<b>34.2%</b>
<b>Objective: PS-1 - Provide Services which provide for an inadequately addressed fundamental need of the low/moderate income family or individual.</b> Activity: PS-1.1 - Support literacy, English as a second language, adult basic education, work readiness training and support services for 400 adults in Year One.	Source of Funds #1 CDBG		2010	400	228	57%
			2011	400	143	36%
	Source of Funds #2		2012	400		0%
			2013	400		0%
	Source of Funds #3		2014	400		0%
	<b>MULTI-YEAR GOAL</b>			<b>2000</b>	<b>371</b>	<b>19%</b>
<b>Objective: PS-1 - Provide Services which provide for an inadequately addressed fundamental need of the low/moderate income family or individual.</b> Activity: PS-1.2 - Support delivery of direct services and events for 600 elderly/disabled including meals, recreation, and social programs to help the elderly/disabled make ends meet and keep them from experiencing social isolation in Year One.	Source of Funds #1 CDBG		2010	600	793	132%
			2011	600	1410	235%
	Source of Funds #2		2012	600		0%
			2013	600		0%
	Source of Funds #3		2014	600		0%
	<b>MULTI-YEAR GOAL</b>			<b>3000</b>	<b>2203</b>	<b>73%</b>

<b>Objective: PS-1 - Provide Services</b> which provide for an inadequately addressed fundamental need of the low/moderate income family or individual. <b>Activity: PS-1.3 - Support</b> programs that ensure access to preventative health, drug and alcohol counseling, mental and basic health services to 40 adults in Year One.	Source of Funds #1 CDBG	2010	40	0	0%
		2011	40	0	0%
	Source of Funds #2	2012	40		0%
		2013	40		0%
	Source of Funds #3	2014	40		0%
	<b>MULTI-YEAR GOAL</b>			<b>200</b>	<b>0</b>
<b>Objective: PS-1 - Provide Services</b> which provide for an inadequately addressed fundamental need of the low/moderate income family or individual. <b>Activity: PS-1.4 - Support</b> 100 adults with access to emergency, day and respite shelter and services in Year One.	Source of Funds #1 CDBG	2010	100	78	78.0%
		2011	100	40	40.0%
	Source of Funds #2	2012	100		0.0%
		2013	100		0.0%
	Source of Funds #3	2014	100		0.0%
	<b>MULTI-YEAR GOAL</b>			<b>500</b>	<b>118</b>
<b>Objective: PS-2 - Provide Services</b> that promote and enhance opportunities for self-sufficiency among low/moderate income families or individuals. <b>Activity : PS-2.1 - Support</b> activities and programs to meet the needs of 50 handicapped and/or special needs persons in Year One.	Source of Funds #1 CDBG	2010	50	46	92.0%
		2011	50	28	56.0%
	Source of Funds #2	2012	50		0.0%
		2013	50		0.0%
	Source of Funds #3	2014	50		0.0%
	<b>MULTI-YEAR GOAL</b>			<b>250</b>	<b>74</b>
<b>Objective: PS-2 - Provide Services</b> that promote and enhance opportunities for self-sufficiency among low/moderate income families or individuals. <b>Activity : PS-2.2 - Support</b> 700 persons with access to services to improve their quality of life and remove barriers to independence and self-sufficiency in Year One.	Source of Funds #1 CDBG	2010	700	1286	183.7%
		2011	700	2171	310.1%
	Source of Funds #2	2012	700		0.0%
		2013	700		0.0%
	Source of Funds #3	2014	700		0.0%
	<b>MULTI-YEAR GOAL</b>			<b>3500</b>	<b>3457</b>
<b>Objective: PF-1 - Complete rehabilitation and ADA accessibility</b> improvements at the City's public parks, playgrounds and recreational facilities. <b>Activity: PF 1.1 - Support</b> the development, rehabilitation and ADA accessibility improvements at 2 public parks, playgrounds and recreational facilities in Year One.	Source of Funds #1 CDBG	2010	2	2	100%
		2011	2	1	50%
	Source of Funds #2	2012	2		0%
		2013	2		0%
	Source of Funds #3	2014	2		0%
	<b>MULTI-YEAR GOAL</b>			<b>10</b>	<b>3</b>
<b>Objective: PF-2 Address blight</b> on a spot basis in order to arrest deteriorating, unsafe or unhealthy conditions, creating sustainable neighborhoods. <b>Activity: PF-2.2 - Provide</b> interim assistance in at least 10 areas exhibiting objectively determinable signs of physical deterioration where the City has determined that immediate action is necessary to arrest the deterioration and that permanent improvements will be carried out as soon as practicable, outside of normal City business hours in Year One.	Source of Funds #1 CDBG	2010	10	0	0%
		2011	10	0	0%
	Source of Funds #2	2012	10		0%
		2013	10		0%
	Source of Funds #3	2014	10		0%
	<b>MULTI-YEAR GOAL</b>			<b>50</b>	<b>0</b>
<b>Objective: - PF-3 Prevent and minimize the loss of life and property</b> through the delivery of the highest quality, effective and efficient emergency fire rescue and emergency medical service, hazardous materials response, fire prevention order to protect citizen's properties and lives and minimize fires. <b>Activity PF 3.1 – Replace</b> firefighter turnout gear to ensure the City continues to meet its ISO rating and be compliant with the NFPA (National Fire Protection Association) 1851 Part 9, and other fire equipment, including pumpers and engines, in order to carry out the mission of protecting citizen's properties and lives.	Source of Funds #1 CDBG	2010	1	1	100%
		2011	1	1	100%
	Source of Funds #2	2012	1		0%
		2013	1		0%
	Source of Funds #3	2014	1		0%
	<b>MULTI-YEAR GOAL</b>			<b>5</b>	<b>2</b>

<b>Objective: PF-4 - Support non-profit health, human and public service providers</b> by funding limited acquisition and rehabilitation of their facilities when needed to provide services to low- and moderate-income residents. <b>Activity : PF-4.1 - Support acquisition and/or rehabilitation improvements to 2 non-profit health, human and/or public service provider facilities located within eligible areas in Year One.</b>	Source of Funds #1 CDBG		2010	2	2	100%
			2011	2	2	100%
	Source of Funds #2		2012	2		0%
			2013	2		0%
	Source of Funds #3		2014	2		0%
			<b>MULTI-YEAR GOAL</b>	<b>10</b>	<b>4</b>	<b>40%</b>
<b>Objective: - HMLS-1: Support emergency and day shelters</b> with annual allocation of ESG funds to meet the immediate needs of homeless persons. <b>Activity: HMLS-1.1 – Support 10 emergency and day shelters in Year One.</b>	Source of Funds #1 ESG	Performance Indicator	2010	9	9	100%
			2011	9	9	100%
	Source of Funds #2		2012	9		0%
			2013	9		0%
	Source of Funds #3		2014	9		0%
			<b>MULTI-YEAR GOAL</b>	<b>45</b>	<b>18</b>	<b>40%</b>
<b>Objective: HMLS-2: Through the Homeless Prevention and Rapid Re-Housing Program (HPRP), other homeless prevention programs, increase coordinated access to housing, support services, case management, job training, substance abuse and mental health training for the homeless, near homeless and formerly homeless.</b> <b>Activities: HMLS-2.1 -Assist 4500 people in Year One.</b>	Source of Funds #1 HPRP	Performance Indicator	2010	4500	767	17%
			2011			#DIV/0!
	Source of Funds #2		2012			#DIV/0!
			2013			#DIV/0!
	Source of Funds #3		2014			#DIV/0!
			<b>MULTI-YEAR GOAL</b>	<b>4500</b>	<b>767</b>	<b>17%</b>
<b>EO-1 Availability/Accessibility of Economic Opportunity</b>						
<b>Objective: ED-1 - Provide services to assist businesses to expand and develop.</b> <b>Activity ED-1.1 - Support 50 businesses by providing access to capital and technical assistance in Year One.</b>	Source of Funds #1 - CDBG		2010	50	35	70%
			2011	50	70	140%
	Source of Funds #2		2012	50		0%
			2013	50		0%
	Source of Funds #3		2014	50		0%
			<b>MULTI-YEAR GOAL</b>	<b>250</b>	<b>105</b>	<b>42%</b>
<b>Objective: ED-1 - Provide services to assist businesses to expand and develop.</b> <b>Activity: ED-1.2 Develop and coordinate process to review, assess and provide financing options to complete 15 small to large-scale neighborhood economic development projects that are independent or included in the NRZ plans during the next five years.</b>	Source of Funds #1 General Fund/Other		2010	See Table 1		
			2011	See Table 1		
	Source of Funds #2		2012	See Table 1		
			2013	See Table 1		
	Source of Funds #3		2014	See Table 1		
			<b>MULTI-YEAR GOAL</b>			
<b>Objective: ED-1 - Provide services to assist businesses to expand and develop.</b> <b>Activity: ED-1.3 - Work with companies on projects to create 500 jobs and retain 400 jobs in Year One.</b>	Source of Funds #1 General Fund/Other		2010	See Table 1		
			2011	See Table 1		
	Source of Funds #2		2012	See Table 1		
			2013	See Table 1		
	Source of Funds #3		2014	See Table 1		
			<b>MULTI-YEAR GOAL</b>			
<b>Objective ED-2 Provide microenterprise assistance including but not limited to loans, grants, technical assistance and counseling to low/moderate income residents.</b> <b>Activity ED 2.1 - Provide funding and technical assistance to support 600 businesses, including 100 income-eligible residents, to develop micro-enterprises and small businesses during the next five years.</b>	Source of Funds #1 CDBG		2010	20	18	90%
			2011	20	16	80%
	Source of Funds #2 General Fund/Other		2012	20		0%
			2013	20		0%
	Source of Funds #3		2014	20		0%
			<b>MULTI-YEAR GOAL</b>	<b>100</b>	<b>34</b>	<b>34%</b>

<b>Objective ED-3 Support economic development by providing appropriate job training and skills development and supporting the retention and creation of living wage jobs with benefits for low/moderate income residents.</b> Activity ED-3.1 - Support the provision of job readiness and job training so that 800 residents will be qualified candidates and placed in jobs during the next five years.	Source of Funds #1 CWP		2010	See Table 1		
			2011	See Table 1		
	Source of Funds #2		2012	See Table 1		
			2013	See Table 1		
	Source of Funds #3		2014	See Table 1		
		<b>MULTI-YEAR GOAL</b>				
<b>Objective ED-3 Support economic development by providing appropriate job training and skills development and supporting the retention and creation of living wage jobs with benefits for low/moderate income residents.</b> Activity ED-3.2 Increase the employability of 500 youth and young adults and provide better linkage and coordination with existing investments in youth development during the next five years.	Source of Funds #1 CWP		2010	See Table 1		
			2011	See Table 1		
	Source of Funds #2		2012	See Table 1		
			2013	See Table 1		
	Source of Funds #3		2014	See Table 1		
		<b>MULTI-YEAR GOAL</b>				
<b>EO-1 Availability/Accessibility of Economic Opportunity</b>						
<b>Objective: ED-4: Improve business facades to stimulate business retention and growth.</b> Activity ED-4.1 - Support 5 business improvement projects in Year One.	Source of Funds #1 - CBDG		2010	5	0	0%
			2011	5	4	80%
	Source of Funds #2		2012	5		0%
			2013	5		0%
	Source of Funds #3		2014	5		0%
		<b>MULTI-YEAR GOAL</b>		<b>25</b>	<b>4</b>	<b>16%</b>

2014 Performance Objectives	Priority	Measure	2014												2015																			
			Q1				Q2				Q3				Q4				Q1				Q2				Q3				Q4			
			Actual	Target	Weight	Score																												
<b>2014 Performance Objectives</b>																																		
1. Increase the number of students who are on track to graduate on time																																		
2. Increase the number of students who are on track to graduate on time																																		
3. Increase the number of students who are on track to graduate on time																																		
4. Increase the number of students who are on track to graduate on time																																		
5. Increase the number of students who are on track to graduate on time																																		
6. Increase the number of students who are on track to graduate on time																																		
7. Increase the number of students who are on track to graduate on time																																		
8. Increase the number of students who are on track to graduate on time																																		
9. Increase the number of students who are on track to graduate on time																																		
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11. Increase the number of students who are on track to graduate on time																																		
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28. Increase the number of students who are on track to graduate on time																																		
29. Increase the number of students who are on track to graduate on time																																		
30. Increase the number of students who are on track to graduate on time																																		

**Continuum of Care Homeless Population and Subpopulations Chart**

Part 1: Homeless Population		Sheltered		Un-sheltered	Total	Jurisdiction															
		Emergency	Transitional			Data Quality															
1. Homeless Individuals		355	177	0	532	(A) administrative records ▼															
2. Homeless Families with Children		24	44	0	68																
2a. Persons in Homeless with Children Families		75	145	0	220																
Total (lines 1 + 2a)		430	332	0	752																
Part 2: Homeless Subpopulations		Sheltered		Un-sheltered	Total	Jurisdiction															
						Data Quality															
1. Chronically Homeless			173	0	173	(N) enumerations ▼															
2. Severely Mentally Ill			268	0	268																
3. Chronic Substance Abuse			318	0	318																
4. Veterans			46	0	46																
5. Persons with HIV/AIDS			17	0	17																
6. Victims of Domestic Violence			68	0	68																
7. Youth (Under 18 years of age)			1	0	1																
Part 3: Homeless Needs Table: Individuals	Needs	Currently Available	Gap	5-Year Quantities										Total			Priority H, M, L	Plan to Fund? Y/N	Fund: CDBG, HOME, HOPWA, ESG, Other		
				Year 1		Year 2		Year 3		Year 4		Year 5		Goal	Actual	% of Goal					
				Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete								
Beds	Emergency Shelters	211	211	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	H	Y	F, C, H
	Transitional Housing	197	197	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	H	Y	C, H
	Permanent Supportive Housing	948	561	387	79	40	84	38	80	37	80	0	80	0	403	115	29%	H	Y	H	
	Total	1356	969	387	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Chronically Homeless		158																			
Part 4: Homeless Needs Table: Families	Needs	Currently Available	Gap	5-Year Quantities										Total			Priority H, M, L	Plan to Fund? Y/N	Fund: CDBG, HOME, HOPWA, ESG, Other		
				Year 1		Year 2		Year 3		Year 4		Year 5		Goal	Actual	% of Goal					
				Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete								
Beds	Emergency Shelters	50	50	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!	H	Y	C, H	
	Transitional Housing	127	127	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!	H	Y	C, H	
	Permanent Supportive Housing	273	153	120	30	0	30	35	30	0	30	0	30	0	150	35	23%	H	Y	H	
	Total	450	330	120	30	0	30	30	0	0	30	0	30	0	120	30	25%				