

Solar Permit Process

Online Checklist for acquiring your solar permit

1. Fill out a building application and electrical application
 - a. [Electrical application](#)
 - b. [Building Application](#)
2. Take completed applications to the Licenses and Inspections office at 260 Constitution Plaza during office hours for permit applications (Mon-Fri: 8:30 am-12:30 pm)
 - a. If your solar array will be installed off a building (free-standing or parking lot canopy), or is intended for a historical district, you must take your applications to the Zoning office first (also in 260 constitution plaza), and then to the Licenses and Inspections office during office hours for permit applications.
3. Turn-around time is approximately 3 days