

# THE CITY OF HARTFORD

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The City of Hartford is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, veterans and persons with disabilities.



## POLICE OFFICER (COMPARATIVE)

Salary Range: \$930.77/week - \$1,334.58/week\*

This posting is open only to those applicants who have worked as a police officer but are **not currently P.O.S.T. certified by the State of Connecticut (Comparative Entry Candidates)** and who the following minimum requirements:

- Have completed at least 2 years of full-time employment as a police officer, AND
- Have NOT had more than 3 years of separation from a law enforcement unit.

**\*NOTE:** As of the date of this posting, the pay rate for Police Officer Recruits is \$811.51 until graduation from the Police Academy. Police Officers with proof of higher education that meet established criteria, shall receive Educational Incentive pay upon completion of their probationary period.

### POSITION

Anticipated vacancies are in the Police Department. Under supervision, performs law enforcement duties involving the protection of life and property, the prevention of crime and the apprehension of crime suspects; and performs public service duties involving non-criminal calls for service, the preservation of peace and working with the community. Works 40 hours per week on a shift rotation schedule involving weekends and holidays. Performs related work as required.

### MINIMUM REQUIREMENTS

- EDUCATION:** High School Diploma or GED. A COPY OF YOUR HIGH SCHOOL DIPLOMA, GED CERTIFICATE OR TRANSCRIPT MUST BE SUBMITTED WITH THE APPLICATION. \*Please, contact the Human Resources Department about other acceptable documentation.
- DRIVER'S LICENSE:** A valid driver's license is required. A COPY OF THE LICENSE MUST BE SUBMITTED WITH THE APPLICATION.
- AGILITY TEST:** Must pass a physical agility performance test administered by P.O.S.T. before appointment.
- PHYSICAL CONDITION:** Must pass a thorough medical examination.
- VISION:** Without correction, not less than 20/100 in each eye; with correction not less than 20/30 in each eye.
- CERTIFICATION:** Must be a certified Police Officer in the United States. A COPY OF THE CERTIFICATION MUST BE SUBMITTED WITH THE APPLICATION.

**ALL EXPERIENCE AND QUALIFICATIONS WILL BE VERIFIED. A BACKGROUND INVESTIGATION WILL BE ADMINISTERED. FALSIFICATION OF ANY INFORMATION WILL AUTOMATICALLY DISQUALIFY YOU FROM FURTHER PARTICIPATION IN THE RECRUITMENT AND TESTING PROCESS.**

**APPLICATION FEE:** In order for your application to be considered, a \$25.00 MONEY ORDER OR CERTIFIED BANK CHECK, PAYABLE TO THE CITY OF HARTFORD must be submitted with the application. **NO CASH or PERSONAL CHECKS** will be accepted. **This is non-refundable.**

**APPLICATIONS WITHOUT THE REQUIRED DOCUMENTATION ATTACHED WILL BE DISQUALIFIED.**

### EXAMINATION

Open to all applicants who meet the above qualifications. The examination process will consist of rating your training and experience, a written test, an oral test, or a combination thereof. It will also include a physical agility test, a drug test, a background investigation, a polygraph examination, a psychological examination, an interview with the Chief of Police, a physical exam, and a working test/probationary period of one year (after graduation from the Hartford Police Academy). All parts of examination are designed to determine the ability of applicants to learn and perform the duties of a Police Officer in a multi-culturally diverse environment. This examination and employment process is subject to all federal, state, municipal laws, rules and regulations.

**HARTFORD RESIDENTS SHALL HAVE TEN PERCENT ADDED TO THEIR PASSING GRADES. A CITY OF HARTFORD RESIDENCY AFFIDAVIT FORM MUST BE SUBMITTED WITH THE APPLICATION FOR RESIDENTS WHO CLAIM THE TEN PERCENT. (SEE BACK FOR IMPORTANT INFORMATION REGARDING RESIDENCY.)**

The Human Resources Department provides reasonable accommodation to persons with disabilities in accordance with the Americans with Disabilities Act (ADA). If you need an accommodation in the application or testing process, please contact the Human Resources Department.

**APPLICATIONS WILL BE ACCEPTED UNTIL MONDAY, FEBRUARY 9, 2015**

**Exam No. 2904**

**Issued: 10/17/14**

### EMPLOYMENT BENEFITS:

- Health Plan and Hospitalizations
- Paid Vacations and Holidays
- Retirement Plan
- Group Life Insurance
- Sick Leave

Applications are obtained from and submitted to  
**DEPARTMENT OF HUMAN RESOURCES**  
MUNICIPAL BUILDING  
550 MAIN STREET  
HARTFORD, CONNECTICUT 06103  
TELEPHONE (860) 543-8590

### VETERAN'S PREFERENCE:

Preferential Points may be given to Eligible Veterans. Check with the Department of Human Resources.  
**CHANGE OF ADDRESS:** It is *Your responsibility* to notify the Department of Human Resources of any Change of Address on your application.