

City of Hartford
Planning Division
Department of Development Services

MUNIS App.#: _____

THOMAS E. DELLER, AICP
Director

Return Form to the Planning Desk at the
Licenses & Inspections Division Counter
860-757-9239
260 Constitution Plaza
Hartford, Connecticut 06103-1822



For Assistance Contact Planning Division
860-757-9025,
250 Constitution Plaza, 4th Floor
Hartford, Connecticut 06103-1822
<http://planning.hartford.gov>

APPLICATION FOR INLAND WETLAND AND WATERCOURSES PERMIT

(Please reference all attachments by appropriate
identification on application form)

_____ Wetlands Permit

_____ Map Amendment

A. PROPERTY INFORMATION

Property Address: _____ City: _____ State: _____ Zip Code: _____

Zoning District: _____

Property Owner: _____

Property Owner's Address: _____ City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

B. APPLICANT

Name of Applicant: _____ File Date: _____

Address: _____ City: _____ State _____ Zip Code: _____

Phone: _____ Email: _____

Is applicant owner, lessee, or prospective tenant? _____

Property Owner's Consent to Apply _____

C. PRIMARY POINT OF CONTACT:

Name: _____

Phone: _____

Email: _____

D. PROJECT INFORMATION:

1. Project Name (may be address) _____

2. Size in Square Feet _____

3. Linear Feet of Watercourse and/or Adjacent to site _____
4. Describe Wetlands and/or Watercourses conditions that make Permit necessary. (Attach description)
5. Attach an 8 ½ x 11 inch photocopy of the appropriate portion of the USGS quadrangle map with the bounds of the property outlined or pinpointed with an arrow adequate to locate site on map.

E. PROPOSED ACTION:

1. Activity to be Undertaken:

- | | |
|--|--|
| <input type="checkbox"/> Filling | <input type="checkbox"/> Culverting |
| <input type="checkbox"/> Excavation | <input type="checkbox"/> Underground utilities (no other activity) |
| <input type="checkbox"/> Land clearing/grubbing (only) | <input type="checkbox"/> Roadway construction |
| <input type="checkbox"/> Stream stabilization | <input type="checkbox"/> Drainage improvements, pond dredging/dam construction |
| <input type="checkbox"/> Stream clearance (removal of debris only) | <input type="checkbox"/> Other (Explain and attach) |

2. How much soil will be removed by type of soil? (NCCS Classifications)? (Attach)
3. How much soil will be added by type? (NCCS Classifications)? (Attach)
4. Provide chemical analysis of fill materials by cubic yard. (Attach)
5. Describe specific activities by soil type by cubic yard. (Attach)
6. Describe all proposed paving and activities by location. (Attach)
7. Describe all proposed buildings both permanent and temporary and give dimensions. (Attach)

F. TIME PERIOD:

1. Is this permit needed for 2, 3, 4 or 5 years? _____ Years
2. Will applicant request renewal of permit? _____ Yes

G. Provide names and mailing addresses of all property owners within 150 feet of site including those opposite all public rights-of-way for map amendments and all abutting property owners for permit applications.

H. ALTERNATIVES:

1. Explain each alternative site considered for proposed activity and explain why it was rejected. (Attach location map for each site).
2. Explain each alternative considered for changing the wetlands and watercourses and explain why it was rejected. (Attach site plans and maps).

I. Required supplementary materials which must be attached to each copy of the application prior to its official receipt. Please reference each item by its identification on this application form.

1. Site plan showing existing conditions with contours at two (2) foot intervals, in relation to wetlands and watercourses, existing drainage ways, stormwater runoff systems and how they relate to the existing sewer system (including MDC).
2. Site plans for the proposed use or operation and the property which will be affected with two (2) foot contours, which show proposed conditions, wetlands and watercourses boundaries, boundaries of land ownership, proposed alterations and uses of wetlands and watercourses, and other pertinent features of the development drawn by a professional surveyor, engineer or landscape architect licensed and registered by the State of Connecticut or by other such qualified person.
3. Appropriate engineering reports and analyses and additional drawings to fully describe the proposed project and any filling, excavation, drainage or hydraulic modification to wetlands or watercourses.
4. A map of soil types consistent with the categories established by the National Cooperative Soil Survey (NCCS) of the U.S. Soil Conservation Service delineated in the field by a soil scientist. This soil information is to be incorporated into both side plans.
5. Descriptions of the ecological communities and functions of the wetlands and watercourses involved and the effects of the proposed regulated activities on these communities and wetland functions, and descriptions of how the proposed activities will change, diminish, or enhance the ecological communities and functions of the wetlands or watercourses involved in the application, and with each alternative, a description of why each alternative considered was deemed neither feasible nor prudent.
6. Descriptions of the mitigation actions proposed, including, but not limited to plans or actions which prevent destruction or diminution of wetland or watercourse functions, recreational uses and natural habitats; which prevent flooding, degradation of water quality, erosion and sedimentation and obstruction of drainage; or which otherwise safeguard water resources.

J. I hereby consent to the submission of the attached application for property identified above and for the use described herein.

Signature of Property Owner

Print Name of Property Owner

Date

K. The applicant hereby certifies that he is familiar with all the information provided in the application and is aware of the penalties for obtaining a permit through deception and through inaccurate or misleading information.

Signature of Applicant/Agent

Print Name of Applicant/Agent

Date

L. The applicant hereby consents to necessary and proper access to the above-mentioned property by the agents of the Agency, at reasonable times, both before and after any permit in question has been granted or denied by the Agency for the purpose of evaluating the application, monitoring implementation or curtailing or correcting any violation of the Inland Wetlands and Watercourses Regulations brought about through the actions or inactions of the applicant or permittee .

Signature of Applicant/Agent

Print Name of Applicant/Agent

Date

M. Additionally the applicant shall certify and attach such certification as to whether:

1. Any portion of the property on which the regulated activity is proposed is located within 500 feet of the boundary of an adjoining municipality.
2. Traffic attributable to the completed project on the site will use streets within an adjoining municipality to enter or exit a site.
3. Sewer or water drainage from the project site will flow through and impact the sewage and drainage system within an adjoining municipality.
4. Water run-off from the improved site will impact streets or other municipal or private property with an adjoining municipality.

N. Application fee accepted.

Date

Signature of Agent of Agency

FOR OFFICE USE ONLY:			
Final Action: Approved	Denied	Withdrawn	Date of Action