CITY OF HARTFORD

Procurement Services /Contract Compliance Unit

Hartford Residency Verification

HARTFORD RESIDENT INFORMATION

Last Name	First Name	Middle Name

Address	Apt/Unit #	City/State	Zip Code
		Hartford, CT	

1.) When did you move to the City of Hartford? _____ / _____
Month Year

2.) Do you own a motor vehicle? ☐ YES ☐ NO **If yes**, in which town is your motor vehicle registered? _____

3.) Are you a registered voter? ☐ YES ☐ NO **If yes**, in which town are you registered to vote? _____

EMPLOYER INFORMATION

Company Name	Phone#	Date of Hire

PROOF OF RESIDENCY (Attach Copies of A or B).

A.

☐ **Current CT State Identification or License with Hartford Resident's full name and current Hartford, CT physical address**

B.

☐ **1. Valid Picture Identification with full name and current Hartford, CT physical address**

AND

2. One (1) of the following:

☐ Utility Bill (telephone, gas, electric or water bill) - *Most recent*

☐ Tax Receipt/Bill for personal or property tax - *Most recent*

☐ Current Lease, Mortgage Statement or Deed to Home

☐ Any other Legal Document(s) which establishes home address in Hartford, CT - *No more than 90 days old*

☐ Bank Statement - *Most recent*

☐ State or Federal Tax Return - *Most recent*

The City reserves the right to request additional proof of residency documentation or verification.

As the ***employee*** , I hereby certify that all statements made on this Hartford Residency Verification are true, complete and correct.

HARTFORD RESIDENT SIGNATURE: _____ **Date:** _____

As the ***employer*** , I certify that I personally observed and copied the proof of residency documents produced by the employee .

EMPLOYER SIGNATURE: _____ **Date:** _____