



CITY OF HARTFORD

DEPARTMENT OF FINANCE
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LUKE A. BRONIN
Mayor

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NANCY S. RAICH
Tax Collector

REQUEST FOR REFUND OF PROPERTY TAXES

REFUND APPLICATION INSTRUCTIONS

† Please note: The refund process takes approximately 90 days from the date the completed application is received.

- Please complete a separate Refund Application for each tax bill refund requested. The Refund Application must be signed and submitted to:

City of Hartford, Tax Collector
550 Main Street, Room 106
Hartford, CT 06103
Attn: Refunds
- Evidence of payment must accompany the application for refund. Acceptable forms of Proof of payment include one of the following:
 - Receipt of payment
 - Copy of the front and back of your cancelled check
 - Copy of the money order or cash receipt
- **If you are applying for the refund in person, a phot ID*, such as Driver's License, Government issued ID, Student ID card etc., must be shown to the clerk. If applying by mail, please send a photocopy of your ID along with your application.**

***For Businesses, a statement of authorization on company letterhead, stating that the applicant is authorized to make this request on behalf of the firm/company, is required.**