

MOTOR VEHICLE TAX BILLS

Motor vehicles tax bills cover motor vehicles registered prior to October 1st. **If you disposed of your vehicle and did not transfer the plate to a replacement vehicle, you may be entitled to a tax credit.**

From the category which best describes your situation entitled "What If My Vehicle Was?". Forward the appropriate 2 forms of proof to:

Assessors Office
550 Main Street
Room 108

Hartford, CT 06103-2992

Phone: (860) 757-9640 Fax: (860) 722-6142

Please note: a CT Department of Motor Vehicles cancellation of license plate does not show that you have disposed of the vehicle therefore a 2nd form of proof is required to support an adjustment.

CT Department of Motor Vehicles does not inform towns when plates are returned nor when vehicles are sold, registered out of state or otherwise disposed of. **It is the taxpayer's responsibility to provide the required documentation within the time limits as provided under applicable CT law.**

Copies of CT Department of Motor Vehicles cancellation of plate receipt may be requested from CT Department of Motor Vehicles {Copy Records Division} at (860) 263-5154.

All proof for adjustments ("prorates") of motor vehicle regular list must be presented within 27 months of the assessment date. Example: the owner of a vehicle with a bill with an assessment date of October 1, 2001 has until December 31, 2003 to present proof of disposal.

MOTOR VEHICLE ADJUSTMENTS

If an error exists in your ownership time period of a motor vehicle, you may provide proof of your claim to the Assessor's Office according to the situations listed in **What If My Vehicle Was:**

Any documentation provided:

1. Must be the original
2. Must be clearly dated
3. Must be signed (when necessary)
4. Must be legible
5. Must show vehicle identification number, make and year

PLEASE NOTE THAT VEHICLES WHICH YOU STILL OWN & ARE NO LONGER REGISTERED, ARE TAXABLE AS NON-REGISTERED MOTOR VEHICLES & MUST BE DECLARED AS PERSONAL PROPERTY ANNUALLY.

What If My Vehicle Was?

SOLD:

1. A copy of CT Department of Motor Vehicles cancellation of plate receipt. **REQUIRED**
AND Any one of the next 4
2. A copy of the bill of sale with the year, make, model & Vehicle Identification # of the vehicle as well as buyer's signature. **No handwritten bill of sales will be accepted.**
3. A copy of the new owner's registration or the new owners title with the year, make, model & Vehicle Identification # of the vehicle.
4. A copy of your title showing transfer.
5. A letter from your insurance agent or company stating the date the insurance was cancelled, the reason for cancellation and the year, make, model & Vehicle Identification # of the vehicle

TOTALLED:

1. A copy of CT Department of Motor Vehicles cancellation of plate receipt. **REQUIRED**
AND Any one of the next 2
2. A letter from your insurance agent or company stating that the vehicle was totaled, the date of the accident and the year, make, model & Vehicle Identification # of the vehicle.
3. Dated receipt from junk dealer to whom the vehicle was sold and the year, make, model & Vehicle Identification # of the vehicle.

REGISTERED OUT OF STATE:

1. A copy of CT Department of Motor Vehicles cancellation of plate receipt. **REQUIRED**
AND
2. A copy of the original out of state registration OR title showing the year, make, model & Vehicle Identification # of the vehicle. **REQUIRED**

STOLEN:

1. A copy of CT Department of Motor Vehicles cancellation of plate receipt. **REQUIRED**
AND Any one of the next 2
2. A statement from your insurance agent or company stating that vehicle was stolen and not recovered, date of theft and the year, make, model & Vehicle Identification # of the vehicle.
3. A copy of report from the Police Department which must state that the vehicle was stolen and never recovered.

TAXED IN WRONG TOWN:

1. Proof of residency prior to October 1 in form of either: Residential Deed **OR** Voter identification card
AND
2. Proof of payment to correct tax town for same vehicle.
3. Written correction from the Department of Motor Vehicles.

REPOSSESSED:

1. A copy of CT Department of Motor Vehicles cancellation of plate receipt. **REQUIRED**
AND Any one of the next 2
2. Letter from the finance company stating the date vehicle was taken and that it was not redeemed by you and the year, make, model & Vehicle Identification # of the vehicle.
3. Copy of bill of sale or auction papers that shows the year, make, model & Vehicle Identification # of the vehicle and date of sale.

CLAIMED EXEMPT DUE TO ACTIVE MILITARY SERVICE

Out of state resident based in CT must file Soldiers & Sailors Civil Relief Act form Annually with the Assessor's Office.

Residents of CT based out of state must file Active Duty form *annually* with the Assessor's Office

Forms are available in Assessor's Office.

Supplemental Motor Vehicles

Supplemental motor vehicles are vehicles which were newly registered subsequent to October 1st and prior to August 1st. Motor vehicle taxes are prorated from the month registered through September at the following percentages of assessed value:

October	100.0%
November	91.7%
December	83.3%
January	75.0%
February	66.7%
March	58.3%
April	50.0%
May	41.7%
June	33.3%
July	25.0%

The same forms of proof are required for any adjustments to supplemental motor vehicle list bills.

Effective: May 18, 2009

MOTOR VEHICLE ADJUSTMENTS

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Any documentation provided:

1. Must be the original
2. Must be clearly dated
3. Must be signed (when necessary)
4. Must be legible

DEADLINE FOR PRESENTATION OF PROOF FOR ADJUSTMENT

The proof for adjustments ("prorates") of motor vehicle regular list must be presented within 27 months of the assessment date. Example: the owner of a vehicle with a bill with an assessment date of October 1, 2007 has until December 31, 2009 to present proof of disposal.

Taxpayer failure to provide all forms of proof for adjustment within the 27 months of the date forfeits the right to an adjustment of the bill by CT law.

REQUIRED PROOFS FOR ADJUSTMENTS OF MOTOR VEHICLE TAX BILLS

CITY OF HARTFORD



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OFFICE
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