

# Sundry

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**Benefits and Insurances**

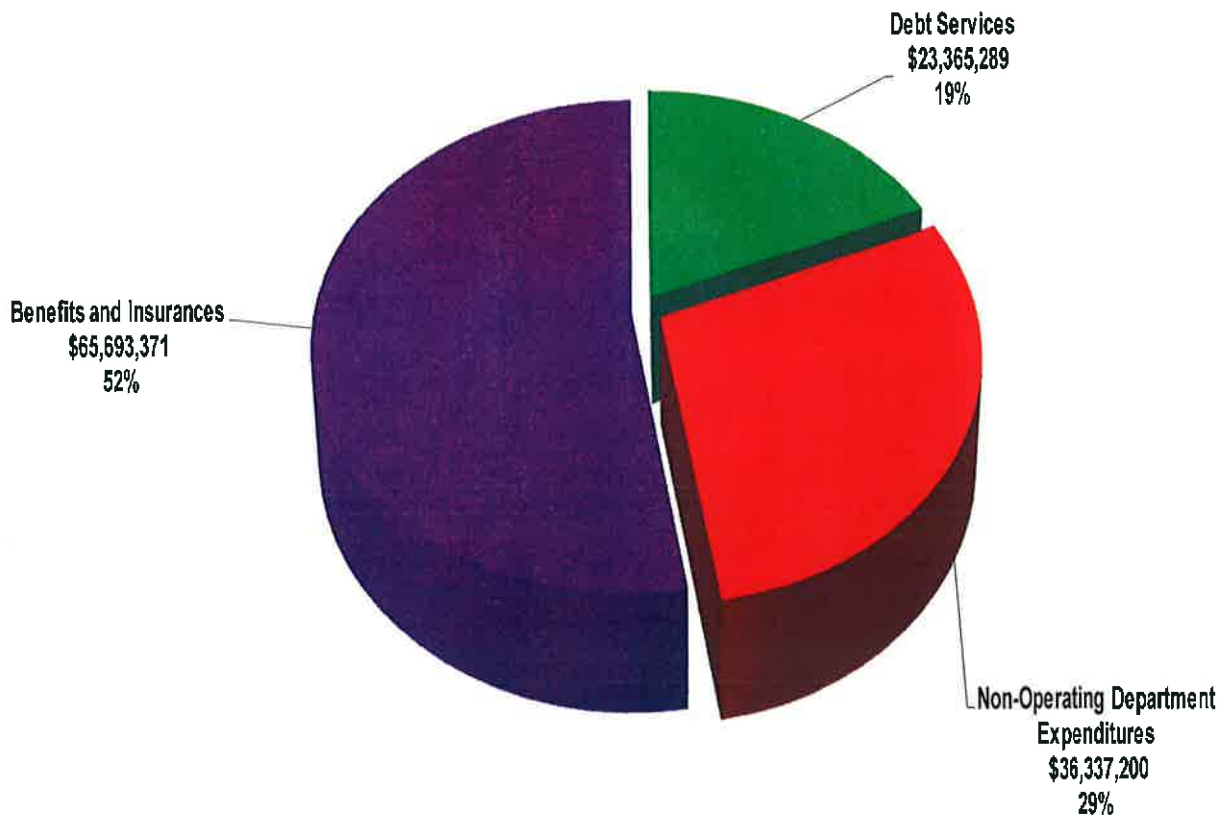
**Debt Service**

**Non Operating Department Expenditures**

**\*The Hartford Parking Authority**

*Department Expenditures as a Percentage of Sundry  
Total \$125,395,860*

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\* The Hartford Parking Authority is an Enterprise Fund entity and therefore is not funded from the City's General Fund budget.



## Benefits & Insurance

### Significant Features:

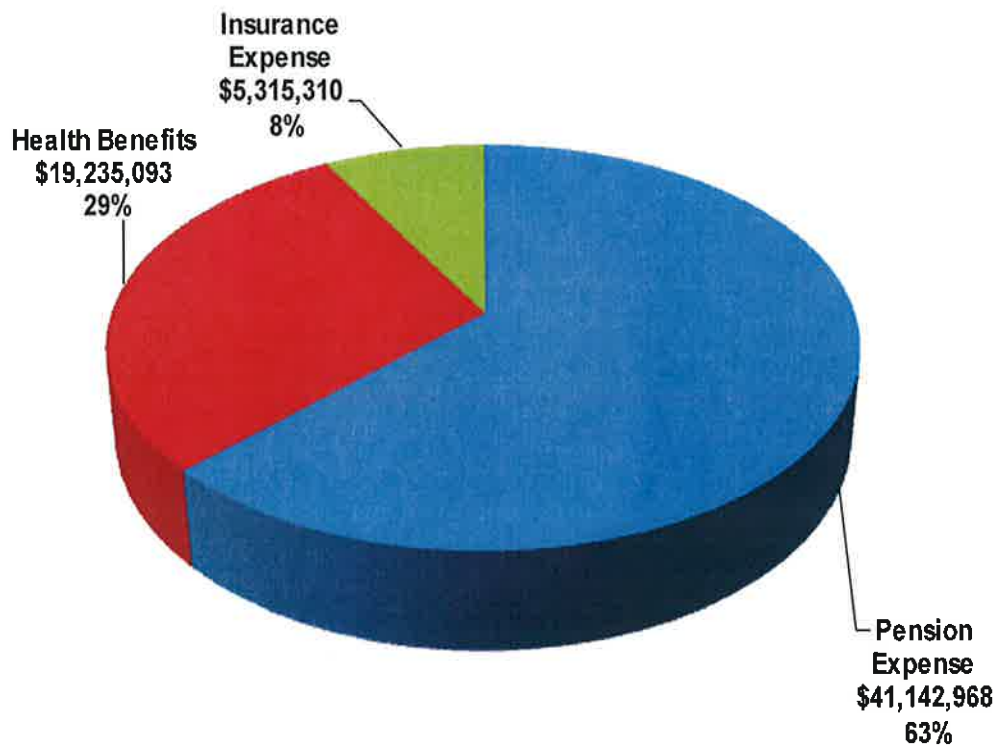
The Recommended Budget for FY2016 is \$65,693,371. This represents a decrease of \$22,235,673 or 25.3% from the FY2015 Adopted Budget. The major budget drivers in Benefits & Insurance include Pension, Health Benefits and Liability Insurance.

For FY2016 there is a net decrease in all Pension related expenditures of \$3.7 million exclusively driven by a decrease in the City's contribution to the Municipal Employee Retirement Fund (MERF). The decrease in the City's Actuarial Required Contribution (ARC) payment is the result of investment gains and an increase in the market value of assets in the pension fund of 14.1%. As of July 1, 2014 the MERF is 80.2% funded, based on market value.

In the General Fund, the Health Benefits program includes funding for comprehensive health and group life insurance, worker's compensation, unemployment compensation, Other Post Employment Benefit (OPEB) liabilities and social security for municipal employees. In the FY2016 Recommended Budget, the Health Benefits category is budgeted at \$19,235,093. This represents a decrease of \$18,623,939 versus the Adopted FY2015 Budget. The FY2016 Recommended Budget reflects utilizing \$12.9 million in available Health Benefits reserve and a reduction in Health Insurance cost of approximately \$3.0 million.

The Liability Insurance Expense of \$5,315,310, reflects a decrease of \$316,690 versus FY2015 and is due to a decrease in both insurance premiums and claims experience. This insurance covers all Municipal and HPA operations against fire, auto liability, fidelity bonds and general liability, among other coverages.

### Department General Fund Budget by Program General Fund Total: \$65,693,371



**Department Budget Summary:**

<b>PROGRAM NAME</b>	<b>FY2014 ACTUAL</b>	<b>FY2015 ADOPTED</b>	<b>FY2015 REVISED</b>	<b>FY2016 RECOMMENDED</b>	<b>FY2017 FORECAST</b>
001 Pension Expense	43,121,431	44,438,012	44,438,012	41,142,968	41,142,968
002 Health Benefits	38,626,384	37,859,032	37,880,032	19,235,093	39,470,093
003 Insurance Expense	5,150,199	5,632,000	5,611,000	5,315,310	5,315,310
<b>General Fund Total</b>	<b>86,898,014</b>	<b>87,929,044</b>	<b>87,929,044</b>	<b>65,693,371</b>	<b>85,928,371</b>

**Program Section****Program:** Pension Expense

**Program Goal:** The goal of the Pension Expense Program is to provide details regarding retirement, disability, and survivorship benefits for retired municipal employees, in accordance with all City Policies and Agreements. Employee contributions are compulsory for all plans. An actuarial valuation is performed annually, and at least every five years for the Police Benefit Fund, the Firemen's Relief Fund, Retirement Allowance Fund, and the cost sharing State of Connecticut Plan (MERF-B). Pension expense also includes funding for the excess benefit plan permitted under Internal Revenue Code Section 415. The Pension Expense program also tracks payments made to current employees who retire and have "cashed out" their vacation, sick and/or other benefits.

**Program Services:**

<b>Name</b>	<b>Goal</b>	<b>Amount</b>	<b>Legal Mandate</b>
Pension	Provides retirement, disability and survivorship benefits for retired municipal employees in accordance with all City Policies and Agreements. Also includes benefits for 1716 (active and retired) through the State of Connecticut Plan (MERF-B), Police Benefit Fund, the Firemen's Relief Fund and Retirement Allowance Fund	38,546,968	√
Cash-out Payments	Payments to current employees who retire and "cash out" their vacation, sick and/or other benefits.	2,581,000	
Professional Services	Payments to Actuarial Consultants relating to Employee Pension Valuation	15,000	
<b>Total</b>		<b>41,142,968</b>	

**Program:** Health Benefits

**Program Goal:** The goal of the Health Benefits Program is to include funding for comprehensive health and group life insurance, workers' compensation, unemployment compensation and social security for employees of the City of Hartford, the Hartford Public School System, the Hartford Parking Authority and the Hartford Public Library. The Hartford Public School System and the Hartford Public Library have incorporated Health Insurance in their respective budgets. The City has established a self-insurance fund that more accurately reports on and accounts for the total costs associated with active and pensioned employees, which includes Municipal, Hartford Public School System, Hartford Public Library and the Hartford Parking Authority.

**Program Services:**

<b>Name</b>	<b>Goal</b>	<b>Amount</b>	<b>Legal Mandate</b>
Employee Life and Health Insurances	Provides life, hospital and major medical insurance for all municipal employees pursuant to various union agreements, Court of Common Council resolutions and State statutes.	12,591,970	√
Workers' Compensation Claims and State Fees	Complies with State and Federal regulations for payments of Workers Compensation claims and expenses.	5,464,572	√
Social Security	Complies with State and Federal regulations in collecting and remitting required withholding for all its employees.	4,300,000	√
Unemployment Compensation	Complies with State and Federal regulations in reimbursing the State for claims paid for former City employees.	300,000	√
Tuition Reimbursement	Reimbursement of tuition to employees who present required documentation.	21,000	
Fringe to Grant Fund	Transfer of fringe expense from General Fund to the appropriate Grant Fund accounts.	(3,442,449)	
<b>Total</b>		<b>19,235,093</b>	

**Program:** Insurance Expense

**Program Goal:** The goal of the Insurance Premiums Program is to reflect insurance costs and projected claims necessary to cover municipal and Library operations, as well as the Hartford Parking Authority against fire, auto liability, fidelity bonds and general liability, among other coverages.

**Program Services:**

<b>Name</b>	<b>Goal</b>	<b>Amount</b>	<b>Legal Mandate</b>
Premiums	Reflect premium expense for various Insurance coverages required by the City of Hartford.	3,315,310	√
Claims	Reflect claims expense related to accidents and other claims against Insurance protection provided by the City of Hartford.	2,000,000	√
<b>Total</b>		<b>5,315,310</b>	



## Debt Service

### Significant Features:

The Recommended Budget for FY2016 is \$23,365,289. This reflects an increase of \$3,221,200, or approximately 16.0% over the FY2015 Adopted Budget. There are several components to debt service in the FY2016 Budget, including: (1) a restructure of existing debt, which is estimated to reduce debt service by at least \$12.0 million, (2) routine annual project close-outs of \$3.0 million, and (3) existing debt service for non-restructured debt.

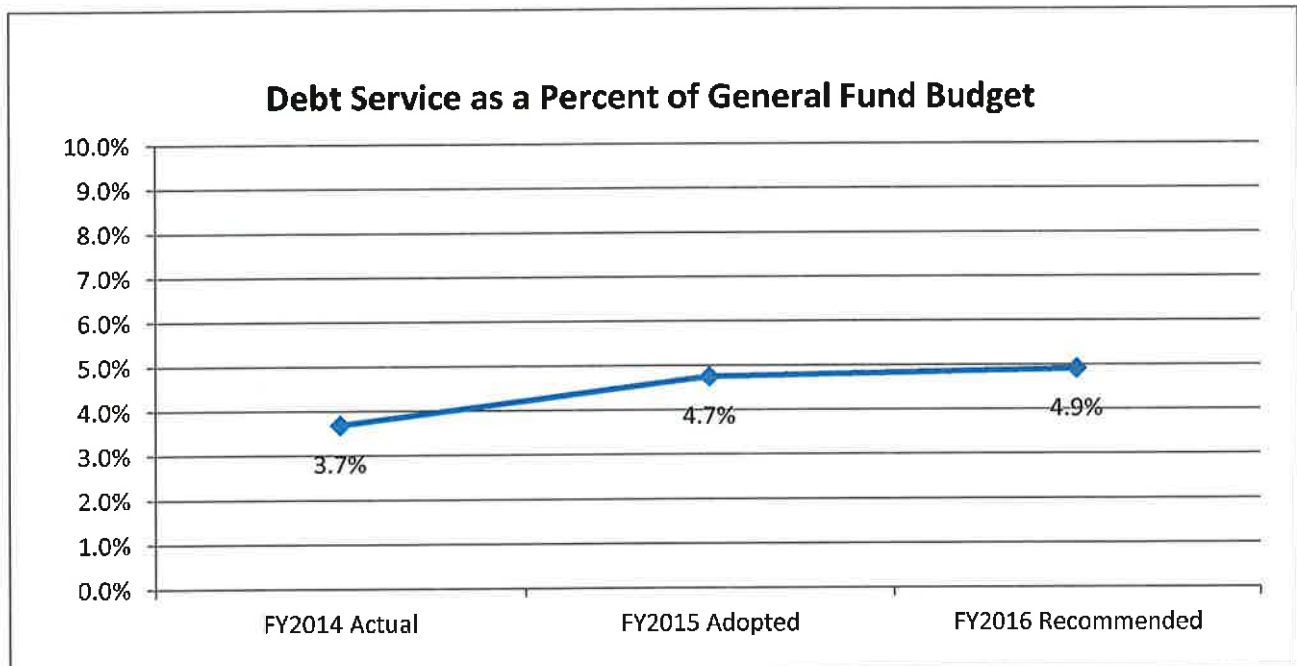
The GILOT (Grant in Lieu of Taxes) debt service relates to a CBRA (Ct. Brownfields Redevelopment Authority) project with the University of Hartford that the City has funded. Debt Service is the cost of principal and interest payments on bond maturities and other obligations for the construction and renovation of schools, libraries, streets, public facilities and vehicles.

### Debt Service Distribution

FUNCTION	Principal	Interest	Total
Municipal	7,929,500	13,788,943	21,718,443
GILOT - Tax	189,317		189,317
Education	9,775,500	6,682,029	16,457,529
Subtotal	17,894,317	20,470,972	38,365,289
Debt Restructure			(12,000,000)
CIP Project Closeout			(3,000,000)
Total			23,365,289

### General Fund Summary:

Program	FY2014 ACTUAL	FY2015 ADOPTED	FY2015 REVISED	FY2016 RECOMMENDED	FY2017 FORECAST
821000 Debt Service	20,157,427	20,144,089	20,144,089	23,365,289	20,365,289
<b>General Fund Total</b>	<b>20,157,427</b>	<b>20,144,089</b>	<b>20,144,089</b>	<b>23,365,289</b>	<b>20,365,289</b>



Debt Service in the above exhibit includes interest and principal for Municipal and Education debt and excludes GILOT and CIP Project Closeout.





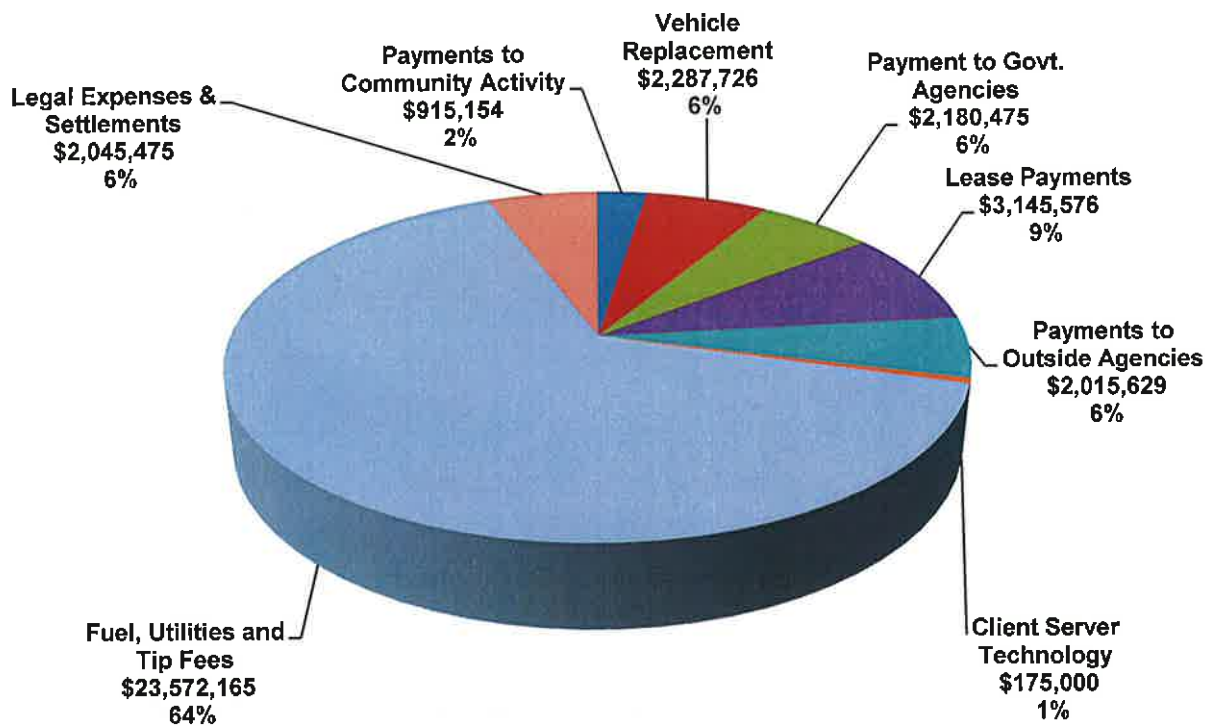
## Non-Operating Department Expenditures

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### Significant Features:

The Recommended Budget for FY2016 is \$36,337,200. This reflects an increase of \$330,229 or 0.9% compared to the FY2015 Adopted Budget. The net increase is the result of lease payments and office rental, offset by sewer charges and tipping fees. The FY2014 Revised Budget was decreased to transfer funding for election activity and shelter services.

### Department General Fund Budget by Program General Fund Total: \$36,337,200



**Department Budget Summary:**

<b>GENERAL FUND SUMMARY</b>	<b>FY2014 ACTUAL</b>	<b>FY2015 ADOPTED</b>	<b>FY2015 REVISED</b>	<b>FY2016 RECOMMENDED</b>	<b>FY2017 FORECAST</b>
002 Pmts to Community Activities	977,127	1,151,318	1,151,318	915,154	1,098,185
003 Vehicle Replacement	1,106,789	1,726,585	1,726,585	2,287,726	3,237,726
004 Payment to Govt. Agencies	480,164	1,721,743	1,486,062	2,180,475	2,180,475
005 Lease Payments	2,793,986	3,030,000	3,030,000	3,145,576	3,224,215
006 Payments to Outside Agencies	1,816,807	1,939,410	1,987,610	2,015,629	2,015,629
007 Client Server Technology	101,154	175,000	175,000	175,000	175,000
008 Fuel, Utilities and Tip Fees	21,811,905	24,315,715	24,067,515	23,572,165	23,572,165
009 Legal Expenses & Settlements	2,282,704	1,947,200	2,047,200	2,045,475	2,045,475
012 Contingency (Storm Nemo)	343,969	0	0	0	0
<b>General Fund Total</b>	<b>31,714,606</b>	<b>36,006,971</b>	<b>35,671,290</b>	<b>36,337,200</b>	<b>37,548,870</b>

**Program:** Payment to Community Activities

**Program Goal:** The goal of the Payment to Community Activities Program is to provide funding to civic and cultural events in Hartford.

**Program Services:**

<b>Name</b>	<b>Goal</b>	<b>Amount</b>	<b>Legal Mandate</b>
Albany Ave/Main St. Block by Block	Provide street sweeping services.	16,650	
Public TV and Media	Provide resources to support public TV and media.	39,960	
Hartford Arts Council	Provide resources to support art programs and services.	188,000	
Hartford Guides	Provide resources to support security and hospitality services in downtown Hartford.	33,300	
First Night	Provide resources to support Hartford's First Night celebration.	33,300	
Carousel Operations	Provide resources to offset the cost of continued operation of the carousel in Bushnell Park.	89,170	
Knox Parks Foundation	Provide resources to support horticultural beautification programs and services throughout the City and city-wide graffiti removal.	74,000	
Journey Home	Provide resources to support the ten year plan by the Hartford Commission to End Homelessness in the Capitol Region.	99,900	
Hartford Preservation Alliance	Provide resources to support the preservation and revitalization of unique architecture in Hartford.	33,300	
Riverfront Recapture	Provide resources to support an accessible and attractive riverfront.	45,474	
Minority Construction Council	Provide resources to support construction work.	33,300	
Hartford Pro-Am	Provide resources to support youth basketball programs.	21,830	
Greater Hartford Jazz Festival	Provide resources to support cultural programs and services.	6,660	
Monday Night Jazz	Provide resources to support cultural programs and services.	6,660	
CT Coalition for Environmental Justice	Provide resources to support environmental issues.	16,650	
Hartford 2000	Provide resources to support public programs, public meeting communications and workshops.	77,000	
iQuilt Partnership	Provide resources to support Winterfest activities.	80,000	
HartBeat	Provide resources to support art programs.	20,000	
	<b>Total</b>	<b>915,154</b>	

**Program:** Vehicle Replacement

**Program Goal:** The goal of the Vehicle Replacement Program is to fund new and existing vehicle leases.

**Program Services:**

Name	Goal	Amount	Legal Mandate
Vehicle Replacement	Provide funding for new and prior year vehicle leases.	2,287,726	√
<b>Total</b>		2,287,726	

**Program:** Payment to Government Agencies

**Program Goal:** The goal of the Payment to Government Agencies Program is to provide funding to governmental organizations that provide services to the City of Hartford.

**Program Services:**

Name	Goal	Amount	Legal Mandate
Elections	Provide funding for election expenditures.	295,735	
Metro Hartford Alliance	Provide annual municipal investor dues.	24,979	
Capitol Region Council of Governments (CRCOG)	Provide community development and support funds to CRCOG, a voluntary regional planning and policy organization for central Connecticut that is controlled by its twenty-nine member cities and towns.	83,011	
Greater Hartford Transit District	Provide a membership contribution to the Greater Hartford Transit District, a regional and regulatory body in transit-related matters providing standards for transit systems under Connecticut State Statutes. The City's contribution leverages the District's requests for additional federal funds that extend transit services to Hartford residents.	16,221	
Probate Court	Provide the City's payment of operating costs for the Probate Court per State Statute.	58,000	√
Connecticut Conference of Municipalities	Provide funding for the Connecticut Conference of Municipalities that lobbies for resources for locally run programs that benefit city and town residents.	84,749	
National League of Cities	Provide funding for the National League of Cities that provides seminars and advocacy for municipal organizations.	8,743	
U.S. Conference of Mayors	Provide funding for the U.S. Conference of Mayors, which is located in Washington D.C. and hosts a variety of conferences and seminars addressing subjects related to municipal government.	12,242	
Business Improvement District (BID)	Provide an annual contribution to the BID, which is comprised of property owners in the downtown area that agree to form and manage the District and contribute additional resources to fund enhanced amenities and services.	200,000	√
Innovation Program	Provide funding for operational innovations that will reduce net costs, increase net revenues, or increase efficiency in the current and future fiscal years.	1,396,795	
<b>Total</b>		2,180,475	

**Program:** Lease Payments

**Program Goal:** The goal of the Lease Payments Program is to fund contractual payments for Constitution Plaza, facilities, technology and equipment.

**Program Services:**

Name	Goal	Amount	Legal Mandate
Constitution Plaza	Fund contractual payments for Constitution Plaza.	2,580,000	√
Rental of Office	Fund rent for the City's use of facilities	269,640	
Lease Payments	Fund existing contractual payments for technology and copier equipment.	250,000	√
Parking	Fund parking for vehicles at the Morgan Street Garage.	45,936	
<b>Total</b>		3,145,576	

**Program:** Payment to Outside Agencies

**Program Goal:** The goal of the Payment to Outside Agencies Program is to fund employee development, professional services and the contingency reserve.

**Program Services:**

Name	Goal	Amount	Legal Mandate
Employee Development	Provide funds for professional staff development city-wide.	250,000	
Contract Compliance & Demographics	Provide investigative services for citizen complaints and demographic services.	260,000	√
Public Safety Complex Maintenance	Provide maintenance funding for the Public Safety Complex.	613,000	
Employee Recruitment	Provide advertising for employee recruitment	30,000	
Contingency	Provide funds for unforeseen or emergency expenditures.	200,000	
Legislative Services	Represent the City's policy interests.	159,219	
Single Audit Financial Services	Produce the City's yearly external audit.	128,000	√
Learning Corridor	Provide energy fixed costs to the Learning Corridor.	375,410	
<b>Total</b>		2,015,629	

**Program:** Client Server Technology

**Program Goal:** The goal of the Client Server Technology Program is to provide technological infrastructure.

**Program Services:**

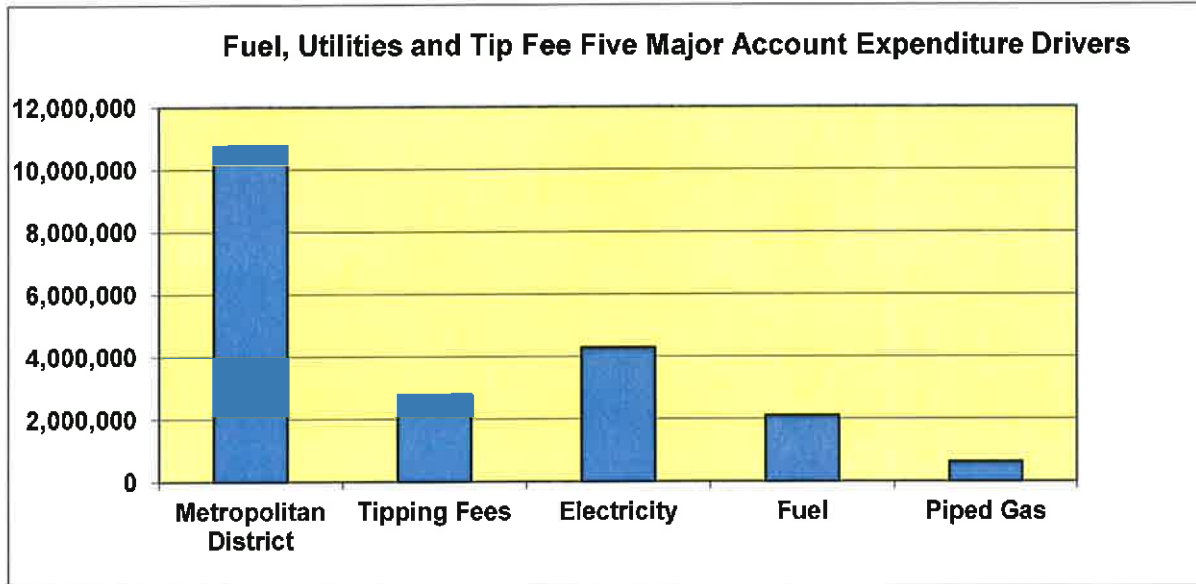
Name	Goal	Amount	Legal Mandate
Technology Support	Ensure the planning, support and maintenance for software programs and technologies.	175,000	
<b>Total</b>		175,000	

**Program:** Fuel, Utilities and Tip Fees

**Program Goal:** The goal of the Fuel, Utilities and Tip Fees Program is to provide energy sources for city operations and pay waste disposal fees.

**Program Services:**

Name	Goal	Amount	Legal Mandate
Fuel, Utilities and Tip Fee Services	Ensure environmental waste clean up and compliance.	628,671	
Fuel	Ensure vehicles, facilities and machinery refuels.	2,106,500	
Metropolitan District	Pay fees to the MDC for processing sewer waste for the entire City.	10,745,080	
Utilities	Ensure city facilities have electricity, piped heat, fuel oil, piped gas and water.	7,318,944	
Tipping Fees	Pay fees for the disposal of solid waste.	2,772,970	
<b>Total</b>		23,572,165	



**Program:** Legal Expenses and Settlements

**Program Goal:** The goal of the Legal Expenses and Settlements Program is to provide the City with specialized legal counsel, refund tax appeals and pay Court of Common Council approved settlements.

**Program Services:**

Name	Goal	Amount	Legal Mandate
Litigation Expenses	Utilize outside legal counsel for specialized legal matters and settle legal claims and tax appeals. The Corporation Counsel's Office represents the City in claims brought against it and may, with the approval of the Court of Common Council, compromise and settle any such claims.	1,220,000	√
Tax Appeal/Refund	Provide funding for tax appeals.	825,475	√
<b>Total</b>		<b>2,045,475</b>	

## Hartford Parking Authority

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### Mission Statement

The Hartford Parking Authority (HPA) meets the needs of its customers citywide by consistently providing clean, safe, accessible parking, both on and off street. HPA strives to be a leader by incorporating parking industry best practices and is an active partner with the City to promote economic and community development.

### Operational Section

The Hartford Parking Authority's FY2016 budget provides for a net income to the city of \$2,150,545 from ongoing operations (General Fund - \$1,895,978; DoNo Enterprise Fund - \$254,567). In addition to net income, HPA provides other services amounting to \$1.2 million, which are not included in the financial statement. These include: (1) garage services, (2) surface lot services, (3) on-street services, (4) lease services, and (5) SG&A services.

The following page represents the HPA financial summary for 2016.

**Hartford Parking Authority**  
**Budget Summary for Fiscal Year FY 2016**

	FY2015 Budget	FY2016 Budget
<b>MAT GARAGE</b>		
Revenue	2,284,260	2,275,500
Operating Expenses	966,124	1,279,969
Operating Income	1,318,136	995,531
<b>ON STREET PARKING</b>		
Parking Revenue	1,036,160	1,121,000
Citation Revenue	3,076,066	1,758,000
Citation Revenue (collection agency)	320,302	324,000
Other Revenue	12,505	13,500
Operating Expenses	2,248,585	1,661,390
Operating Income	2,196,448	1,555,110
<b>LIBRARY</b>		
Revenue	12,000	14,000
Operating Expenses	8,800	56,385
Operating Income	3,200	(42,385)
<b>SURFACE LOTS</b>		
Revenue	615,000	84,000
Operating Expenses	470,000	251,285
Operating Income	145,000	(167,285)
<b>DoNo SURFACE LOTS</b>		
Revenue	-	633,317
Operating Expenses	-	378,750
Operating Income	-	254,567
<b>CHURCH STREET</b>		
Revenue	2,554,892	-
Operating Expenses	794,139	-
Operating Income	1,760,753	-
<b>GRAND TOTAL</b>		
Revenue	9,911,185	6,223,317
Operating Expense + R&R Reserve	4,487,648	3,627,779
<b>Total Income</b>	5,423,537	2,595,538
<b>Total Gross Margin</b>	54.7	41.7
<b>SALES, GENERAL &amp; ADMINISTRATION</b>		
Payroll & Related Expenses	790,262	582,464
Professional Services	112,204	77,500
Security Guard Services (1)	656,067	-
Marketing	50,000	50,000
General Administration	102,645	32,433
Real Estate	124,500	62,396
Total Sales, General & Administration	1,835,678	804,793
<b>Operating Income</b>	3,587,859	1,790,745
<b>Operating Margin</b>	36.2	28.8
Miscellaneous Income	1,930	-
Renewal & Replacement Reserve	(393,000)	(230,200)
Debt Service - Fund 6054	(1,019,131)	-
Adjustments To Operating Income	(1,410,201)	(230,200)
<b>Net Income After R&amp;R and Debt Service</b>	2,177,658	1,560,545
<b>Modified Cash Flow Statement (Fund 6053 and 6054)</b>		
Net Income	2,177,658	1,560,545
Additional Income Requiring Council Approval	-	590,000
Adjusted Net Income To General Fund	2,177,658	2,150,545
DoNo Operating Income To Enterprise Fund	-	(254,567)
Net Income To General Fund	2,177,658	1,895,978
Estimated Effect On Cash Flow From Sale of Church Street Garage (to State of CT)	(1,482,776)	-
Net Income To General Fund After Sale Of Church Street Garage	694,882	1,895,978

(1) For FY 2016 Security Services Has Been Budget In Each Category/Parking Activity Instead Of In G,S&A.