



**Department of  
Development Services  
Planning Division  
Meeting Minutes of the  
Historic Preservation Commission & Historic  
Properties Commission  
(Subject to Approval)**

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**REGULAR MEETING OF THE HISTORIC PRESERVATION COMMISSION &  
HISTORIC PROPERTIES COMMISSION  
WEDNESDAY, FEBRUARY 20, 2013**

**Commissioners Present**

Michael O'Connell, Chairman  
Greg Secord  
Alan Ambrose  
Lynn Ferrari  
Raphael L. Podolsky  
Catherine Connor, Alternate  
Jonathan Clark, Alternate

**Staff Present**

Thomas E. Deller  
Kim Holden  
Jillian Massey

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**Regular Meeting of the Historic Properties Commission**

I. Roll Call

Chairman O'Connell called the meeting to order. Commissioners Conner and Clark served as alternates. There was a quorum.

II. New/Old Business

- a. Discussion regarding ordinance, rules and procedures

Chief Staff Planner Kim Holden distributed a draft table of contents for a condensed document containing administrative procedures, standards, design guidelines, bylaws and ordinances.

It was suggested that the document should include guidelines for sustainable practices.

III. Adjournment

There was no further discussion. On a motion made by Commissioner Secord, and seconded by Commissioner Ferrari, the meeting was adjourned.

## **Regular Meeting of the Historic Preservation Commission**

### **I. Roll Call**

Chairman O'Connell called the meeting to order. Commissioners Conner and Clark served as alternates. There was a quorum.

### **II. Application Review**

- a. 179 Allyn Street-Replacement windows and masonry repair on a commercial building. Applicant-Crosskey Architects, Owner-Allyn Street Management, LLC. (High Street National Historic District)

Kim Holden presented a summary of the application. She described the proposed replacement windows including the manufacturer and color.

Bill Crosskey of Crosskey Architects spoke regarding the proposed window details. He stated that there were no plans for the first floor other than painting the wrought iron on the front door.

Ms. Holden went over the proposed conditions of approval and discussed them with both Mr. Crosskey and the Commissioners.

The Commission questioned whether they had jurisdiction over elements of the property that were not included in the proposal.

On a motion made by Commissioner Ambrose, and seconded by Commissioner Secord, the the Commission voted to approve the proposal as shown in the plans entitled, "179 Allyn Street Hartford, CT" prepared by Crosskey Architects LLC dated January 31, 2013 and February 14, 2013 with the condition that the windows are Jeld-Wen clad wood in the Garnet color as indicated by the applicant at the meeting. All Commissioners voted in favor.

The Commission strongly recommended that the applicant supply the Commission with permit for the construction of the deli window and arched front door. If permits are not produced, then the front entrance be restored to its historic equivalent. The Commission also strongly recommended that screening is added to the west side of the building to conceal the dumpsters and building mechanicals.

### **III. New/Old Business**

Chairman O'Connell discussed a meeting he attended for chairs of boards and commissions.

### **IV. List of permits**

There were no questions regarding the list of permits.

### **V. Minutes-January 16, 2013**

## VI. Adjournment

There was no further discussion.

Meeting adjourned.

Respectfully submitted,  
Jillian Massey, Secretary