



PEDRO E. SEGARRA
Mayor

CITY OF HARTFORD
POLICY MEMORANDUM

SUBJECT: Public Notice –
Americans with Disabilities Act

NO: 002
Date: October 22, 2013

DISTRIBUTION: City Personnel

Approved: Albert Ilg
Albert Ilg, Chief Operating Officer

I. PURPOSE

The purpose of this memorandum is to establish the City's policy prohibiting discrimination based on disability.

II. RESPONSIBILITY

It shall be the responsibility of all City personnel to comply with these provisions.

III. IT IS THE POLICY OF THE CITY:

- a. To not discriminate on the basis of disability in admission to, access to or operations of its programs, services or activities.
- b. To not discriminate on the basis of disability in its hiring or employment practices.

Questions, concerns, complaints or requests for additional information regarding the Americans with Disabilities Act may be forwarded to the City of Hartford's Department of Human Resources.

Contact: Debra Carabillo, Assistant Human Resources Director
Office: Department of Human Resources
Address: Hartford City Hall
550 Main Street
Hartford, CT 06103
Phone Number: (860) 757-9800
Hours: Monday-Friday, 8:00 a.m. – 5:00 p.m.

Individuals who need auxiliary aids for effective communication in programs and services of the City of Hartford are invited to make their needs and preferences known to the ADA Coordinator.

550 Main Street
Hartford, Connecticut 06103



**PUBLIC NOTICE
AMERICANS WITH DISABILITIES ACT**

(Discrimination prohibited on the basis of disability)

The City of Hartford does not discriminate on the basis of disability in admission to, access to or operations of its programs, services or activities. The City of Hartford does not discriminate on the basis of disability in its hiring or employment practices.

This notice is provided as required by Title II of the Americans with Disabilities Act of 1990.

Questions, concerns, complaints or requests for additional information regarding the ADA may be forwarded to the City of Hartford's designated ADA coordinator.

Contact: Debra Carabillo, Assistant Human Resources Director

Office: Department of Human Resources

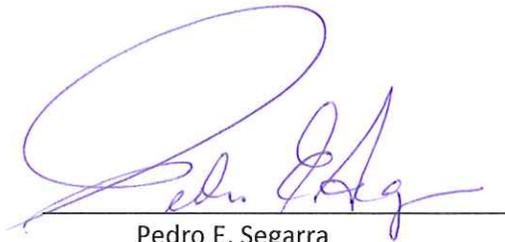
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10/30/2013
Date


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Mayor

THIS STATEMENT IS AVAILABLE IN ALTERNATIVE FORMATS FROM THE DEPARTMENT OF HUMAN RESOURCES BY CALLING (860) 757-9800.

Revised October 2013