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MECA Community Arts Grant
2014 - 2015 Guidelines

The MECA Community Arts Grant provides financial assistance of up to \$1,500 to support free arts and cultural related programs throughout the capital city. The grant is designed to provide support toward artist fees and other artist expenses related to art & culturally enriching activities taking place in the capital city and serving Hartford residents. **Eligible artists and organizations must be Hartford-based** and proposals may involve visual, performing, literary, or media arts.

MECA awards these funds to artists, promoters, arts organizations and community organizations based and operating in Hartford. Projects funded range from educational workshops, to visual performances and literary arts programs. All funded projects must take place in the City of Hartford.

Applicants can apply for a maximum of \$1,500 in financial support and may only submit 1 (one) application per year.

The Goal of the MECA Community Arts Grant (MCAG)

- To support individual artists based in Hartford.
- To support small non-profit arts organizations with less than five employees based in Hartford.
- To promote cultural awareness & diversity.
- To support accessibility to the arts city wide.
- To invest in creative programming that contributes to a vibrant cultural environment.

Applicant Eligibility

- Individuals who are presenting, teaching or practicing artists residing in the City of Hartford.
- Non-profit arts or cultural organizations with less than five full time employees working with neighborhood based community, youth, or senior groups in the City of Hartford.

Applicant Ineligibility

- City of Hartford, agencies, commissioners, and employees.
- Individuals and organizations may only submit one application per year

Selection Process & Review Committee

Proposals that qualify will be judged in terms of the following basic criteria:

- Thoroughly developed project concept and realistic budget.
- Prior experience working with targeted audience.
- Ability to complete project for the funding cycle.
- Ability to obtain additional funding and/or in-kind resources.
- All grantees are required to complete & submit a final report.

Committee reviewing proposals:

- A committee will review applications and make recommendations for final review and approval.
- Funding amount will be at the discretion of the review committee and awarded amounts may vary according to recommendations and available funds.
- Applicants will be notified of decisions within 6 (six) weeks post receipt of submitted application.

Timeline:

- Applications are accepted on a rolling deadline and reviewed on an ongoing first-come, first serve basis. The submission of an application does not guarantee funding.
- MECA Community Arts Grant applications will be reviewed contingent on availability of funds.
- All programs funded must take place between July 1, 2014 and June 30, 2015.
- All final reports are due no later than June 30, 2015.

Please submit applications to:

Via Mail:

Att. Andres Chaparro
City of Hartford, Marketing, Events, & Cultural Affairs
250 Constitution Plaza – 4th floor
Hartford, CT 06103

Via E-Mail:

achaparro@hartford.gov

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