



PEDRO E. SEGARRA
Mayor

CITY OF HARTFORD

DEPARTMENT OF DEVELOPMENT SERVICES
Marketing, Events, & Cultural Affairs Office
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THOMAS DELLER
Director
KRISTINA NEWMAN-SCOTT
Director Marketing, Events, &
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MECA Community Arts Grant 2013-2014 Application

Please Mail or Email All Applications To:

Att. Andres Chaparro
City of Hartford, Marketing, Events, & Cultural Affairs
250 Constitution Plaza – 4th floor
Hartford, CT 06103
achaparro@hartford.gov

Applicant Name:

Event /Program Name:

Amount Requested from MECA Community Arts Grant:

APPLICANT INFORMATION

Applicant Name (Artist, Organization):

Applicant Address:

Applicant Mailing Address:

Applicant Telephone:

Email:

Contact Person:

Telephone:

Website:

Fax:

Title/Function:

Email:

MECA Community Arts Grant: Proposal Description

Title of Event/Program:

Date & Time:

Location:

Anticipated Audience:

Rain Date:

Rain Location:

Handicapped Accessible?

Brief Description of Event Presented: Not more than 300 words

Individual Artist:

Individual Artists are required to submit a bio and artist resume.

Please describe past experience(s) in presenting similar program(s) you are proposing. Please include the type of event(s), location of the event(s), community involvement and any other pertinent information. Please attach supporting materials of past programs such as press releases, articles, and brochures.

All applicants must indicate the type of expenses that you plan to cover with this grant.

Proposed Expense Budget	Amount	Description
Artist Fees		
Production Expense		
Marketing Expense		
Supplies		
Other (Please define)		
TOTAL EXPENSES		

Declaration:

- I have carefully read the eligibility criteria for this application, which are described in the guidelines, and I meet the criteria.
- I understand that all grant recipients are required to complete & submit a final report no later than June 30, 2014.
- I certify that the statements in my application are true and complete, to the best of my knowledge.
- I acknowledge that the funding will be used to support free arts/cultural programming in the City of Hartford.
- I accept the conditions of this grant.

AN ORIGINAL SIGNATURE IS REQUIRED:

Applicant: Arts & Culture Organization, Agency, or Individual Artist

Print Name:

Title:

Date:

Signature: