



**PEDRO E. SEGARRA**  
MAYOR

# CITY OF HARTFORD

Hartford Police Department  
253 High Street  
Hartford, Connecticut 06103  
P: (860) 757-4000  
[hartford.gov/police](http://hartford.gov/police)



**JAMES C. ROVELLA**  
CHIEF OF POLICE

Please utilize the form below to complete the Daycare/School Emergency Notification Form, pursuant to Connecticut Public Act 15-161. Completed forms can be emailed to [PoliceChief@Hartford.gov](mailto:PoliceChief@Hartford.gov), dropped off at the front desk at Hartford Police Headquarters, or mailed to:

Hartford Police Department  
Office of the Chief of Police  
253 High Street, Hartford, CT 06103  
Attn: Daycare/School Emergency Notification Program

**Hartford Police Department  
Day Care Center/ School Notification Form**

Day Care Name: \_\_\_\_\_ License No.: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Business Phone No.: \_(\_\_\_\_)\_\_\_\_\_ Fax No.: \_(\_\_\_\_)\_\_\_\_\_

Primary Point of Contact: \_\_\_\_\_  
(Last, First MI)

**Phone numbers you wish to have on file (by priority):**

- |  |  |
|--|--|
| 1. _(____)_____<br>Landline <input type="checkbox"/> TDD/TTY Number <input type="checkbox"/><br>Cellphone <input type="checkbox"/> Text messages? Yes <input type="checkbox"/> No <input type="checkbox"/> | 3. _(____)_____<br>Landline <input type="checkbox"/> TDD/TTY Number <input type="checkbox"/><br>Cellphone <input type="checkbox"/> Text messages? Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 2. _(____)_____<br>Landline <input type="checkbox"/> TDD/TTY Number <input type="checkbox"/><br>Cellphone <input type="checkbox"/> Text messages? Yes <input type="checkbox"/> No <input type="checkbox"/> | 4. _(____)_____<br>Landline <input type="checkbox"/> TDD/TTY Number <input type="checkbox"/><br>Cellphone <input type="checkbox"/> Text messages? Yes <input type="checkbox"/> No <input type="checkbox"/> |

**Emails you wish to have on file (by priority):**

- |          |          |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |

Return completed form to:  
**Hartford Police Department  
Office of the Chief of Police  
253 High Street  
Hartford, Connecticut 06103-1041  
Attn: Daycare/School Emergency Notification Program**

<b>Hartford Police Use Only</b>
Received: _____
Entered: _____
Area: NE NW SE SW

Privacy Notice and Disclaimer The Hartford Police Department will not share or distribute personal information gathered by this form and will use it solely for the purpose of providing community emergency notifications.