

THE CITY OF HARTFORD

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The City of Hartford is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities and persons with disabilities.



CITATION HEARING OFFICER

Salary Range: \$140.00 per diem

POSITION

This position conducts administrative hearings on code enforcement, land use, towing, and other citation cases, appeals and related matters. Considers relevant facts, circumstances, and state and municipal statutes and renders judgments.

This position requires a weekly commitment for up to eight (8) hours of work.

QUALIFICATIONS

A Doctor of Jurisprudence from an American Bar Association accredited college of law is preferred. A minimum of two (2) years of American Bar Association accredited JD program is acceptable.

Hartford Residency would be required for successful candidates.

APPLICATION PROCESS

Those interested should submit their resumes to Renee Richards:

**Citation Hearing Officer Search
Office of the Mayor
550 Main Street
Hartford, CT 06103**

This announcement will be posted until sufficient resumes or applications have been received.

Re-Issued: 8/31/2007

CITY OF HARTFORD RESIDENCY AFFIDAVIT

In order to qualify for residency with the City of Hartford Human Resources Rules and Regulations, the City of Hartford requires that you provide irrefutable evidence to substantiate that at the date of your application for employment you are domiciled in the City of Hartford.

For the purpose of this Request, “DOMICILED” is defined to be “that place where an individual has his/her true, fixed and permanent home, where he or she normally eats and sleeps and maintains his or her normal personal and household effects.”

You are required to complete and submit this form at the time of your application for employment. You must also be prepared to submit any additional documentation, as the Director of Human Resources may require. This information will be subject to verification during the background investigation.

NOTICE: THE APPLICANT BEARS THE BURDEN TO SHOW LEGAL DOMICILE. ANY FALSE OR MISLEADING STATEMENTS WILL RESULT IN IMMEDIATE DISQUALIFICATION OR DISMISSAL.