

Benefits/Advantages of Using the City's Travel Management Service

There is a great temptation to use the Internet to make travel reservations, lured by the perception of cheaper rates. Consider, however, these benefits to using the City's designated travel management service:

The City's designated travel management service

- uses the same search engines you were to use on line, but is more proficient at navigating around the site. Please also note that travel web sites charge a fee for using their site.
- will get you on the next available flight to your destination if your flight is delayed or cancelled. No need to wait in line at the terminal to get on another flight, you need only call an 800 number and the service. A live travel agent is available 24 hours a day, 7 days a week, even on holidays.
- will ensure that you are booked in only safe, reputable lodgings conveniently located near your work destination.
- will try to reach you and get you on another flight in the event your flight is cancelled prior to your arrival at the airport
- will ensure that your travel needs are satisfied, such as a smoke-free hotel room, special diet airline food, a rental car meeting your specifications, all at the most reasonable prices.
- will additionally ensure that your travel arrangements comply with the City's Travel Policy.
- provides airport parking discount coupons for travelers, resulting in significant savings.
- has a superior quality system which ensures that the travel arrangements you want are actually what you get. If you make an on-line mistake regarding a flight or hotel, and you hit the enter button, you have no recourse.